

AGENDA Regular Public Council Meeting Tuesday, September 4, 2018 Town Hall - Council Chambers, 7:00 PM

1. CALL OF MEETING TO ORDER

# 2. ADOPTION OF AGENDA

- 2.1. Adoption of Agenda for September 4, 2018 <u>Regular Public Council - 04 Sep 2018 - Agenda Headings</u>
- 3. DELEGATIONS/PRESENTATIONS

None for this meeting

# 4. ADOPTION OF MINUTES

4.1. Adoption of Minutes for August 21, 2018 2018 08 21 DRAFT Regular Public Council Minutes

# 5. BUSINESS ARISING FROM MINUTES

Town Manager's Report

# 6. COMMITTEE REPORTS

# 6.1. Planning & Development Committee- Councillor Harding

Planning & Development Committee Report <u>Planning and Development Committee Report Agenda</u> <u>2018 08 28 PD Report revised</u> <u>Planning & Development Committee - 28 Aug 2018 - Appendix A</u> <u>Tabled Correspondence</u>

- 6.1.1. Civic # 7-9A Day's Road Demolish accessory Buildings and Construct Single Dwelling Item held pending further information
- 6.1.2. Civic # 97-103 Witch Hazel Road Subdivide Property

The Committee recommends that the application to subdivide property at Civic # 97-103 Witch Hazel Road be granted approval in principle as per Appendix A: Tabled Report.

6.1.3. Civic # 6 Kittiwake Place

The Committee recommends that the application to construct an accessory building at Civic # 6 Kittiwake Place be granted approval in principle as per Appendix A: Tabled Report.

6.1.4. Civic # 28 Ursula Crescent – Accessory Building

The Committee recommends that the application to construct an accessory building at Civic # 28 Ursula Crescent be granted approval in principle as per Appendix A: Tabled Report.

6.1.5. City of St. John's – Proposed Amendment to the St. John's Urban Region Regional Plan

The Planning Department is in receipt of a letter from the City of St. John's proposing to amend the St. John's Urban Region Regional Plan to coincide with a proposed amendment to the St. John's Municipal Plan & Development Regulations currently under review. This amendment involves the re-designation land located at 364 Blackhead Road from Rural to Urban Development for the development of two single dwellings.

#### The Committee recommends that Council forward correspondence to the City of St. John's stating that they have no concerns with the proposed amendment.

6.1.6. Other Items

Items # 6 through 20 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

6.1.21. Permits

There were fifteen (15) permits issued from August 10 to August 23, 2018

#### 6.2. Recreation/Community Services- Councillor Stewart Sharpe

Recreation/Community Services Report <u>Recreation/Community Services Committee - 29 Aug 2018 - Minutes -</u> <u>Pdf</u>

# 6.2.1. Killick Coast Games

The Town of Torbay hosted the 2018 Killick Coast Games from August 19th – 23rd.

A report will be tabled for Council. Summer Program Council Report

### 6.2.2. Summer Programs

The 2018 Summer Programs were a great success. With both Little Gaffers and Camp Whaddya'At at full capacity for all eight weeks, it reflects the quality of programming and highlights the confidence the residences have in what the Town offers. Attached is the summary

report of the Summer Program prepared by the Summer Program Coordinator, Kirk Combdon. Copy of the full report can be obtained through the Programs Coordinator, Mike Stone.

# 6.2.3. Fall Family Festival

The Recreation Department will be hosting its 3rd Annual Fall Family Festival on Sunday, October 14th 1pm to 4pm at Rainbow Gully Park. There will be pony rides, petting zoo, tractor rides, face painting, games, costume party, and much more. The cost of the event is \$5 per person or \$20 per family; kids under 2 are free. The Communications Coordinator will advertise the event and work with Recreation Staff as well Public Works Facilities Staff to make the event a great success.

# 6.2.4. Summerwood Playground

The Summerwood Playground upgrade is now completed. The inclusion swing and safety surface has been installed. The Town will be co-hosting with the PCSP Lion's Club, a block party at the playground on Thursday, September 13th from 6pm to 7pm. There will be a bbq, cake, and beverages served. Residents of the area will be sent an invitation and all Council are welcome to attend. A special thanks to the PCSP Lions Club who donated \$5000 toward the project.

# 6.2.5. Sports Coordinator

The committee set a date for the Recreation Director to present to council information supporting a full time Sports Coordinator position. The presentation will take place on Tuesday, September 18th following the regular scheduled Council Meeting. Note that the contract for this position finishes the end of September.

# 6.2.6. Bill Churchill Memorial Softball Tournament

The Annual Bill Churchill Memorial Mixed Softball Tournament will be taking place from Friday, September 14th to Sunday, September 16th. There are 8 teams registered for the tournament, one of which is representatives from the Town. All staff and council are welcome to play. If you would like to register, please contact the Recreation Department.

6.2.7. Correspondence from members of the Minor Soccer Association Correspondence from members of the Minor Soccer Association was delivered to the Town Hall on Wednesday, August 22nd addressed to members of the Recreation Committee as well as Recreation Staff. The letter was addressed to the President of the Minor Soccer Association requesting a call for a "Special Meeting". The meeting is scheduled for Thursday, September 20th at 6pm and all members of the Minor Soccer Association are welcome to attend. The associations AGM will follow at 7pm and is open to the public.

# 6.2.8. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

# The Committee recommends that the Town donate \$200 to

Fusion Dance Competition Team to assist with their cost associated 3 competitions that they will participate in during their 2018/2019 season.

NOTE: Members of the team include Morgan Brown, Mollie Ash, Anna Tucker, Bella Rowsell, and Emilie Snow.

Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for Kenny Shea softball Team, "The Bigs", to assist with the fundraising for the World Championships in Arizona in the fall.

Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for the Northeast Junior Eagles Hockey Team to assist with the fundraising for the association.

# 6.3. Public Works- Councillor Bartlett

Public Works Report Public Works Committee - 30 Aug 2018 - Minutes - Pdf

#### 6.3.1. Portugal Cove Road – Cross Culvert

Committee met with a resident living in the area of Portugal Cove Road who claims to have had water damage issues over the last nine years as a result of a concrete culvert that was installed in a ditch on Portugal Cove Road in the area of Old Cart Road. The resident provided historical information about the culvert and suggested statements which were made to him by previous Council and Minister of Transportation and Works; however to date, nothing has been rectified to alleviate him of his water issues. The current Committee has in good faith advised the resident they are committed to finding an amicable solution to his issues and will endeavor to move this matter forward on his behalf.

## 6.3.2. Pedestrian Activated Crosswalk

An update was provided to Committee advising that quotes have been received for the supply of materials required for the pedestrian activated crosswalks; however, as the main purpose for their installation is focused on pedestrian safety, committee requested that staff also investigate additional options which will provide pre-warning signals to drivers. A recommendation will be put together and provided at the next committee meeting. Staff will also assess the option of extending a trail system from the outset of the new crosswalk on the Thorburn Road into to the school.

#### 6.3.3. Transportation and Works Meeting

The Director of Public Works met with the Superintendent of Transportation and Works (TW) for the purpose of discussing matters which were brought to their attention and remain outstanding. - Portugal Cove Road Cross Culvert – as referenced in item #1 of this report, Public Works will move forward on this matter to bring it to resolution.

- Road shoulder repairs on Beachy Cove Road – this item is on TWs

maintenance list.

- Ditching on Indian Meal Line near Beaver Creek Road – this item is on TWs maintenance list.

- Request for hidden driveway sign on Portugal Cove Road – TW will complete a site line assessment and advise Public Works of the outcome.

- An assessment of the concerns received regarding public access and parking in the area of Mitchells Pond at Bennetts Road have been reviewed by the Public Works division and at this time, public use and access to this pond is supported.

- Speed reduction on Bennetts Road – a temporary speed bump was installed at the beginning of the summer however the speed sign remained at 50kms/hr. A request went to TW to reduce the speed near the speed hump (as Bennetts Road is under the jurisdiction of TW and the City of St. John's), however, speed change requests for this area need to go to the City. Public Works will follow up with them.

# 6.3.4. 2018 Road Maintenance Package

Staff advised that the tender for the 2018 road maintenance went public on August 27th with a closing date of September 7th.

6.3.5. Roads Updates

- Ditching & Line Painting – maintenance in these areas are near 90% completed

- Guard Rail maintenance will be conducted in the areas of Bemisters Road, Coadys Road, Nice Lane, North Point Road and Anglican Church Road.

# 6.3.6. Meadow Heights / Maggies Place Gate

The issue of accessibility to the local access road between Meadow Heights and Maggies Place will be placed on hold until an up-to-date survey establishing property ownership has been completed.

# 6.3.7. Blast Hole Pond Access

The area of Blast Hole Pond is protected by the watershed zone regulations which carries restrictions regulating land use. This protection secures the area from the effects brought on by development. Committee agrees to support the continuation of such zoning for this area in an effort to keep it safeguarded from future vandalism and safety concerns around the pump station.

- 6.3.8. Rainbow Crosswalk Brookside Intermediate Installation of the rainbow crosswalk has been completed.
- 6.3.9. Wastewater Treatment Plant Maintenance Updates were provided to Committee on Wastewater Treatment Plant maintenance requirements.

# 6.4. Economic Development, Marketing, Communications and Tourism-Councillor Neary

Economic Development, Marketing, Communications and Tourism Report

Economic Development, Marketing, Communications, and Tourism Committee - 28 Aug 2018 - Minutes - Pdf

### 6.4.1. Piccos Ridge Memorial Site RFP

Committee reviewed a draft of the RFP for the Piccos Ridge Memorial Site Design. The draft will be reviewed by the Town of Torbay as well prior to being advertised. This is a budgeted item for this year for both communities as a joint project with shared history.

# 6.4.2. Chamber of Commerce

A meeting with the executive members of the Chamber of Commerce, Director of Economic Development and representatives of the Department of Tourism, Culture, Industry and Innovation took place on Tuesday, August 28th. The Chamber is now in final stages of applying for support to undertake the development of Tourism Plan. If approved, meetings will take place in the Fall with the business community, advisory committees, staff and Council to develop the plan.

The next Taskforce meeting is scheduled for Tuesday, September 4th. The topics on the agenda will include Procurement and the Tourism Plan.

# 6.4.3. Climate Adaptation Plan

The next stage of the plan being completed with the International Council on Local Environmental Initiates is a regional workshop that will take place in mid-October. This workshop will create local impact statements through a facilitated session with invited guests. The date of this workshop is yet to be determined. The first of three national workshops will take place in St. John's at the Alt Hotel on November 15-16 where the Town will be a contributor and presenter.

# 6.4.4. Budget 2019/Strategic Plan

The committee discussed the public engagement requirements for September – December. With various projects, budget consultations and other public events it was concluded that the Strategic Plan sessions should be moved to February to ensure volunteers, residents and other stakeholders can be fully committed to the process.

# 6.4.5. Eastern Health Clinic

A meeting has been scheduled for Wednesday, August 29th with representatives of Eastern Health to discuss collaborative efforts to keep services within the community.

# 6.4.6. Pictures for Recognition

Town staff have been in correspondence with artist and seasonal resident JC Roy regarding prints that the Town could give away when special recognition would be warranted. Mr. Roy has not only provided prints to the Town for this purpose, but, has also donated a beautiful picture to the Town Hall of the St. Philip's Regatta he painted this year.

On behalf of Council we thank him for this donation and will invite him to meet with the Mayor to officially accept this gift and show our gratitude.

6.4.7. Investment Network

The City of St. John's have invited the Town and PCSP Chamber of Commerce to a meeting to discuss the potential development of an investment network for the region. The Director of Economic Development and Vice President of the Chamber, Rob Stapleton will be attending the meeting on September 6th.

# 6.4.8. Regional Tourism Signage Project

The Director of Economic Development will prepare a letter of support to include in the City of St. John's proposal for Regional Tourism Signage, as we are the neighboring community pilot included in it. We continue to work with ACOA and the Province on our separate municipal focused application.

6.4.9. Harbour Authority Meeting A meeting with the Portugal Cove – St. Philip's Harbour Authority and Town Council is being planned to discuss partnerships and collaborations.

# 6.5. Protective Services- Councillor Hanlon

Protective Services Report Protective Services Committee - 29 Aug 2018 - Minutes - Pdf

6.5.1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- Investigated a complaint of an illegal cabin in the woods behind United Church Cemetery with David Beckett.

- Investigation finished and letters sent to both residents on Dogberry Hill Road

- Civic numbing is almost finished, will soon be going back to check for compliance of the notice that was issued.

- After Hours reported a complaint from a resident of Dirt Bikes riding around Voiseys Brook Park, pin for the gate was missing so gate was not secure.

- Ongoing: Traffic Regulations
- 6.5.2. FES Updates

Responses: 7

- 1 Residential Alarm
- 3 Medical Calls
- 1 Extra Service Call (report alarm in area/nothing found)
- 1 Garbage
- 1 Road Traffic Accident
- 6.5.3. Training:

- August 20: Medical, Zodiac Training
- August 27: Pumping and Pump Relays at BC Elementary
- 6.5.4. Other Activity:

- Reviewed Specifications and recommended award Tender to replace Rescue.- Chiefs are actively working on updates to the Emergency Management Plan with a view to conduct a table top exercise in the fall.

- Assisting with the development of Evacuation Plan for Town Hall.
- Camp Fire Beach Signs are in place.

FD annual ball is scheduled Sept 22"d at the Royal Canadian Legion.
NL Fire Services Association annual convention is occurring on Sept 28- 30, 2018 in the Town of Clareville. 13 FD members have expressed interest. Chiefs have decided that a total of 6 persons will be approved to attend, with priority given to those who have not attended previously. Attending will be: Deputy Chief Sharpe, Lt. Daren Janes, FF Zack Parrell, Capt. Chris Peinsznski, Capt. B J Hibbs, Lt. Terry Scott.
Aug 27: Chiefs attend Northeast Avalon Fire Chiefs meeting.
Aug 20: Fire Prevention Presentation to 65 participants at Summer

Day Camp at Brookside Elementary.

- Aug 18: Attended Block Party at Brookview Place

6.5.5. Purchase of Rescue Vehicle

Tender PCSP- 2018 -001 was publicly opened on August 17, 2018 at 3 PM in the council chambers. Present for the opening were Chiefs Hollett and Murphy, Employee and Public Relations Administrator Heather Coughlan and Director of Public Works Charlie Hamlyn.

There were a total of three bids received with the following results:

- 1. MicMac Fire Safety Source- \$277,725.00 T-ax Incl.
- 2. Metalfab Ltd. \$306,877.50 Tax Incl.
- 3. Mississauga Fire Apparatus- \$344,919.88 Tax Incl.

Chiefs have reviewed all bids and have determined that all bidders have met the specifications as outlined. After careful review, it is recommended that the tender be awarded to the lowest bidder, Mic Mac Fire Safety Source.

A motion to purchase the vehicle will be recommended during the Admin & Finance committee report, later in this meeting.

# 6.6. Administration and Finance- Deputy Mayor Laham

Administration and Finance Report Administration and Finance Committee - 29 Aug 2018 - Minutes - Pdf

6.6.1. Accounts For Payment Accounts for payment approval <u>AFP Aug 28 2018</u> <u>Redacted - Cheq Register Aug28 2018</u> The Committee recommends that Council approve payment of regular accounts in the amount of \$94,559.18, and capital accounts in the amount of \$324,543.10 for a total of \$419,102.28.

- 6.6.2. Drover Heights Water and Sewer Servicing The Department of Municipal Affairs and Environment sent approval for the Town to engage Progreessive Engineering & Consulting Inc. to provide engineering consulting services for the Drover Heights project. The Town is in contact with the consultants regarding scope of work and are awaiting a draft Engineering Consultant Agreement before any work can begin.
- 6.6.3. Meadow Heights Property Owndersip Issue Staff are looking into getting a survey of the area done and drafting an agreement.
- 6.6.4. Maggies Place Road Owndersip Issue Staff are looking into getting a survey of the area done.
- 6.6.5. Rescue Vehicle The Tender for the new rescue vehicle closed Friday August 17, 2018 and bids were publically opened.

The Committee recommends that tender PCSP-2018-001, purchase of one new rescure vehicle, be awarded to Mic Mac Fire Ssafety Source for the lowest bid price of \$277,705, tax included, having met all requirements of the tendered specifications.

