



Portugal Cove
St. Philip's

Automated Garbage Guide

Waste Management, Modernized.

Introducing our new automated garbage collection program.

Automated Garbage Collection has arrived in Portugal Cove–St. Philip's! This modern system offers a cleaner, safer, and more efficient way to manage our community's waste.

With this rollout, standardized rolling carts will replace traditional roadside garbage boxes. On collection day, simply wheel your heavy-duty plastic cart out to the edge of the road. Our advanced automated trucks handle the rest, using a specialized mechanical arm to lift and empty the cart directly into the vehicle.

By streamlining the setup, this new process keeps our neighbourhoods tidier, reduces windblown litter, creates fewer hazards related to the maintenance of garbage boxes, and significantly improves safety for our collection crews by removing the need for heavy, manual lifting.

What isn't changing? Your regular collection schedule. Your scheduled garbage day and recycling pick-up days remain exactly the same. Visit the back cover for the 2026 waste collection schedule. The 2027 waste collection schedule will be released in December 2026.

About the Carts

- The carts have large, heavy-duty wheels to withstand rolling over curbs, gravel, and snow. They hold approximately 6 garbage bags.
- Each cart will have individual serial numbers to identify the household to which the cart belongs. The number will be listed on the cart, and registered with the Town.
- Residents who move must leave their cart behind, as each cart is assigned to the property, not the person. In addition, when the property owner moves, the billing will update to the new property owner.

Cart Delivery

- Delivery of the carts will be a phased approach, beginning with residents whose collection day is Thursday.
- Carts will be delivered throughout the community during Summer 2026; once you receive your cart, please use it on your next collection day.
- We encourage all residents to read this guide and write your address with a permanent marker in the white spaces provided on your cart.

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If there is on-street parking:

Place cart at the curb.
Ensure it's facing out.

If there is no on-street parking or gravel shoulder:

Place cart at the end of the driveway, with the cart facing out.

1

Park It!
Place cart at end of driveway with wheels slightly away from the curb.

2

Space It!
Maintain at least 1 metre (3 feet) of space around your cart, from other carts, power poles, and vehicles.

3

Turn It!
Make sure wheels are facing towards the curb for collection.

Bag it Right

Proper placement and bag preparation ensure our teams can collect your waste safely, efficiently, and without risking damage to your property or our staff.

- **Bag Requirements:** Use standard-sized, plastic garbage bags inside your cart.
- **Weight Limit:** All bags must be securely tied and weigh no more than 50 lbs (22.5 kg).
- **Prohibited Items:** Contractor bags, small kitchen catchers, and recycling bags cannot be used for regular residential garbage collection.
- **Recycling:** Use clear blue recycling bags and place them on the ground, 1 metre (3 feet) away from your cart.

What Stays Out of the Bin

Putting non-approved items in the bin can pose a serious risk to workers and equipment, and can also have negative impacts at the landfill site. We encourage recycling items and availing of our bulk garbage program.

- **Items not accepted in the bin include:** Recyclables, dirt, sod, rocks, concrete, bricks, metal, flammable or toxic materials, hot ashes or charcoal, construction materials, needles, solvents, animal carcasses, electronics, or human or biological wastes.

Lids must be completely closed.



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Section 1: Getting Your Cart

What happens to my old garbage box or existing cart?

Residents are required to use the Town-issued cart starting on their first collection date after receiving it. Existing personal carts cannot be used. Your old garbage box (or cart) can be repurposed to store blue recycling bags between collection days. Alternatively, from July 2026 to August 2027, you can contact the Town to request free removal of your old box, or you may remove it yourself.

How much does the cart cost?

Starting in 2027, an annual \$20.00 administrative service fee will be added as a separate line item on your annual tax invoice.

Who owns the cart, and what if I move?

The cart remains the property of the Town of Portugal Cove-St. Philip's and must stay at the address if the homeowner moves.

How will I know which cart is mine?

Each cart is stamped with a unique serial number that is tied to your specific address. You can also write your house number in permanent marker on the designated space on the cart lid.

How are apartment properties handled?

Properties with registered apartments will receive two carts. All Town correspondence and billing regarding carts will go directly to the property owner on file. Renters should notify their landlord if a cart needs assessment for repairs, or replacement.

Section 2: Using Your Cart

Do I need to bag my garbage before putting it in the cart?

Yes. All garbage must be placed inside standard sized black garbage bags to keep the cart clean, reduce odour, and prevent blown litter. Contractor bags, kitchen catchers, and blue recycling bags are not permitted.

Can I place extra garbage bags or items next to my cart?

No. Only blue recycling bags may be placed near your cart. Your cart lid must close completely. Overfilled carts or extra bags left beside the cart will not be collected.

How should I place my cart and recycling on collection day?

