



Public Council Meeting
Tuesday, June 26, 2018 at 7:00 pm
Location: Council Chambers

1. Call of Meeting to order
2. Adoption of Agenda for June 26, 2018
3. Delegations/Presentations
4. Adoption of Minutes of June 12, 2018
5. Business Arising from Minutes
 - Town Manager's report
 - Amend a previously adopted motion
6. Committee Meeting Reports
 - a) Planning & Development Committee – Councillor Harding
 - 1) Civic # 70-90 Witch Hazel Road – Subdivide Property
 - 2) Civic # 275-277 Dogberry Hill Road – Backfilling/Landscaping
 - 3) Civic # 850-852 Indian Meal Line – Backfilling/Landscaping
 - 4) Civic # 68-70 Western Gully Road – Accessory Building
 - 5) Civic # 53-55 Bauline Line Extension – Accessory Building
 - 6) Civic # 8-10 Knight's Rest – Commercial Building Renovations
 - 7) Civic # 15 Neary's Pond Road – Business (Home Office)
 - 8) Civic # 1558-1564 Portugal Cove Road – Portable Vendor
 - 9) Civic # 137 Beachy Cove Road – Request to Extend Approval in Principle
 - 10) Department of Municipal Affairs and Environment – Environmental Assessment for Proposed Quarry Expansion
 - 11) Proposed Amendment to Increase Maximum Cul-de-Sac Lengths
 - 31) Permits issued from June 1 to June 14, 2018
 - b) Recreation/Community Services - Councillor Stewart Sharpe
 - 1) Traffic Concerns and Motorized Vehicles on Mitchel's Pond
 - 2) Green Space on Bauline Line Ext
 - 3) Lifestyle Centre
 - 4) Summerwood Playground
 - 5) Older Adult Fitness Class
 - 6) Field Rental Rates
 - 7) Mental Health
 - 8) Community Grants

c) Public Works - Councillor Bartlett

- 1) Referral from Planning & Development Committee – Pre-Engineered Sewage Treatment Systems
- 2) Witch Hazel Road – Request for Speed Bumps
- 3) Line Painting – Update
- 4) 27 Emberlys Road
- 5) Update on Transportation and Works (TW) Outstanding Items
 - a) Pedestrian Activated Crosswalk Lighting
 - b) Western Gully Road Culvert
 - c) Portugal Cove Road Cross-Culvert
 - d) Intersection of Tuckers Hill and Thorburn Road
 - e) Signage Request on Transportation and Works Roads
- 6) Thorburn Road – Parking Issues
- 7) Business Signage
- 8) Hazardous Waste Collection
- 9) Western Gully Road – Water Run-off
- 10) Netherwood Street Lighting
- 11) Sidewalk Installations – Megan Ridge

d) Economic Development, Marketing, Communications and Tourism - Councillor Neary

- No meeting held

e) Protective Services - Councillor Hanlon

- 12) Commissionaires – Municipal Enforcement
- 13) FES Updates
- 14) Correspondence from Residents
- 15) Traffic Concerns on Witch Hazel Road
- 16) Beach Fire Concerns

f) Administration and Finance – Deputy Mayor Laham

- 1) Accounts for Payment
- 2) Procurement
- 3) Town Services
- 4) Correspondence: National Airlines Council of Canada
- 5) Request for Tax Relief
- 6) Zone Metering and Voluntary Residential Metering project
- 7) Meadow Heights
- 8) Tolt Road project
- 9) Request for Donation
- 10) Crown Land title

7. Correspondence

8. New/General/Unfinished Business

9. Agenda items/Notice of Motions etc.

10. Adjournment



DELEGATIONS / PRESENTATIONS



MINUTES



TOWN OF PORTUGAL COVE-ST. PHILIP'S

June 12, 2018

Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE

Mayor

Deputy Mayor

Councillors

Carol McDonald

Jeff Laham

Johnny Hanlon

Darryl J. Harding

Tina Neary

Madonna Stewart Sharpe

Town Manager/Engineer

Director of Financial Operations /Town Clerk

Director of Economic Devel., Marketing, Comm. and Tourism

Director of Recreation & Community Services

Planning and Development Coordinator

Deputy Town Clerk

Chris Milley

Tony Pollard

Jeff Lawlor

Dawn Sharpe

Les Spurrell

Claudine Murray

Mayor McDonald called the meeting to order and welcomed the gallery of 14 persons in attendance with regrets from Councillor Bartlett.

ADOPTION OF AGENDA

Motion

Laham/Hanlon

2018-176

Resolved that the agenda dated June 12, 2018, be adopted as corrected.