# 7. CORRESPONDENCE

7.1. Council Correspondence for August 20 to August 31, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION	
8/27/2018	MHA Whalen	Organic Sector	Council	
		Feedback concerning the	P&D Cmte	
8/27/2018	Resident	cannabis store petition		
	Dept of Municipal	Clean Water and Waste Water	A&F Cmte	
8/20/2018	Affairs	Fund Project		

# 8. NEW/GENERAL/UNFINISHED BUSINESS

- 9. AGENDA ITEMS/NOTICE OF MOTIONS ETC.
- 10. ADJOURNMENT



AGENDA Regular Public Council Meeting Tuesday, September 4, 2018 Town Hall - Council Chambers, 7:00 PM

- 1. CALL OF MEETING TO ORDER
- 2. ADOPTION OF AGENDA
- 3. DELEGATIONS/PRESENTATIONS
- 4. ADOPTION OF MINUTES
- 5. BUSINESS ARISING FROM MINUTES

# 6. COMMITTEE REPORTS

# 6.1. Planning & Development Committee- Councillor Harding

- 6.1.1. Civic # 7-9A Day's Road Demolish accessory Buildings and Construct Single Dwelling
- 6.1.2. Civic # 97-103 Witch Hazel Road Subdivide Property
- 6.1.3. Civic # 6 Kittiwake Place
- 6.1.4. Civic # 28 Ursula Crescent Accessory Building
- 6.1.5. City of St. John's Proposed Amendment to the St. John's Urban Region Regional Plan
- 6.1.6. Other Items
- 6.1.21. Permits
- 6.2. Recreation/Community Services- Councillor Stewart Sharpe

Recreation/Community Services Report

- 6.2.1. Killick Coast Games
- 6.2.2. Summer Programs
- 6.2.3. Fall Family Festival
- 6.2.4. Summerwood Playground
- 6.2.5. Sports Coordinator
- 6.2.6. Bill Churchill Memorial Softball Tournament
- 6.2.7. Correspondence from members of the Minor Soccer Association
- 6.2.8. Community Grants

# 6.3. Public Works- Councillor Bartlett

6.3.1. Portugal Cove Road – Cross Culvert

- 6.3.2. Pedestrian Activated Crosswalk
- 6.3.3. Transportation and Works Meeting
- 6.3.4. 2018 Road Maintenance Package
- 6.3.5. Roads Updates
- 6.3.6. Meadow Heights / Maggies Place Gate
- 6.3.7. Blast Hole Pond Access
- 6.3.8. Rainbow Crosswalk Brookside Intermediate
- 6.3.9. Wastewater Treatment Plant Maintenance

# 6.4. Economic Development, Marketing, Communications and Tourism-Councillor Neary

- 6.4.1. Piccos Ridge Memorial Site RFP
- 6.4.2. Chamber of Commerce
- 6.4.3. Climate Adaptation Plan
- 6.4.4. Budget 2019/Strategic Plan
- 6.4.5. Eastern Health Clinic
- 6.4.6. Pictures for Recognition
- 6.4.7. Investment Network
- 6.4.8. Regional Tourism Signage Project
- 6.4.9. Harbour Authority Meeting

#### 6.5. Protective Services- Councillor Hanlon

- 6.5.1. Commissionaires Municipal Enforcement
- 6.5.2. FES Updates
- 6.5.5. Purchase of Rescue Vehicle

# 6.6. Administration and Finance- Deputy Mayor Laham

- 6.6.1. Accounts For Payment
- 6.6.2. Drover Heights Water and Sewer Servicing
- 6.6.3. Meadow Heights Property Owndersip Issue
- 6.6.4. Maggies Place Road Owndersip Issue
- 6.6.5. Rescue Vehicle

#### 7. CORRESPONDENCE

# 8. NEW/GENERAL/UNFINISHED BUSINESS

- 9. AGENDA ITEMS/NOTICE OF MOTIONS ETC.
- 10. ADJOURNMENT



# TOWN OF PORTUGAL COVE-ST. PHILIP'S

August 21, 2018 Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE

Mayor Deputy Mayor Councillors Carol McDonald Jeff Laham Dave Bartlett Johnny Hanlon Darryl J. Harding Tina Neary Madonna Stewart Sharpe

Director of Financial Operations /Town ClerkTDirector of Economic Devel., Marketing, Comm. and TourismJacDirector of Public WorksCRecreation & Community Services Special Events CoordinatorN

Tony Pollard Jeff Lawlor Charlie Hamlyn Nicole Clark

Mayor McDonald called the meeting to order and welcomed the gallery of 10 persons in attendance.

#### ADOPTION OF AGENDA

MotionBartlett/Neary2018-273Resolved that the agenda dated August 21, 2018 be adopted as presented.CarriedUnanimously

#### DELEGATIONS/PRESENTATIONS

1. Sexual Violence Awareness Week Proclamation 2018

#### **ADOPTION OF MINUTES**

Motion	Bartlett/Hanlon
2018-274	Resolved that the minutes of August 7, 2018 be adopted as corrected.
Carried	Unanimously

#### **BUSINESS ARISING**

#### Town Manager's Report (Speaking Notes - Acting Town Manager Tony Pollard)

- Killick Coast Games commenced last weekend and opening ceremonies were held last evening. We have over 70 athletes competing and the games end this Thursday...we will be hosting next year
- Summer camps are in the last week of operation
- Both Parks are still very busy with tournaments and minor leagues
- Road Maintenance Tender being finalized...should be out this week
- Myself and Mayor McDonald attended UMC Urban Municipalities Council Meeting last week

UMC are communities over 3,200 residents and meetings are to discuss items of particular to larger towns.

MNL will be looking for a "Letter of Support" indicating willingness and commitment of participants in an Asset management Training Program offered through the Gardiner Institute.

Transportation and Works may look to partner with Towns on road maintenance relating to provincial roads.

Discussed Cannabis in the WorkPlace and the need for policies and the difficulties associated with enforcing.

Discussed regulation of Short Term Rentals eg. Air BNB and the impact on competing business and tax implications.

Appeal Boards are soon to be in place again by end of month.

Phase II of infrastructure funding agreement between the province and Canada soon to be finalized with a program call for applications probably in September.

500M plus program broken down between Green , Culture and Rec , Northern Remote (similar to small communities fund) and Public Transit.

No announcements yet on Small Communities Fund Applications (Indian Meal Line and Franklyn).

Drover Heights approval letters received so now have to complete consultant agreements to DMAE satisfaction and move forward.

Tolt Road project is waiting for letters to be sent to residents.

# **COMMITTEE REPORTS**

#### Planning & Development Committee Report of August 13, 2018 – presented by Councillor Harding

- 1. Civic # 256 & 270-282 Witch Hazel Road Deferred
- 2. Civic # 478C Old Broad Cove Road Backfilling

Motion: Harding/Laham

2018-275 Resolved that the application to complete backfilling activity at Civic # 478C Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.

- Carried Unanimously
  - 3. Civic # 104-106 Beachy Cove Road Retaining Wall
- Motion: Harding/Hanlon

2018-276 Resolved that the application to perform repairs to a retaining wall at Civic # 104-106 Beachy Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

**Items # 4 through 24** are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

25. Permits Issued

There were eleven (11) permits issued from June 29 to July 12, 2018 as per Appendix A: Tabled Report.

#### **Recreation & Community Services Committee**

• No meeting was held

#### Public Works Committee Report for August 15, 2018 – presented by Councillor Bartlett

#### 1. 2018-2019 Ice Control Materials (Salt)

Staff advised the order for ice control materials (salt) for 2018-2019 is due and requested that approval be granted to order 1,750 tonnes of salt through the provincial government salt tender. The price per tonne is \$108.90.

Motion: Bartlett/Laham

2018-277 Resolved that an order of 1,750 tonnes of salt for 2018-2019 season at a cost of \$219,161.25 HST included be approved.

Carried Unanimously

# 2. Planning & Development Referral – Pre-engineered Sewage Treatment System

The Town Manager provided a draft recommendation for Committee's consideration and it was requested that feedback be provided following their review of same. Full package will be provided to Planning & Development prior to their first meeting in September which will include an outline of the scope, needs, recommendation, approval process and conditions.

# 3. Speed Zone Policy

Motion 2018-249 resolved that Council amend the Traffic Speed Zone Policy standards on local roads from 50km/hr to 40km/hr unless conditions warrant otherwise. With this policy amendment, staff recommended a modification to the title of the speed zone policy created in May 2016 which is now cited as "Speed Zone Policy\_May 2016 Final" – to now be referenced as "Speed Zone Policy 08-13-18 Temp Version" and the newly amended policy be referenced as "Speed Zone Policy 08-13-18-1.C".

Speed limit changes on the Town's local roads will not be done until an evaluation of each is completed.

# Motion: Bartlett/StewartSharpe

2018-278Resolved that referencing the original speed zone policy as "Speed Zone Policy 08-13-18 Temp<br/>Version" and referencing the newly amended policy as "Speed Zone Policy 08-13-18-1.C".CarriedUnanimously

#### 4. Plow and Sander Purchase

Three quotes were obtained for the purchase of a new plow and sander. This is a budgeted item.

#### Motion: Bartlett/Laham

# 2018-279 Resolved that the purchase of a new plow and sander from Turbo Tech Auto at a cost of \$15,899 be approved.

Carried Unanimously

#### **Discussion Items**

- 5. Update: Portugal Cove Road / Bell Island Ferry Lineup Staff advised a recent reconfiguration has been implemented in the area of the ferry lineup. It is unknown at this time if this is permanent or temporary. The Public Works Director has a scheduled meeting with Transportation and Works on August 22 and will request an update at that time, as well, will request repositioning the "Stop" sign as it currently appears to be hindering left turning traffic onto Portugal Cove Road.
- 6. Update: Road Conditions Staff advised the 2018 Road Maintenance tender is underway and expected to be advertised publicly within the next week.

- 7. Meadow Heights / Maggies Place Accessibility to the local access road between Meadow Heights and Maggies Place continues to be an issue. Although the Town has removed rocks that were blocking the access road there have since been more put back and as well, a lock has been secured to the gate. Town staff do not have a key to this lock. The Town is in the process of having a up-to-date survey conducted of the area to establish property ownership. Until such time, Public Works will address the existing rocks and padlock issue. Staff were advised that the matter of Maggies Place road ownership is still unresolved and asked that it be reviewed as the current residents, who claim ownership, have not received notice of land expropriation or compensation for the Town taking over the roadway. Public Works will have a discussion with Planning and Development on the matter.
- 8. Blast Hole Pond Access A complaint was received from a resident requesting that the access to Blast Hole Pond be opened up. Staff advised the area was closed off to the pump station as a result of ongoing vandalism and safety concerns in this watershed area. Committee questioned why this area is still zoned as a protected watershed. Staff will refer this question to Planning and Development for a response.
- **9.** Contractor Feedback Session Staff were advised of a session held by the City of Mount Pearl for their local contractors which provided them with the opportunity to present feedback on tendering and other processes. The Town may consider hosting a similar session.
- 10. Speed Bump Request A request was received for the placement of a speed bump on Dogberry Hill Road. This request will be put through the Traffic Calming Policy to see if it meets the criteria for traffic calming.
- 11. Pedestrian Activated Crosswalk Staff are in receipt of two quotes for the supply of materials for a pedestrian activated crosswalk on Thorburn Road. One more quote is expected. If the cost is reasonable, consideration may be given to installing two. All excavation and installation work will be completed in-house.
- 12. Rainbow Crosswalk Brookside Intermediate The installation of a rainbow crosswalk is underway and expected to be completed prior to school opening.

Economic Development, Marketing, Communications & Tourism Committee for August 14, 2018 – presented by Councillor Neary

#### 1. Advisory Committees

The committee reviewed proposed changes the advisory committee policy that would introduce the creation of a new agenda creation process, action item report and correspondence protocol. The advisory committee policy will be amended for Councils review.

# 2. Budget 2019/Strategic Plan

A proposed Budget Consultations process was discussed including a strategic planning process, bus tour, series of public meetings and social media campaign. The strategy will be shared with all of council for their input before it begins to be implemented between September and December.

### 3. Gateway Signs and Beautification

The flower pots under the gateway signs are being planted. Plans for potential temporary signs was discussed for the entrances of St. Thomas Line, Bauline Line, Indian Meal Line and the backs of the two main signs on Portugal Cove Road and Thorburn Road. The quotes received were too high so alternatives are being considered.

# 4. Tickle Swim

The Tickle Swim for Mental Health is taking place on Saturday, August 17<sup>th</sup>. The Mayor will be on hand to greet the swimmers and bring greetings. Plans are to leave Portugal Cove at 7:00 am. There are 16 swimmers taking part this year. We will be providing refreshments, snacks and towels to the participants.

# 5. Media Training

The interviews are complete and the consultants are currently crafting the workshop based on the information and insight obtained from it.

### 6. Health Care Foundation - Lottery Home

The Director of Economic Development and Town Manager met with the Executive Director of the Health Care Foundation. Recently the town rejected a request to sell a piece of property in the Oceanview Estates. At that time it was not understood what the piece of land would be used for. The Foundation wishes to build their 2020 Lottery Home there after the success of their 2018 house in the community. Information will be brought forward to the Admin and Finance Committee for their consideration.

#### 7. Eastern Health Clinic

Council and Staff met with representatives of Eastern Health on August 8<sup>th</sup>. Council expressed their displeasure with the decision to move the clinic to Majors Path. Both sides agreed to work together to see if there could be a solution to keep some of the services here in PCSP. We have yet to receive additional information following the meeting.

#### 8. RNC/Commissionaires

The Communications Coordinator is working with the RNC and Commissionaires to develop a Facebook live event supporting back to school and to help showcase what the Commissionaires do in the community.

#### 9. Business Directory

The online version of the Business Directory will be completed in the next two weeks.

#### Protective Services Committee report for August 15, 2018 – presented by Councillor Hanlon

#### 1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- Investigation is now complete for excessive idling before 7am complaint on Dogberry Hill Road. MEO will be making contact with complainant with full details in the next couple of days.
- After Hours service had reported an injured moose in and around the woods below Skinners Road. Wildlife was contacted, their staff were scheduled to visit the area shortly thereafter. MEO gave notification to the resident who reported the sighting that Wildlife staff will be handling the situation and would be in contact with the resident as well.
- Multiple encounters with vehicles parked in both parks after 11pm. Most depart once the MEO arrives, others are given notice that the parks are closed and comply.
- Increased reports of break-ins during day time hours. The reports are throughout the community and some seem to be targeting residents who appear to be on vacation.
   Residents are asked to take necessary precautions if they are going to be away from home for any period of time.

# Ongoing:

- Still waiting on response from Minister regarding Traffic regulations and the Committee Chair will be following up with the Minister for further information.

# 2. FES Updates

#### Responses: 8

- 1 Residential Alarm
- 6 Medical Calls
- 1 Extra Service Call (report of fireworks discharge in woods no evidence found)

#### **Training:**

- August 6<sup>th</sup>: Equipment tests and inventory tagging
- August 13<sup>th</sup>: Inventory for hose and hose testing

Recruit training is now complete and as of August 7<sup>th</sup> all recruits are responding and integrated into the regular Fire Department training schedule for Monday nights. The department has 40 current members constituting a healthy department.

#### **Other Activity:**

FD hosted the Little Gaffers Camp children with a fire prevention presentation and equipment tour on August 13<sup>th</sup>. Firefighter Tina Scott did a fantastic job engaging the children and the campers enjoyed the presentation and the tour.

The Annual Fire Department Ball is scheduled for September 22<sup>nd</sup> at the Royal Canadian Legion, Branch 10.

NL Fire Services Association annual convention is scheduled for September 28-30, 2018 in the Town of Clarenville. Thirteen (13) members have expressed interest, however, the Chiefs have made the decision to give priority to those members who have not attended previously. Therefore a total of six (6) members of the department will be approved to attend. Funding for their attendance is available.

The Tender for the new rescue vehicle closes Friday August 17, 2018 and the opening is scheduled for 3pm the same day.

The Committee reviewed the Department activity snapshot from January 1 to date.

#### 3. Noise Complaint Indian Meal Line

The Town is in receipt of a Noise Complaint on Indian Meal Line and the contact information for the MEO were provided complainant should they decide to proceed. Details were also provided to the MEO.

#### Discussion Items & Updates:

 The Committee reviewed a draft response to the residents of Old Broad Cove Road and final edits were made. The response will be sent out prior to the next Committee meeting.

Clarification was made that these letters were regarding speeding concerns on Old Broad Cove Road.

- Bonfire Beach Signage has been ordered and is expected to be delivered this week. Work Orders will be opened with Public Works for installation.
  - The Chiefs continue to review and update the Emergency Management Plan. A potential emergency exercise is being discussed for the fall.

Admin. and Finance Committee Report for August 15, 2018 - presented by Deputy Mayor Laham

#### 1. Accounts for Payment

Motion: Laham/StewartSharpe

2018-280 Resolved that Council approve payment of regular accounts in the amount of \$27,348.87.

Carried Unanimously

#### 2. Councillors right to attend other Committee meetings

This question was raised as to whether or not Councillors can attend committee meetings of which they are not standing members and the answer was that they certainly can ,but can have no influence on the standing committees process and decision making. Other discussion followed and it was agreed that the "Rules of Procedure" will be updated.

