



CALL FOR MEMBERS: INCLUSION AND ACCESSIBILITY COMMITTEE

The Town of Portugal Cove - St. Philip's is seeking residents interested in serving on the **Inclusion and Accessibility Advisory Committee**. Advisory Committees play an important role in strengthening community engagement and providing Council with valuable perspectives from residents. The Accessibility and Inclusion Advisory Committee will help ensure that the Town continues to grow as a welcoming, accessible and inclusive community for people of all ages, abilities and backgrounds.

PURPOSE OF THE COMMITTEE

The purpose of the Accessibility and Inclusion Advisory Committee is to provide advice and recommendations to Council on matters related to accessibility, inclusion and equitable participation in municipal programs, services, facilities and public spaces. The Committee will help identify barriers, share lived experiences and community perspectives and support the Town in creating environments where all residents feel included and able to fully participate in community life.

WHO WE'RE LOOKING FOR

Residents with an interest or lived experience related to accessibility and inclusion are encouraged to apply.

The Town welcomes applications from individuals who:

- Have lived experience with disabilities or accessibility barriers
- Represent or work with organizations that support persons with disabilities
- Have knowledge or experience related to inclusion, accessibility, or equity
- Are passionate about improving community participation for all residents

Diverse perspectives are encouraged, including individuals connected to areas such as:

- Physical, sensory, intellectual, or learning disabilities
- Mental health and neurodiversity
- Seniors and aging populations
- Youth
- Cultural and social inclusion

COMMITMENT

Committee members can expect:

- The Advisory Committee will remain in effect for a period of time outlined in the Advisory Committee Policy (4 year term, with minimum of four meetings a year).
- Collaborative work with the Council liaison, staff liaison and fellow committee members in a professional and respectful manner in all verbal and written communications and interactions.
- An opportunity to contribute meaningfully and promote awareness and understanding of accessibility and inclusion within the community.
- Committee members must complete Respectful Workplace & Harassment Prevention training and Code of Conduct Policy training prior to attending their first meeting. Members must also sign a declaration of ethical conduct.

HOW TO APPLY

An application form is available on the Town's website. Applicants should demonstrate familiarity with the subject area through professional experience, volunteer work, or lived experience.

Please forward applications to nicole.clark@pcsp.ca or drop off at the Town Office, 1119 Thorburn Road, Portugal Cove-St. Philip's.

Deadline to Apply: 4:00 pm, March 26, 2026