

August 7, 2018



TOWN OF PORTUGAL COVE-ST. PHILIP'S

August 7, 2018

Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE

Mayor
Councillors

Carol McDonald
Dave Bartlett
Johnny Hanlon
Darryl J. Harding
Madonna Stewart Sharpe

Town Manager/Engineer
Director of Financial Operations /Town Clerk
Director of Economic Devel., Marketing, Comm. and Tourism
Director of Public Works
Director of Recreation & Community Services
Planning and Development Coordinator
Deputy Town Clerk

Chris Milley
Tony Pollard
Jeff Lawlor
Charlie Hamlyn
Dawn Sharpe
Les Spurrell
Claudine Murray

Mayor McDonald called the meeting to order and welcomed the gallery of 14 persons in attendance with regrets from Deputy Mayor Laham and Councillor Neary.

ADOPTION OF AGENDA

Motion Bartlett/Hanlon
2018-258 Resolved that the agenda dated August 7, 2018 be adopted with deferment of item 8.2,
Zone Meters and Voluntary Meter Program to the next Council meeting.
Carried Unanimously

DELEGATIONS/PRESENTATIONS

ADOPTION OF MINUTES

Motion Bartlett/Hanlon
2018-259 Resolved that the minutes of July 24, 2018 be adopted as corrected.
Carried Unanimously

BUSINESS ARISING

Town Managers Report

1. Drover Heights water and sewer project

The Town met with the project managers last week and will be receiving a revised project schedule this week. The project is on track to be complete by the end of this year. The design is already complete and a meeting with the design consultants occurred last week as well. AS soon as we receive the schedule, the town will send a letter to all residents in the area to inform them of when to expect some work going on in their area.

COMMITTEE REPORTS

Planning & Development Committee Report of July 30, 2018 – presented by Councillor Harding

1. Civic # 24-26 King's Hill Road – Demolish Accessory Building and Construct Dwelling Extension and Accessory Building

Motion: Harding/Hanlon

2018-260 Resolved that the application to demolish an accessory building and construct a dwelling extension and accessory building at Civic # 24-26 King's Hill Road be rejected as per Appendix A: Tabled Report.

Carried Unanimously

2. Civic # 23-27 Druken's Lane – Dwelling Extension

Motion: Harding/Bartlett

2018-261 Resolved that the application to construct a dwelling extension at Civic # 23-27 Druken's Lane be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

3. Civic # 242-244 Old Broad Cove Road – Accessory Building

Motion: Harding/Hanlon

2018-262 Resolved that the application to construct an accessory building at Civic # 242-244 Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

4. Civic # 1172 Thorburn Road – Accessory Building

Motion: Harding/Bartlett

2018-263 Resolved that the application to construct an accessory building at Civic # 1172 Thorburn Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

5. Civic # 22-30 Gail's View – Accessory Building

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Motion: Harding/Hanlon
2018-264 Resolved that the application to construct an accessory building at Civic # 22-30 Gail's View be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

6. Civic # 623-625 Indian Meal Line – Accessory Building

Motion: Harding/Hanlon
2018-265 Resolved that the application to construct an accessory building at Civic # 623-625 Indian Meal Line be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

7. Civic # 1604-1610 Portugal Cove Road – Commercial Building Extension

Motion: Harding/Bartlett
2018-266 Resolved that the application to construct a commercial building extension at Civic # 1604-1610 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

8. Civic # 1614-1616 Portugal Cove Road – Request for Municipal Approval

Motion: Harding/Hanlon
2018-267 Resolved that upon consideration of correspondence and a petition received by the Town from area residents expressing concerns to the potential operation of a cannabis related business at this location, Council forward correspondence stating that the Town objects and refuses the request for municipal approval to obtain a license for the proposed operation of a Cannabis Retailer at Civic # 1614-1616 Portugal Cove Road.
Carried Unanimously

Items # 9 through 34 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

35. Permits Issued

There were twenty one (21) permits issued from June 29 to July 12, 2018 as per Appendix A: Tabled Report.

Recreation & Community Services Committee for August 2, 2018 – presented by Councillor Stewart Sharpe

1. Municipalities Newfoundland and Labrador-Notice of Motion

The Recreation Committee discussed a resolution that will be brought to MNL for approval regarding government leaders and mental health awareness.