#### 3 Murray's letter re Grand Concourse Authority

The committee reviewed a letter that was forwarded to Minister Mitchlemore referencing the award of a Town contract to Gand Concourse Authority. No action was deemed necessary as the letter was for information purposes only . The use of Grand Concourse will surely be discussed again as potential projects arise.

#### 4. Neptune Change Notice #2

As an administrative step required by the Department of Municipal Affairs and Environment to complete the change from mandatory residential meters to zone meters and a voluntary meter program in our funded meter project, the town must recommend approval of a change notice and request reallocation of funding amounts to other parts of the project not specific to the Neptune Project. The Town also needs to seek approval to issue an RFP for design services for the installation of the zone meters. Therefore committee recommends :

#### Motion: Laham/Bartlett

- 2018-281 Resolved that Council completes the attached Change Notice 2 recommendation form for project 17-CWWF-17-00034, representing a reduction in funding of \$171,462.70 for the Neptune Technology contract, and sends a letter to the Department of Municipal Affairs and Environment to request the reallocation of the same funding amount to other qualified parts of the project. Furthermore, the letter shall request approval to issue an RFP for Zone metering design services for the same project.
- Carried Unanimously

#### 5. Meadow Heights Property ownership issue

Committee discussed an issue relating to a couple of properties on Meadow Heights that affects some of the town infrastructure and needs a resolution. The Town manager will seek legal options and bring back to committee to discuss further.

#### 6. Tolt Road

The project related to Tolt Road is still in discussion stage and the Town Manager is to send a letter to residents to determine most favoured serviced options with which to proceed. The decision on which services to provide will determine how much of Tolt Road can be completed under the current funding allocations.

#### 7. Community Grants

Motion: Laham/Neary

2018-282 Resolved that Council approve \$100 donation to Mitchell Rogers for travel to Wolfville, NS to compete in Eastern Canadian Championships for Rock U18 Rugby.

Carried Unanimously

Motion: Laham/StewartSharpe

- 2018-283 Resolved that Council approve \$100 donation to Allison Ryan for a Community Block Party on Brookview Place, Megan Ridge, Riverfront, etc. on Saturday August 11<sup>th</sup>.
- Carried Unanimously

#### CORRESPONDENCE

Council Correspondence for August 6 to August 17, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
8/6/2018	Vera Perlin Society	2018 Golf Tournament	Council
	Canadian Mental Health		EDMC Cmte
8/7/2018	Association	6th annual Tickle Swim for Mental Health	
	Newfoundland and		Mayor
	Labrador Sexual Assault		
	Crisis and Prevention		
8/9/2018	Centre	Proclamation	
8/13/2018	Dept of Municipal Affairs	Bauline Line Quarry Expansion	P&D Cmte

#### **NEW/GENERAL/UNFINISHED BUSINESS**

#### AGENDA ITEMS/NOTICE OF MOTION

AS PER NOTICE OF MOTION – to be presented by Councilor Johnny Hanlon for Protective Services

As per the Notice of Motion given at the August 7<sup>th</sup> Public Council Meeting, the Protective Services Committee submits the following:

#### Motion: Hanlon/Bartlett

2018-284 Resolved that the Town of Portugal Cove – St. Philip's adopt the Feeding Wildlife Regulation, 2018.

Carried Unanimously

#### ADJOURNMENT

Adjournment was moved by Councillor Neary and seconded by Deputy Mayor Laham.

Resolved that there is no further business and this meeting is adjourned. Time is 7:32 pm.

Carol McDonald, Mayor

for Tony Pollard, Town Clerk

#### Planning and Development Committee Report Agenda

#### August 28, 2018

In Attendance:	Deputy Mayor Jeff Laham (Chairperson) Councillor Johnny Hanlon Ashley Linehan, Planning Technician Holly Duffett, Planning Technologist
Also in Attendance:	Mayor Carol McDonald Tony Pollard, Acting Town Manager

#### Applications:

- 1) Civic # 7-9A Day's Road -Item held pending further information-
- 2) Civic # 97-103 Witch Hazel Road Subdivide Property
- 3) Civic # 6 Kittiwake Place Accessory Building
- 4) Civic # 28 Ursula Crescent Accessory Building

#### **Correspondence:**

5) City of St. John's – Proposed Amendment to the St. John's Urban Region Regional Plan

#### **Other Items Discussed:**

- 6) Civics # 1535-1537 and 1539-1541 Thorburn Road Application to Consolidate Property and Construct Single Dwelling
- 7) Civic # 8A Ron's Road Application to Demolish and Reconstruct Single Dwelling and Accessory Building
- 8) Civics # 256 & 270-282 Witch Hazel Road Application for Rezoning
- 9) Civic # 1661 Portugal Cove Road Proposed Fence Location
- 10) Civic # 58-60 Ayres Lane Request to Revise Landscaping Plan
- 11) Civic # 10-12 Hilltop Lane Removal Orders
- 12) Municipal Plan Amendment No. 4, 2018 and Development Regulations Amendment No. 5, 2018 (Single Dwellings off Right-of-Ways)
- 13) St. John's Urban Region Regional Plan Amendment, Municipal Plan Amendment No. 5, 2018 & Development Regulations Amendment No. 6, 2018 (TC Zoning Boundary Change)
- 14) Civics # 167-169A and 167-169B Beachy Cove Road Information Regarding Right-of-Way
- 15) Civic # 7-9 Anglican Cemetery Road Extension Dwelling Extensions
- 16) Potential Amendment to Development Regulation # 10 (Discretionary Powers of Council)
- 17) Department of Municipal Affairs and Environment Flood Risk Mapping Study
- 18) Civic # 58A Knapps Road Residential Subdivision Application
- 19) Civic # 12 Larkspur Lane Development without a Permit
- 20) Civic # 53 Western Gully Road Condition of Watercourse

#### Permits Issued:

21) Permits issued from August 10 to August 23, 2018

# Planning and Development Committee Report

# August 28, 2018

In Attendance:		Deputy Mayor Jeff Laham (Chairperson) Councillor Johnny Hanlon Ashley Linehan, Planning Technician Holly Duffett, Planning Technologist		
<u>Also ir</u>	n Attendance:	Mayor Carol McDonald Tony Pollard, Acting Town Manager		
Motion:	The Committe construct a si	A Day's Road – Demolish Accessory Buildings and Construct Single Dwelling ee recommends that the application to demolish three accessory buildings and ngle dwelling at Civic # 7-9A Day's Road be granted approval in principle as per Tabled Report.		
Motion:	The Committ	103 Witch Hazel Road – Subdivide Property ee recommends that the application to subdivide property at Civic # 97-103 load be granted approval in principle as per Appendix A: Tabled Report.		
Motion:	The Committe	ttiwake Place – Accessory Building ee recommends that the application to construct an accessory building at Civic # ace be granted approval in principle as per Appendix A: Tabled Report.		
Motion:	The Committe	Jrsula Crescent – Accessory Building ee recommends that the application to construct an accessory building at Civic # scent be granted approval in principle as per Appendix A: Tabled Report.		
	The Planning I the St. John's John's Munici involves the	<b>John's – Proposed Amendment to the St. John's Urban Region Regional Plan</b> Department is in receipt of a letter from the City of St. John's proposing to amend Urban Region Regional Plan to coincide with a proposed amendment to the St. Ipal Plan & Development Regulations currently under review. This amendment re-designation land located at 364 Blackhead Road from Rural to Urban for the development of two single dwellings.		
Motion:		ee recommends that Council forward correspondence to the City of St. John's ney have no concerns with the proposed amendment.		
		rough 20 are other items that were discussed at the Committee's meeting. mation regarding these items can be found in Appendix A: Tabled Report.		
	21.Permits Iss There were fi Tabled Report	fteen (15) permits issued from August 10 to August 23, 2018 as per Appendix A:		

#### Planning & Development Committee Appendix A: Tabled Report

#### Tuesday, August 28, 2018

In Attendance Jeff Laham, Deputy Mayor Johnny Hanlon, Councillor Ashely Linehan, Planning Technician Holly Duffett, Planning Technologist Also In Attendance Carol McDonald, Mayor

Tony Pollard, Director of Financial Operations/Town Clerk

#### APPLICATIONS:

#### 1. CIVIC # 7-9A DAY'S ROAD

Subdivide Property Zoning: Agriculture (AG) - Unserviced

Motion
 The Committee recommends that the application for Civic # 7-9A Day's Road be granted approval in principle, permitting the demolition of three accessory buildings and the construction of a single dwelling. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations, requirements of the Town's Public Works Department, and all other regulatory bodies of government, specifically Development Regulation 47 (Lot Frontage).
 As the opinion presented in the accompanying Regulation 47 report is based on Council expectations demonstrated by Municipal Plan Amendment No.4, 2018 and Development Regulations Amendment No.5, 2018, which both have not yet been approved by the Department of Municipal Affairs and Environment or adopted by Council, the Administrator recommends Council members consider the impact that any unforeseen outcomes of the amendment review process could have on this application when making their decision. Currently the amendments are out for legal review and comment.

#### 2. CIVIC # 97-103 WITCH HAZEL ROAD

Subdivide Property Zoning: Agriculture (AG) - Unserviced

> Motion The Committee recommends that the application for Civic # 97-103 Witch Hazel Road be granted approval in principle, permitting subdivision of property. Approval in principle is subject to approval from the Department of Fisheries & Land Resources. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy GL-8 (General Layout of the Town), Development Regulation 11 (Variances), Development Regulation 12 (Notice of

# Variance), Schedule C: Agriculture, and Schedule E: Environmental Protection Overlay.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

#### 3. CIVIC # 6 KITTIWAKE PLACE

#### Accessory Building

Zoning: Residential Low Density (RLD) - Semi-Serviced

MotionThe Committee recommends that the application for Civic # 6 Kittiwake Place be<br/>granted approval in principle, permitting the construction of an accessory building.<br/>Approval in principle shall be in full compliance with the Town's Municipal Plan &<br/>Development Regulations and all other regulatory bodies of government,<br/>specifically Development Regulation 11 (Variances), Development Regulation 12<br/>(Notice of Variance), and Schedule C: Residential Low Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

#### 4. CIVIC # 28 URSULA CRESCENT

#### Accessory Building

Zoning: Residential Low Density (RLD) - Semi Serviced

MotionThe Committee recommends that the application for Civic # 28 Ursula Crescent be<br/>granted approval in principle, permitting the construction of an accessory building.<br/>Approval in principle shall be in full compliance with the Town's Municipal Plan &<br/>Development Regulations and all other regulatory bodies of government,<br/>specifically Development Regulation 39 (Accessory Buildings) and Schedule C:<br/>Residential Medium Density.

The Administrator recommended that this application be granted approval in principle.

#### OTHER ITEMS DISCUSSED:

#### 6. CIVICS # 1535-1537 & 1539-1541 THORBURN ROAD

#### Application to Consolidate Property and Construct Single Dwelling

The Committee discussed an application to consolidate two properties and construct a single dwelling on the newly consolidated property that contains a minor steep slope.

The Committee requests that this application be held pending receipt of the requested report.

#### 7. CIVIC # 8A RON'S ROAD

#### Application to Demolish and Reconstruct Single Dwelling and Accessory Building

The Committee discussed an application to demolish and reconstruct a single dwelling and accessory building on property that is located within the Protected Watershed zone.

The Committee requested that this item be held pending further discussion.

#### 8. CIVICS # 256 & 270-282 WITCH HAZEL ROAD

#### **Application for Rezoning**

The Committee discussed an application to rezone the rear of two properties from Agriculture to Residential Low Density for potential residential subdivision development and to amend the Residential Low Density development standards (semi-serviced) to eliminate the standards for 'New Streets' and to reduce the lot frontage standard from 30 m to 23 m.

The Committee requested that this item be held pending further discussion.

#### 9. CIVIC # 1661 PORTUGAL COVE ROAD – PROPOSED FENCE LOCATION

The Planning Department is in receipt of correspondence from a property owner regarding a fence currently under construction at the intersection of Western Gully Road and Portugal Cove Road.

The Committee advises Staff to correspond with the property owner advising that the fence must be moved back in either direction and angle it. The Committee also advises the Town's Public Works Department and the Department of Transportation & Works should also be consulted for their comments.

#### 10. CIVIC # 58-60 AYRES LANE – REQUEST TO REVISE LANDSCAPING PLAN

The Planning Department is in receipt of a request to revise the landscaping plan related to the demolition and reconstruction of a single dwelling at Civic # 58-60 Ayres Lane.

The Committee advised Staff to correspond with the property owner advising that all other required approvals must be submitted to the Town prior to a decision being made on the request.

#### 11. CIVIC # 10-12 HILLTOP LANE – REMOVAL ORDERS

The Committee discussed two Removal Orders with deadlines for compliance of May 2, 2016; one regarding a dwelling extension that was constructed beyond the specifications of the Building Permit issued and another for property cleanup.

The Committee requested that this item be held pending Staff completing a site visit to the property to provide the Committee with updated pictures.

#### 12. MUNICIPAL PLAN AMENDMENT NO. 4, 2018 & DEVELOPMENT REGULATIONS AMENDMENT NO. 5, 2018 (SINGLE DWELLINGS OFF RIGHT-OF-WAY'S)

The Committee discussed a request from the Department of Municipal Affairs and Environment for a legal opinion (from either the Town's or the Department's Solicitor) regarding the proposed amendment prior to releasing from provincial review.

The Committee requested that this item be held pending receipt of the report from the Town's Solicitor.

# 13. ST. JOHN'S URBAN REGION REGIONAL PLAN AMENDMENT, MUNICIPAL PLAN AMENDMENT NO. 5, 2018 & DEVELOPMENT REGULATIONS AMENDMENT NO. 6, 2018 (TC ZONING BOUNDARY CHANGE)

The Committee discussed an on-going amendment to the Town's Municipal Plan & Development Regulations to re-designate and rezone infill development along Beachy Cove Road (from the current zoning boundary to approximately Ridge Road) from Residential and Rural to Traditional Community on the Generalized Future Land Use map and Residential Medium Density and Rural to Traditional Community on the Development Regulations map.

The Committee requests that this item be held pending further discussion.

#### 14. CIVICS # 167-169A & 167-169B BEACHY COVE ROAD – INFORMATION REGARDING RIGHT-OF-WAY

The Committee discussed a right-of-way across Civic # 167-169A Beachy Cove Road used to access Civic # 167-169B Beachy Cove Road and past development activity at Civic # 167-169B Beachy Cove Road.

The Committee requests that this item be held pending further discussion.

#### 15. CIVIC # 7-9 ANGLICAN CEMETERY ROAD EXTENSION – DWELLING EXTENSIONS

The Committee discussed the processing of an application for dwelling extensions which were approved by Council and permits have been issued.

The Committee requests that this item be held pending further discussion.

#### 16. POTENTIAL AMENDMENT TO DEVELOPMENT REGULATION # 10 (DISCRETIONARY POWERS OF COUNCIL)

The Committee discussed potentially amending Development Regulation # 10 to allow development at Council's discretion under certain conditions.

The Committee requests that this item be held pending further discussion.

#### 17. DEPARTMENT OF MUNICIPAL AFFAIRS & ENVIRONMENT FLOOD RISK MAPPING STUDY

The Committee discussed concerns regarding a Flood Risk Mapping Study completed by the Department of Municipal Affairs and Environment.

The Committee requests that this item be held pending further discussion.

# 18. CIVIC # 58A KNAPP'S ROAD – RESIDENTIAL SUBDIVISION APPLICATION

The Planning Department is in receipt of a request to revise the landscaping plan related to the demolition and reconstruction of a single dwelling.

The Committee requested that this item be held pending receipt of other required government approvals.

# 19. CIVIC # 12 LARKSPUR LANE – DEVELOPMENT WITHOUT PERMIT

The Committee discussed a permit issued for a temporary accessory building without a permit from the Town.

Staff advised that a permit has been issued for the accessory building. Item submitted for information.

#### 20. CIVIC # 53 WESTERN GULLY ROAD – CONDITION OF WATERCOURSE

The Committee discussed the condition of a watercourse behind this property.

Service NL advised that they had completed a site inspection and that there was no evidence of malfunctioning sewer at the time of the inspection and no visible evidence of sewer runoff in the area or any odour, insects or rodents noted. They also advised that the sheen and sludge noted in the phots appears to be naturally occurring in a fen/boggy environment.

The Committee requested that this item be held pending a response from the Department of Municipal Affairs & Environment.

