



Public Council Meeting
Tuesday, August 21, 2018 at 7:00 pm
Location: Council Chambers

1. Call of Meeting to order
2. Adoption of Agenda for August 21, 2018
3. Delegations/Presentations
 - Sexual Violence Awareness Week Proclamation
4. Adoption of Minutes of August 7, 2018
5. Business Arising from Minutes
6. Committee Meeting Reports
 - a) Planning & Development Committee – Councillor Harding
 - 1) Civic #256 and 270-282 Witch Hazel Road – Rezoning
 - 2) Civic #478C Old Broad Cove Road – Backfilling
 - 3) Civic #104-106 Beachy Cove Road – Retaining Wall
 - 4) Civic #7-9A Days Road – Reconfigure Property Boundary and Construct Single Dwelling
 - 5) Civic #1535-1537 and 1539-1541 Thorburn Road – Consolidate Property and Construct Single Dwelling
 - 6) Civic #8A Rons Road – Demolish and Reconstruct Single Dwelling and Accessory Building
 - 7) Civic #820B St. Thomas Line – Removal Order
 - 8) Civic #10-12 Hilltop Lane – Removal Orders
 - 9) Municipal Plan Amendment No. 4, 2018 and Development Regulations Amendment No. 5, 2018 (Single Dwellings off Right-Of-Ways)
 - 10) Municipal Plan Amendment No. 3, 2017 and Development Regulations Amendment No. 3., 2017 (Comprehensive Amendment)
 - 11) St. John's Urban Region Regional Plan Amendment, Municipal Plan Amendment No. 5, 2018 and Development Regulations Amendment No. 6, 2018 (TC Zoning Boundary Change)
 - 12) Steep Slope Regulations
 - 13) Civic #167-169A and 167-169B Beachy Cove Road – information Regarding Right-Of-Way
 - 14) Civic 7-9 Anglican Cemetery Road Extension – Dwelling Extensions
 - 15) Potential Amendment to Development Regulation #10 (Discretionary Powers of Council)
 - 16) Department of Municipal Affairs and Environment Flood Risk Mapping Study
 - 17) Civic #58A Knapps Road – Residential Subdivision Application
 - 18) Residential Subdivision Proposal (Murray's Pond)
 - 19) Civic #734A Indian Meal Line – Previous Applications for Rezoning

- 20) Proposed Residential Development Scheme Area (Old Broad Cove Road East)
- 21) Civic #1614-1616 Portugal Cove Road – Request to meet with Committee
- 22) Civic #6 Ocean's Edge – Access to Shoreline Trail from Coadys Road
- 23) Civic #12 Larkspur Lane – Development without a Permit
- 24) RMD Unserved Development Standards
- 25) Permits issued from July 27 to August 9, 2018.

b) Recreation/Community Services - Councillor Stewart Sharpe
No meeting Held.

c) Public Works - Councillor Bartlett

- 1) 2018-2019 Ice Control Material (Salt)
- 2) Planning & Development Referral – Pre-engineered Sewage Treatment System
- 3) Speed Zone Policy
- 4) Plow and Sander Purchase

d) Economic Development, Marketing, Communications and Tourism - Councillor Neary

- 1) Advisory Committees
- 2) Budget 2019 / Strategic Plan
- 3) Gateway Signs and Beautification
- 4) Tickle Swim
- 5) Media Training
- 6) Health Care Foundation – Lottery Home
- 7) Eastern Health Clinic
- 8) RNC / Commissionaires
- 9) Business Directory

e) Protective Services - Councillor Hanlon

- 1) Commissionaires – Municipal Enforcement
- 2) FES Updates
- 3) Noise Complaint Indian Meal Line

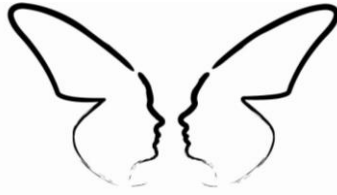
f) Administration and Finance – Deputy Mayor Laham

- 1) Accounts for Payment
- 2) Councillors Right to Attend Other Committee Meetings
- 3) Murray's Letter re Grand Concourse Authority
- 4) Neptune Change Notice #2
- 5) Meadow Heights Property Ownership Issue
- 6) Tolt Road
- 7) Community Grants

- 7. Correspondence
- 8. New/General/Unfinished Business
- 9. Agenda items/Notice of Motions etc.
- 10. Adjournment



DELEGATIONS / PRESENTATIONS



Information. Support. Prevention.

Proclamation

Sexual Violence Awareness Week

September 17th – 21st, 2018

- WHEREAS: The *Newfoundland and Labrador Sexual Assault Crisis and Prevention Centre* (NLSACPC) works to provide support, information, and education to the province of Newfoundland and Labrador, in the area of sexual violence, and
- WHEREAS: The NLSACPC is now commemorating the 19th anniversary of Sexual Violence Awareness Week as well as the 34th anniversary of their Take Back the Night march to further the common goal of eliminating sexual violence, and
- WHEREAS: We recognizes the necessity of supporting survivors and the urgent need to end sexual violence and its contributing factors so that we may have safe, healthy communities, and
- WHEREAS: Sexual assault is a crime that can affect anyone regardless of factors like age, gender, ability, social and cultural location, or other variables; and
- WHEREAS: The rate of sexual assault in Newfoundland and Labrador continues to be higher than the national average, and
- WHEREAS: This Municipal Government recognizes the need for people of our community to live in safe and caring communities where violence is unacceptable, and supports efforts that raise awareness and educate the public,
- THEREFORE: Be it resolved that I, Carol McDonald, Mayor of Portugal Cove-St. Philip's, do hereby proclaim September 17th-21st, 2018 as Sexual Violence Awareness Week and encourage all citizens to become involved in activities organized throughout this week.

Carol McDonald
Mayor

August 15, 2018



MINUTES



TOWN OF PORTUGAL COVE-ST. PHILIP'S

August 7, 2018

Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE

Mayor
Councillors

Carol McDonald
Dave Bartlett
Johnny Hanlon
Darryl J. Harding
Madonna Stewart Sharpe

Town Manager/Engineer
Director of Financial Operations /Town Clerk
Director of Economic Devel., Marketing, Comm. and Tourism
Director of Public Works
Director of Recreation & Community Services
Planning and Development Coordinator
Deputy Town Clerk

Chris Milley
Tony Pollard
Jeff Lawlor
Charlie Hamlyn
Dawn Sharpe
Les Spurrell
Claudine Murray

Mayor McDonald called the meeting to order and welcomed the gallery of 14 persons in attendance with regrets from Deputy Mayor Laham and Councillor Neary.

ADOPTION OF AGENDA

Motion Bartlett/Hanlon
2018-258 Resolved that the agenda dated August 7, 2018 be adopted with deferment of item 8.2,
 Zone Meters and Voluntary Meter Program to the next Council meeting.
Carried Unanimously

DELEGATIONS/PRESENTATIONS

ADOPTION OF MINUTES

Motion Bartlett/Hanlon
2018-259 Resolved that the minutes of July 24, 2018 be adopted as corrected.
Carried Unanimously

BUSINESS ARISING

Town Managers Report

1. Drover Heights water and sewer project

The Town met with the project managers last week and will be receiving a revised project schedule this week. The project is on track to be complete by the end of this year. The design is already complete and a meeting with the design consultants occurred last week as well. AS soon as we receive the schedule, the town will send a letter to all residents in the area to inform them of when to expect some work going on in their area.

COMMITTEE REPORTS

Planning & Development Committee Report of July 30, 2018 – presented by Councillor Harding

1. Civic # 24-26 King's Hill Road – Demolish Accessory Building and Construct Dwelling Extension and Accessory Building

Motion: Harding/Hanlon

2018-260 Resolved that the application to demolish an accessory building and construct a dwelling extension and accessory building at Civic # 24-26 King's Hill Road be rejected as per Appendix A: Tabled Report.

