



TAX INFORMATION REQUEST FORM
THIS IS NOT A TAX CERTIFICATE

Name of Law Firm: _____ Fax #: _____ Phone #: _____

Contact Person: _____

Name of Present Owner(s): _____

Purchaser(s) Name (Where Applicable): _____

Purchaser(s) Mailing Address (Mandatory as per the Assessment Act): _____

Civic#: _____

Date Requested: _____

Purpose of Tax Information Request: Purchase _____ Sale _____
 Finance/Mortgage _____ Other _____

Date of Transfer: _____

IS THIS PROPERTY TO BE SUBDIVIDED? YES _____ NO _____

*****Vendor Waiver – Release of private information – MUST BE COMPLETED*****

I, _____, the registered/legal owner of the above mentioned property, hereby give my permission to release the requested tax information to the above noted law office.

Signature

WHEN REQUESTING A TAX CERTIFICATE IN THE EVENT OF A SALE, INCLUDE A
COPY OF THE DEED, SURVEY, PURCHASER(S) NAME AND MAILING ADDRESS.

Please do not send warranties or affidavits.

COST OF TAX CERTIFICATE \$150.00 / COST OF COMPLIANCE LETTER \$150.00

RATE INFORMATION – Provided by the Town of Portugal Cove-St. Philip's

Civic#: _____ Roll#: _____

Yearly Taxes: Property: _____ Water/Sewer: _____

Business: _____ Other: _____

OUTSTANDING TAXES to December 31,20____, as assessed to date: _____

Property: _____ Water/Sewer: _____

Business: _____ Other: _____

TOTAL AMOUNT REQUIRED: _____

- ▶ Interest will be charged at the rate of 1% per month on all outstanding balances, next on: _____
- ▶ **OUTSTANDING INFORMATION ONLY VALID FOR 30 DAYS – PLEASE RE-REQUEST AFTER THAT TIME.**

Comments: _____