Carried

Unanimously

DELEGATIONS/PRESENTATIONS

- Mayor McDonald declared June 16-24 as National Garden Day as witnessed by Michael Murray of Murray's Garden Centre.

ADOPTION OF MINUTES

Motion

Neary/Hanlon

2018-177

Resolved that the minutes of May 29, 2018 be adopted as corrected.

Carried

Unanimously

BUSINESS ARISING

1. Town Managers Report

- a) Town Manager was out of town for the past 2 weeks attending the Canadian Association Municipal Administrators and Provincial Professional Municipal Administrators conferences. The limited time spent in the office in between those conferences has been primarily spent addressing concerns of sub-divisions being completed. I am trying my best to get to your concerns in those subdivisions and should be hearing from me soon.
- b) I've been heavily involved in the hiring of a new Director for Public Works. We expect to have our second round of interviews vary shortly, hopefully before the end of this week.
- c) At the PMA Conference, I was elected as the Avalon Director on our Board and in this role I will be representing the interest of all my peers in the Avalon Region. This is a two year term.

2. Conflict of Interest decision request as presented by Deputy Mayor Laham

Councillor Harding works at Murray's Pond Country Club and there will be times when a member of the Club will be involved with a motion before Council. Just to name a few examples: The member could request a permit, or live on a street that will be paved, or may become a member of an advisory committee, etc.

Councillor Harding is unclear and therefore asking Council to decide if voting on such matters puts him in a perceived Conflict of Interest merely because the person involved has a membership at the club where he is an employee. Councillor Harding has no specific interest in the matter other than his function of being a Councillor and more importantly there is no monetary interest.

Therefore I make the following recommendation concerning Councillor Harding:

Motion Laham/Stewart Sharpe

2018-178 Resolved that Council finds Councillor Harding is not in Conflict of Interest for matters he is voting on regarding a person that merely has a membership with the Murray's Pond Country Club and there is no monetary interest for Councillor Harding or Murray's Pond Country Club.

Carried Unanimously, furthermore, it was noted that Councillor Harding did not vote.

Note: Councillor Hanlon noted that the election of Board members are nominated from the membership, who in turn set salaries and that might cause conflict but Councillor Harding explained to Council that his wage contract is set in place for the next 4 ½ years and when the Board election time is drawing near, it is his responsibility to check the approval verses nominee history for possible conflict.

3. Metering Project documentation as presented by Deputy Mayor Laham

As per the May 22, 2018 Administration & Finance report to Council where the Water Meter project documents were discussed, we are now in receipt of revised information and can move the project forward.

Motion Laham/Harding
2018-179 Resolved that Council accept the Project Charter and Level of Effort fees as presented by Vigilant management for the Zone Metering and Voluntary Residential Metering project. The change in scope for Vigilant Management results in a revised cost of \$66,023 plus HST.

Carried Unanimously.

Motion Laham/Harding
2018-180 Resolved that Council approve the change order from Neptune Technologies Group for the new Zone Metering and Voluntary Residential Metering project scope in the amount of \$988,787.30 plus HST. This is now the new project under project # 17-CWWF-17-00034.

Carried Unanimously

Note: Councillor Hanlon noted the project scope is changed from mandatory to voluntary. End User in the documentation refers to after the project infrastructure is in place, volunteers for the pilot test project will be sought out.

4. Amend a Motion Previously Adopted presented by Councillor Stewart Sharpe

Motion Stewart Sharpe/Hanlon
2018-181 Resolved that Council amend the previously adopted Community Grants motion # 2018-173 by changing the amount to \$100.

Carried Unanimously

COMMITTEE REPORTS

Planning & Development Committee Report of June 6, 2018 – presented by Councillor Harding

1. Civic # 1234-1236 Portugal Cove Road – Accessory Building

Motion: Harding/Hanlon
2018-182 Resolved that the application to construct an accessory building at Civic # 1234-1236 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

2. Civic # 16-22 Blast Hole Pond Road – Accessory Building

Motion: Harding/Hanlon
2018-183 Resolved that the application to construct an accessory building at Civic # 16-22 Blast Hole Pond Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

3. Murray's Pond Residential Subdivision Stage IIA – Conveyance of Streets, Lands and Infrastructure

Motion: Harding/Laham

- 2018-184** Resolved that Council grant final acceptance of the streets, public open space, and water, sanitary sewer, and storm sewer infrastructure within Stage IIA of the Murray's Pond Residential Subdivision in accordance with Section 4.6 (Services and Works Vesting in the Town) of the Residential Subdivision Agreement.

