

Town of Portugal Cove-St. Philip's

Use of Municipal Fire Hydrants Policy

Pursuant to the authority vested in the Town Council of Portugal Cove- St. Philip's the Town Council has adopted this policy on the 12 day of February 2013.

1.0 TITLE

1.1 This document shall be known and cited as the *Use of Municipal Fire Hydrants Policy*.

2.0 DEFINITIONS

2.1 “**Council**” shall mean the Town Council of Portugal Cove – St. Philip's.

2.2 “**Town**” shall mean the Town of Portugal Cove – St. Philip's.

3.0 POLICY STATEMENT:

3.1 The purpose of this policy is to notify that, for safety reasons, municipal fire hydrants shall be only used for approved purposes. The purpose is also to identify who has the authority to approve the use of Municipal Fire Hydrants.

4.0 APPLICATION:

4.1 This policy shall apply to all Municipal Fire Hydrants within the Town that are connected to the Municipal Water Supply and Distribution System.

4.2 Where someone is not sure whether a Fire Hydrant is connected to the municipal or a private water supply, caution should be taken and apply this policy until the water source is verified.

5.0 POLICY PROCEDURE:

5.1 The maintenance, repair, and control of the municipal water distribution system including use of Municipal Fire Hydrants is under the authority of the Head of the Town's Public Works Department. The Department Head can delegate this authority to knowledgeable Public Works Staff.

5.2 The primary use of Municipal Fire Hydrants is for Fire Department protective, preventative, training, and emergency purposes. The Fire Department through its authoritative chain of command can authorize the use of Municipal Fire Hydrants for these purposes.

5.3 The Public Works Department may use Municipal Fire Hydrants as part of system maintenance processes.

5.4 The use of municipal fire hydrants for any purpose other than those identified in 5.2 and 5.3 is prohibited unless approved by the Public Works Department and operated by the Public Works or Fire Departments and any fees for use, if applicable, to be paid according to the annual Tax Structure and Schedule of Fees in effect.

5.5 The Public Works Department will determine which Municipal Fire Hydrants can be used for all but fire protective, preventative, and emergency purposes.

6.0 REPEALS

6.1 This policy rescinds all previous policies on this subject matter

7.0 AMENDMENTS

7.1 None.

8.0 DATE EFFECTIVE/RESOLUTION

8.1 Date effective: February 12, 2013 Motion #2013-064