Carried Unanimously

2. Civic # 23-27 Druken's Lane – Dwelling Extension

Motion: Harding/Bartlett

2018-261 Resolved that the application to construct a dwelling extension at Civic # 23-27 Druken's Lane be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

3. Civic # 242-244 Old Broad Cove Road – Accessory Building

Motion: Harding/Hanlon

2018-262 Resolved that the application to construct an accessory building at Civic # 242-244 Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

4. Civic # 1172 Thorburn Road – Accessory Building

Motion: Harding/Bartlett

2018-263 Resolved that the application to construct an accessory building at Civic # 1172 Thorburn Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

5. Civic # 22-30 Gail's View – Accessory Building

Motion: Harding/Hanlon
2018-264 Resolved that the application to construct an accessory building at Civic # 22-30 Gail's View be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

6. Civic # 623-625 Indian Meal Line – Accessory Building

Motion: Harding/Hanlon
2018-265 Resolved that the application to construct an accessory building at Civic # 623-625 Indian Meal Line be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

7. Civic # 1604-1610 Portugal Cove Road – Commercial Building Extension

Motion: Harding/Bartlett
2018-266 Resolved that the application to construct a commercial building extension at Civic # 1604-1610 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

8. Civic # 1614-1616 Portugal Cove Road – Request for Municipal Approval

Motion: Harding/Hanlon
2018-267 Resolved that upon consideration of correspondence and a petition received by the Town from area residents expressing concerns to the potential operation of a cannabis related business at this location, Council forward correspondence stating that the Town objects and refuses the request for municipal approval to obtain a license for the proposed operation of a Cannabis Retailer at Civic # 1614-1616 Portugal Cove Road.
Carried Unanimously

Items # 9 through 34 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

35. Permits Issued

There were twenty one (21) permits issued from June 29 to July 12, 2018 as per Appendix A: Tabled Report.

Recreation & Community Services Committee for August 2, 2018 – presented by Councillor Stewart Sharpe

1. Municipalities Newfoundland and Labrador-Notice of Motion

The Recreation Committee discussed a resolution that will be brought to MNL for approval regarding government leaders and mental health awareness.

2. Recognition for our Partnerships

The Recreation Department receive correspondence from St. John Ambulance and the Newfoundland and Labrador Association for Community Living, acknowledging the partnerships the Town built with their organizations. St. John Ambulance highlighted Paws 4 Stories and the Therapy Dog Program in their Annual Report, and the NL Association for Community Living highlighted our partnership with STEP (Students Transitioning into Employment Program) in their summer newsletter. Council would like to thank April, our STEP Student for volunteering her time in the library over the last number of months. We are pleased that she has decided to stay on as a volunteer with the library.

The Town would also like to acknowledge that Church By the Sea donated a “game of chance” to the Recreation Department to use at any of our special events.

3. Caturday Cafe

In partnership with the SPCA, the PCSP library hosted the Caturday Café on Saturday, July 21st. This event gave patrons the opportunity to visit the library, check out books, sign up for a membership, and most of all interact with the kittens. With an overwhelming response of 130 participants, the Town will definitely partner with the SPCA to host another event such as this. Thanks to Kailey the librarian for organizing this event and engaging the SPCA. Special thanks to all those patrons that adopted a kitten at the event.

4. Sponsorship Signage

The Sports Coordinator prepared an advertising package with he used to solicit businesses for field signage. The response was very positive and currently the following signage is posted on the fields:

Bugden Signs (4 fields)	Chris Squires Inc. (4 fields)
Tilt House (4 fields)	Chamber of Commerce (4 fields)
Facey Financial (4 fields)	Taylor Electric (Soccer Field)
Scott Sharpe Equipment and Rentals (Soccer Field)	

Attached is a financial report for the signage sponsorship. We are also pleased to hear that more businesses are expressing interest.

5. Killick Coast Games 2019

The Town of Portugal Cove-St. Philip's will be hosting the Killick Coast games in 2019. As the host community we will announce the date for the games at the closing ceremony in Torbay on Thursday, August 23rd. The Recreation Committee discussed the date proposed by staff and will recommend Sunday, July 28th to Thursday, August 2nd, 2019. If anyone has any issues with these dates, please contact the Director of Recreation and Community Services.

6. MS Bike Tour

The 5th Annual MS Bike Tour is scheduled for Sunday, September 23rd. The route for the event will travel through Mount Pearl, Paradise, Portugal Cove – St. Philip's, and St. John's. The Recreation Department will work with the EDMC Department to ensure information is communicated to the residence in the community. Please find attached the correspondence for the Tour Coordinator and the map illustrating the race route.

7. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

Motion: Stewart Sharpe/Bartlett
2018-268 Resolved that the Town donate \$100 to Chris Mills to assist with his travel with the U19 Provincial Men's Ball Hockey Team to the National Championships in New Brunswick.

Carried Unanimously

Motion: Stewart Sharpe/Bartlett
2018-269 Resolved that the Town donate the usage of 4 of our tents to the Belles with Balls fundraiser, "Big Chill at the Beach House".

Carried Unanimously

Public Works Committee Report for July 31, 2018 – presented by Councillor Bartlett

1. Speed Hump Request(s)

New requests have been received for speed humps on Tolt Road and Chesley Van Heights. These requests will be put through the Traffic Calming Policy.

Committee requested the immediate installation of a temporary speed hump on Newbury Street as a safe life measure for a person with disabilities. Installation of a permanent speed hump will be reviewed.

Motion: Bartlett/Harding
2018-270 Resolved that Council install a temporary speed hump on Newbury Street.

Carried Unanimously

2. Street Signage Request

A request was received from a resident asking for the installation of a sign on Dogberry Hill Road indicating there is an Autistic Child in the area. Staff advised that roadway signage is reserved for traffic related information; however, a conversation will be had with the Coalition of Persons with Disabilities before making a decision whether or not to erect such a sign. The outcome will be discussed at a future committee meeting.

Update: the Coalition of Persons with Disabilities wrote to the Town advising they would not advise installing such a sign that would single out a disabled child within a designated area.

3. Meadow Heights Resident Call regarding Rock Removal

A call was received by the Town Manager from a resident who was displeased that the rocks were removed from the Access Road on Meadow Heights. Staff identified a safety concern in the Meadow Heights area – protective barriers need to be placed around the guide wire and the lift station. Committee also acknowledged the Town Managers request to obtain a proper up-to-date survey for the purpose of establishing land ownership in the area.

4. Transportation and Works Outstanding Items:

August 8, 2017 – Request to remove or block boat launch on Bennetts Road

January 24, 2018 – Request to fix shoulder erosion on Beachy Cove Road

February 14, 2018 – Request to remove Portugal Cove Road Cross Culvert

February 16, 2018 – Request for ditching on Indian Meal Line near Beaver Creek Road

June 8, 2018 – Request for installation of hidden driveway sign, Portugal Cove Road

June 22, 2018 – Request for no parking signs, Bennetts Road near pond

Jul 10, 2018 – Request for speed reductions on Portugal Cove Road & Bennetts Road

5. Roads Updates

2018 Asphalt Repair Tender is in progress, anticipated posting early August. Traffic Calming – Witch Hazel Road, Dogberry Hill Road Ext., and Tolt Road requests for speed humps (from previous Committee meetings) will be put through the Traffic Calming Policy by Public Works Director. Line painting is ongoing and ditching is not scheduled yet as this is routine fall maintenance. With the recent changes to the Speed Zone Policy, Newbury Street will see a reduction in speed from a 50km/hr zone to a 40km/hr zone.

6. Culvert Replacement Update

Bayview Heights scheduled for August 2, Western Gully Road scheduled for week of August 6, Mercers Road – pending permits from Environment Canada.

8. Portugal Cove Road / Bell Island Ferry Lineup

Mayor McDonald acknowledged complaints from residents that the ferry line up continues to infringe on traffic in the area.

7. Other items discussed

Rainbow line painting Brookside Intermediate, Blast Hole Pump House, Newbury Street ownership, eservices payments for animal control fees, school zone painting prior to September, Swim the Tickle, Mayor's attendance.

Economic Development, Marketing, Communications & Tourism Committee

- **No meeting was held**

Protective Services Committee report for July 31, 2018 – presented by Councillor Hanlon

1. FES Updates

Responses: 12

- 1 Garbage Fire
- 6 Medical Calls
- 2 Vehicle Accidents
- 1 Smell of Smoke Reported
- 2 Vehicle Fires

Training:

- July 23rd: Zodiac practical and equipment checks – hands on run through with equipment involved.
- July 30th: Inventory and equipment checks – hands on run through with equipment involved, e.g. extrication equipment.