Carried Unanimously

4. Old Ridge Road Residential Subdivision

Councillor Neary left the meeting prior to discussion of Item # 4 due to a conflict of interest whereas a relative of the councillor has a monetary interest in the matter.

Motion: Harding/Laham

- 2018-185** Resolved that Council grant final acceptance of the streets within the Old Ridge Road Residential Subdivision (Patricia Drive) in accordance with Section 4.6 (Services and Works Vesting in the Town) of the Residential Subdivision Agreement.

Carried Unanimously

Councillor Neary returned to the meeting after discussion of item # 4.

5. Street Naming Policy

Motion: Harding/Hanlon

- 2018-186** Resolved that Council amend Section 9.0 (Policy Procedure) of the Town's Street Naming and Street Name Change Policy to include the following:

The Town's Heritage Advisory Committee and Council will generate a list of potential base names with significance to the community. The owner/developer/applicant may select a name from this list or propose a base name for Council's consideration. Any proposed base names will be referred to the Heritage Advisory Committee for comment prior to consideration of the base name by Council.

Carried Unanimously

6. Proposed Amendment to Traditional Community Zoning Boundary

Further to a Notice of Motion presented at the May 29, 2018 Council meeting, the Committee makes the following recommendation:

Motion: Harding/Hanlon

- 2018-187** Resolved that Council complete an amendment to the Town's Municipal Plan and Development Regulations 2014-2024 to re-designate and rezone infill development along Beachy Cove Road (from the current zoning boundary to approximately Ridge Road) from Residential and Rural to Traditional Community on the Generalized Future Land Use map and Residential Medium Density and Rural to Traditional Community on the Development Regulations map. This amendment may also require an amendment to the St. John's Urban Region Regional Plan.

Carried Unanimously

Note: Councillor Hanlon clarified that Ridge Road is currently known up closer to Witch Hazel road but originally Ridge Road was just up from the path to Beachy Cove Beach. This amendment will take in the Thornes property and the beach area to show which should have always been in the traditional community.

7. Proposed Amendment to Increase Maximum Cul-de-Sac Lengths

As a result of discussions held at the Committee meeting, the Committee is requesting that the Notice of Motion presented at the May 29, 2018 Council meeting be amended to reflect an increase the maximum street length of fully-serviced, semi-serviced, and unserviced streets from 300 m to 450 m at its furthest point as opposed to the 409 m identified on May 29.

Therefore, please accept this notice that a motion will be presented at the June 26, 2018 public Council meeting to complete an amendment to Development Regulation 90 (c) (Subdivision Design Standards) within the Town's Development Regulations 2014-2024 to increase the maximum street length of fully-serviced, semi-serviced, and unserviced streets from 300 m to 450 m at its furthest point.

Items # 8 through 20 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

21. Permits Issued

There were twenty (20) permits issued from May 17 to May 31, 2018 as per Appendix A: Tabled Report.

Recreation & Community Services Committee for June 6, 2018 – presented by Councillor Stewart Sharpe

1. Promotional Material

The Recreation Committee reviewed the options that were brought forward by staff for promotional prizes and appreciation gifts for patrons throughout the year. Staff will finalize the options and get items ordered in time for the Summer Events.

Motion 2018-188 Carried	Stewart Sharpe/Neary Resolved that the Town purchase promotional items for 2018 for all the Town programs, special events, and functions from 4imprint in the amount of \$5093.64 taxes included. Unanimously
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Note: On a go forward basis Council would ask staff to get 3 quotes for purchases.

2. Concession Tents for Special Events

The Recreation Department will be purchasing 6 tents for the Regatta Concession area to eliminate the need for Public Works to construct them annually. The cost of the tents are \$1375.00 and money has been allocated in the budget.

3. Ride for Dad

The 2018 Avalon Motorcycle Ride for Dad, in aid of Prostate Cancer, will be traveling through Portugal Cove – St. Philip's on Sunday, June 16th. The route will begin in the City of St. John's, travel down Thorburn Road, up Tuckers Hill Road, onto Beachy Cove Road and Portugal Cove Road. It will turn onto Old Broad Cove Road and then onto Bennett's Road and back out Thorburn Road. The ride will be in our community for approximately a half hour and they will be escorted by the RNC. All traffic concerns will be address by the RNC as they travel along the route. The Director of EDCM has been notified of the event and he has ensured that residents will be notified.