2. Recognition for our Partnerships

The Recreation Department receive correspondence from St. John Ambulance and the Newfoundland and Labrador Association for Community Living, acknowledging the partnerships the Town built with their organizations. St. John Ambulance highlighted Paws 4 Stories and the Therapy Dog Program in their Annual Report, and the NL Association for Community Living highlighted our partnership with STEP (Students Transitioning into Employment Program) in their summer newsletter. Council would like to thank April, our STEP Student for volunteering her time in the library over the last number of months. We are pleased that she has decided to stay on as a volunteer with the library.

The Town would also like to acknowledge that Church By the Sea donated a “game of chance” to the Recreation Department to use at any of our special events.

3. Caturday Cafe

In partnership with the SPCA, the PCSP library hosted the Caturday Café on Saturday, July 21st. This event gave patrons the opportunity to visit the library, check out books, sign up for a membership, and most of all interact with the kittens. With an overwhelming response of 130 participants, the Town will definitely partner with the SPCA to host another event such as this. Thanks to Kailey the librarian for organizing this event and engaging the SPCA. Special thanks to all those patrons that adopted a kitten at the event.

4. Sponsorship Signage

The Sports Coordinator prepared an advertising package with he used to solicit businesses for field signage. The response was very positive and currently the following signage is posted on the fields:

Bugden Signs (4 fields)	Chris Squires Inc. (4 fields)
Tilt House (4 fields)	Chamber of Commerce (4 fields)
Facey Financial (4 fields)	Taylor Electric (Soccer Field)
Scott Sharpe Equipment and Rentals (Soccer Field)	

Attached is a financial report for the signage sponsorship. We are also pleased to hear that more businesses are expressing interest.

5. Killick Coast Games 2019

The Town of Portugal Cove-St. Philip’s will be hosting the Killick Coast games in 2019. As the host community we will announce the date for the games at the closing ceremony in Torbay on Thursday, August 23rd. The Recreation Committee discussed the date proposed by staff and will recommend Sunday, July 28th to Thursday, August 2nd, 2019. If anyone has any issues with these dates, please contact the Director of Recreation and Community Services.

6. MS Bike Tour

The 5th Annual MS Bike Tour is scheduled for Sunday, September 23rd. The route for the event will travel through Mount Pearl, Paradise, Portugal Cove – St. Philip’s, and St. John’s. The Recreation Department will work with the EDMC Department to ensure information is communicated to the residence in the community. Please find attached the correspondence for the Tour Coordinator and the map illustrating the race route.

7. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

Motion: Stewart Sharpe/Bartlett
2018-268 Resolved that the Town donate \$100 to Chris Mills to assist with his travel with the U19 Provincial Men’s Ball Hockey Team to the National Championships in New Brunswick.
Carried Unanimously

Motion: Stewart Sharpe/Bartlett
2018-269 Resolved that the Town donate the usage of 4 of our tents to the Belles with Balls fundraiser, “Big Chill at the Beach House”.
Carried Unanimously

Public Works Committee Report for July 31, 2018 – presented by Councillor Bartlett

1. Speed Hump Request(s)

New requests have been received for speed humps on Tolt Road and Chesley Van Heights. These requests will be put through the Traffic Calming Policy.

Committee requested the immediate installation of a temporary speed hump on Newbury Street as a safe life measure for a person with disabilities. Installation of a permanent speed hump will be reviewed.

Motion: Bartlett/Harding
2018-270 Resolved that Council install a temporary speed hump on Newbury Street.
Carried Unanimously

2. Street Signage Request

A request was received from a resident asking for the installation of a sign on Dogberry Hill Road indicating there is an Autistic Child in the area. Staff advised that roadway signage is reserved for traffic related information; however, a conversation will be had with the Coalition of Persons with Disabilities before making a decision whether or not to erect such a sign. The outcome will be discussed at a future committee meeting.

Update: the Coalition of Persons with Disabilities wrote to the Town advising they would not advise installing such a sign that would single out a disabled child within a designated area.

3. Meadow Heights Resident Call regarding Rock Removal

A call was received by the Town Manager from a resident who was displeased that the rocks were removed from the Access Road on Meadow Heights. Staff identified a safety concern in the Meadow Heights area – protective barriers need to be placed around the guide wire and the lift station. Committee also acknowledged the Town Managers request to obtain a proper up-to-date survey for the purpose of establishing land ownership in the area.