Recruit training continues every Tuesday evening, and the Chiefs anticipate the new recruits will come on line as responders within the next two weeks. All recruits have been issued their pagers. This will add seven (7) new members to the department.

Other Activity:

On July 21st, the Chiefs received congratulatory note from paramedics regarding VFD actions on a particular medical call. The note was immediately circulated to the entire membership and forwarded to Council.

FD attended a block party on Chesley Van Heights on July 22nd.

FD participated in a short pep rally for the PCSP Spurrs, girls soccer team on July 27th. Attended with two trucks to “MAKE NOISE” and escorted them to the soccer field.

The Committee reviewed the Department activity snapshot from January 1 to date.

The Committee discussed how many medical calls are made within the community. The 911 dispatch office received all calls and makes the determination who is paged out based on the information provided by the caller and the serious nature of the call. The VFD responds to all calls they receive but not necessarily to all the medical calls made within the community.

2. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- MEO received a report from a resident on Tolt Road of a number of cars broken into recently. Patrols have been stepped up in the area.
- Activity has increased in both parks now that the weather has warmed up. MEO patrols have encountered a few instances of drinking in the parking lots. Vehicles normally leave when the patrol vehicle shows up.
- MEO assisted the Planning and Development Department with a site visit on Old Broad Cove Road regarding a possible gravel pit.
- MEO received a complaint from a resident on Oliver's Pond Road about a dog barking at all hours of the night. MEO offered some suggestions to help with the situation and noted that if the problem persisted to please call MEO directly. The resident called back to say the situation had been dealt with.

Ongoing:

- Still waiting on response from Minister regarding Traffic regulations. The Town is in receipt of a reported violation of the Town's Noise Regulations. The MEO has launched a formal investigation.

3. Old Broad Cove Road Letters

Staff will draft a response to the collection of letters from residents of Old Broad Cove Road. The response will advise and clarify the steps taken by the Town to date in an effort to mitigate the speeding and traffic concerns throughout the community.

4. Feeding Wildlife Regulations

The draft Feeding Wildlife regulations will be circulated to all members of Council for their review and feedback prior to the next Public Council meeting. A notice of motion to adopt the regulations at the subsequent Public Council meeting.

Admin. and Finance Committee Report for August 7, 2018 - presented by Councillor Stewart Sharpe

1. Accounts for Payment

The Committee did not hold a meeting but wishes to put forth the following motion:

Motion: Stewart Sharpe/Hanlon
2018-271 Resolved that Council approve payment of regular accounts in the amount of \$35,885.13.
Carried Unanimously

CORRESPONDENCE

Council Correspondence for July 23 to August 3, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
7/24/2018	Municipal Assessment Agency	Board of Directors meeting update	Council

NEW/GENERAL/UNFINISHED BUSINESS

1. MENTAL HEALTH RESOLUTION presented by Councillor Hanlon

Motion: Hanlon/Harding

2018-272 Resolved that Council submit the following resolution to Municipalities Newfoundland and Labrador to be moved at their 2018 Annual General Meeting:

Whereas We need to build existing strengths within communities and create more resources and supports for those who may be coping with mental health issues,

And Whereas It is only with the vision and cooperation of Municipal leaders working with Provincial and Federal politicians and bureaucrats that we are truly going to see change,

Therefore be it resolved that Municipalities Newfoundland and Labrador establish a task force to work with health authorities and other elected officials to help coordinate the development and expansion of mental health supports for our communities with a special emphasis on addressing the mental health issues faced by our youth and the increasing number of youth suicides.

And be it further resolved that the Municipalities Newfoundland and Labrador lobby the Provincial and Federal Government to allow for Municipalities to be supported by existing mental health programs and services in their efforts to improve overall community health.

Carried Unanimously

2. Zone Meters And A Voluntary Meter Program – presented by Councillor Harding

This item was deferred until August 21, 2018 Council meeting.

3. Summerwood playground presented by Councillor Stewart Sharpe

The Summerwood playground will be closed for the next couple of weeks during construction while the assessable swing and the safety surface is installed.

Councillor Stewart Sharpe and Mayor McDonald attended the St. John's triathlon on Sunday August 5 near Sunshine camp to wish participants well wishes.

Last weekend the SPN Tournament was held in PCSP.

2018 SPN National Softball Championship took place from Aug 3rd to Aug 6th at Rainbow Gully Park and Voisey Brook Park. There were 36 Teams competing in 4 Divisions. There were 20 teams from NL and 16 teams from all across Canada. Co Ed Competitive Championship Game

took place at Voisey's Brook Park with a NL Team winning the title and the Co Ed E Championship game at Rainbow Gully. We would like to congratulate all teams on a very exciting and successful weekend of softball. Special congrats to Quinlan's Home Construction Men's Team for capturing the title of Men's D Championship (Rodney Coombs, Shannon Thorne, Devon Hibbs, and Jeremy Johnson). This team has a number of players for PCSP and the Town has supported them over the last number of years with their fund-raising tournaments. The net profit was \$1, 074.50.

AGENDA ITEMS/NOTICE OF MOTION

NOTICE OF MOTION – as presented by Councilor Johnny Hanlon

In an effort to facilitate the economic, social and environmental well-being of the municipality as well as the health, safety and well-being of the residents and to better protect the persons, property and animals of the community, the Town has drafted regulation regarding feeding wildlife within the community. Council deems the feeding of wild animals to be a nuisance to the inhabitants of the Town as well as a threat to public health, safety and welfare.

Therefore, the Protective Services Committee is giving notice that a motion to adopt the Town of Portugal Cove-St. Philip's Feeding Wildlife Regulations, 2018 will be brought forward to the Council meeting of August 21, 2018. The draft regulations have been circulated to all of Council for their review and consideration prior to the August 21 meeting.

ADJOURNMENT

Adjournment was moved by Councillor Bartlett and seconded by Councillor Hanlon.

Resolved that there is no further business and this meeting is adjourned. Time is 7:32 pm.

Carol McDonald, Mayor

Claudine Murray, Deputy Town Clerk



BUSINESS ARISING



PLANNING & DEVELOPMENT

Planning and Development Committee Report Agenda

August 13, 2018

In Attendance: Councillor Darryl Harding (Chairperson)
Deputy Mayor Jeff Laham
Councillor Johnny Hanlon (Items # 1, 2, 4-8, 12-15, 18 & 21)
Les Spurrell, Planning & Development Coordinator
Holly Duffett, Planning Technologist

Also in Attendance: Mayor Carol McDonald
Chris Milley, Town Manager/Engineer
Julie Pomeroy, Heritage Programs & Services Coordinator (Item # 12)
Two Members of the Advisory Committee on the Environment (Item # 12)
Two Developers (Item # 18)
Resident (Item # 21)

Applications:

- 1) Civics # 256 & 270-282 Witch Hazel Road – Rezoning**
- 2) Civic # 478C Old Broad Cove Road – Backfilling**
- 3) Civic # 104-106 Beachy Cove Road – Retaining Wall**

Other Items Discussed:

- 4) Civic # 7-9A Day's Road – Application to Reconfigure Property Boundaries and Construct Single Dwelling**
- 5) Civics # 1535-1537 and 1539-1541 Thorburn Road – Application to Consolidate Property and Construct Single Dwelling**
- 6) Civic # 8A Ron's Road – Application to Demolish and Reconstruct Single Dwelling and Accessory Building**
- 7) Civic # 820B St. Thomas Line – Removal Order**
- 8) Civic # 10-12 Hilltop Lane – Removal Orders**
- 9) Municipal Plan Amendment No. 4, 2018 and Development Regulations Amendment No. 5, 2018 (Single Dwellings off Right-of-Ways)**
- 10) Municipal Plan Amendment No. 3, 2017 and Development Regulations Amendment No. 3, 2017 (Comprehensive Amendment)**
- 11) St. John's Urban Region Regional Plan Amendment, Municipal Plan Amendment No. 5, 2018 & Development Regulations Amendment No. 6, 2018 (TC Zoning Boundary Change)**
- 12) Steep Slope Regulations**
- 13) Civics # 167-169A and 167-169B Beachy Cove Road – Information Regarding Right-of-Way**
- 14) Civic # 7-9 Anglican Cemetery Road Extension – Dwelling Extensions**
- 15) Potential Amendment to Development Regulation # 10 (Discretionary Powers of Council)**
- 16) Department of Municipal Affairs and Environment Flood Risk Mapping Study**
- 17) Civic # 58A Knapps Road – Residential Subdivision Application**
- 18) Residential Subdivision Proposal (Murray's Pond)**
- 19) Civic # 734A Indian Meal Line – Previous Applications for Rezoning**
- 20) Proposed Residential Development Scheme Area (Old Broad Cove Road East)**
- 21) Civic # 1614-1616 Portugal Cove Road – Request to meet with the Committee**