4. Canada Day and Regatta Festival

The Canada Day and Regatta Festival will be taking place from Saturday, June 30th to Saturday, July 7th. The advertising brochures has been sent to print and are scheduled for delivery on June 15th. They will be distributed in the mail at that time. The full schedule is currently available on the Town's website. Please notice the number of additional events included; Rug Hooking, Movie Night, Fairy Tales & Tea, Block Party, Pottery Paint Night and much more. The Town would like to invite residents to practice rowing before Regatta Day. This will give those who have not had experience of being in a dory, the opportunity to try. Notification will be placed on social media and the website of times and location once it has been determined.

In preparation for Canada Day the Committee would like to put the following recommendation:

Motion 2018-189 Carried	Stewart Sharpe/Neary Resolved that the Town purchase fireworks from Fireworks FX Inc in the amount of \$7017.61. Unanimously
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5. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendation:

Councillor Harding left the meeting prior to discussion of Item # 5A due to a conflict of interest whereas he has a monetary interest directly or indirectly in the matter.

Motion A 2018-190 Carried	Stewart Sharpe/Neary Resolved that the Town donate \$100 to the Chelsey Van Heights/Jera Street /Woodland Drive Subdivision Block Party Committee for their event in July. Unanimously
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Councillor Harding returned to the meeting after discussion of item # 5A.

- Motion B Stewart Sharpe/Neary
2018-191 Resolved that the Town donate \$100.00 to Shannon Jones for her travels to Brampton, Ontario August 12-15 for the Canadian Ultimate Frisbee Championships.
- Carried Unanimously
- Motion C Stewart Sharpe/Hanlon
2018-192 Resolved that the Town donate \$100 to the Thorburn Woods Community Group for their block party on July 8th. Further to this they will also donate games, tables, and chairs.
- Carried Unanimously

Public Works Committee Report for June 6, 2018 – presented by Councillor Laham

1. Retirement of Municipal General Maintenance Worker

Staff advised that a longtime employee of the Town as tendered his resignation effective June 15, 2018. This is a fulltime permanent position which will require immediate replacement and will be posted as per the Collective Agreement.

2. Blind Hill Sign Request

Staff were advised that a request was made to install a blind hill sign on Beachy Cove Road near the Beachy Cove Café. As this area is under the jurisdiction of Transportation and Works, the request will be forwarded onto them for consideration.

3. Pedestrian Activate Crosswalk Lighting

Committee requested that staff contact the Department of Transportation and Work to request the installation of pedestrian activated crosswalk lighting on Thorburn Road in the area of Brookside Intermediate School. Staff will bring response back to future committee meeting.

4. Netherwood Street Lighting

Deferred to next Committee meeting.

5. Western Gully Road Culvert

Public Works sent an email request to the Department of Transportation and Works on September 15, 2015 requesting that the culvert and ditch on Portugal Cove Road at Western Gully Road was in need of repair. To date repairs have not been initiated and due to the current state of the culvert staff are seeking approval to undertake the repairs.

- Motion Laham/Harding
2018-193 Resolved that undertaking necessary repairs to the culvert at Portugal Cove Road and Western Gully Road by the Town's Public Works Division be approved.
- Carried Unanimously

Note: Staff have identified that this is a safety issue for large vehicles while turning. Transportation and Works has not corrected the issue so committee is asking to do the work (the new culvert has been in our depot yard for 3 years) and send the bill to Transportation and Works after repairs are complete.

6. Cross Culvert – Portugal Cove Road / Old Cart Road

No update to report. Mayor McDonald will reach out to the Minister of Transportation and Works on this matter.

Note: The foreman of Public Works monitored the issue and said there was 4 inches running over the wall but didn't make it to the next culvert because of the dry ground.

7. Beachy Cove Road – Report following Rainstorm

Transportation and Works expediently made repairs to the roadway and shoulder of Beachy Cove Road following significant damage during the May 30th rainstorm.

8. Culverts – Bayview Heights, Mercers Road and Ayres Lane

A request to conduct assessments for culvert replacements in these areas was put forward. Bayview Heights and Mercers Road are Town maintained roads therefore these will be assessed. Ayres Lane is a privately maintained road, therefore an assessment will be completed with findings brought back to future Committee meeting.

9. Speed Hump Request – Dogberry Hill Road Ext.

Request to install a speed hump on Dogberry Hill Road Ext. was put forward. The complaint will be referred through the Town's Traffic Calming Policy.

10. Newbury Street Speed Limit

Councillor Harding put forward a Motion to Committee to reduce the speed limit on Newbury Street from 50kms/hr to 40kms/hr; the Motion was not seconded therefore speed limit will remain.