4. Transportation and Works Outstanding Items:

August 8, 2017 – Request to remove or block boat launch on Bennetts Road

January 24, 2018 – Request to fix shoulder erosion on Beachy Cove Road

February 14, 2018 – Request to remove Portugal Cove Road Cross Culvert

February 16, 2018 – Request for ditching on Indian Meal Line near Beaver Creek Road

June 8, 2018 – Request for installation of hidden driveway sign, Portugal Cove Road

June 22, 2018 – Request for no parking signs, Bennetts Road near pond

Jul 10, 2018 – Request for speed reductions on Portugal Cove Road & Bennetts Road

5. Roads Updates

2018 Asphalt Repair Tender is in progress, anticipated posting early August. Traffic Calming – Witch Hazel Road, Dogberry Hill Road Ext., and Tolt Road requests for speed humps (from previous Committee meetings) will be put through the Traffic Calming Policy by Public Works Director. Line painting is ongoing and ditching is not scheduled yet as this is routine fall maintenance. With the recent changes to the Speed Zone Policy, Newbury Street will see a reduction in speed from a 50km/hr zone to a 40km/hr zone.

6. Culvert Replacement Update

Bayview Heights scheduled for August 2, Western Gully Road scheduled for week of August 6, Mercers Road – pending permits from Environment Canada.

8. Portugal Cove Road / Bell Island Ferry Lineup

Mayor McDonald acknowledged complaints from residents that the ferry line up continues to infringe on traffic in the area.

7. Other items discussed

Rainbow line painting Brookside Intermediate, Blast Hole Pump House, Newbury Street ownership, eservices payments for animal control fees, school zone painting prior to September, Swim the Tickle, Mayor's attendance.

Economic Development, Marketing, Communications & Tourism Committee

- **No meeting was held**

Protective Services Committee report for July 31, 2018 – presented by Councillor Hanlon

1. FES Updates

Responses: 12

- 1 Garbage Fire
- 6 Medical Calls
- 2 Vehicle Accidents
- 1 Smell of Smoke Reported
- 2 Vehicle Fires

Training:

- July 23rd: Zodiac practical and equipment checks – hands on run through with equipment involved.
- July 30th: Inventory and equipment checks – hands on run through with equipment involved, e.g. extrication equipment.

Recruit training continues every Tuesday evening, and the Chiefs anticipate the new recruits will come on line as responders within the next two weeks. All recruits have been issued their pagers. This will add seven (7) new members to the department.

Other Activity:

On July 21st, the Chiefs received congratulatory note from paramedics regarding VFD actions on a particular medical call. The note was immediately circulated to the entire membership and forwarded to Council.

FD attended a block party on Chesley Van Heights on July 22nd.

FD participated in a short pep rally for the PCSP Spurrs, girls soccer team on July 27th. Attended with two trucks to “MAKE NOISE” and escorted them to the soccer field.

The Committee reviewed the Department activity snapshot from January 1 to date.

The Committee discussed how many medical calls are made within the community. The 911 dispatch office received all calls and makes the determination who is paged out based on the information provided by the caller and the serious nature of the call. The VFD responds to all calls they receive but not necessarily to all the medical calls made within the community.

2. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- MEO received a report from a resident on Tolt Road of a number of cars broken into recently. Patrols have been stepped up in the area.
- Activity has increased in both parks now that the weather has warmed up. MEO patrols have encountered a few instances of drinking in the parking lots. Vehicles normally leave when the patrol vehicle shows up.
- MEO assisted the Planning and Development Department with a site visit on Old Broad Cove Road regarding a possible gravel pit.
- MEO received a complaint from a resident on Oliver's Pond Road about a dog barking at all hours of the night. MEO offered some suggestions to help with the situation and noted that if the problem persisted to please call MEO directly. The resident called back to say the situation had been dealt with.

Ongoing:

- Still waiting on response from Minister regarding Traffic regulations. The Town is in receipt of a reported violation of the Town's Noise Regulations. The MEO has launched a formal investigation.

3. Old Broad Cove Road Letters

Staff will draft a response to the collection of letters from residents of Old Broad Cove Road. The response will advise and clarify the steps taken by the Town to date in an effort to mitigate the speeding and traffic concerns throughout the community.