- 22) Civic # 6 Ocean's Edge – Access to Shoreline Trail from Coady's Road**
- 23) Civic # 12 Larkspur Lane – Development without a Permit**
- 24) RMD Unserved Development Standards**

Permits Issued:

- 25) Permits issued from July 27 to August 9, 2018**

Planning and Development Committee Report

August 13, 2018

In Attendance: Councillor Darryl Harding (Chairperson)
Deputy Mayor Jeff Laham
Councillor Johnny Hanlon (Items # 1, 2, 4-8, 12-15, 18 & 21)
Les Spurrell, Planning & Development Coordinator
Holly Duffett, Planning Technologist

Also in Attendance: Mayor Carol McDonald
Chris Milley, Town Manager/Engineer
Julie Pomeroy, Heritage Programs & Services Coordinator (Item # 12)
Two Members of the Advisory Committee on the Environment (Item # 12)
Two Developers (Item # 18)
Resident (Item # 21)

1. Civics # 256 & 270-282 Witch Hazel Road

The Committee puts forward notice that a motion will be presented at the September 4, 2018 public Council meeting to complete an amendment to the Town's Municipal Plan and Development Regulations 2014-2024 to re-designate and rezone the rear of Civics # 256 and 270-282 Witch Hazel Road from Agriculture to Residential on the Generalized Future Land Use map and Agriculture to Residential Low Density on the Development Regulations map.

2. Civic # 478C Old Broad Cove Road - Backfilling

Motion: The Committee recommends that the application to complete backfilling activity at Civic # 478C Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.

3. Civic # 104-106 Beachy Cove Road – Retaining Wall

Motion: The Committee recommends that the application to perform repairs to a retaining wall at Civic # 104-106 Beachy Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Items # 4 through 24 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

25. Permits Issued

There were eleven (11) permits issued from July 27 to August 9, 2018 as per Appendix A: Tabled Report.

**Appendix A: Tabled Report
August 13, 2018**

Applications:

Item # 2:

Civics # 478C Old Broad Cove Road

Backfilling

Zoning: Residential Medium Density (RMD) – Unserviced

The Committee recommends that the application for Civic # 478C Old Broad Cove Road be granted approval in principle, permitting backfilling activity for a period of six months. Approval in principle is subject to the submission and acceptance of a grading plan for the area proposed to be backfilled detailing profiles for the area and the type of material being used. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government.

The Administrator recommended that this application be granted approval in principle.

Item # 3:

Civic # 104-106 Beachy Cove Road

Retaining Wall

Zoning: Mixed Use (MIX) – Semi-Serviced

The Committee recommends that the application for Civic # 104-106 Beachy Cove Road be granted approval in principle, permitting repairs to a retaining wall. Approval in principle is subject to approval from Fisheries and Oceans Canada. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Schedule E: Environmental Protection Overlay.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Other Items Discussed:

Item # 4:

Civics # 7-9A Day's Road – Application to Reconfigure Property Boundaries and Construct a Single Dwelling

The Committee discussed an application to reconfigure property boundaries and construct a single dwelling with access proposed through a right-of-way.

Staff advised the Committee that the applicant submitted a request to withdraw their application and the application is now closed.

Item submitted for information.

Item # 5:

Civics # 1535-1537 and 1539-1541 Thorburn Road – Application to Consolidate Property and Construct Single Dwelling

The Committee discussed an application to consolidate two properties and construct a single dwelling on the newly consolidated property that contains a minor steep slope.

The Committee requested that this item be held pending receipt of the report from the applicant regarding the minor steep slope.

Item # 6:

Civic # 8A Ron's Road – Application to Demolish and Reconstruct Single Dwelling and Accessory Building

The Committee discussed an application to demolish and reconstruct a single dwelling and accessory building on property that is located within the Protected Watershed zone.

The Committee requested that this item be held pending further discussion.

Item # 7:

Civic # 820B St. Thomas Line – Removal Order

The Committee discussed the status of a Removal Order (accessory building) that had been constructed without a permit at Civic # 820B St. Thomas Line and is also the subject of a Contempt of Court Order.

Staff advised the Committee that the Town's Solicitor had received the signed Contempt Order and that it had been delivered to the property owner. The Committee requested that this item be held pending further discussion.

Item # 8:

Civic # 10-12 Hilltop Lane – Removal Orders

The Committee discussed two Removal Orders with deadlines for compliance of May 2, 2016; one regarding a dwelling extension that was constructed beyond the specifications of the Building Permit issued and another for property cleanup.

The Committee advised Staff to contact a representative of the resident requesting a timeline on when they anticipate having the work completed.

Item # 9:

Municipal Plan Amendment No. 4, 2018 & Development Regulations Amendment No. 5, 2018 (Single Dwellings off Right-of-Ways)

The Committee discussed a request from the Department of Municipal Affairs and Environment for a legal opinion (from either the Town's or the Department's Solicitor) regarding the proposed amendment prior to releasing from provincial review.

The Committee requested that this item be held pending receipt of the report from the Town's Solicitor.

Deputy Mayor Laham left the meeting prior to discussion of Item # 10 due to potential conflict of interest. Mayor McDonald provided a Committee quorum.

Item # 10:

Municipal Plan Amendment No. 3, 2017 & Development Regulations Amendment No. 3, 2017 (Comprehensive Amendment)

The Committee discussed an on-going amendment to the Town's Municipal Plan & Development Regulations to address errors and inconsistencies within the document and to amend areas of the document requiring attention that were identified through application of the Plan & Regulations. A Motion to complete these amendments (Motion # 2016-424) was passed by Council on November 15, 2016.

The Committee advised Staff to proceed with the Development Regulations amendment only at this time and that the Municipal Plan amendment will be addressed during the review of the entire Municipal Plan and Development Regulations.

Deputy Mayor Laham returned to the meeting after discussion of Item # 10.

Item # 11:

St. John's Urban Region Regional Plan Amendment, Municipal Plan Amendment No. 5, 2018 & Development Regulations Amendment No. 6, 2018 (TC Zoning Boundary Change)

The Committee discussed an on-going amendment to the Town's Municipal Plan and Development Regulations to re-designate and rezone infill development along Beachy Cove Road (from the current zoning boundary to approximately Ridge Road) from Residential and Rural to Traditional Community on the Generalized Future Land Use map and Residential Medium Density and Rural to Traditional Community on the Development Regulations map.

The Committee requested that this item be held pending further discussion.

Item # 12:

Steep Slope Regulations

The Committee met with representatives of the Advisory Committee on the Environment and discussed a meeting the Committee previously had with representatives of Stantec regarding regulations addressing development within steep slopes areas identified within Schedule E: Environmental Protection Overlay.

A subsequent meeting between the Committee & the Advisory Committee will be scheduled for September 2018.

Item # 13:

Civics # 167-169A & 167-169B Beachy Cove Road – Information Regarding Right-of-Way

The Committee discussed a right-of-way across Civic # 167-169A Beachy Cove Road used to access Civic # 167-169B Beachy Cove Road and past development activity at Civic # 167-169B Beachy Cove Road.

The Committee requested that this item be held pending further discussion.

Item # 14:

Civic # 7-9 Anglican Cemetery Road Extension – Dwelling Extensions

The Committee discussed processing of an application for dwelling extensions which were approved by Council and permits have been issued.

The Committee requested that this item be held pending further discussion.

Item # 15:

Potential Amendment to Development Regulation # 10 (Discretionary Powers of Council)

The Committee discussed potentially amending Development Regulation # 10 to allow development at Council's discretion under certain conditions.

The Committee requested that this item be held pending further discussion.

Item # 16:

Department of Municipal Affairs and Environment Flood Risk Mapping Study

The Committee discussed concerns regarding a Flood Risk Mapping Study completed by the Department of Municipal Affairs and Environment.