Councillor Stewart Sharpe requested the committee review this item again. It was noted that the street had a traffic calming study done on the 50 kms/hr speed limit. Deputy Mayor Laham said the speed limit is in line with the current policy. The PCSP Speed Limit Policy will be reviewed by the Public Works department for the sake of safety on all roads and consistency throughout the town.

11. 27 Emberlys Road

Quotes for installation of a fence and cost to change embankment slope adjacent to 27 Emberlys Road have been obtained in the amounts of \$2,169 plus HST and \$1,935 plus HST.

Advisory report to be provided by Town Manager and discussed with Council prior to commencement of this work.

Economic Development, Marketing, Communications & Tourism Committee for June 6, 2018 – presented by Councillor Neary

1. Heritage Updates

The Town has been invited to speak at the Wooden Boat Museum AGM in Twillingate on September 28-29. The Fanny Goff Memorial will be officially opened on Thursday, June 14.

2. Environment Updates

The Community Clean Up had mixed results this year. Unfortunately, the 10 day period that it occurred over had poor weather. Despite good uptake on social media before the event the number of participants were lower than expected. We would like to thank all those who did get out and our wonderful partners Murrays Garden and Horticultural Services. We look forward to growing the event next year.

Note: Councillor Hanlon asked to extend the Community Clean Up all year long which may help to work around the weather. Suggested we leave the garbage bags and gloves out for residents all year long. It was agreed that clean up should be a longer period, promoted in a way that will be accommodating to everyone next year. Councillor Harding asked committee to think about tying the event into a bulk garbage day or dangerous goods day.

The Stewardship Association of Municipalities sent correspondence to all members asking if a Town representative could attend their Fall meeting in Labrador this September and have asked which dates would work best. Attendance of the meeting will include a travel subsidy of approximately \$700. A response letter will be drafted indicating the dates that would be preferred.

The Climate Change Adaption Project's first workshop is scheduled for Monday, June 11th and have over 30 confirmed participants.

3. Chamber of Commerce

A meeting is scheduled with the Advisory Committees on Wednesday, June 6 to discuss a tourism development plan and open a dialogue of collaboration. The Chamber is hosting a Barn Dance on Saturday, June 16 for their members where the Business Directory will be launched.

4. Media Training

Further to the proposal considered at the prior committee meeting, additional information regarding an interactive workshop for Council and media training was reviewed. The workshop will include training on social media, best practices and help establish communications protocols for Council and staff. To support the training, interviews will occur with Council and senior staff

to better understand the issues and opportunities that Council face and will help customize the workshop.

Motion Neary/Stewart Sharpe
2018-194 Resolved that Waterwerks Communications be retained to provide an Interactive Workshop for media training at a cost of \$4,480 plus tax.
 Carried For: Mayor McDonald, Deputy Mayor Laham, Councillors Hanlon, Neary and Stewart Sharpe
 Against: Harding

Note: Councillor Harding asked if the training is mandatory - it is recommended. The cost of their workshop is a base price and in addition, based on the number of interviews, give or take a few people. The assumption was the participants would comprise of all Council and senior staff. This cost will partially come from a Council training budget.

5. Tourism Signage and Wayfinding

A draft of the City of St. John's signage proposal was reviewed by the committee. This piece of work includes the regional component of the hub and spoke design and implementation. The proposal is currently being considered and negotiated with funding partners prior to any commitments or decisions by the Town. A proposal for PCSP specific signs is currently under development and will be submitted in the next month.

6. Portugal Cove Lookout

Feedback has been provided by Council on issues and ideas around a potential lookout. The Planning and Development Department is researching land ownership in the area.

7. Service Level Review

An overview of the Phase III report was presented to the committee. It will be submitted to council for their review and feedback.

8. Tourism Opportunity

A meeting with a potential tourism operator and a number of stakeholders took place on Tuesday, June 5th. A presentation to Council is being planned.

Protective Services Committee report for June 5, 2018 – presented by Councillor Hanlon

1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer is away on Animal Welfare Protection Training this week, therefore no official report was submitted.

A report of ATV and dirt bike stunt driving on Dogberry Hill Road was given to the MEO for investigation.

Ongoing:

- Civic numbering assessment is ongoing.
- Traffic Regulations.

2. FES Updates - activity since last Committee meeting:**Responses: 9**

- 6 Medical call
- 2 residential alarm bells
- 1 Odour alarm (Carbon Monoxide / smoke / gas)

Training:

- May 28th – Medical
- June 04 – Wildland Urban Interface, Chain Saw Safety

Total of seven (7) members attended Provincial Fire School May 26th to June 1. Members attending various courses as follows: 2 – Firefighter 2; 1 – Pump Operations; 4 – Live Fire; 4 – Respiratory Management; 1 – Emergency Vehicle Traffic Management; 1 – Exercise Design; 1 – Emergency Operations Center Management.

