



FOR OFFICE USE ONLY

VARIANCE REQUEST FORM

Definition of a Variance - A departure, to a maximum of 10% (not to be cumulative) from the yard, area, lot coverage, setback, size, height, frontage or any other numeric requirement of the applicable Schedule C: Land Use Zone table of the Town's Development Regulations.

Where the Authority is to consider a proposed variance, the Authority shall give written notice of the proposed variance from development standards to all persons whose land is in the immediate vicinity of the land that is subject of the variance, and allow a minimum period of 7 days for response.

NOTICE TO APPLICANT:

- All Applications **MUST** Include: Copy of the Legal (Stamped) Property Survey or Real Property Report and a Plot Plan showing all measurements and distances required. The required processing fee (see Town's Development Fee Structure) is to accompany the application form. This fee is non-refundable.

(1) APPLICANT CONTACT INFORMATION:				
Name:				
Mailing Address:			Postal Code:	
Home #:		Work #:		Cell #

(2) PROPERTY INFORMATION:	
Property Civic Address #:	
Property Owner (if different from applicant):	

(3) VARIANCE:	
Percentage of Variance requested (%):	
Development Standard requiring Variance:	
Reason for Variance:	

Applicants Signature: _____ **Date:** _____

Property Owners Signature: _____ **Date:** _____