The Committee requested that this item be held pending further discussion.

Item # 17:

Civic # 58A Knapps Road – Residential Subdivision Application

The Committee discussed an application submitted to construct a 24 lot fully-serviced residential subdivision providing street connections with Knapp's Road and Carrigan Place. The applicant is proposing to use a pre-engineered on-site sewage treatment system.

The Committee requested that this item be held pending results of the Public Works Department's review.

Item # 18:

Residential Subdivision Proposal (Murray's Pond)

The Committee met with potential developer's and discussed a proposal for future stages of the Murray's Pond residential subdivision.

Item submitted for information.

Item # 19:

Civic # 734A Indian Meal Line – Applications for Rezoning

The Committee discussed prior applications submitted to the Town to rezone land from Agriculture to Residential.

Item submitted for information.

Item # 20:

Proposed Residential Development Scheme Area (Old Broad Cove Road East)

The Committee discussed a draft of the Residential Development Scheme for the Old Broad Cove Road East area.

The Committee requested that this item be held pending further discussion.

Item # 21:

Civic # 1614-1616 Portugal Cove Road – Request to meet with the Committee

The Committee met with a resident and discussed Council's refusal to provide municipal approval to obtain a license for the proposed operation of a Cannabis Retailer at this location.

Item submitted for information.

Item # 22:

Civic # 6 Ocean's Edge – Access to Shoreline Trail from Coady's Road

The Planning Department is in receipt of correspondence expressing concerns regarding a private property sign placed where a shoreline trail meets Coady's Road.

The Committee advised that this is not a matter for Council to address and advised Staff to forward any available information to the East Coast Trail Association.

Item # 23:

Civic # 12 Larkspur Lane – Development without Permit

The Committee discussed a temporary accessory building without a permit from the Town.

The Committee requested that this application be held pending Staff contacting the property owner.

Item # 24:

RMD Unserved Development Standards

The Committee discussed the minimum lot frontage standard for unserved single dwellings in the Residential Medium Density Zone.

Item submitted for information.

Permits Issued:

Item # 25:

There were eleven (11) permits issued from July 27 to August 9, 2018

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	18-188	07/27/2018	6	Hilltop Lane	Business
2	18-189	07/30/2018	182-194	Beachy Cove Road	Accessory Building
3	18-190	07/30/2018	670-682	Old Broad Cove Road	Accessory Building
4	18-191	07/31/2018	19	Blagdon Hill	Accessory Building
5	18-192	07/31/2018	7	Summer Cove	Single Dwelling
6	18-193	08/02/2018	2-6	Fennelly's Road	Second Driveway
7	18-194	08/03/2018	348-350	Tolt Road	Accessory Building Extension
8	18-195	08/07/2018	10	Neary's Pond Road	Accessory Building
9	18-196	08/07/2018	18-20	Island View Crescent	Subdivide Property
10	18-197	08/09/2018	242-244	Old Broad Cove Road	Accessory Building
11	18-198	08/09/2018	5-7	Olivia Place	Accessory Building



Tabled items at end of
Council Package for:

PLANNING & DEVELOPMENT



PUBLIC WORKS



Public Works Committee
August 15, 2018, 5:30pm

In attendance: Councillor Dave Bartlett, Chair
Deputy Mayor Jeff Laham
Councillor Darryl Harding
Mayor, Carol McDonald

Staff: Charlie Hamlyn, Public Works Director
Linda Newhook, Public Works Coordinator
Damien Bridger, Foreman (A)

1. 2019-2019 Ice Control Materials (Salt)

Staff advised the order for ice control materials (salt) for 2018-2019 is due and requested that approval be granted to order 1,750 tonnes of salt through the provincial government salt tender. The price per tonne is \$108.90.

MOTION: Committee recommends that an order of 1,750 tonnes of salt for 2018-2019 season at a cost of \$219,161.25 HST included be approved.

2. Planning & Development Referral – Pre-engineered Sewage Treatment System

The Town Manager provided a draft recommendation for Committee's consideration and it was requested that feedback be provided following their review of same. Full package will be provided to Planning & Development prior to their first meeting in September which will include an outline of the scope, needs, recommendation, approval process and conditions.

3. Speed Zone Policy

Motion 2018-249 resolved that Council amend the Traffic Speed Zone Policy standards on local roads from 50km/hr to 40km/hr unless conditions warrant otherwise. With this policy amendment, staff recommended a modification to the title of the speed zone policy created in May 2016 which is now cited as "Speed Zone Policy_May 2016 Final" – to now be referenced as "Speed Zone Policy 08-13-18 Temp Version" and the newly amended policy be referenced as "Speed Zone Policy 08-13-18-1.C".

Speed limit changes on the Town's local roads will not be done until an evaluation of each is completed.

MOTION: Committee recommends referencing the original speed zone policy as "Speed Zone Policy 08-13-18 Temp Version" and referencing the newly amended policy as "Speed Zone Policy 08-13-18-1.C".



4. Plow and Sander Purchase

Three quotes were obtained for the purchase of a new plow and sander. This is a budgeted item.

MOTION: Committee recommends the purchase of a new plow and sander from Turbo Tech Auto at a cost of \$15,899 be approved.

Discussion Items

- 5. Update: Portugal Cove Road / Bell Island Ferry Lineup** – Staff advised a recent reconfiguration has been implemented in the area of the ferry lineup. It is unknown at this time if this is permanent or temporary. The Public Works Director has a scheduled meeting with Transportation and Works on August 22 and will request an update at that time, as well, will request repositioning the “Stop” sign as it currently appears to be hindering left turning traffic onto Portugal Cove Road.
- 6. Update: Road Conditions** - Staff advised the 2018 Road Maintenance tender is underway and expected to be advertised publicly within the next week.
- 7. Meadow Heights / Maggies Place** – Accessibility to the local access road between Meadow Heights and Maggies Place continues to be an issue. Although the Town has removed rocks that were blocking the access road there have since been more put back and as well, a lock has been secured to the gate. Town staff do not have a key to this lock. The Town is in the process of having a up-to-date survey conducted of the area to establish property ownership. Until such time, Public Works will address the existing rocks and padlock issue. Staff were advised that the matter of Maggies Place road ownership is still unresolved and asked that it be reviewed as the current residents, who claim ownership, have not received notice of land expropriation or compensation for the Town taking over the roadway. Public Works will have a discussion with Planning and Development on the matter.
- 8. Blast Hole Pond Access** – A complaint was received from a resident requesting that the access to Blast Hole Pond be opened up. Staff advised the area was closed off to the pump station as a result of ongoing vandalism and safety concerns in this watershed area. Committee questioned why this area is still zoned as a protected watershed. Staff will refer this question to Planning and Development for a response.
- 9. Contractor Feedback Session** – Staff were advised of a session held by the City of Mount Pearl for their local contractors which provided them with the opportunity to present feedback on tendering and other processes. The Town may consider hosting a similar session.



- 10. Speed Bump Request** – A request was received for the placement of a speed bump on Dogberry Hill Road. This request will be put through the Traffic Calming Policy to see if it meets the criteria for traffic calming.
- 11. Pedestrian Activated Crosswalk** – Staff are in receipt of two quotes for the supply of materials for a pedestrian activated crosswalk on Thorburn Road. One more quote is expected. If the cost is reasonable, consideration may be given to installing two. All excavation and installation work will be completed in-house.
- 12. Rainbow Crosswalk – Brookside Intermediate** – The installation of a rainbow crosswalk is underway and expected to be completed prior to school opening.



ECONOMIC DEV., MARKETING, COMMUNICATIONS & TOURISM



Economic Development,
Marketing, Communications and
Tourism Agenda
August 14, 2018
9:00 am

In attendance:

Councilor Dave Bartlett
Councilor Madonna Stewart-Sharpe
Jeff Lawlor, Director, Economic
Development, Marketing and
Communications

1. Advisory Committees

The committee reviewed proposed changes the advisory committee policy that would introduce the creation of a new agenda creation process, action item report and correspondence protocol. The advisory committee policy will be amended for Councils review.

2. Budget 2019/Strategic Plan

A proposed Budget Consultations process was discussed including a strategic planning process, bus tour, series of public meetings and social media campaign. The strategy will be shared with all of council for their input before it begins to be implemented between September and December.

