

Town of Portugal Cove- St. Philip's

Traffic Calming Policy

Pursuant to the authority vested in the Town Council of Portugal Cove-St. Philip's the following policy was adopted on the July 8th, 2025

1. TITLE

- 1.1 This document shall be known and cited as the *Traffic Calming Policy*.

2. INTERPRETATIONS

- 2.1 “***Council***” shall mean the Town Council of Portugal Cove – St. Philip’s.
- 2.2 “***Town***” shall mean the Town of Portugal Cove – St. Philip’s.
- 2.3 “***Employee***” or “***Employees***” shall mean any individual under an employment contract with the Town of Portugal Cove-St. Philip’s including all members of staff, volunteers, contractors and members of Council.
- 2.4 “***Traffic Calming***” shall mean the use of engineering solutions to safely control speeds on the Towns roadways.
- 2.5 “***Speed trackers***” shall mean the mounted digital devices the detect and record speed and traffic volume data. These shall include but are not limited to tow behind display units and stationary pole mounted trackers with or without speed display.
- 2.6 “***Posted speed***” shall mean the speed at which the road is designated for travel.
- 2.7 “***Initial period***” shall mean the first three (3) months of Speed tracker installation.
- 2.8 “***Winter season***” shall mean the transition to snow clearing operations.

3. POLICY STATEMENT

- 3.1 As the Town receives requests or concerns from residents, related to speed or safety concerns; the Town shall utilize the following procedure as the guideline for the implementation of Traffic Calming measures.

4. APPLICATION

- 4.1 This policy shall apply to all Traffic Calming requests that are submitted to the Town and shall only apply to roadways where they are vested in the Town. The Town has no authority to implement Traffic Calming on roadways that are owned or maintained by an authority other than the Town, this includes but is not limited to Provincially or Privately owned roadways.

5. POLICY PROCEDURE

- 5.1 Town Staff receive request for implementation of Traffic Calming in a certain area.
- 5.2 Public Works will perform an assessment of the area, to determine the viability of Traffic Calming and determine an approximate location for placement.
- 5.3 Speed trackers will be placed within the area of concern to determine the following data:
- 5.3.1 Average speed travelled.
 - 5.3.2 Maximum speed travelled.
 - 5.3.3 Number of vehicles per day.
 - 5.3.4 Percentage over posted speed average
 - Note: These speed trackers shall be utilized between April and November, to prevent damage during winter operations.

- 5.3.5 The data obtained during the initial period of placement will be reviewed by Town staff and a recommendation presented to Council for approval of Traffic Calming location and type.
- 5.3.6 Upon Council approval, a temporary Traffic Calming measure will be implemented, after the initial period and removed just prior to the winter season, in conjunction with the speed trackers, to determine the effectiveness of Traffic Calming placement.
- Residents within fifty (50) meters of the proposed Traffic Calming placement, will be asked to provide feedback to aid in Councils decision.
 - After, the final review of data collected by speed trackers and residents feedback, Town staff will again, provide recommendation for Council approval or rejection of permanent Traffic Calming measure.

6. REPELS OF PREVIOUS POLICIES AND ADMENDMENTS

- 6.1 This policy repeals the Traffic Calming Policy created in January 2017 by Harbourside Transportation Consultants.

7. AMENDMENTS

- 7.1 None.

8. INITIAL EFFECTIVE DATE / RESOULUTION

- 8.1 Date Effective: April 11, 2017. Motion # 2017-214.

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Carol McDonald, Mayor

A handwritten signature in cursive script, reading "Claudine Murray". The signature is written in dark ink on a white background.

Claudine Murray, Town Clerk