## 21. PERMITS

23.1. There were fifteen (15) permits issued from August 10 to August 23, 2018

#	Permit	Date Issued	Civic #	Street Permit Type	
1	18-199	08/10/2018	1172	Thorburn Road Accessory Building	
2	18-200	08/10/2018	53-57	Hogan's Pond Road	Demolition
3	18-201	08/14/2018	23-27	Druken's Lane	Dwelling Extension
4	18-202	08/15/2018	1435- 1437	Portugal Cove Road	Accessory Building
5	18-203	08/15/2018	1-25	Mitchell's Pond Place	Accessory Building
6	18-204	08/16/2018	12	Larkspur Lane	Accessory Building
7	18-205	08/16/2018	19-19A	Farm Road	Accessory Building
8	18-206	08/17/2018	1563- 1565	Thorburn Road	Accessory Building & Consolidate Property
9	18-207	08/17/2018	53-57	Hogan's Pond Road	Single Dwelling
10	18-208	08/21/2018	14	Blue Sky Drive	Occupancy
11	18-209	08/22/2018	22	Megan Ridge Drive	Occupancy
12	18-210	08/22/2018	68-70	Western Gully Road	Demolish & Reconstruct Stairwell & Construct Basketball Court
13	18-211	08/22/2018	105-107	Skinners Road	Single Dwelling
14	18-212	08/22/2018	189-191	Old Broad Cove Road	Accessory Building
15	18-213	08/23/2018	245-247	7 Oliver's Pond Road Site Preparation	

Item # 4

August 15, 2018

TOWN OF PORTUGAL-COVE-ST-PHILIP'S

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Mr. Chris Milley Town Manager/Engineer Town of Portugal Cove-St. Phillips 1119 Thorburn Road Portugal Cove-St. Phillips, NL A1M 1T6

Dear Mr. Milley:

 Re: St. John's Urban Region Regional Plan Amendment 2, 2018 in Regard to St. John's Municipal Plan Amendment Number 146, 2018 and St. John's Development Regulations Amendment Number 677, 2018
 Application to Rezone Land to the Residential Medium Density (R2) Zone for Development of two Single Detached Dwellings MPA1800001
 364 Blackhead Road

I am writing on behalf of St. John's Municipal Council regarding a proposed amendment to the St. John's Urban Region Regional Plan. This amendment is in regard to property located at 364 Blackhead Road and would be required to accommodate amendments to the St. John's Municipal Plan and Development Regulations. This request is pursuant to direction received from the Minister of Municipal Affairs and Environment on July 25, 2018 (attached).

The City received an application to rezone 364 Blackhead Road from the Industrial General (IG) and Open Space Reserve (OR) Zones to the Residential Medium Density (R2) Zone (see attached map). The intent of the rezoning is to subdivide the property and develop two single detached dwellings. Surrounding land to the north and east of the property is currently zoned Residential Medium Density (R2). Municipal services are available along this section of Blackhead Road.

An amendment to the St. John's Municipal Plan would be required to support the proposal as the property is designated Rural and would need to be re-designated to the Residential Low Density Land Use District.

A small area of City owned land (20m<sup>2</sup>) was rezoned Industrial General during an earlier application in 2010. The land was never sold and is now being rezoned back to Open Space Reserve (OR).

The Department of Municipal Affairs and Environment has advised that the area under consideration for rezoning is designated "Rural" under the St. John's Urban Region Regional Plan and would require the area be redesignated to "Urban Development". Land to the north and east, along both sides of Blackhead Road is currently designated urban development.



The Minister of Municipal Affairs and Environment has advised that the proposed Regional Plan amendment would be considered subsequent to the City completing the public consultation process required under Section 14 of the Urban and Rural Planning Act, 2000, concurrent with the public consultation required for the City's proposed Municipal Plan and Development Regulations amendments. The Minister also advised that the City of St. John's is to provide a public consultation opportunity for all municipalities subject to the St. John's Urban Region Regional Plan.

This letter and information contained within is provided for your consideration. A written response from your Municipality regarding the proposed St. John's Urban Region Regional Plan amendment by September 14, 2018, would be appreciated. Please forward your comments to the undersigned at (fax) 576-2340 or email llyghtlebrushett@stjohns.ca.

Sincerely,

Lindsay Lyghtle Brushett, MCIP Planner/III Department of Planning, Engineering & Regulatory Services

LLB/dlm

Enclosures

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Government of Newfoundland and Labrador Department of Municipal Affairs and Environment Office of the Minister

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JUL 2 5 2018

Ms. Lindsay Lyghtle Brushett, MCIP Planner III Department of Planning, Engineering & Regulatory Services City of St. John's P.O. Box 908 St. John's, NL A1C 5M2

Dear Ms. Lyghtle Brushett:

# RE: St. John's Urban Region Regional Plan Amendment

I have reviewed the City's request to amend the St. John's Urban Region Regional Plan (SJURRP), dated May 1, 2018.

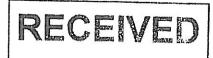
Amt. PD.:\_ Initial:\_\_\_\_

I wish to inform you that the City of St. John's may proceed with public consultation as required by Section 14 of the *Urban and Rural Planning Act, 2000* ("URPA"), related to the proposed SJURRP amendment. The proposed amendment to the SJURRP is limited to the re-designation of one area of land within St. John's from:

• "Rural" to "Urban Development".

Please note that City Council must arrange and pay all costs associated with the proposed SJURRP amendment. Consultation for the proposed SJURRP amendment should be concurrent and referenced with that required for the City's amendment of its Municipal Plan and Development Regulations.

As provided in URPA, I will require that you consult with the public and the other 14 municipalities that are subject to the SJURRP in relation to the proposed amendment.



JUL 27 2018 Planning, Engineering

P.O. Box 8700, St. John's, NL, Canada A1B 4J6 709 729 3046 709 729 AND REGULATORY SERVICES



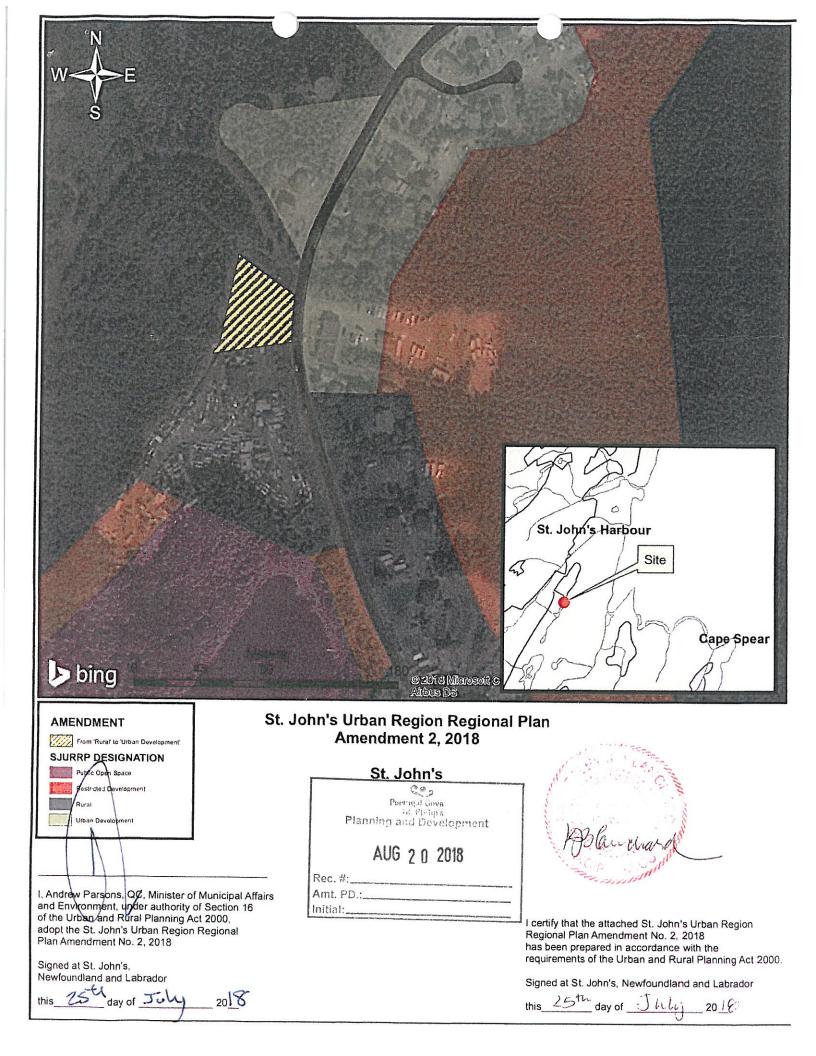
Upon completion of the consultation process, please provide me with a summary of the consultation along with any representations received by the City.

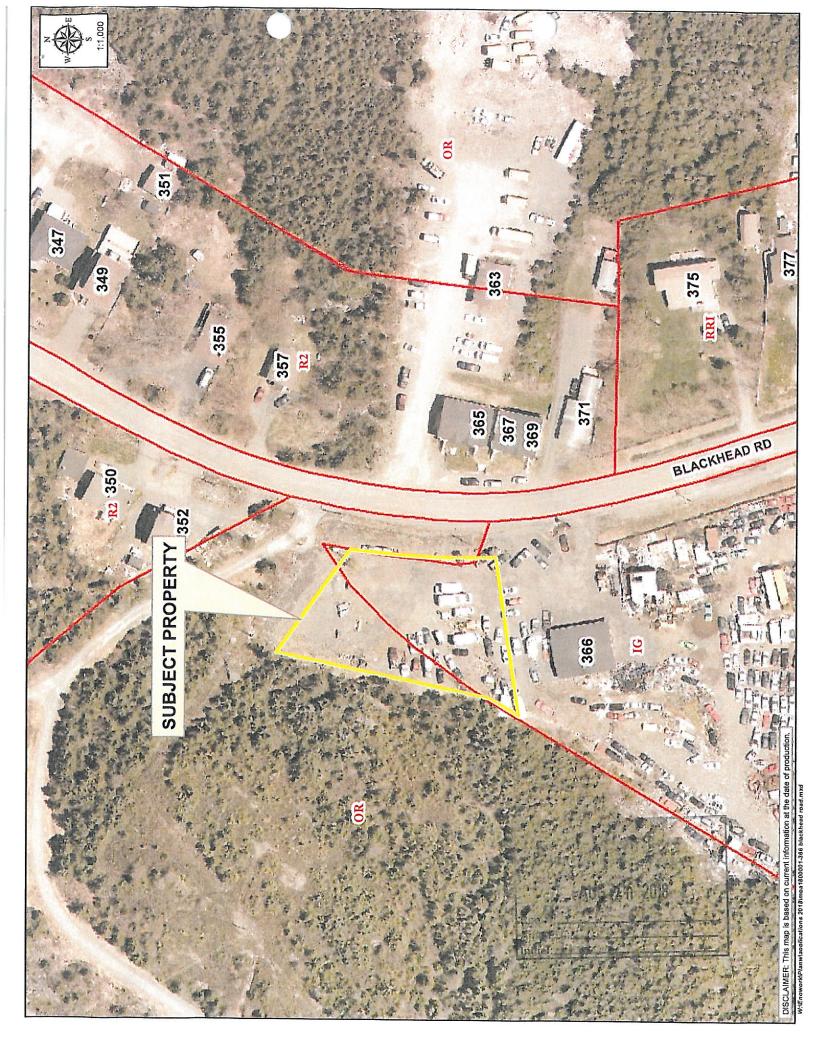
Sincerely,

ANDREW PARSONS, QC Minister of Municipal Affairs and Environment

cc: Hon. Tom Osborne, MHA - Waterford Valley

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# MINUTES Recreation/Community Services Committee Meeting Wednesday, August 29, 2018 Town Hall, 6:15 PM

Present

Madonna Stewart-Sharpe, Councillor Johnny Hanlon, Councillor Tina Neary, Councillor Dawn Sharpe, Director

Absent W/Notice

Also Present Carol McDonald, Mayor Jeff Laham, Deputy Mayor

Page

# 1. KILLICK COAST GAMES

 1.1 The Town of Torbay hosted the 2018 Killick Coast Games from August 19th – 23rd. A report will be tabled for Council.
 Summer Program Council Report

# 2. SUMMER PROGRAMS

2.1 The 2018 Summer Programs were a great success. With both Little Gaffers and Camp Whaddya'At at full capacity for all eight weeks, it reflects the quality of programming and highlights the confidence the residences have in what the Town offers. Attached is the summary report of the Summer Program prepared by the Summer Program Coordinator, Kirk Combdon. Copy of the full report can be obtained through the Programs Coordinator, Mike Stone.

# 3. FALL FAMILY FESTIVAL

3.1 The Recreation Department will be hosting its 3rd Annual Fall Family Festival on Sunday, October 14th 1pm to 4pm at Rainbow Gully Park. There will be pony rides,

petting zoo, tractor rides, face painting, games, costume party, and much more. The cost of the event is \$5 per person or \$20 per family; kids under 2 are free. The Communications Coordinator will advertise the event and work with Recreation Staff as well Public Works Facilities Staff to make the event a great success.

### 4. SUMMERWOOD PLAYGROUND

4.1 The Summerwood Playground upgrade is now completed. The inclusion swing and safety surface has been installed. The Town will be co-hosting with the PCSP Lion's Club, a block party at the playground on Thursday, September 13th from 6pm to 7pm. There will be a bbq, cake, and beverages served. Residents of the area will be sent an invitation and all Council are welcome to attend. A special thanks to the PCSP Lions Club who donated \$5000 toward the project.

# 5. SPORTS COORDINATOR

5.1 The committee set a date for the Recreation Director to present to council information supporting a full time Sports Coordinator position. The presentation will take place on Tuesday, September 18th following the regular scheduled Council Meeting. Note that the contract for this position finishes the end of September.

# 6. BILL CHURCHILL MEMORIAL SOFTBALL TOURNAMENT

6.1 The Annual Bill Churchill Memorial Mixed Softball Tournament will be taking place from Friday, September 14th to Sunday, September 16th. There are 8 teams registered for the tournament, one of which is representatives from the Town. All staff and council are welcome to play. If you would like to register, please contact the Recreation Department.

### 7. CORRESPONDENCE FROM MEMBERS OF THE MINOR SOCCER ASSOCIATION

7.1 Correspondence from members of the Minor Soccer Association was delivered to the Town Hall on Wednesday, August 22nd addressed to members of the Recreation Committee as well as Recreation Staff. The letter was addressed to the President of the Minor Soccer Association requesting a call for a "Special Meeting". The meeting is scheduled for Thursday, September 20th at 6pm and all members of the Minor Soccer Association are welcome to attend. The associations AGM will follow at 7pm and is open to the public.

### 8. COMMUNITY GRANTS

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

8.1 Fusion Dance Competition

Committee recommends that the Town donate \$200 to Fusion Dance Competition Team to assist with their cost associated 3 competitions that they will participate in during their 2018/2019 season.



# **RECREATION & COMMUNITY SERVICES**

Wednesday, August 29<sup>th</sup>, 2018

In Attendance: Chairperson, Councilor Madonna Stewart-Sharpe Councilor Tina Neary Councilor Johnny Hanlon Mayor Carol McDonald Deputy Mayor Jeff Laham

Staff: Dawn Sharpe, Director of Recreation and Community Services

### 1. Killick Coast Games

The Town of Torbay hosted the 2018 Killick Coast Games from August  $19th - 23^{rd}$ . We would like to thank the Town of Torbay for their role as host community. This event was exceptionally well-organized thanks to hours of dedication from volunteers, councilors, parents, and Town staff. Your efforts are truly appreciated. PCSP had a fantastic week participating in the games with 75 athletes, coaches and volunteers participating. Our junior boys' basketball and ball hockey team played in the championship games. Our community had two runners Ash Mitchelmore and Katlynn Hall win their respected groups in cross country running. The town is looking forward to hosting the 2019 Killick Coast Games from July  $21^{st}$  to  $26^{th}$ .

### 2. Summer Programs

The 2018 Summer Programs were a great success. With both Little Gaffers and Camp Whaddya'At at full capacity for all eight weeks, it reflects the quality of programming and highlights the confidence the residences have in what the Town offers. Attached is the summary report of the Summer Program prepared by the Summer Program Coordinator, Kirk Combdon. Copy of the full report can be obtained through the Programs Coordinator, Mike Stone.

### 3. Fall Family Festival

The Recreation Department will be hosting its 3<sup>rd</sup> Annual Fall Family Festival on Sunday, October 14<sup>th</sup> 1pm to 4pm at Rainbow Gully Park. There will be pony rides, petting zoo, tractor rides, face painting, games, costume party, and much more. The cost of the event is \$5 per person or \$20 per family; kids under 2 are free. The Communications Coordinator will advertise the event and work with Recreation Staff as well Public Works Facilities Staff to make the event a great success.