3. Gateway Signs and Beautification

The flower pots under the gateway signs are being planted. Plans for potential temporary signs was discussed for the entrances of St. Thomas Line, Bauline Line, Indian Meal Line and the backs of the two main signs on Portugal Cove Road and Thorburn Road. The quotes received were too high so alternatives are being considered.

4. Tickle Swim

The Tickle Swim for Mental Health is taking place on Saturday, August 17th. The Mayor will be on hand to greet the swimmers and bring greetings. Plans are to leave Portugal Cove at 7:00 am. There are 16 swimmers taking part this year. We will be providing refreshments, snacks and towels to the participants.

5. Media Training

The interviews are complete and the consultants are currently crafting the workshop based on the information and insight obtained from it.

6. Health Care Foundation - Lottery Home

The Director of Economic Development and Town Manager met with the Executive Director of the Health Care Foundation. Recently the town rejected a request to sell a piece of property in the Oceanview Estates. At that time it was not understood what the piece of land would be used for. The Foundation wishes to build their 2020 Lottery Home there after the success of their 2018 house in the community. Information will be brought forward to the Admin and Finance Committee for their consideration.

7. Eastern Health Clinic

Council and Staff met with representatives of Eastern Health on August 8th. Council expressed their displeasure with the decision to move the clinic to Majors Path. Both sides agreed to work together to see if there could be a solution to keep some of the services here in PCSP. We have yet to receive additional information following the meeting.

8. RNC/Commissionaires

The Communications Coordinator is working with the RNC and Commissionaires to develop a Facebook live event supporting back to school and to help showcase what the Commissionaires do in the community.

9. Business Directory

The online version of the Business Directory will be completed in the next two weeks.



PROTECTIVE SERVICES



Protective Services Committee

Wednesday, August 15, 2018

4:30PM

IN ATTENDANCE: Councilor Johnny Hanlon, Committee Chair
Councilor Dave Bartlett
Heather Coughlan, Employee & Public Relations Administrator
Peter Morey, MEO – Commissionaires (Item #1)
Fred Hollett, Co-Chief – Volunteer Fire Department (Item #1 – early departure due to call out)
Richard Murphy, Co-Chief – Volunteer Fire Department (Item #1 & 2)

1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- Investigation is now complete for excessive idling before 7am complaint on Dogberry Hill Road. MEO will be making contact with complainant with full details in the next couple of days.
- After Hours service had reported an injured moose in and around the woods below Skinners Road. Wildlife was contacted, their staff were scheduled to visit the area shortly thereafter. MEO gave notification to the resident who reported the sighting that Wildlife staff will be handling the situation and would be in contact with the resident as well.
- Multiple encounters with vehicles parked in both parks after 11pm. Most depart once the MEO arrives, others are given notice that the parks are closed and comply.
- Increased reports of break-ins during day time hours. The reports are throughout the community and some seem to be targeting residents who appear to be on vacation. Residents are asked to take necessary precautions if they are going to be away from home for any period of time.

Ongoing:

- Still waiting on response from Minister regarding Traffic regulations and the Committee Chair will be following up with the Minister for further information.

2. FES Updates

Responses: 8

- 1 Residential Alarm
- 6 Medical Calls

- 1 Extra Service Call (report of fireworks discharge in woods – no evidence found)

Training:

- August 6th: Equipment tests and inventory tagging
- August 13th: Inventory for hose and hose testing

Recruit training is now complete and as of August 7th all recruits are responding and integrated into the regular Fire Department training schedule for Monday nights. The department has 40 current members constituting a healthy department.

Other Activity:

FD hosted the Little Gaffers Camp children with a fire prevention presentation and equipment tour on August 13th. Firefighter Tina Scott did a fantastic job engaging the children and the campers enjoyed the presentation and the tour.

The Annual Fire Department Ball is scheduled for September 22nd at the Royal Canadian Legion, Branch 10.

NL Fire Services Association annual convention is scheduled for September 28-30, 2018 in the Town of Clarendville. Thirteen (13) members have expressed interest, however, the Chiefs have made the decision to give priority to those members who have not attended previously. Therefore a total of six (6) members of the department will be approved to attend. Funding for their attendance is available.

The Tender for the new rescue vehicle closes Friday August 17, 2018 and the opening is scheduled for 3pm the same day.

The Committee reviewed the Department activity snapshot from January 1 to date.

3. Noise Complaint Indian Meal Line

The Town is in receipt of a Noise Complaint on Indian Meal Line and the contact information for the MEO were provided complainant should they decide to proceed. Details were also provided to the MEO.

Discussion Items & Updates:

- The Committee reviewed a draft response to the residents of Old Broad Cove Road and final edits were made. The response will be sent out prior to the next Committee meeting.
- Bonfire Beach Signage has been ordered and is expected to be delivered this week. Work Orders will be opened with Public Works for installation.
- The Chiefs continue to review and update the Emergency Management Plan. A potential emergency exercise is being discussed for the fall.



ADMINISTRATION & FINANCE



Administration & Finance Committee
August 15, 2018

In attendance: Chairperson, Deputy Mayor Laham
Councillor Harding
Councillor Stewart Sharpe
Mayor McDonald

Staff: Chris Milley, Town Manager
Tony Pollard, Director of Financial Operations
Claudine Murray, Deputy Town Clerk

1. Accounts for Payment

MOTION: Committee recommends Council approve payment of regular accounts in the amount of \$27,348.87.

So moved

2. Councillors right to attend other Committee meetings

This question was raised as to whether or not Councillors can attend committee meetings of which they are not standing members and the answer was that they certainly can, but can have no influence on the standing committees process and decision making. Other discussion followed and it was agreed that the "Rules of Procedure" will be updated.

3 Murray's letter re Grand Concourse Authority

The committee reviewed a letter that was forwarded to Minister Mitchlemore referencing the award of a Town contract to Gand Concourse Authority. No action was deemed necessary as the letter was for information purposes only. The use of Grand Concourse will surely be discussed again as potential projects arise.

4. Neptune Change Notice #2

As an administrative step required by the Department of Municipal Affairs and Environment to complete the change from mandatory residential meters to zone meters and a voluntary meter program in our funded meter project, the town must recommend approval of a change notice and request reallocation of funding amounts to other parts of the project not specific to the Neptune Project. The Town also needs to seek approval to issue an RFP for design services for the installation of the zone meters. Therefore committee recommends :

MOTION: That council completes the attached Change Notice 2 recommendation form for project 17-CWWF-17-00034, representing a reduction in funding of \$171,462.70 for the Neptune Technology contract, and sends a letter to the Department of Municipal Affairs and Environment to request the reallocation of the same funding amount to other qualified parts of the project. Furthermore, the letter shall request approval to issue an RFP for Zone metering design services for the same project.

So moved.

5. Meadow Heights Property ownership issue

Committee discussed an issue relating to a couple of properties on Meadow Heights that affects some of the town infrastructure and needs a resolution. The Town manager will seek legal options and bring back to committee to discuss further.

6. Tolt Road

The project related to Tolt Road is still in discussion stage and the Town Manager is to send a letter to residents to determine most favoured serviced options with which to proceed. The decision on which services to provide will determine how much of Tolt Road can be completed under the current funding allocations.

7. Community Grants

MOTION: That council Approve \$100 donation to Mitchell Rogers for travel to Wolfville ,NS to compete in Eastern Canadian Championships for Rock U18 Rugby .

MOTION: That council Approve \$100 donation to Allison Ryan for a Community Block Party on Brookview Place , Megan Ridge , Riverfront etc. on Saturday August 11 .