Recruit training continues every Tuesday evening.

The Chiefs supplied a snapshot of Fire Department of activity from January 1, 2018 to date. This will be included for Committee information going forward.

Other Activity:

Beaver group will be attending live fire extinguisher training on June 5, 2018.

Specifications preparation for replacement Rescue vehicle are almost complete. Tender call within the next two (2) weeks.

Residential Medical Oxygen Inspection on June 4, 2018.

The Chiefs prepared an article for the next edition of the Tickle newsletter covering backyard fireplace safety.

3. Pedestrian Activated Crosswalk Lights

The Committee reviewed correspondence from a resident with regards to pedestrian activated crosswalk lights. The information will be brought to the next Public Works Committee.

4. Noise Complaint Follow Up

A request for further information and details was made to the complainant. Once the Committee is in receipt of a reply, the information will be brought back to Committee and given to the MEO for investigation.

Admin. and Finance Committee Report of June 4, 2018 - presented by Deputy Mayor Laham

1. Accounts for Payment

Motion Laham/Hanlon
2018-195 Resolved that Council approve payment of regular accounts in the amount of \$87,539.88, and capital accounts in the amount of \$33,373.52, for a total of \$120,913.40.
 Carried Unanimously

2. Water Leak

The committee discussed a 35% increase in water consumption from this time last year. The increase is presumed to be from a leak. Public Works is looking into the matter. Having a zone metering program and a preventative maintenance program in place would help decrease these issues.

3. Correspondence: Crosswalk funding request

The A&F committee discussed a resident's concern of not having a crosswalk with pedestrian activated lights on Thorburn road near Brookside Intermediate school. Three committees received the letter. Committees will further discuss the request and consider the other committees reports at their next meetings.

4. Non-unionized Hiring Policy

Further to the discussion and defeated motion at the May 29th Regular Council meeting, committee will revisit the policy and bring forth a new recommendation at the July 10th Council meeting.

5. Summer Council Schedule

Committee discussed removing one of the two Council meetings for both July and August months. Summer is a busy permitting period and therefore the committee will not recommend a change to the Council meeting schedule at this time.

6. Funding Approval: Drover's Heights

The committee received approval to amend project 17-CWWF-18-00003, Drover Heights Water and Sewer Servicing project.

Motion Laham/Harding
2018-196 Committee recommends that the Mayor and Town Clerk sign the contract with the Province relating to the Clean Water Waste Water Fund Agreement for the Drover's Heights Water and Sewer Project.
 Carried Unanimously

CORRESPONDENCE

Council Correspondence for May 28 to June 8, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
5/28/2018	Resident	Speeding in school zone concerns	PS Cmte
5/30/2018	Dept. Municipal Affairs	Amendment to clean water and waste water fund Project 17-CWWF-18-00003 Drover Heights	A&F cmte
5/31/2018	Resident	Pedestrian Activated Crosswalk Lights For Brookside Intermediate School	A&F cmte
6/1/2018	MunicipalNL	Proclaim June as Recreation Month	Complete
6/5/2018	Employment and Social Development	Canada Volunteer Awards	Council
6/4/2018	Employment and Social Development	New Horizon's Seniors Program	RC cmte
6/8/2018	Ride for Dad	Invitation	Mayor

NEW/GENERAL/UNFINISHED BUSINESS

Norma Reid was nominated for the Canada Volunteer Awards by Councillor Harding. Good luck with your nomination Norma!

AGENDA ITEMS/NOTICE OF MOTION**ADJOURNMENT**

Adjournment was moved by Councillor Hanlon and seconded by Councillor Neary.

Resolved that there is no further business and this meeting is adjourned. Time is 8:00 pm.

Carol McDonald, Mayor

Claudine Murray, Deputy Town Clerk



BUSINESS ARISING

Amend a Motion Previously Adopted – Presented by Deputy Mayor Laham

Due to the fact that the June 12, 2018 Clean Water Waste Water Fund motion did not include the revised project costs I would like to amend the motion to read the following:

Resolved that the Mayor and Town Clerk sign the contract with the Province relating to the Clean Water Waste Water Fund Agreement for the Drover's Heights Water and Sewer Project in the amount of \$763,504.00.

MOTION: I recommend that Council amend the previously adopted Clean Water Waste Water Fund motion #2018-196 to include the total project costs of \$763,504.