### 4. Summerwood Playground

The Summerwood Playground upgrade is now completed. The inclusion swing and safety surface has been installed. The Town will be co-hosting with the PCSP Lion's Club, a block party at the playground on Thursday, September 13<sup>th</sup> from 6pm to 7pm. There will be a bbq, cake, and beverages served. Residents of the area will be sent an invitation and all Council are

welcome to attend. A special thanks to the PCSP Lions Club who donated \$5000 toward the project.

### 5. Sports Coordinator

The committee set a date for the Recreation Director to present to council information supporting a full time Sports Coordinator position. The presentation will take place on Tuesday, September 18<sup>th</sup> following the regular scheduled Council Meeting. Note that the contract for this position finishes the end of September.

### 6. Bill Churchill Memorial Softball Tournament

The Annual Bill Churchill Memorial Mixed Softball Tournament will be taking place from Friday, September 14<sup>th</sup> to Sunday, September 16<sup>th</sup>. There are 8 teams registered for the tournament, one of which is representatives from the Town. All staff and council are welcome to play. If you would like to register, please contact the Recreation Department.

### 7. Correspondence from members of the Minor Soccer Association

Correspondence from members of the Minor Soccer Association was delivered to the Town Hall on Wednesday, August 22<sup>nd</sup> addressed to members of the Recreation Committee as well as Recreation Staff. The letter was addressed to the President of the Minor Soccer Association requesting a call for a "Special Meeting". The meeting is scheduled for Thursday, September 20<sup>th</sup> at 6pm and all members of the Minor Soccer Association are welcome to attend. The associations AGM will follow at 7pm and is open to the public.

#### 8. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

MOTION: Committee recommends that the Town donate \$200 to Fusion Dance Competition Team to assist with their cost associated 3 competitions that they will participate in during their 2018/2019 season.

NOTE: Members of the team include Morgan Brown, Mollie Ash, Anna Tucker, Bella Rowsell, and Emilie Snow.

- MOTION: Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for Kenny Shea softball Team, "The Bigs", to assist with the fundraising for the World Championships in Arizona in the fall.
- MOTION: Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for the Northeast Junior Eagles Hockey Team to assist with the fundraising for the association.

NOTE: Members of the team include Morgan Brown, Mollie Ash, Anna Tucker, Bella Rowsell, and Emilie Snow.

8.2 "The Bigs"

Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for Kenny Shea softball Team, "The Bigs", to assist with the fundraising for the World Championships in Arizona in the fall.

8.3 Northeast Junior Eagles Hockey Team

Committee recommends that the Town discount the Bill Churchill Softball Field rental rate to \$200 for the Northeast Junior Eagles Hockey Team to assist with the fundraising for the association.



Town of Portugal Cove – St. Philip's 1119 Thorburn Road Portugal Cove – St. Philip's, NL A1M 1T6 Phone: (709) 895-8000 Fax: (709) 895-3780 Website: www.pcsp.ca Email: pcsp@pcsp.ca

### AUGUST 2018

The Town of Portugal Cove – St. Philip's 2018 Summer Programs offered residents two programs to accommodate children of various ages. An eight-week Summer Day Camp: Camp Whaddya' At offered to children between the ages of 6-12, Monday to Friday. This was located in the cafeteria of Brookside Intermediate. This year our Camp Little Gaffer's ran Monday to Friday for eight weeks and was offered to children between the ages of 4-6. This program was held at the Recreation Centre. All programs ran from the time of 9:00 am to 4:00 pm, with an early drop off time of 8:00 am and a late pick up time of 5:00 pm.

Our summer programs offer an inclusive environment to all children and youth. The Town of Portugal Cove/St.Philip's strive to offer the best inclusive practices through well-educated staff and accessible environments. During training week staff created daily lesson plans that incorporated a diverse level of learning, interests and abilities. These lesson plans were always adjustable to accommodate each individual. While we participated in many activities such as arts and crafts, science, and many others, an emphasis was placed on physical activity and was a part of most daily activities.

#### SUMMER STUDENTS

Demonstrating qualities of responsibility, creativity and enthusiasm, students hired with the Summer Programs provided participants with an enjoyable summer experience. However, throughout the term of employment, it can be argued that there were a number of issues with *some* staff members not completing assigned tasks, providing inadequate supervision, proper attendance, and proper completion of lesson plans.

#### • Assigned Tasks:

Staff members need to be held more accountable for the completion of assigned tasks. Often, counselors would be more concerned with leaving at the end of their shift than completing their role or responsibility. Recognizing that this was an issue expressed, a number of procedures were put in place in hopes of alleviating this issue. For instance, prior to the start of the Summer Programs each staff member was assigned a weekly task that was posted on the wall in the cafeteria. Staff members were made aware that they were not permitted to leave at the end of the day until their duty had been completed and signed. However, due to the hectic nature of "end-of-the-day" activities some staff members would leave before their task was complete. It is felt that perhaps a "three-strike" rule should be implemented during the 2019 Summer Programs, as this method seemed to cause a positive change in other areas of the program this year. Staff also had trouble with taking assigned tasks from the person who had their "Lead Day" this year. Often times, staff who were in-charge of the planning/implementation of the daily activities had a hard time getting other staff complete the tasks that they had assigned them, as it was not a task assigned by their supervisors; which made it much harder to complete given activities.

#### • Communication:

Greater emphasis on staff members communicating with each other would benefit both camps. Some staff members would do more work than others, and some staff would have to be reminded of tasks/activities, therefore making other staff feel that they are doing all the work. Staff members need to communicate together and ask each other for help or to remind each other of things that need to be done. When staff members started working together more and communicating, the day ran much smoother.

#### • Supervision:

While it was evident that supervision was of great importance to many of the counselors, it can be argued that on a few occasions some staff members would spend more time interacting with coworkers or doing their own activity, as opposed to participating with the group. Greater emphasis needs to be placed on appropriate interactions and staff requirements. Therefore, during the 2019 Summer Programs, staff may also need to be assigned to specific areas, with a rotation, both indoors and outdoors to help relieve this issue.

#### • Lesson Plans:

Greater emphasis needs to be placed on scheduling. There were some days that due to the hectic nature of camp, activities were not always completed when scheduled. Ensuring that we start the day on time as camp runs from 9:00am-4:00pm would be a great solution to this

problem. In some areas, more thought is needed in creating lesson plans that relate to the daily theme with more opportunities for creative games and crafts, with an emphasis on physical activity. Group planning this year was not done on the same level as of last year. This year it seemed as though some staff members in Camp Whaddya'at decided to plan in their own little groups and not as one large group; which ultimately made for confusion in scheduling and some activities being doubled up throughout the week, meaning that alternate activities had to be created. For the summer of 2019, a suggestion that should be looked at is to plan each week as a whole by brainstorming ideas first; and then plotting them into days to ensure that each day has an equal amount of physical activity, crafts, special guests, etc.

#### • "Lead Days":

This year our Summer Program decided to implement "Lead Days" instead of having Lead Councilors. Lead Days were evenly spread amongst Camp Whaddya'at and Camp Little Gaffers staff and it gave them the opportunity to take on the role and responsibilities of the Lead Councilor for the day. The opportunity proved to have both positive and negative outcomes; but for the most part ran fairly smooth near the end of the summer considering it was the first time being put into effect. We found that implementing Lead Days gave many of the councilors the opportunity to become more familiar with the camp participants, grow more comfortable in their ability to lead the group as a whole, and have a say in how they wanted to plan and layout their days according to weather, special guests and other things that may have arose. Some difficulties that we found by doing the Lead Days was that *some* staff had difficulty adjusting to taking on the responsibility of assigned roles, councilors who were not "the lead" that day would often see this as an opportunity for them to take on less responsibility, and time management was an issue when planning some activities for some staff.

#### • End of Summer Slideshow:

A greater emphasis on creating pictures that are suitable for the slideshow would be beneficial to both camps. A picture should be taken of every child on their first day of camp to ensure that everyone is seen in the slideshow. Staff should get creative with this and have fun. Staff have been using their phones to take pictures for our camp slideshows. This has been great because we get a lot of pictures, but they aren't always the best quality depending on the phone. It would be beneficial for both camps to have cameras.

#### **EVALUATIONS**

Twice throughout the summer, student evaluations were completed – Once halfway through the program and once at the end. While these are necessary to ensure issues or concerns are reiterated to counselors, they are incredibly time consuming, and should also have the opinion of a Lead Counselor, which we did not have this year. This would better give insight of how the counselors perform and act while the Summer Programs Coordinator and/or the Programs Coordinator is not around. This year both the Programs Coordinator and Summer Programs Coordinator were responsible for completing staff evaluations. These were then compared and crossed referenced before a final evaluation was completed on each individual.

# Lead Days

This year we decided to create "Lead Days" for the summer program staff instead of assigning a "Lead Councilor." "Lead Days" allowed each councilor an equal number of days where they were responsible for taking on the roles and responsibilities of which the Lead Councilor would have done. Lead Days provided each councilor the opportunity become more aware of the many roles and responsibilities of running a summer camp and gave everyone the opportunity to grow themselves into becoming more confident in leading campers, staff, handling paperwork, etc. Along with leading the assigned days, during training week; the days that each councilor was assigned was their day to plan during planning week. This does not mean that these days were the sole responsibility of the councilor assigned to plan that day. As a team all councilors were expected to brainstorm, come up with ideas, suggestions, share experience from past camp years about different activities, etc. and plan each week day-by-day as opposed to everyone take their assigned days and start to plan.

Some of the roles in which councilors were responsible for during their Lead Days were:

- Calling the group together for activities, games, lunch, attendance, etc.
- Calling attendance
- Implementing games/activities
- Assign roles to staff for preparing games, activities, packing for fieldtrips, etc.
- Oversee the daily staff break schedule
- Complete proper fieldtrip forms such as; fieldtrip reports, swimming lists, city swim report, etc.
- Making sure all staff fill out their weekly reports (Fridays)
- Fill out their own councilor report and the lead report for that day (Friday)
- Make sure all campers registered that week have fieldtrip forms in and signed in preparation for fieldtrips later in the week
- Responsible for camp phone for that day



# MINUTES Public Works Committee Meeting Thursday, August 30, 2018 Town Hall, 4:30 PM

PresentDave Bartlett, CouncillorJeff Laham, Deputy MayorLinda Newhook, CoordinatorCharlie Hamlyn, Director of Public Works

Absent W/Notice Darryl J. Harding, Councillor

**Also Present** 

### 1. PORTUGAL COVE ROAD – CROSS CULVERT

1.1 Committee met with a resident living in the area of Portugal Cove Road who claims to have had water damage issues over the last nine years as a result of a concrete culvert that was installed in a ditch on Portugal Cove Road in the area of Old Cart Road. The resident provided historical information about the culvert and suggested statements which were made to him by previous Council and Minister of Transportation and Works; however to date, nothing has been rectified to alleviate him of his water issues. The current Committee has in good faith advised the resident they are committed to finding an amicable solution to his issues and will endeavor to move this matter forward on his behalf.

# 2. PEDESTRIAN ACTIVATED CROSSWALK

2.1 An update was provided to Committee advising that quotes have been received for the supply of materials required for the pedestrian activated crosswalks; however, as the main purpose for their installation is focused on pedestrian safety, committee requested that staff also investigate additional options which will provide pre-warning signals to drivers. A recommendation will be put together and provided at the next committee meeting. Staff will also assess the option of extending a trail system from the outset of the new crosswalk on the Thorburn Road into to the school.

# 3. TRANSPORTATION AND WORKS MEETING

3.1 The Director of Public Works met with the Superintendent of Transportation and Works (TW) for the purpose of discussing matters which were brought to their attention and remain outstanding.

- Portugal Cove Road Cross Culvert – as referenced in item #1 of this report, Public Works will move forward on this matter to bring it to resolution.

- Road shoulder repairs on Beachy Cove Road – this item is on TWs maintenance list.

- Ditching on Indian Meal Line near Beaver Creek Road – this item is on TWs maintenance list.

- Request for hidden driveway sign on Portugal Cove Road – TW will complete a site line assessment and advise Public Works of the outcome.

- An assessment of the concerns received regarding public access and parking in the area of Mitchells Pond at Bennetts Road have been reviewed by the Public Works division and at this time, public use and access to this pond is supported.

- Speed reduction on Bennetts Road – a temporary speed bump was installed at the beginning of the summer however the speed sign remained at 50kms/hr. A request went to TW to reduce the speed near the speed hump (as Bennetts Road is under the jurisdiction of TW and the City of St. John's), however, speed change requests for this area need to go to the City. Public Works will follow up with them.

# 4. 2018 ROAD MAINTENANCE PACKAGE

4.1 Staff advised that the tender for the 2018 road maintenance went public on August 27th with a closing date of September 7th.

### 5. ROADS UPDATES:

5.1 - Ditching & Line Painting – maintenance in these areas are near 90% completed
 - Guard Rail maintenance will be conducted in the areas of Bemisters Road, Coadys Road, Nice Lane, North Point Road and Anglican Church Road.

# 6. MEADOW HEIGHTS / MAGGIES PLACE GATE:

6.1 The issue of accessibility to the local access road between Meadow Heights and Maggies Place will be placed on hold until an up-to-date survey establishing property ownership has been completed.

### 7. BLAST HOLE POND ACCESS:

7.1 The area of Blast Hole Pond is protected by the watershed zone regulations which carries restrictions regulating land use. This protection secures the area from the effects brought on by development. Committee agrees to support the continuation of such zoning for this area in an effort to keep it safeguarded from future vandalism and safety concerns around the pump station.

### 8. RAINBOW CROSSWALK – BROOKSIDE INTERMEDIATE

8.1 Installation of the rainbow crosswalk has been completed.

# 9. WASTEWATER TREATMENT PLANT MAINTENANCE

9.1 Updates were provided to Committee on Wastewater Treatment Plant maintenance requirements.



# MINUTES Economic Development, Marketing, Communications, and Tourism Committee Meeting Tuesday, August 28, 2018 Town Hall, 5:00 PM

Present

Tina Neary, Councillor Madonna Stewart-Sharpe, Councillor Dave Bartlett, Councillor Jeff Lawlor, Director

#### Absent W/Notice

Also Present Carol McDonald, Mayor (Items 6-9)

### 1. PICCOS RIDGE MEMORIAL SITE RFP

1.1. Committee reviewed a draft of the RFP for the Piccos Ridge Memorial Site Design. The draft will be reviewed by the Town of Torbay as well prior to being advertised. This is a budgeted item for this year for both communities as a joint project with shared history.

### 2. CHAMBER OF COMMERCE

2.1. A meeting with the executive members of the Chamber of Commerce, Director of Economic Development and representatives of the Department of Tourism, Culture, Industry and Innovation took place on Tuesday, August 28th. The Chamber is now in final stages of applying for support to undertake the development of Tourism Plan. If approved, meetings will take place in the Fall with the business community, advisory committees, staff and Council to develop the plan.

The next Taskforce meeting is scheduled for Tuesday, September 4th. The topics on the agenda will include Procurement and the Tourism Plan.

# 3. CLIMATE ADAPTATION PLAN

3.1. The next stage of the plan being completed with the International Council on Local Environmental Initiates is a regional workshop that will take place in mid-October. This workshop will create local impact statements through a facilitated session with invited guests. The date of this workshop is yet to be determined. The first of three national workshops will take place in St. John's at the Alt Hotel on November 15-16 where the Town will be a contributor and presenter.

### 4. BUDGET 2019/STRATEGIC PLAN

4.1. The committee discussed the public engagement requirements for September – December. With various projects, budget consultations and other public events it was concluded that the Strategic Plan sessions should be moved to February to ensure volunteers, residents and other stakeholders can be fully committed to the process.

### 5. EASTERN HEALTH CLINIC

5.1. A meeting has been scheduled for Wednesday, August 29th with representatives of Eastern Health to discuss collaborative efforts to keep services within the community.

### 6. PICTURES FOR RECOGNITION

6.1. Town staff have been in correspondence with artist and seasonal resident JC Roy regarding prints that the Town could give away when special recognition would be warranted. Mr. Roy has not only provided prints to the Town for this purpose, but, has also donated a beautiful picture to the Town Hall of the St. Philip's Regatta he painted this year. On behalf of Council we thank him for this donation and will invite him to meet with the Mayor to officially accept this gift and show our gratitude.

### 7. INVESTMENT NETWORK

7.1. The City of St. John's have invited the Town and PCSP Chamber of Commerce to a meeting to discuss the potential development of an investment network for the region. The Director of Economic Development and Vice President of the Chamber, Rob Stapleton will be attending the meeting on September 6th.

#### 8. REGIONAL TOURISM SIGNAGE PROJECT

8.1. The Director of Economic Development will prepare a letter of support to include in the City of St. John's proposal for Regional Tourism Signage, as we are the neighboring community pilot included in it. We continue to work with ACOA and the Province on our separate municipal focused application.