CORRESPONDENCE

Council Correspondence for August 6 to August 17, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
8/6/2018	Vera Perlin Society	2018 Golf Tournament	Council
8/7/2018	Canadian Mental Health Association	6th annual Tickle Swim for Mental Health	EDMC Cmte
8/9/2018	Newfoundland and Labrador Sexual Assault Crisis and Prevention Centre	Proclamation	Mayor
8/13/2018	Dept of Municipal Affairs	Bauline Line Quarry Expansion	P&D Cmte



NEW/GENERAL/ UNFINISHED BUSINESS



AGENDA ITEMS/ NOTICE OF MOTIONS



Tabled items

PLANNING & DEVELOPMENT

Ashley Mackinnon

From: David Beckett
Sent: August-17-18 9:02 AM
To: Ashley Mackinnon
Subject: FW: Coadys Road - Private Property Sign
Attachments: Google Eath - showing Coadys Road and trail.pdf

From: Greg Dickie [<mailto:gdickie57@gmail.com>]
Sent: Wednesday, August 08, 2018 11:44 AM
To: David Beckett <David.Beckett@pcsp.ca>; pcsphikingwalking@gmail.com
Subject: Coadys Road - Private Property Sign

David,

My wife and I built a house on Oceans Edge and have lived in the area now for 5 years. We live on the ocean side, so there is a trail on the back of our property (and all others along the development) for people to walk on. We don't find it intrusive. Indeed we placed 2 wooden deck chairs below the trail and our house for people to sit and have a look at the view.

Since we have been there we have walked this trail in both directions – down to Coadys Road, and up from Coadys Road. We walk our dog down to the wharf area twice a day; sometimes on the road (down Lamswood Lane) and then on to Coadys Road and Spurrells Road, and sometimes on the trail. More frequently we come back via the trail which starts at the end of Coadys Road.

Approximately one month ago, to our amazement, the property owner of the home at the very bottom of Coadys Road (see attachment from Google Earth) placed a “Private Property” sign on the telephone pole at the trail entrance. My wife and I are both lawyers and know that (1) just placing a “private property” sign is meaningless, and that (2) they cannot claim exclusive ownership of land that has been used as a right of way or trail for many years. I have spoken to neighbours who confirm that the trail / right of way has been there for decades, even extending back to when it was used for access to fish flakes that were located on the coastline down from the property.

By placing that sign there this homeowner is making a land grab, hoping that people will just stay off the land and they will ultimately claim possessors rights. We cannot let this stand. The trail system behind our property exits on this land. The trail system has been there for decades so there is an established right to use it and it must remain there for the continued use of the good citizens of the area.

The Town required the trail reservation for the lots sold on Oceans Edge so people can walk along the back of the properties. That trail exits on Coadys Road. Currently we don't want to confront the homeowner by walking on what they claim is their land, but if the Town won't correct this situation with them, I will gather the locals and we will continue to use it. The land that they now claim is not a part of what they have fenced and I don't know how they claim ownership, but they don't have possessory rights to it and it would be impossible for them to

purchase that land without accepting the existing right of way. They were absolutely aware of this use before posting the Private Property sign. Further, I am absolutely certain the long standing neighbours will confirm the long-time use of the trail / right of way, and that old aerial photos will corroborate this.

I'd be happy to speak with you about this. I am emailing you at the suggestion of Les Spurrell, who I called this morning.

Just for their information, I am also copying this message to the PCSP Hiking Club (a great and active club that organizes weekly hikes; I am on their mailing list).

Greg Dickie

Ph. 743-4598

Email: gdickie57@gmail.com

[Please click here for The Town of Portugal Cove-St. Philip's email Disclaimer](#)

Established trail.

These land owners placed sign there.
Nico has a
"Private Property"
sign.

Coadys Road

Legend
Route

Google Earth

Image © 2013 DigitalGlobe
© 2013 Google
© 2013 Europa Technologies

Lanswood Ln

Samuel's Rd.

Coadys Road

N

60 m



Tabled items

Administration & Finance

Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
 Cheques from 000001 to 048088 dated between 08/01/2018 and 08/10/2018

CHEQUE REGISTER

Printed: 3:56:08PM 08/10/2018

Page 1 of 4

Number	Issued	Amount	SC	Status	Status Date
048013	08/02/2018 AA Towing Ltd. 27837 supply & remove 2 vehicles for extrication tr	460.00 460.00	A/P	OUT-STD	08/02/2018
048014	08/02/2018 Acklands - Grainger Inc. 9858857155 fit test	51.75 51.75	A/P	OUT-STD	08/02/2018
048015	08/02/2018 Frederick Hollett Jul22-28 FD Consultations Jul22-28	1,466.25 1,466.25	A/P	OUT-STD	08/02/2018
048016	08/02/2018 ID-it 6046 1100 aluminum ID tags-FD	1,166.97 1,166.97	A/P	OUT-STD	08/02/2018
048017	08/02/2018 Imprint Specialty Promotions 157935 safety vests - safe pcsp/hiking/walking club	1,608.85 1,608.85	A/P	OUT-STD	08/02/2018
048018	08/02/2018 Irving Oil Limited 542934 gas	2,097.65 2,097.65	A/P	OUT-STD	08/02/2018
048019	08/02/2018 Kent Mobile Shelters Workplace Solutions 110494 mobile shelter rental Jul15-Aug11 11493 mobile shelter rental Jul15-Aug11	1,357.00 678.50 678.50	A/P	OUT-STD	08/02/2018
048020	08/02/2018 Nick Miller NationalsPettyCash petty cash/float for nationals	500.00 500.00	A/P	OUT-STD	08/02/2018
048021	08/02/2018 North Atlantic 1386061 Diesel	3,655.72 3,655.72	A/P	OUT-STD	08/02/2018
048022	08/02/2018 Parts for Trucks 40421565-00 DEF fluid & truck cleaning	266.28 266.28	A/P	OUT-STD	08/02/2018
048023	08/02/2018 Princess Auto Ltd. 957943 inventory items	204.60 204.60	A/P	OUT-STD	08/02/2018
048024	08/02/2018 Richard Murphy Jul23-29 FD consultations Jul23-29	1,380.00 1,380.00	A/P	OUT-STD	08/02/2018
048025	08/02/2018 SaltWire Network Inc. TM00012249 admin support clerk job ad TM00012418 tender - fire rescue truck	853.73 436.66 417.07	A/P	OUT-STD	08/02/2018
048026	08/02/2018 SME 045800 shipping container rental	460.00 460.00	A/P	OUT-STD	08/02/2018
048027	08/02/2018 Telelink Call Centre C9139-1808 phone answering service	550.12 550.12	A/P	OUT-STD	08/02/2018
048028	08/02/2018 The Johnson Geo Centre 4992 field trip- day camp	341.55 341.55	A/P	OUT-STD	08/02/2018
048029	08/02/2018 Tracy Simmons pcApr-Jul18 reimb petty cash-heritage,maint supplies, la	335.75 335.75	A/P	OUT-STD	08/02/2018
048030	08/02/2018 Neary, Barry	149.83	A/R	OUT-STD	08/02/2018
048031	08/02/2018 Lanigan, Karen	62.50	A/R	OUT-STD	08/02/2018
048033	08/10/2018 Claudine Murray PMA Training Adv travel advance for PMA training	698.10 698.10	A/P	OUT-STD	08/10/2018
048034	08/10/2018 Avalon Ford 443940 Supplies for oil change	52.66 52.66	A/P	OUT-STD	08/10/2018
048035	08/10/2018 Blue Water Marine & Equipment Ltd. 199071 oar locks	51.75 51.75	A/P	OUT-STD	08/10/2018
048036	08/10/2018 Canadian Linen & Uniform Service 6500340148 mat rental	158.07 158.07	A/P	OUT-STD	08/10/2018
048037	08/10/2018 Cintas Canada Limited	1,123.86	A/P	OUT-STD	08/10/2018

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
 Cheques from 000001 to 048088 dated between 08/01/2018 and 08/10/2018