4. Feeding Wildlife Regulations

The draft Feeding Wildlife regulations will be circulated to all members of Council for their review and feedback prior to the next Public Council meeting. A notice of motion to adopt the regulations at the subsequent Public Council meeting.

Admin. and Finance Committee Report for August 7, 2018 - presented by Councillor Stewart Sharpe

1. Accounts for Payment

The Committee did not hold a meeting but wishes to put forth the following motion:

Motion: Stewart Sharpe/Hanlon
2018-271 Resolved that Council approve payment of regular accounts in the amount of \$35,885.13.
Carried Unanimously

CORRESPONDENCE

Council Correspondence for July 23 to August 3, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
7/24/2018	Municipal Assessment Agency	Board of Directors meeting update	Council

NEW/GENERAL/UNFINISHED BUSINESS

1. MENTAL HEALTH RESOLUTION presented by Councillor Hanlon

Motion: Hanlon/Harding

2018-272 Resolved that Council submit the following resolution to Municipalities Newfoundland and Labrador to be moved at their 2018 Annual General Meeting:

***Whereas* We need to build existing strengths within communities and create more resources and supports for those who may be coping with mental health issues,**

***And Whereas* It is only with the vision and cooperation of Municipal leaders working with Provincial and Federal politicians and bureaucrats that we are truly going to see change,**

***Therefore be it resolved* that Municipalities Newfoundland and Labrador establish a task force to work with health authorities and other elected officials to help coordinate the development and expansion of mental health supports for our communities with a special emphasis on addressing the mental health issues faced by our youth and the increasing number of youth suicides.**

***And be it further resolved* that the Municipalities Newfoundland and Labrador lobby the Provincial and Federal Government to allow for Municipalities to be supported by existing mental health programs and services in their efforts to improve overall community health.**

Carried Unanimously

2. Zone Meters And A Voluntary Meter Program – presented by Councillor Harding

This item was deferred until August 21, 2018 Council meeting.

3. Summerwood playground presented by Councillor Stewart Sharpe

The Summerwood playground will be closed for the next couple of weeks during construction while the assessable swing and the safety surface is installed.

Councillor Stewart Sharpe and Mayor McDonald attended the St. John's triathlon on Sunday August 5 near Sunshine camp to wish participants well wishes.

Last weekend the SPN Tournament was held in PCSP.

2018 SPN National Softball Championship took place from Aug 3rd to Aug 6th at Rainbow Gully Park and Voisey Brook Park. There were 36 Teams competing in 4 Divisions. There were 20 teams from NL and 16 teams from all across Canada. Co Ed Competitive Championship Game

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took place at Voisey's Brook Park with a NL Team winning the title and the Co Ed E Championship game at Rainbow Gully. We would like to congratulate all teams on a very exciting and successful weekend of softball. Special congrats to Quinlan's Home Construction Men's Team for capturing the title of Men's D Championship (Rodney Coombs, Shannon Thorne, Devon Hibbs, and Jeremy Johnson). This team has a number of players for PCSP and the Town has supported them over the last number of years with their fund-raising tournaments. The net profit was \$1, 074.50.

AGENDA ITEMS/NOTICE OF MOTION

NOTICE OF MOTION – as presented by Councilor Johnny Hanlon

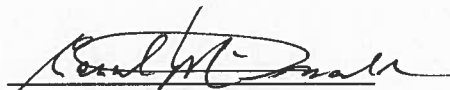
In an effort to facilitate the economic, social and environmental well-being of the municipality as well as the health, safety and well-being of the residents and to better protect the persons, property and animals of the community, the Town has drafted regulation regarding feeding wildlife within the community. Council deems the feeding of wild animals to be a nuisance to the inhabitants of the Town as well as a threat to public health, safety and welfare.

Therefore, the Protective Services Committee is giving notice that a motion to adopt the Town of Portugal Cove-St. Philip's Feeding Wildlife Regulations, 2018 will be brought forward to the Council meeting of August 21, 2018. The draft regulations have been circulated to all of Council for their review and consideration prior to the August 21 meeting.

ADJOURNMENT

Adjournment was moved by Councillor Bartlett and seconded by Councillor Hanlon.

Resolved that there is no further business and this meeting is adjourned. Time is 7:32 pm.



Carol McDonald, Mayor



Claudine Murray, Deputy Town Clerk