### 9. HARBOUR AUTHORITY MEETING

9.1. A meeting with the Portugal Cove – St. Philip's Harbour Authority and Town Council is being planned to discuss partnerships and collaborations.



# MINUTES Protective Services Committee Meeting Wednesday, August 29, 2018 Town Hall, 4:30 PM

Present Johnny Hanlon, Councillor Dave Bartlett, Councillor Tina Neary, Councillor Carol McDonald, Mayor Fred Hollett, Co-Chief Richard Murphy, Co-Chief Peter Morey, Commissionaire

Absent W/Notice Heather Coughlan, Employee & Public Relations Admin.

Also Present

# 1. COMMISSIONAIRES- MUNICIPAL ENFORCEMENT

1.1 The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- Investigated a complaint of an illegal cabin in the woods behind United Church Cemetery with David Beckett.

- Investigation finished and letters sent to both residents on Dogberry Hill Road

- Civic numbing is almost finished, will soon be going back to check for compliance of the notice that was issued.

- After Hours reported a complaint from a resident of Dirt Bikes riding around Voiseys Brook Park, pin for the gate was missing so gate was not secure.

- Ongoing: Traffic Regulations

# 2. FES UPDATES

- 2.1 Responses: 7
  - 1 Residential Alarm

- 3 Medical Calls
- 1 Extra Service Call (report alarm in area/nothing found)
- 1 Garbage
- 1 Road Traffic Accident
- 2.2 Training:
  - August 20: Medical, Zodiac Training
  - August 27: Pumping and Pump Relays at BC Elementary
- 2.3 Other Activity:

- Reviewed Specifications and recommended award Tender to replace Rescue.-Chiefs are actively working on updates to the Emergency Management Plan with a view to conduct a table top exercise in the fall.

- Assisting with the development of Evacuation Plan for Town Hall.
- Camp Fire Beach Signs are in place.
- FD annual ball is scheduled Sept 22"d at the Royal Canadian Legion.

- NL Fire Services Association annual convention is occurring on Sept 28- 30, 2018 in the Town of Clareville. 13 FD members have expressed interest. Chiefs have decided that a total of 6 persons will be approved to attend, with priority given to those who have not attended previously. Attending will be: Deputy Chief Sharpe, Lt. Daren Janes, FF Zack Parrell, Capt. Chris Peinsznski, Capt. B J Hibbs, Lt. Terry Scott.

- Aug 27: Chiefs attend Northeast Avalon Fire Chiefs meeting.

- Aug 20: Fire Prevention Presentation to 65 participants at Summer Day Camp at Brookside Elementary.

- Aug 18: Attended Block Party at Brookview Place

### 3. PURCHASE OF RESCUE VEHICLE

3.1 Tender PCSP- 2018 -001 was publicly opened on August 17, 2018 at 3 PM in the council chambers. Present for the opening were Chiefs Hollett and Murphy, Employee and Public Relations Administrator Heather Coughlan and Director of Public Works Charlie Hamlyn.

There were a total of three bids received with the following results:

- 1. MicMac Fire Safety Source- \$277,725.00 T-ax Incl.
- 2. Metalfab Ltd. \$306,877.50 Tax Incl.
- 3. Mississauga Fire Apparatus- \$344,919.88 Tax Incl.

Chiefs have reviewed all bids and have determined that all bidders have met the specifications as outlined. After careful review, it is recommended that the tender be awarded to the lowest bidder, Mic Mac Fire Safety Source.

A motion to purchase the vehicle will be recommended during the Admin & Finance committee report, later in this meeting.



# MINUTES Administration and Finance Committee Meeting Wednesday, August 29, 2018 Town Hall, 7:00 PM

- Present Jeff Laham, Deputy Mayor Madonna Stewart-Sharpe, Councillor
- Absent W/Notice Darryl J. Harding, Councillor
- Also Present Carol McDonald, Mayor Tony Pollard, CFO Claudine Murray, Deputy Town Clerk

Page

# 1. ACCOUNTS FOR PAYMENT

1.1. Accounts for payment approval

Committee recommends Council approve payment of regular accounts in the amount of \$94,559.18, and capital accounts in the amount of \$324,543.10 for a total of \$419,102.28.

AFP Aug 28 2018 Redacted - Cheq Register Aug28 2018

### 2. DROVER HEIGHTS WATER AND SEWER SERVICING

2.1. The Department of Municipal Affairs and Environment sent approval for the Town to engage Progreessive Engineering & Consulting Inc. to provide engineering consulting services for the Drover Heights project. The Town is in contact with the consultants regarding scope of work and are awaiting a draft Engineering Consultant Agreement before any work can begin.

#### 3. MEADOW HEIGHTS PROPERTY OWNDERSIP ISSUE

3.1. Staff are looking into getting a survey of the area done and drafting an agreement.

#### 4. MAGGIES PLACE ROAD OWNDERSIP ISSUE

4.1. Staff are looking into getting a survey of the area done.

### 5. **RESCUE VEHICLE**

5.1. The Tender for the new rescue vehicle closed Friday August 17, 2018 and bids were publically opened.

Committee recommends that tender PCSP-2018-001, purchase of one new rescure vehicle, be awarded to Mic Mac Fire Ssafety Source for the lowest bid price of \$277,705, tax included, having met all requirements of the tendered specifications.

#### Accounts for Payment - August 28, 2018

REGULAR ACCOUNTS: RW 201807-4	8/23/2018	<b>City of St. John's</b> Water consumption Jul18	\$ 44,494.68
28585	8/11/2018	Commissionaires Town security Jul 29-Aug	\$ 5,152.00
2018-135	8/28/2018	East Coast Trails Association RE-development of trails - Motion2018-135	\$ 28,600.00
M39015	8/14/2018	Everbridge Mass communications - Annual Motion#2018-251	\$ 6,825.00
1010	1/31/2018	Harbourside Transportation Consultatants Traffic impact study - Dogberry Hill Road	\$ 9,487.50
		Total Regular Accounts:	\$ 94,559.18
CAPITAL ACCOUNT: 18075	8/27/2018	Grand Concourse Authority Summerwood Playground upgrade	\$ 108,814.61
Cl#1 BroadCoveRidge	6/26/2017	<b>Pyramid Construction Ltd.</b> Claim#1 - Broad Cove Ridge	\$ 209,668.00
1614496	7/18/2018	Rideout Tool & Machine Inc. Lawn Tractor	\$ 6,060.49
		Total Capital Account:	\$ 324,543.10
		GRAND TOTAL:	\$ 419,102.28

BNK1 - BNS CURRENT ACCT

#### Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

#### CHEQUE REGISTER

Page 1 of 4

Printed:	9:17:50AM	08/27/2018					Page 1 of 4
Number	Issued			Amount	SC	Status	Status Date
048091	08/16/2018 27004	AA Towing Ltd.	supply & remove 2 vehicles for FD training	<b>805.00</b> 805.00	A/P	OUT-STD	08/16/2018
048092	08/16/2018 9865731369 9866820757		ger Inc. Ear plug, box respirators (Facilities staff) earplug station	<b>187.50</b> 56.84 130.66	A/P	OUT-STD	08/16/2018
048093	08/16/2018 55577	Atlantic Trailer &	Equipment Ltd. 4 pins & adjustment arm for infield groomer	<b>27.54</b> 27.54	A/P	OUT-STD	08/16/2018
048094	08/16/2018 3470103088 3470303088		Carry canteen supplies for spn nationals canteen supplies for spn nationals	<b>263.98</b> 211.11 52.87	A/P	OUT-STD	08/16/2018
048095	08/16/2018 115938	Big Erics Inc.	Toilet Paper - for Town Hall	<b>413.62</b> 413.62	A/P	OUT-STD	08/16/2018
048096	08/16/2018 90557602	Cansel - St. Johr	's walking measuring tape	<b>181.13</b> 181.13	A/P	OUT-STD	08/16/2018
048097	08/16/2018 36808 36858	Construction Sig	ns 2 signs for fuel tanks at depot speed bump sign, max 40 signs	<b>483.01</b> 97.76 385.25	A/P	OUT-STD	08/16/2018
048098	08/16/2018 48150475	Corporate Expres	ss paper, batteries, tissue, sharpies	<b>257.80</b> 257.80	A/P	OUT-STD	08/16/2018
048099	08/16/2018 029-7702	Cummins Easten	n Canada unit 48 maint	<b>335.00</b> 335.00	A/P	OUT-STD	08/16/2018
048100	08/16/2018 Aug5-11	Frederick Hollett	FD consultations - Aug5-11	<b>1,351.25</b> 1,351.25	A/P	OUT-STD	08/16/2018
048101	08/16/2018 1047761	Harvey & Compa	ny Limited abs sensor unit 38	<b>194.27</b> 194.27	A/P	OUT-STD	08/16/2018
048102	08/16/2018 18975	Image 4 Printing	& Design Inc. business cards-a.linehan	<b>96.60</b> 96.60	A/P	OUT-STD	08/16/2018
048103	08/16/2018 937576	Irving Energy Dis	tribution & Marketing gas	<b>1,997.58</b> 1,997.58	A/P	OUT-STD	08/16/2018
048104	08/16/2018 15825192 15834812- 15837140 15838652 15842656 15842996	Kent Building Su	pplies spray foam - Front office 2x4 for boatshed by rec center supplies for boatshed by rec center supplies for boatshed by rec center drop clothes, watering can supplies for boatshed by rec center	808.26 9.17 105.57 384.31 136.52 120.36 52.33	A/P	OUT-STD	08/16/2018
048105	08/16/2018 730-103552	Mark's Work Wea		<b>138.00</b> 138.00	A/P	OUT-STD	08/16/2018
048106	08/16/2018 m2649	Murray's Garden	Centre & supply & install plants in front pot	<b>362.25</b> 362.25	A/P	OUT-STD	08/16/2018
048107	08/16/2018 30288778	Newfoundland Di	istributors Ltd. Cordless Grinder - inventory for depot	<b>349.31</b> 349.31	A/P	OUT-STD	08/16/2018
048108	08/16/2018 Jul-Aug	Nick Miller	mileage claim - Jul2-6, Aug2-6	<b>240.26</b> 240.26	A/P	OUT-STD	08/16/2018
048109	08/16/2018 PCFallFest18	Nicole Clark 8	petty cash - fall family festival2018	<b>1,000.00</b> 1,000.00	A/P	OUT-STD	08/16/2018
048110	08/16/2018	Parts for Trucks		506.73	A/P	OUT-STD	08/16/2018

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Number	<b>Issued</b> 40420589-00 40422047-00	Inventory for depot - rags and valves tailgate cyclinder unit 40	:	<b>mount</b> 322.93 183.80	SC	Status	Status Date
048111	08/16/2018 Pinnacle Office 138238		:	<b>242.17</b> 242.17	A/P	OUT-STD	08/16/2018
048112	08/16/2018 Princess Auto L 981235	td. 3 brooms		<b>134.52</b> 134.52	A/P	OUT-STD	08/16/2018
048113	08/16/2018 Richard Murphy Aug6-12	FD consultations - Aug6-12		<b>437.50</b> 437.50	A/P	OUT-STD	08/16/2018
048114	08/16/2018 Royal Garage L 13224	mited Hinges for Unit #49		<b>179.46</b> 179.46	A/P	OUT-STD	08/16/2018
048115	08/16/2018 Stephanie Tuck Travel - RNC Meeting	er mileage claim - RNC Meeting		<b>20.50</b> 20.50	A/P	OUT-STD	08/16/2018
048116	08/16/2018 Telus 32893145Aug18	AVL Aug18	9	<b>928.05</b> 928.05	A/P	OUT-STD	08/16/2018
048117	08/16/2018 United Rentals 159497928-001	Plate tamper		<b>581.79</b> 581.79	A/P	OUT-STD	08/16/2018
048118	08/16/2018 Wolseley Canad 6993898	Red Dye tablets		88.86 88.86	A/P	OUT-STD	08/16/2018
048119 048120	08/16/2018 Xerox Canada L F52922031 08/16/2018 You Store Limite	copier maint		<b>434.94</b> 434.94 <b>195.50</b>	A/P A/P	OUT-STD	08/16/2018 08/16/2018
048120	Jul18 08/16/2018 Chris Mills	Storage unit rental		195.50 195.50 100.00	A/P	OUT-STD	08/16/2018 **
048122	2018-268 08/16/2018	C.Mills-NL Ball Hockey	Depoist refund	100.00 100.00 120.00	A/R	OUT-STD	08/16/2018
048123	08/16/2018 Tony Pollard AssetManagement reimb-flightAM	Reimb - registration Asset Managemen reimb-flight asset management moncto	1, it (	<b>320.49</b> 661.25 659.24	A/P	OUT-STD	08/16/2018
048124	08/23/2018 4Imprint 6418873	promotional materials/prizes for events		<b>857.69</b> 857.69	A/P	OUT-STD	08/23/2018
048125	08/23/2018 City of St. John's 18343	s landfill use July2018		<b>859.27</b> 859.27	A/P	OUT-STD	08/23/2018
048126	08/23/2018 Commissionaire 28484	s security Jul15-28		<b>152.00</b> 152.00	A/P	OUT-STD	08/23/2018
048127	08/23/2018 Complete Trans 40712	repairs to rescue vehicle		<b>479.91</b> 479.91	A/P	OUT-STD	08/23/2018
048128	08/23/2018 Atlantic Cash & 34703160885992	supplies for town function		<b>31.87</b> 31.87	A/P	OUT-STD	08/23/2018
048129	08/23/2018 Bernadine Lawlo Aug18	or rec center cleaning Aug1-31	(	<b>600.00</b> 600.00	A/P	OUT-STD	08/23/2018
048130	08/23/2018 Bugden Signs 37000 37001 37002	signage for regatta festival a-frame board for regatta decals and trophies for regatta	1,' 1,'	<b>787.10</b> 153.45 179.40 454.25	A/P	OUT-STD	08/23/2018
048131	08/23/2018 Conservation Co 627	orps team leader extension		<b>978.08</b> 978.08	A/P	OUT-STD	08/23/2018
048132	08/23/2018 E C Boone 15367	100 helmet decals - FD		<b>223.09</b> 223.09	A/P	OUT-STD	08/23/2018

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Number	Issued		Amount	SC	Status	Status Date
048133	08/23/2018 Economic I C-872-7789	Developers Association of Canada registration for EDAC Conference 2018	<b>840.71</b> 840.71	A/P	OUT-STD	08/23/2018
048134	08/23/2018 EDANL 2018-021	conference registration EDANL	<b>165.00</b> 165.00	A/P	OUT-STD	08/23/2018
048135	08/23/2018 Frederick H 31960816 Aug12-18	lollett reimb-snap hooks and split rings for ff acct t FD Consultations Aug12-18	<b>1,617.31</b> 93.56 1,523.75	A/P	OUT-STD	08/23/2018
048136	08/23/2018 Appeal Fee refund		ATIPPA, 2015 230.00 s.30, Legal 230.00	A/P	OUT-STD	08/23/2018
048137	08/23/2018		<b>232.30</b> 232.30	A/P	OUT-STD	08/23/2018
048138	08/23/2018 Hammer De 6005	own Construction & Electrical switches for flashing lights near beachy cov	<b>1,086.75</b> 1,086.75	A/P	OUT-STD	08/23/2018
048139	08/23/2018 Harboursid 1063	e Transportation Consultants traffic impact study dogberry hill road	<b>2,530.00</b> 2,530.00	A/P	OUT-STD	08/23/2018
048140	08/23/2018 Heather Co Aug18 Ju22-Aug17 Jul18 Jun18	oughlan Cell aug18 mileage claim Jun22-Aug17 cell jul18 cell jun18	<b>173.18</b> 39.96 53.30 39.96 39.96	A/P	OUT-STD	08/23/2018
048141	08/23/2018 Hospitality 8673	•	<b>23.00</b> 23.00	A/P	OUT-STD	08/23/2018
048142	08/23/2018 Image 4 Pr 18871 18992 18999	inting & Design Inc. business directory printing business cards-C.Hamlyn, L.Gaulton newsletter printing	<b>5,331.83</b> 2,547.25 175.95 2,608.63	A/P	OUT-STD	08/23/2018
048143	08/23/2018 Jean Claud 2018		<b>600.00</b> 600.00	A/P	OUT-STD	08/23/2018
048144	08/23/2018 Jeff Lawlor 66107314	reimb-materials for stat planning meeting	<b>45.75</b> 45.75	A/P	OUT-STD	08/23/2018
048145	08/23/2018 Jelly Bean 5046	Entertainment day camp event	<b>160.00</b> 160.00	A/P	OUT-STD	08/23/2018
048146	08/23/2018 Justin Dani 04127	els reimb-tide pods for FD	<b>33.34</b> 33.34	A/P	OUT-STD	08/23/2018
048147	08/23/2018 Kailey Cahi 015377 PCJul18 Reimb-programsupplies	III-Meeker reimb - supplies for library program Reimb petty cash Jul18 reimb - library program supplies	<b>391.06</b> 36.48 158.30 196.28	A/P	OUT-STD	08/23/2018
048148	08/23/2018 Neopost Ca 6192408 6193973	anada postage meter lease Aug15-Sep14 postage meter lease	<b>347.98</b> 173.99 173.99	A/P	OUT-STD	08/23/2018
048149	08/23/2018 Nick Miller BillChurchill18	petty cash for bill churchill memorial tournar	<b>1,000.00</b> 1,000.00	A/P	OUT-STD	08/23/2018
048150	08/23/2018 NL Associa 5902 5903	tion of Fire Services registration for convention Convention sponsor	<b>3,708.50</b> 3,208.50 500.00	A/P	OUT-STD	08/23/2018
048151	08/23/2018 Northeast A 6221	Avalon Times aug advertising	<b>833.75</b> 833.75	A/P	OUT-STD	08/23/2018