CHEQUE REGISTER

Printed: 3:56:08PM 08/10/2018

Page 2 of 4

Number	Issued	Amount	SC	Status	Status Date
	5011270155 Refilling of first aid kits in the buildings	1,123.86			
048038	08/10/2018 Construction Signs	152.38	A/P	OUT-STD	08/10/2018
	36745 road signs	152.38			
048039	08/10/2018 Corporate Express	511.04	A/P	OUT-STD	08/10/2018
	47997227 shelves- FD	149.25			
	48143345 ink cartridges	361.79			
048040	08/10/2018 Dulux Paints	2,824.59	A/P	OUT-STD	08/10/2018
	852902044458 10 5gallon pail strainer - road paint	108.56			
	852902044665 mixer for drill for road paint	12.51			
	852902044802 paint strainers	32.14			
	859002033991 12 5gallon pails of white paint- street paint	1,213.57			
	859002034273 12 cans yellow traffic paint	126.39			
	859003007096 12 cans yellow traffic paint	1,331.42			
048041	08/10/2018 East-Chem Inc.	310.50	A/P	OUT-STD	08/10/2018
	0161939 chaulk for fields	310.50			
048042	08/10/2018 Eric King	552.00	A/P	OUT-STD	08/10/2018
	07242018 fill for safe pcsp signs	552.00			
048043	08/10/2018 Executive Coffee	146.48	A/P	OUT-STD	08/10/2018
	0000199770 coffee,creamer	146.48			
048044	08/10/2018 Fastenal Canada Company	150.64	A/P	OUT-STD	08/10/2018
	NFMOU179304 Binstock - for Depot	150.64			
048045	08/10/2018 Frederick Hollett	1,317.58	A/P	OUT-STD	08/10/2018
	111559 Reimb - Stations supplies, batteries	196.33			
	Jul29-Aug3 FD Consultation Jul29-Aug3	1,121.25			
048046	08/10/2018 Fun 'N' Fast	39.08	A/P	OUT-STD	08/10/2018
	60484 blades for push mowers	39.08			
048047	08/10/2018 GCR Tire Centers	51.69	A/P	OUT-STD	08/10/2018
	931-70720 Flat Repair	51.69			
048048	08/10/2018 GFL Environmental Inc.	2,221.30	A/P	OUT-STD	08/10/2018
	E6000054309 dump/replace garbage bin	2,221.30			
048049	08/10/2018 Harvey & Company Limited	1,253.07	A/P	OUT-STD	08/10/2018
	1047461 Unit #38 - 2 door hinges	533.14			
	111042 Unit #35 - maintenance	719.93			
048050	08/10/2018 Hiscock Rentals & Sales	120.95	A/P	OUT-STD	08/10/2018
	01-559491-01 mixing oil for equipment, plug wrenches, pa	120.95			
048051	08/10/2018 Home Depot	255.94	A/P	OUT-STD	08/10/2018
	4450601 Line marking paint	27.09			
	7461334 2 batteries for depot	228.85			
048052	08/10/2018 James G. Crawford Ltd.	634.80	A/P	OUT-STD	08/10/2018
	450864 Flushometer - Rec Center	634.80			
048053	08/10/2018 Kent Building Supplies	101.49	A/P	OUT-STD	08/10/2018
	15816256 3" ABS Caps	47.55			
	1798300 Locks and latches for water tub	53.94			
048054	08/10/2018 McLoughlan Supplies Ltd.	203.55	A/P	OUT-STD	08/10/2018
	1419845 3 jackets	203.55			
048055	08/10/2018 Modern Paving Ltd.	364.02	A/P	OUT-STD	08/10/2018
	IN066534 concrete for rip rap for Bayview, Mercers an	364.02			
048056	08/10/2018 Newfoundland Distributors Ltd.	124.04	A/P	OUT-STD	08/10/2018

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Town of Portugal Cove-St.Philips
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Number	Issued		Amount	SC	Status	Status Date	
	30287073	gas can, grease can, grease-parks maint	124.04				
048057	08/10/2018	NFLD Kubota Ltd.	100.58	A/P	OUT-STD	08/10/2018	
	3004397	top link- equip maint	100.58				
048058	08/10/2018	NLCSA	483.00	A/P	OUT-STD	08/10/2018	
	55442	fall protection & confined space training	483.00				
048059	08/10/2018	Parts for Trucks	30.08	A/P	OUT-STD	08/10/2018	
	40421567-00	Headlights Unit #38	30.08				
048060	08/10/2018	PCSP Volunteer Fire Department	2,500.00	A/P	OUT-STD	08/10/2018	
	3/4 Social2018	3/4 social fund installment	2,500.00				
048061	08/10/2018	PMA	342.70	A/P	OUT-STD	08/10/2018	
	PMA Core18	Module 1, 2 - C. Murray	342.70				
048062	08/10/2018	Princess Auto Ltd.	72.40	A/P	OUT-STD	08/10/2018	
	986913	Tools for Depot	72.40				
048063	08/10/2018	Protek Industries	1,055.70	A/P	OUT-STD	08/10/2018	
	21692	cold patch	869.40				
	21782	12 bags cold patch	186.30				
048064	08/10/2018	Richard Murphy	1,121.25	A/P	OUT-STD	08/10/2018	
	Jul30-Aug5	FD Consultations Jul30-Aug5	1,121.25				
048065	08/10/2018	SaltWire Network Inc.	374.53	A/P	OUT-STD	08/10/2018	
	TM00012562	ad tender - FD rescue vehicle	374.53				
048066	08/10/2018	Sharpe's Convenience Store	453.08	A/P	OUT-STD	08/10/2018	
	Feb-Jul2018	misc office & recreation events supplies	453.08				
048067	08/10/2018	Shirrians Transportation	1,029.25	A/P	OUT-STD	08/10/2018	
	2018364	Bus rental - seniors trip	1,029.25				
048068	08/10/2018	Sportscraft Source for Sports	333.49	A/P	OUT-STD	08/10/2018	
	TH0024540	Line Marker	333.49				
048069	08/10/2018	Steelfab Industries Ltd.	63.32	A/P	OUT-STD	08/10/2018	
	0000137693	Steel tubing for infield groomer	63.32				
048070	08/10/2018	Terra Nova Motors Ltd.	247.12	A/P	OUT-STD	08/10/2018	
	360665	Handle & Bolt for pick-up	52.95				
	361379	wiper blades	194.17				
048071	08/10/2018	Triware Technologies Inc.	408.25	A/P	OUT-STD	08/10/2018	
	186266	monthly offsite backup	408.25				
048072	08/10/2018	Vigilant Management Inc.	4,069.58	A/P	OUT-STD	08/10/2018	
	1239	water loss program	125.06				
	1240	Water metering project	1,564.01				
	1241	Lifestyle center	1,750.88				
	1248	Newbury street turnaround	629.63				
048073	08/10/2018	Wolseley Canada Inc.	71.08	A/P	OUT-STD	08/10/2018	
	6947752	PRV fittings	71.08				
048074	08/10/2018	Joelle Vokey	100.00	A/P	OUT-STD	08/10/2018	**
	2018-246	Joelle Vokey - Baseball NL - U16	100.00				
048075	08/10/2018	Abigail Chaulk	100.00	A/P	OUT-STD	08/10/2018	**
	2018-243	Abigail Chaulk - Basketball nationals	100.00				
048076	08/10/2018	Team NL Baseball	100.00	A/P	OUT-STD	08/10/2018	**
	2018-245	Team NL Baseball - nationals U15	100.00				
048077	08/10/2018	Duggan, Geoffrey	400.00	A/R	OUT-STD	08/10/2018	
048078	08/10/2018	G&G Homes (DEV),	400.00	A/R	OUT-STD	08/10/2018	

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Number	Issued	Amount	SC	Status	Status Date
048079	08/10/2018 Hepditch, Scott & Kelly	170.00	A/R	OUT-STD	08/10/2018
048080	08/10/2018 911 Civic Address Signs NL,	185.65	A/R	OUT-STD	08/10/2018
048081	08/10/2018 Benson Buffett	15,369.13	A/P	OUT-STD	08/10/2018
	78918 ATIPPA	15,369.13			
048082	08/10/2018 Byron D. Smith Professional Corporation	14,835.00	A/P	OUT-STD	08/10/2018
	bds-499-408606 2017 audit	14,835.00			
048083	08/10/2018 Commissionaires	5,681.00	A/P	OUT-STD	08/10/2018
	28383 Security Jul1-14	5,681.00			
048084	08/10/2018 Tax Administration Division	5,382.54	A/P	OUT-STD	08/10/2018
	Jul2018 HAPSET Jul18	5,382.54			
048085	08/10/2018 CIBC Mellon	11,657.08	A/P	OUT-STD	08/10/2018
	Jul18 Pension contr Jul18	11,657.08			
048086	08/10/2018 CIBC Mellon	9,325.66	G/L	OUT-STD	08/10/2018
048087	08/10/2018 N.A.P.E.	1,919.16	G/L	OUT-STD	08/10/2018
Cheque Totals Issued:		108,768.76			
Void:		0.00			
Total Cheques Generated:		108,768.76			
Total # of Cheques Listed:		74			

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