On collection day, place your cart at the roadside, unsecured, as shown on Page 3. Keep blue recycling bags at least 1 metre (3 feet) away from your cart and any obstacles (like parked vehicles) so the automated collection truck can safely reach the cart. Recycling bags may be set on the curb, lawn, driveway, or gravel shoulder.

Where should I store my cart on non-collection days?

On non-collection days, store your cart on your property in a garage, shed, or outdoor storage area.

What time do I need to put my cart out on collection day?

Please place your carts at the roadside by 8:30 a.m., on your scheduled collection day. Note that collection times may change due to weather conditions or holiday schedules, you can find the full collection calendar on our website or the back page of this booklet. Please return your cart to your property after it has been emptied.

What if I'm not able to move the cart to the roadside?

We understand that not everyone may be able to move their cart to the roadside. If you need an accommodation, please contact Public Works. Staff will work with residents to find an appropriate solution. Residents can contact 709-895-8000 ext. 228 or email public.works@pcsp.ca

What should I do if my cart isn't emptied on collection day?

First, verify that your cart was set out on time, positioned correctly with 1 metre of clearance, and wasn't overfilled (the lid must close fully). If those criteria were met, contact our Public Works department to report a missed pick-up.

Section 3: Repairs, Weather & Disposal**What if my cart gets damaged, lost, or stolen?**

Residents are responsible for keeping their cart clean and functional. If a cart suffers normal wear and tear, the Town will repair it with replacement parts at no charge. However, if a cart is lost, stolen, vandalized, or damaged beyond repair, the property owner will be charged a \$120.00 replacement fee.

Where can I dispose of items that don't fit or aren't accepted?

Items not collected curbside can be taken to the Residential Drop-Off (RDO) at Robin Hood Bay (Tuesday to Saturday, 8 a.m. to 4 p.m.). Unsure if an item is accepted? Check the Waste Wizard at robinhoodbay.ca/information/waste-wizard or refer to pages 6 & 7 of this guide.

Will severe winter weather affect collection?

The carts feature wide wheels and durable materials designed to handle snow and extreme cold year-round. If severe winter weather forces a delay, updates will be posted on the Town website, social media, and the Voyent Alert! app (PCSP Connects).

Know What Items You Can Recycle.

Separate Bag for Paper Products

- ✓ **Cardboard boxes:** such as cereal boxes, cracker boxes, shoe boxes, gift boxes, pizza boxes (takeout and frozen), packaging boxes, and frozen food boxes.
- ✓ **Reading materials:** newspapers, magazines, catalogues, glossy mail, flyers, computer paper, note paper, envelopes (remove the plastic window), and books (remove hard covers).
- ✓ **Paper products:** toilet paper rolls, paper towel rolls, wrapping paper rolls, egg cartons, coffee trays, and paper bags.

Separate Bag for Containers

- ✓ **Aluminum containers:** such as pop/beer cans, disposable baking trays, and cookie/cake tins.
- ✓ **Tin cans:** such as soup, coffee, and pet food cans.
- ✓ **Beverage containers:** milk and juice containers, Tetra Paks, and plastic drink containers.
- ✓ **Plastic household containers:** such as windshield washer fluid bottles, shampoo bottles, mouthwash bottles, hand soap containers, and contact lens solution bottles.
- ✓ **Over-the-counter medicine bottles:** such as vitamin and cough syrup bottles.
- ✓ **Plastic tubs:** such as butter, ice cream, and yogurt containers.
- ✓ **Plastic flower pots**
- ✓ **Plastic containers:** marked with numbers 1 through 7.



Items not Accepted



While we strive to recycle as much as possible, certain materials can damage sorting equipment or contaminate otherwise clean recyclables. To help keep our recycling program running smoothly and safely, please keep the following items out of your recycling bag:

Stationery

- ✗ Envelopes: with plastic window attached
- ✗ Gift bags
- ✗ Wrapping paper & wrapping tissue
- ✗ Bubble wrap

Household

- ✗ Clothing
- ✗ Blankets
- ✗ Bedsheets
- ✗ Electronic game cases
- ✗ Laundry baskets
- ✗ Plastic toys
- ✗ Toilet paper

Other

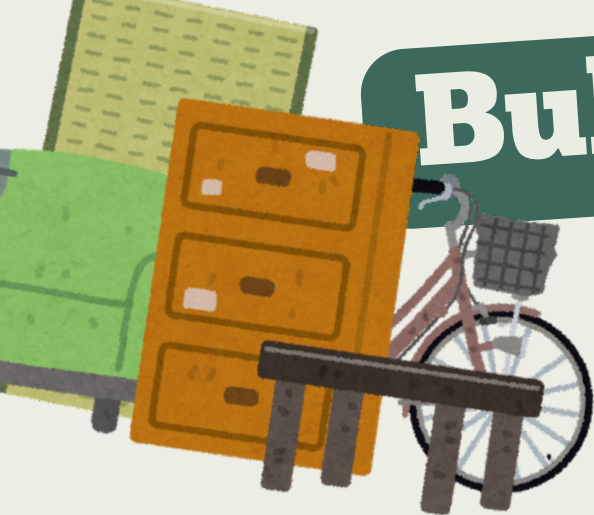
- ✗ Needles & other sharps
- ✗ Glass
- ✗ Styrofoam
- ✗ Aerosol Cans
- ✗ Plastic bags
- ✗ Paint cans
- ✗ Car parts