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Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

#### CHEQUE REGISTER

Princit         8175.6M         0272018         Status         Status         Status         Status           048152         0687.30018         North Allantic         2,414.57         AP         OUT.STD         0687.30018           048153         0823.2018         Prankić Construction         3,144.60         AP         OUT.STD         0823.2018           048154         0823.2018         Prankić Construction         3,144.60         AP         OUT.STD         0823.2018           048156         0823.2018         Regatita Program Ad         550.00         AP         OUT.STD         0823.2018           048156         0823.2017         Regatita Program Ad         550.00         AP         OUT.STD         0823.2018           048156         0823.2017         Regatita Program Ad         550.00         AP         OUT.STD         0823.2018           048156         0823.2018         Incuba crime prevention guide Ad         550.00         AP         OUT.STD         0823.2018           048169         0823.2018         Incuba crime prevention guide Ad         53.37         AP         OUT.STD         0823.2018           048169         0823.2018         Incuba crime prevention guide Ad         23.39         AP         OUT.STD         0823.2018<								
08132 1386201         082320318 1386201         North Atlantic disel         2,414.57 2,414.57         AP         OLT-ST         08232018 08232018           048153         002557         Road gravel for maggies place and cayman 3,14640         AP         OUT-ST         08232018           048164         00252018         Road gravel for maggies place and cayman 3,14640         AP         OUT-ST         08232018           048155         06232018         Road gravel for maggies place and cayman 3,14640         AP         OUT-ST         08232018           048166         08232018         Road gravel for maggies place and cayman 3,14640         AP         OUT-ST         08232018           048165         08232018         Road gravel for maggies place and for maggies place ang 18 FD         168,35         AP         OUT-ST         08232018           048166         08232018         Lawel Dicks         travel claim - training         14,97         AP         OUT-ST         08232018           048168         08232018         Takwel Dicks         travel claim - training         14,97         AP         OUT-ST         08232018           048169         08232018         Takwel Dicks         calphabe aug 18 FD         31,35         AP         OUT-ST         08232018           048160         08232018	Printed:	9:17:50AM	08/27/2018					Page 4 of 4
138820       0desl       2414.57         04815       0622021018       Pyramid Construction       034640       AP       0.UT-ST0       08/23/2018         049154       062320218       Rogenta Program       660.00       AP       0.UT-ST0       08/23/2018         049155       0823/2018       RNCA       530.00       AP       0.UT-ST0       08/23/2018         049156       0823/2018       Rogens Payment Control on used and a structure prevention guide Ad       530.00       AP       0.UT-ST0       08/23/2018         049156       0823/2018       Rogens Payment Control       166.35       AP       0.UT-ST0       08/23/2018         049156       0823/2018       Rogens Payment Control       166.35       AP       0.UT-ST0       08/23/2018         049167       023/2018       Inserved celim - training       14.87       AP       0.UT-ST0       08/23/2018         049168       0623/2018       Teake Going Mobile Wrieles       333.5       AP       0.UT-ST0       08/23/2018         049169       0623/2018       Teake Going Mobile Wrieles       683.3.5       AP       0.UT-ST0       08/23/2018         049161       0623/2018       Teake Going Mobile Wrieles       683.3.5       AP       0.UT-ST0       08/	Number	Issued			Amount	SC	Status	Status Date
00057       Road gravel for maggies place and cayman       3,146.40         04815       08232018       Rogeta Program Ad       660.00       AP       0.175T0       08/23/2018         04816       08/23/2018       Rogeta Program Ad       530.00       AP       0.175T0       08/23/2018         04816       08/23/2018       Rogeta Payment Centre Aug16       anual crime provention guide Ad       108.35       AP       0.175T0       08/23/2018         048167       08/23/2018       Rogeta Payment Centre Aug162       anual crime provention guide Ad       108.35       AP       0.175T0       08/23/2018         048167       08/23/2018       Russel Dicks       adia sug18 FD       108.35       AP       0.175T0       08/23/2018         048168       08/23/2018       Russel Dicks       Roll Payment Science Scienc	048152		North Atlantic	diesel	-	A/P	OUT-STD	08/23/2018
2018ad         regatis program Ad         560.00           04815         06232018         RNCA         530.00         AP         QUT-STD         08/23/2018           048165         06232018         Rogens Payment Centre         106.35         AP         QUT-STD         08/23/2018           048167         06232018         Russell Dicks         11.97         AP         QUT-STD         08/23/2018           048167         06232018         Stabeline Tucker         13.97         AP         QUT-STD         08/23/2018           048168         06232018         Stabeline Tucker         23.37         AP         QUT-STD         08/23/2018           048169         06232018         Stabeline Tucker         21.28.41         AP         QUT-STD         08/23/2018           048169         Coll Bedown repair         23.03         Aug 6.0         QUT-STD         08/23/2018           048161         06232018         Telus Gong Mobie Wreless         21.28.41         AP         QUT-STD         08/23/2018           048162         06232018         Telus Gong Mobie Wreless         21.99.41         AP         QUT-STD         08/23/2018           048163         06232018         Toke Canadian Lajon         130.50         AP	048153		Pyramid Construe		•	A/P	OUT-STD	08/23/2018
$ \begin{array}{c c c c c } 218ad & anual crime prevention guide Ad & 580.0 \\ 08123 2018 & anual crime prevention guide Ad & 580.0 \\ 08123 2018 & anual crime prevention guide Ad & 580.0 \\ 08123 2018 & anual crime prevention guide AD & 002.3 \\ 08123 2018 & anual crime prevention guide AD & 002.3 \\ 08123 2018 & Seahara tubel T & taning & 140.5 \\ 08123 2018 & Seahara tubel T & 120 & 001.5 \\ Aug 162 & 002.3 2018 & Seahara tubel T & 002.3 2018 & 001.5 \\ Aug 162 & 002.3 2018 & Tubel Anual crime prevention guide Ad & 24.8 \\ 08123 2018 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 162 & 001.5 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 162 & 002.3 2018 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 163 & 001.5 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 164 & 002.3 2018 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 164 & 002.3 2018 & Tubel Anual crime prevention guide Ad & 24.8 \\ Aug 164 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 1810 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 1810 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 1810 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 1810 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 1810 & 002.3 2018 & Tubel Anual Crime Anual Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual Crime Anual Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual Crime Anual Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual Crime Anual Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual File Actil Sasp 19 & 0.01.5 \\ 2018 & 002.3 2018 & Tubel Anual File Actil $	048154		Regatta Program			A/P	OUT-STD	08/23/2018
Aug18       cable aug18 FD       108.35         04815       Russel Dick       raving 047       ra	048155		RNCA	annual crime prevention guide Ad		A/P	OUT-STD	08/23/2018
$ \begin{array}{c c c c } & \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ $	048156		Rogers Payment			A/P	OUT-STD	08/23/2018
Aug16-21       Mileage claim - tickle swim supplies       24.18         RCD18464014       Reim - songs for besutification awards vidi       29.39         048159       Q623/2018       Telus       2,129.41         048160       Q623/2018       Telus Going Mobile Wineless       493.35       A/P       QUT-STD       06/23/2018         048160       Q623/2018       The Canadian Payroli Association       310.50       A/P       QUT-STD       06/23/2018         048161       Q623/2018       The Canadian Legion       425.00       A/P       QUT-STD       06/23/2018         048162       Q623/2018       The Royal Canadian Legion       425.00       A/P       QUT-STD       06/23/2018         048163       Q623/2018       Two of Torbay       animal control May, June, July       2,404.71       A/P       QUT-STD       06/23/2018         048163       Q623/2018       Two of Torbay       animal control May, June, July       2,404.71       A/P       QUT-STD       06/23/2018         048164       Q69/23/2018       Tribat-se oxygen cylinder       33.01       A/P       QUT-STD       06/23/2018         048165       Q6/23/2018       wattch       33.01       A/P       QUT-STD       06/23/2018         048166       Q6/23/2	048157			travel claim - training		A/P	OUT-STD	08/23/2018
Aug18       cell phones aug18       2,129.41         048160       06/3/2018       Telso Going Mobile Writeless       493.35       A/P       OUT-STD       08/23/2018         048161       06/23/2018       The Canadian Payroll Association       493.35       A/P       OUT-STD       08/23/2018         048162       06/23/2018       The Canadian Legion       425.00       A/P       OUT-STD       08/23/2018         048162       06/23/2018       The Royal Canadian Legion       425.00       A/P       OUT-STD       08/23/2018         048162       06/23/2018       Towar Technologies Inc.       426.00       A/P       OUT-STD       08/23/2018         048164       06/23/2018       Tiware Technologies Inc.       126.50       A/P       OUT-STD       08/23/2018         048164       06/23/2018       Tiware Technologies Inc.       126.50       A/P       OUT-STD       08/23/2018         048165       06/23/2018       Vital/Terrescritterions       4628.75       A/P       OUT-STD       08/23/2018         048166       06/23/2018       Vital/Terrescritterions       4528.00       A/P       OUT-STD       08/23/2018         048167       08/23/2018       vital/Terrescritterions       4528.75       A/P       OUT-STD <td>048158</td> <td>Aug16-21</td> <td>·</td> <td>Mileage claim - tickle swim supplies</td> <td>24.18</td> <td>A/P</td> <td>OUT-STD</td> <td>08/23/2018</td>	048158	Aug16-21	·	Mileage claim - tickle swim supplies	24.18	A/P	OUT-STD	08/23/2018
PRESHIN490       Cell phone repair       493.35         048161       08/23/2018       The Canadian Payroll Association       310.50       A/P       OUT-STD       08/23/2018         048162       08/23/2018       The Canadian Legion       425.00       A/P       OUT-STD       08/23/2018         048163       08/23/2018       Town of Torbay       animal control May, June, July       2,404.71       A/P       OUT-STD       08/23/2018         048163       08/23/2018       Town of Torbay       animal control May, June, July       2,404.71       A/P       OUT-STD       08/23/2018         048164       08/23/2018       Town of Torbay       128.50       A/P       OUT-STD       08/23/2018         048165       08/23/2018       Town of Torbay       animal control May, June, July       2,404.71       A/P       OUT-STD       08/23/2018         048166       08/23/2018       VitalAire       switch       128.50       A/P       OUT-STD       08/23/2018         048165       08/23/2018       VitalAire       switch       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       VitalAire       switch       30.60       A/P       OUT-STD       08/23/2018         048167	048159		Telus	cell phones aug18	-	A/P	OUT-STD	08/23/2018
18membership       membership       membership       membership       membership       310.50         048162       08/23/2018       The Royal Canadian Legion       425.00       A/P       OUT-STD       08/23/2018         048163       08/23/2018       Town of Torbay       aninal control May, June, July       2,404.71       A/P       OUT-STD       08/23/2018         048164       08/23/2018       Trivare Technologies Inc.       126.50       A/P       OUT-STD       08/23/2018         048165       08/23/2018       VitalAire       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       VitalAire       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       VitalAire       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       VitalAire       2,052.75       A/P       OUT-STD       08/23/2018         048167       08/23/2018       VitalAire       2,052.75       A/P       OUT-STD       08/23/2018         048168       08/23/2018       Youne King       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Youne King       Econert cleaning Aug1-31       Dep	048160		-			A/P	OUT-STD	08/23/2018
2018ad       Military service recognition book ad       425.00         048163       08/23/2018       Town of Torbay May, Jun, Jul / 8 animal control May, June, July       2,404.71       A/P       OUT-STD       08/23/2018         048164       08/23/2018       Triware Technologies Inc.       126.50       A/P       OUT-STD       08/23/2018         048165       08/23/2018       VitalAire 3567970       iease oxygen cylinder       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications & workshop-cilir training       2,576.00       OUT-STD       08/23/2018         048167       08/23/2018       Yoonne King Aug18       rec center cleaning Aug1-31       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Feb Consultations Aug13-19       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Feb Consultations Aug13-19       Depoist refund       600.00	048161			•		A/P	OUT-STD	08/23/2018
May, Jun, Jul, Jun, Jul, May, June, July       2,404.71         048164       08/23/2018       Triware Technologies Inc. 186474       126.50       A/P       OUT-STD       08/23/2018         048165       08/23/2018       Vital Aire 3567970       Jease oxygen cylinder       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Vital Aire 3567970       Jease oxygen cylinder       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         048167       08/23/2018       Water Werks Communications & workshop-cilir training       2,576.00       A/P       OUT-STD       08/23/2018         048168       08/23/2018       Waypoints       jouth camp       500.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Yoonne King       rec center cleaning Aug1-31       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       FD Consultations Aug1-31       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       A/P       OUT-S	048162		The Royal Canac	-		A/P	OUT-STD	08/23/2018
186474       iswitch       126.50         048165       08/23/2018       VitalAire       33.01       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         19160       website maintenance Jul-Sep       2,052.75       2,052.75       A/P       OUT-STD       08/23/2018         048167       08/23/2018       Waypoints       communications & workshop-cllr training       2,576.00       A/P       OUT-STD       08/23/2018         048168       08/23/2018       Waypoints       jouth camp       500.00       A/P       OUT-STD       08/23/2018         048168       08/23/2018       Yoonne King       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Yoonne King       7       A/R       OUT-STD       08/23/2018         048169       08/23/2018       Feccenter cleaning Aug1-31       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy       FD Consultations Aug13-19	048163		-	animal control May, June, July	-	A/P	OUT-STD	08/23/2018
3567970       lease oxygen cylinder       33.01         048166       08/23/2018       Water Werks Communications       4,628.75       A/P       OUT-STD       08/23/2018         19160       website maintenance Jul-Sep       2,052.75       2,057.00       0 <td>048164</td> <td></td> <td>Triware Technolo</td> <td>-</td> <td></td> <td>A/P</td> <td>OUT-STD</td> <td>08/23/2018</td>	048164		Triware Technolo	-		A/P	OUT-STD	08/23/2018
19160       website maintenance Jul-Sep       2,052.75         19182-       communications & workshop-cllr training       2,576.00         048167       08/23/2018       Waypoints       500.00       A/P       OUT-STD       08/23/2018         048168       08/23/2018       Yonne King       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       Yonne King       600.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       rec center cleaning Aug1-31       Depoist refund       600.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       0.00       Void:       0.00       0.00 </td <td>048165</td> <td></td> <td>VitalAire</td> <td>lease oxygen cylinder</td> <td></td> <td>A/P</td> <td>OUT-STD</td> <td>08/23/2018</td>	048165		VitalAire	lease oxygen cylinder		A/P	OUT-STD	08/23/2018
201731       youth camp       500.00         048168       08/23/2018       Yvonne King       600.00       A/P       OUT-STD       08/23/2018         048169       08/23/2018       rec center cleaning Aug1-31       Depoist refund       600.00       A/R       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       08/23/2018       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       State       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         048170       State       FD Consultations Aug13-19       State       State       State       State         048170       State       FD Consultations Aug13-19       State       State       State       State         0401       State       FD Consultat	048166	19160	Water Werks Cor	website maintenance Jul-Sep	2,052.75	A/P	OUT-STD	08/23/2018
Aug18       rec center cleaning Aug1-31       Depoist refund       600.00         048169       08/23/2018       223.91       A/R       OUT-STD       08/23/2018         048170       08/23/2018       Richard Murphy Aug13-19       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         Void:       0.00       0.00       0.00       0.00       0.00       0.00       0.00	048167		Waypoints	youth camp		A/P	OUT-STD	08/23/2018
048170       08/23/2018       Richard Murphy Aug13-19       FD Consultations Aug13-19       1,380.00       A/P       OUT-STD       08/23/2018         Cheque Totals Issued: Void:       86,183.34         Total Cheques Generated:       86,183.34	048168		Yvonne King	rec center cleaning Aug1-31 Depoist refund		A/P	OUT-STD	08/23/2018
Aug13-19       FD Consultations Aug13-19       1,380.00         Cheque Totals Issued:       86,183.34         Void:       0.00         Total Cheques Generated:       86,183.34	048169	08/23/2018			223.91	A/R	OUT-STD	08/23/2018
Void:0.00Total Cheques Generated:86,183.34	048170		Richard Murphy	FD Consultations Aug13-19	1,380.00	A/P	OUT-STD	08/23/2018
Total Cheques Generated: 86,183.34				•				
				Total # of Cheques Listed:	80			