PLANNING & DEVELOPMENT

Planning and Development Committee Report

June 20, 2018

In Attendance: Councillor Darryl Harding (Chairperson)
Deputy Mayor Jeff Laham
Councillor Johnny Hanlon
Ashley MacKinnon, Planning Technician
David Beckett, Development Control Officer

Also in Attendance: Mayor Carol McDonald
Chris Milley, Town Manager/Engineer
Two Property Owners (Item # 16)

- 1. Civic # 70-90 Witch Hazel Road – Subdivide Property**
Motion: The Committee recommends that the application to subdivide property at Civic # 70-90 Witch Hazel Road be granted approval in principle as per Appendix A: Tabled Report.
- 2. Civic # 275-277 Dogberry Hill Road – Backfilling/Landscaping**
Motion: The Committee recommends that the application for backfilling/landscaping at Civic # 275-277 Dogberry Hill Road be granted approval in principle as per Appendix A: Tabled Report.
- 3. Civic # 850-852 Indian Meal Line – Backfilling/Landscaping**
Motion: The Committee recommends that the application for backfilling/landscaping at Civic # 850-852 Indian Meal Line be granted approval in principle as per Appendix A: Tabled Report.
- 4. Civic # 68-70 Western Gully Road – Accessory Building**
Motion: The Committee recommends that the application to construct an accessory building at Civic # 68-70 Western Gully Road be granted approval in principle as per Appendix A: Tabled Report.
- 5. Civic # 53-55 Bauline Line Extension – Accessory Building**
Motion: The Committee recommends that the application to construct an accessory building at Civic # 53-55 Bauline Line Extension be granted approval in principle as per Appendix A: Tabled Report.
- 6. Civic # 8-10 Knight's Rest – Commercial Building Renovations**
Motion: The Committee recommends that the application for commercial building renovations at Civic # 8-10 Knight's Rest be granted approval in principle as per Appendix A: Tabled Report.

7. Civic # 15 Neary's Pond Road – Business (Home Office)

Motion: The Committee recommends that the application to establish a home office for a personal service business (custom merchandise printing) at Civic # 15 Neary's Pond Road be granted approval in principle as per Appendix A: Tabled Report.

8. Civic # 1558-1564 Portugal Cove Road – Portable Vendor

Motion: The Committee recommends that the application to operate a portable vendor unit from vacant property at Civic # 1558-1564 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.

9. Civic # 137 Beachy Cove Road – Request to Extend Approval in Principle

Motion: The Committee recommends that the request to extend an approval in principle for a 14 lot fully-serviced residential subdivision at Civic # 137 Beachy Cove Road for a further year be granted in accordance with the Town's Extension of Existing Conditional Approvals Policy.

10. Department of Municipal Affairs and Environment – Environmental Assessment for Proposed Quarry Expansion

Motion: The Committee recommends that Council forward correspondence to the Department of Municipal Affairs and Environment stating that Council has no concerns with the Environmental Assessment for a proposed quarry expansion at Civic # 533 Bauline Line Extension.

11. Proposed Amendment to Increase Maximum Cul-de-Sac Lengths

Further to a Notice of Motion presented at the June 12, 2018 Council meeting, the Committee makes the following recommendation:

Motion: The Committee recommends that Council complete an amendment to Development Regulation 90 (c) (Subdivision Design Standards) of the Town's Municipal Plan and Development Regulations 2014-2024 to increase the maximum length of fully-serviced, semi-serviced, and unserviced cul-de-sacs from 300 m to 450 m at its furthest point.

Items # 12 through 30 are other items that were discussed at the Committee's meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

31. Permits Issued

There were twenty one (21) permits issued from June 1 to June 14, 2018 as per Appendix A: Tabled Report.

**Appendix A: Tabled Report
June 20, 2018**

Applications:

Item # 1:

**Civics # 70-90 Witch Hazel Road
Subdivide Property
Zoning: Agriculture (AG) – Unserviced**

The Committee recommends that the application for Civic # 70-90 Witch Hazel Road be granted approval in principle, permitting the subdivision of property. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Schedule C: Agriculture.

The Administrator recommended that this application be granted approval in principle.

Item # 2:

**Civics # 275-277 Dogberry Hill Road
Backfilling/Landscaping
Zoning: Residential Medium Density (RMD) – Unserviced**

The Committee recommends that the application for Civic # 275-277 Dogberry Hill Road be granted approval in principle, permitting backfilling/landscaping. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government.

The Administrator recommended that this application be granted approval in principle.