Kitchen

- ✗ Candy wrappers
- ✗ Full or unopened food containers
- ✗ Coffee machine cups
- ✗ Pots & Pans
- ✗ Plastic wrap
- ✗ Tissues & Napkins
- ✗ Paper towels
- ✗ Wax paper
- ✗ Take-out containers
- ✗ Coffee cups
- ✗ Pet food bags



Bulk Garbage



Bulk garbage appointments must be booked prior to collection, from May to October of each year. Pick-up will take place on Mondays only, and a list of items for collection must be provided at time of booking.

Please note: To ensure your bulk items are successfully collected, please schedule an appointment before placing any materials at the curb, as unscheduled piles cannot be picked up. For the safety of our crew and efficient processing, all items must be neatly laid out rather than left loose or stacked. Additionally, please keep all metal items completely separated from other materials, as they are collected and recycled individually.

Accepted Items



Appliances

- ✓ Fridges
- ✓ Stoves
- ✓ Microwaves
- ✓ Dishwashers: drained.
- ✓ Hot water tanks: drained.
- ✓ Washers
- ✓ Dryers
- ✓ Snowblowers: fuel/oil drained.
- ✓ Lawnmowers: fuel/oil drained.
- ✓ BBQs

Furniture

- ✓ Sofa
- ✓ Chairs
- ✓ Tables
- ✓ Desks
- ✓ Dressers
- ✓ Mattress & Box Spring

Outdoor

- ✓ Tree limbs: tied in bundles less than 6 ft., less than 50 lbs.
- ✓ Swing sets: dismantled
- ✓ Bikes: tires removed

Household

- ✓ Small windows
- ✓ Carpet & underlay: tied in rolls, less than 50 lbs.
- ✓ Bathroom fixtures.
- ✓ Doors: glass taped, removed, boxed and labelled.
- ✓ Wood: nails/screws removed in bundles less than 6 ft., less than 50 lbs.
- ✓ Children's toys: in clear, plastic bags.

Items not Accepted



While we aim to accommodate most large waste, certain items cannot be collected due to safety, environmental, or processing regulations. The following items cannot be accepted for bulk garbage collection:

- ✗ Electronics
- ✗ Tires
- ✗ Roof shingles
- ✗ Construction materials
- ✗ Bricks
- ✗ Concrete
- ✗ Vehicle parts
- ✗ Earth materials
- ✗ Hazardous material
- ✗ Propane tanks
- ✗ Recycling
- ✗ Household garbage

Disposal Resources



Waste Wizard

- 🌐 <https://curbitstjohns.ca/help/waste-wizard/>

Green Depots

- 🌐 <https://mmsb.nl.ca/green-depot/>

Hazardous Waste Removal

- 🌐 <https://mmsb.nl.ca/green-depot/>

Electronics Disposal

- 🌐 <https://recyclemyelectronics.ca/nl/what-can-i-recycle>

Don't let your recycling go to waste! Scan the QR code for a full list of what is accepted, and how to dispose of it correctly.



July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Remaining months of 2026 shown.
For full calendar, please visit our website.



Waste Collection Schedule

- Garbage Only
- Garbage & Recycling
- Holiday: No Collection

2026

Holiday Collection Schedule

- Sept. 30 moved to Sept. 28
- Nov. 11 moved to Nov. 9
- Dec. 25 moved to Dec. 28*
- Jan. 1, 2027 moved to Jan. 4, 2027

*Dec. 28 Collection: Please have items on curbside by 7:00 a.m. due to shortened collection hours.

Never Miss a Collection Update

Sign up for PCSP Connects to receive updates on waste collection changes via phone, text, or email!

Contact Us

- public.works@pcsp.ca
- [@townofpcsp](https://www.facebook.com/townofpcsp)
- 709-895-8000 ext. 228

Contact Us

For scheduling, service inquiries, or a complete list of guidelines



public.works@pcsp.ca



(709) 895-8000 ext. 228



pcsp.ca/services/garbage-recycling/

Never miss an update with PCSP Connects!

PCSP Connects is our official mass alert system, keeping residents updated on waste collection changes and more! Choose to receive alerts via text, email, or phone—whichever works best for you!



SCAN ME!