#### Accounts for Payment - August 28, 2018

REGULAR ACCOUNTS: RW 201807-4	8/23/2018	<b>City of St. John's</b> Water consumption Jul18	\$ 44,494.68
28585	8/11/2018	<b>Commissionaires</b> Town security Jul 29-Aug	\$ 5,152.00
2018-135	8/28/2018	East Coast Trails Association RE-development of trails - Motion2018-135	\$ 28,600.00
M39015	8/14/2018	Everbridge Mass communications - Annual Motion#2018-251	\$ 6,825.00
1010	1/31/2018	Harbourside Transportation Consultatants Traffic impact study - Dogberry Hill Road	\$ 9,487.50
		Total Regular Accounts:	\$ 94,559.18
CAPITAL ACCOUNT: 18075	8/27/2018	Grand Concourse Authority Summerwood Playground upgrade	\$ 108,814.61
Cl#1 BroadCoveRidge	6/26/2017	<b>Pyramid Construction Ltd.</b> Claim#1 - Broad Cove Ridge	\$ 209,668.00
1614496	7/18/2018	Rideout Tool & Machine Inc.	\$ 6,060.49
		Total Capital Account:	\$ 324,543.10
		GRAND TOTAL:	\$ 419,102.28

BNK1 - BNS CURRENT ACCT

#### Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

#### CHEQUE REGISTER

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Printed:	9:17:50AM	08/27/2018					Page 1 of 4
Number	Issued			Amount	SC	Status	Status Date
048091	08/16/2018 27004	AA Towing Ltd. supply	& remove 2 vehicles for FD training	<b>805.00</b> 805.00	A/P	OUT-STD	08/16/2018
048092	08/16/2018 9865731369 9866820757		ug, box respirators (Facilities staff) g station	<b>187.50</b> 56.84 130.66	A/P	OUT-STD	08/16/2018
048093	08/16/2018 55577	Atlantic Trailer & Equipm 4 pins	ent Ltd. & adjustment arm for infield groomer	<b>27.54</b> 27.54	A/P	OUT-STD	08/16/2018
048094	08/16/2018 3470103088 3470303088		en supplies for spn nationals en supplies for spn nationals	<b>263.98</b> 211.11 52.87	A/P	OUT-STD	08/16/2018
048095	08/16/2018 115938	Big Erics Inc. Toilet	Paper - for Town Hall	<b>413.62</b> 413.62	A/P	OUT-STD	08/16/2018
048096	08/16/2018 90557602	Cansel - St. John's walkin	g measuring tape	<b>181.13</b> 181.13	A/P	OUT-STD	08/16/2018
048097	08/16/2018 36808 36858	-	s for fuel tanks at depot bump sign, max 40 signs	<b>483.01</b> 97.76 385.25	A/P	OUT-STD	08/16/2018
048098	08/16/2018 48150475	Corporate Express paper	batteries, tissue, sharpies	<b>257.80</b> 257.80	A/P	OUT-STD	08/16/2018
048099	08/16/2018 029-7702	Cummins Eastern Canad unit 44	a 3 maint	<b>335.00</b> 335.00	A/P	OUT-STD	08/16/2018
048100	08/16/2018 Aug5-11	Frederick Hollett FD co	nsultations - Aug5-11	<b>1,351.25</b> 1,351.25	A/P	OUT-STD	08/16/2018
048101	08/16/2018 1047761	Harvey & Company Limit abs se	ed ensor unit 38	<b>194.27</b> 194.27	A/P	OUT-STD	08/16/2018
048102	08/16/2018 18975	Image 4 Printing & Desig busine	n Inc. sss cards-a.linehan	<b>96.60</b> 96.60	A/P	OUT-STD	08/16/2018
048103	08/16/2018 937576	Irving Energy Distribution gas	& Marketing	<b>1,997.58</b> 1,997.58	A/P	OUT-STD	08/16/2018
048104	08/16/2018 15825192 15834812- 15837140 15838652 15842656 15842996	2x4 fo suppli suppli drop c	foam - Front office r boatshed by rec center es for boatshed by rec center es for boatshed by rec center lothes, watering can es for boatshed by rec center	808.26 9.17 105.57 384.31 136.52 120.36 52.33	A/P	OUT-STD	08/16/2018
048105	08/16/2018 730-103552	Mark's Work Wearhouse Annua	l boots - Roan Stanley	<b>138.00</b> 138.00	A/P	OUT-STD	08/16/2018
048106	08/16/2018 m2649	Murray's Garden Centre supply	ያ & install plants in front pot	<b>362.25</b> 362.25	A/P	OUT-STD	08/16/2018
048107	08/16/2018 30288778	Newfoundland Distributor Cordle	s Ltd. ss Grinder - inventory for depot	<b>349.31</b> 349.31	A/P	OUT-STD	08/16/2018
048108	08/16/2018 Jul-Aug	Nick Miller mileag	e claim - Jul2-6, Aug2-6	<b>240.26</b> 240.26	A/P	OUT-STD	08/16/2018
048109	08/16/2018 PCFallFest18	Nicole Clark	ash - fall family festival2018	<b>1,000.00</b> 1,000.00	A/P	OUT-STD	08/16/2018
048110	08/16/2018	Parts for Trucks		506.73	A/P	OUT-STD	08/16/2018

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\*\* - Name on Check was modified

#### BNK1 - BNS CURRENT ACCT

Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

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Printed:	9:17:50AM 08/27/2018					Page 2 of 4
Number	<b>Issued</b> 40420589-00 40422047-00	Inventory for depot - rags and valves tailgate cyclinder unit 40	<b>Amount</b> 322.93 183.80	SC	Status	Status Date
048111	08/16/2018 Pinnacle Office 138238	0 1	<b>242.17</b> 242.17	A/P	OUT-STD	08/16/2018
048112	08/16/2018 Princess Auto L 981235	id. 3 brooms	<b>134.52</b> 134.52	A/P	OUT-STD	08/16/2018
048113	08/16/2018 Richard Murphy Aug6-12	FD consultations - Aug6-12	<b>1,437.50</b> 1,437.50	A/P	OUT-STD	08/16/2018
048114	08/16/2018 Royal Garage L 13224	mited Hinges for Unit #49	<b>179.46</b> 179.46	A/P	OUT-STD	08/16/2018
048115	08/16/2018 Stephanie Tuck Travel - RNC Meeting	er mileage claim - RNC Meeting	<b>20.50</b> 20.50	A/P	OUT-STD	08/16/2018
048116	08/16/2018 Telus 32893145Aug18	AVL Aug18	<b>928.05</b> 928.05	A/P	OUT-STD	08/16/2018
048117	08/16/2018 United Rentals 159497928-001	Plate tamper	<b>581.79</b> 581.79	A/P	OUT-STD	08/16/2018
048118	08/16/2018 Wolseley Canac 6993898	la Inc. Red Dye tablets	<b>88.86</b> 88.86	A/P	OUT-STD	08/16/2018
048119	08/16/2018 Xerox Canada L F52922031	td. copier maint	<b>434.94</b> 434.94	A/P	OUT-STD	08/16/2018
048120	08/16/2018 You Store Limite Jul18	ed Storage unit rental	<b>195.50</b> 195.50	A/P	OUT-STD	08/16/2018
048121	08/16/2018 Chris Mills 2018-268	C.Mills-NL Ball Hockey Depoist re	<b>100.00</b> fund 100.00	A/P	OUT-STD	08/16/2018 **
048122	08/16/2018		120.00	A/R	OUT-STD	08/16/2018
048123	08/16/2018 Tony Pollard		1,320.49	A/P	OUT-STD	08/16/2018
	AssetManagement	Reimb - registration Asset Management	661.25			
	reimb-flightAM	reimb-flight asset management moncton	659.24			
048124	08/23/2018 4Imprint 6418873	promotional materials/prizes for events-Rec	<b>5,857.69</b> 5,857.69	A/P	OUT-STD	08/23/2018
048125	08/23/2018 City of St. John's 18343	s Iandfill use July2018	<b>10,859.27</b> 10,859.27	A/P	OUT-STD	08/23/2018
048126	08/23/2018 Commissionaire 28484	s security Jul15-28	<b>5,152.00</b> 5,152.00	A/P	OUT-STD	08/23/2018
048127	08/23/2018 Complete Trans 40712	port Services repairs to rescue vehicle	<b>5,479.91</b> 5,479.91	A/P	OUT-STD	08/23/2018
048128	08/23/2018 Atlantic Cash & 34703160885992	Carry supplies for town function	<b>31.87</b> 31.87	A/P	OUT-STD	08/23/2018
048129	08/23/2018 Bernadine Lawlo Aug18	or rec center cleaning Aug1-31	<b>600.00</b> 600.00	A/P	OUT-STD	08/23/2018
048130	08/23/2018 Bugden Signs 37000 37001 37002	signage for regatta festival a-frame board for regatta decals and trophies for regatta	<b>1,787.10</b> 1,153.45 179.40 454.25	A/P	OUT-STD	08/23/2018
048131	08/23/2018 Conservation Co 627	team leader extension	<b>978.08</b> 978.08	A/P	OUT-STD	08/23/2018
048132	08/23/2018 E C Boone 15367	100 helmet decals - FD	<b>223.09</b> 223.09	A/P	OUT-STD	08/23/2018

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Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

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Printed:	9:17:50AM	08/27/2018					Page 3 of
Number	Issued			Ато	unt SC	Status	Status Date
048133	08/23/2018 C-872-7789	Economic Develo	pers Association of Canada registration for EDAC Conference 2018	<b>840</b> 840		OUT-STD	08/23/2018
048134	08/23/2018 2018-021	EDANL	conference registration EDANL	<b>16</b> 5 165	5.00 A/P	OUT-STD	08/23/2018
048135		Frederick Hollett	reimb-snap hooks and split rings for ff acct	1,617		OUT-STD	08/23/2018
048136	Aug12-18 08/23/2018		FD Consultations Aug12-18 s.4	1,523 10, ATIPPA, 2015 <b>230</b>	9.75 9.00 A/P	OUT-STD	08/23/2018
048137	Appeal Fee re 08/23/2018	efund	appeal fee refund		2.30 A/P	OUT-STD	08/23/2018
048138	08/23/2018 6005	Hammer Down C	onstruction & Electrical switches for flashing lights near beachy co	232 1,086 v 1,086	6. <b>75</b> A/P	OUT-STD	08/23/2018
048139		Harbourside Tran	sportation Consultants traffic impact study dogberry hill road	<b>2,530</b> 2,530	0.00 A/P	OUT-STD	08/23/2018
048140	08/23/2018 Aug18 Ju22-Aug17 Jul18	Heather Coughla	n Cell aug18 mileage claim Jun22-Aug17 cell jul18	39 53	8. <b>18</b> A/P 9.96 9.30 9.96	OUT-STD	08/23/2018
048141	Jun18 08/23/2018	Hospitality Nfld 8	cell jun18		9.96 <b>.00</b> A/P	OUT-STD	08/23/2018
040141	8673	Hospitality Nfld &	NEA tourism session -J.Lawlor		3.00 A/P 3.00	001-310	00/23/2016
048142	08/23/2018 18871 18992 18999	Image 4 Printing a	& Design Inc. business directory printing business cards-C.Hamlyn, L.Gaulton newsletter printing	<b>5,33</b> 1 2,547 175 2,608	.25 .95	OUT-STD	08/23/2018
048143	08/23/2018 2018	Jean Claude Roy	prints of the town		0.00 A/P	OUT-STD	08/23/2018
048144	08/23/2018 66107314	Jeff Lawlor	reimb-materials for stat planning meeting		5 <b>.75</b> A/P	OUT-STD	08/23/2018
048145	08/23/2018 5046	Jelly Bean Enterta	ainment day camp event	<b>160</b> 160	9.00 A/P	OUT-STD	08/23/2018
048146	08/23/2018 04127	Justin Daniels	reimb-tide pods for FD		8. <b>34</b> A/P 8.34	OUT-STD	08/23/2018
048147	08/23/2018 015377 PCJul18 Reimb-progra	Kailey Cahill-Mee	ker reimb - supplies for library program Reimb petty cash Jul18 reimb - library program supplies			OUT-STD	08/23/2018
048148		Neopost Canada	postage meter lease Aug15-Sep14	<b>34</b> 7 173 173		OUT-STD	08/23/2018
048149	08/23/2018 BillChurchill18	Nick Miller 3	petty cash for bill churchill memorial tourna	1,000 1,000		OUT-STD	08/23/2018
048150	08/23/2018 5902 5903	NL Association of		<b>3,708</b> 3,208 500	<b>3.50</b> A/P 3.50	OUT-STD	08/23/2018
048151	08/23/2018 6221	Northeast Avalon	Times aug advertising	<b>83</b> 3 833		OUT-STD	08/23/2018

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Cheques from 000001 to 048171 dated between 08/11/2018 and 08/27/2018

#### CHEQUE REGISTER

Printed:	9:17:50AM	08/27/2018					Page 4 of 4
Number	Issued			Amount	SC	Status	Status Date
048152	08/23/2018	North Atlantic		2,414.57	A/P	OUT-STD	08/23/2018
	1386201		diesel	2,414.57			
048153	08/23/2018	Pyramid Constru		3,146.40	A/P	OUT-STD	08/23/2018
	000557		Road gravel for maggies place and cayman	3,146.40			
048154	08/23/2018 2018ad	Regatta Program	regatta program Ad	<b>560.00</b> 560.00	A/P	OUT-STD	08/23/2018
048155	08/23/2018	RNCA		530.00	A/P	OUT-STD	08/23/2018
040100	2018ad	NIIOA	annual crime prevention guide Ad	530.00		001-012	00/23/2010
048156	08/23/2018	Rogers Payment		106.35	A/P	OUT-STD	08/23/2018
	Aug18	0 7	cable aug18 FD	106.35			
048157	08/23/2018	Russell Dicks		14.97	A/P	OUT-STD	08/23/2018
	Training081	7	travel claim - training	14.97			
048158	08/23/2018	Stephanie Tucke	r	53.57	A/P	OUT-STD	08/23/2018
	Aug16-21		Mileage claim - tickle swim supplies	24.18			
	RCD184640	)14	Reimb - songs for beautification awards vide	29.39			
048159	08/23/2018	Telus		2,129.41	A/P	OUT-STD	08/23/2018
	Aug18		cell phones aug18	2,129.41			
048160	08/23/2018 FRESHIN44	•	Cell phone repair	<b>493.35</b> 493.35	A/P	OUT-STD	08/23/2018
048161	08/23/2018		• •	310.50	A/P	OUT-STD	08/23/2018
040101	18members		membership fee Oct18-Sep19	310.50		001-010	00/20/2010
048162	08/23/2018	-		425.00	A/P	OUT-STD	08/23/2018
	2018ad	·	Military service recognition book ad	425.00			
048163	08/23/2018	Town of Torbay		2,404.71	A/P	OUT-STD	08/23/2018
	May,Jun,Jul	118	animal control May, June, July	2,404.71			
048164	08/23/2018	Triware Technolo	-	126.50	A/P	OUT-STD	08/23/2018
	186474		switch	126.50			
048165	08/23/2018	VitalAire		33.01	A/P	OUT-STD	08/23/2018
	3567970		lease oxygen cylinder	33.01			
048166	08/23/2018 19160	Water Werks Co	mmunications website maintenance Jul-Sep	<b>4,628.75</b> 2,052.75	A/P	OUT-STD	08/23/2018
	19182-		communications & workshop-cllr training	2,032.73			
048167	08/23/2018	Waypoints		500.00	A/P	OUT-STD	08/23/2018
01010/	201731	Waypointo	youth camp	500.00	,	001012	00/20/2010
048168	08/23/2018	Yvonne King		600.00	A/P	OUT-STD	08/23/2018
	Aug18	-	rec center cleaning Aug1-31 Depo	st refund 600.00			
048169	08/23/2018			223.91	A/R	OUT-STD	08/23/2018
048170	08/23/2018	Richard Murphy		1,380.00	A/P	OUT-STD	08/23/2018
	Aug13-19		FD Consultations Aug13-19	1,380.00			
			Cheque Totals Issued:	86,183.34			
			Void:	0.00			
			Total Cheques Generated:	86,183.34			
			Total # of Cheques Listed:	80			
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