Item # 3:

**Civics # 850-852 Indian Meal Line
Backfilling/Landscaping
Zoning: Mixed Use (MIX) – Unserviced**

The Committee recommends that the application for Civic # 850-852 Indian Meal Line be granted approval in principle, permitting backfilling/landscaping. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government.

The Administrator recommended that Council use their discretion to grant approval in principle to this application. This recommendation was made in consideration of the area being isolated (without a stream inlet or catchment area beyond the owner's property) and that the proposed development is consistent with activity already completed on neighbouring properties.

Item # 4:

Civics # 68-70 Western Gully Road
Accessory Building
Zoning: Residential Medium Density (RMD) – Serviced

The Committee recommends that the application for Civic # 68-70 Western Gully Road be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings) and Schedule C: Residential Medium Density.

The Administrator recommended that this application be granted approval in principle.

Item # 5:

Civics # 53-55 Bauline Line Extension
Accessory Building
Zoning: Residential Medium Density (RMD) – Serviced

The Committee recommends that the application for Civic # 53-55 Bauline Line Extension be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings) and Schedule C: Residential Medium Density.

The Administrator recommended that this application be granted approval in principle.

Item # 6:

Civics # 8-10 Knight's Rest
Commercial Building Renovations
Zoning: Mixed Use (MIX) – Unserviced

The Committee recommends that the application for Civic # 8-10 Knight's Rest be granted approval in principle, permitting commercial building renovations. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 49 (Non-Conforming Use), Schedule C: Mixed Use, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 7:

**Civics # 15 Neary's Pond Road
Business (Home Office)
Zoning: Residential Medium Density (RMD) – Serviced**

The Committee recommends that the application for Civic # 15 Neary's Pond Road be granted approval in principle, permitting the establishment of home office for a personal service business (custom merchandise printing). Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-4 (Land Uses), Development Regulation 33 (Notice of Application), Development Regulation 102 (Discretionary Uses), Schedule C: Residential Medium Density, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 8:

**Civics # 1558-1564 Portugal Cove Road
Portable Vendor
Zoning: Mixed Use (MIX) – Serviced**

The Committee recommends that the application for Civic # 1558-1564 Portugal Cove Road be granted approval in principle, permitting the operation of a potable vendor unit from a vacant property. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Other Items Discussed:

Item # 12:

Civic # 24-26 King's Hill Road – Application to Demolish an Accessory Building and Construct Dwelling Extension and Accessory Building

The Committee discussed an application to demolish an existing accessory building and construct a dwelling extension and accessory building on property that is located within the Protected Watershed zone.

The Committee requested that this application be held pending the results of a site visit by Service NL.

Item # 13:

Civics # 1535-1537 and 1539-1541 Thorburn Road – Application to Consolidate Property and Construct Single Dwelling

The Committee discussed an application to consolidate two properties and construct a single dwelling on the newly consolidated property that contains a minor steep slope.

The Committee requested that this item be held pending receipt of the report from the applicant regarding the minor steep slope.

Item # 14:

Civic # 8A Ron's Road – Application to Demolish and Reconstruct Single Dwelling and Accessory Building

The Committee discussed an application to demolish and reconstruct a single dwelling and accessory building on property that is located within the Protected Watershed zone.

The Committee requested that this item be held pending further discussion.

Item # 15:

Civics # 256 & 270-282 Witch Hazel Road – Application for Rezoning

The Committee discussed an application to rezone the rears of two properties from Agriculture to Residential Low Density for potential residential subdivision development and to amend the Residential Low Density development standards (semi-serviced) to eliminate the standards for 'New Streets' and to reduce the lot frontage standard from 30 m to 23 m.

The Committee requests that this item be held pending receipt of further information from the applicant.

Item # 16:

Meeting with the Committee - Proposed Development off Johnathan Heights/Lois Lane

The Committee met with two property owners representing a collective of property owners near Johnathan Heights/Lois Lane to discuss the potential submission of an application to rezone/re-designate the area from Agriculture to Residential.

Item submitted for information.

Item # 17:

Department of Fisheries and Land Resources – Crown Land Application Referral (Bauline Line Extension)

The Planning Department is in receipt of a referral for a Crown land application for agricultural use that would be located within the Protected Watershed zone.

The Committee requested that this item be held pending receipt of the information requested from the applicant.

Item # 18:

Civic # 26 School Road – Complaint Regarding Parking and Garbage on School Road

The Planning Department is in receipt of a complaint regarding parking of buses and the tidiness of a property at the intersection of Thorburn Road and School Road, and garbage being dumped at the top of School Road.

Staff advised that the garbage at the top of School Road has been removed and that correspondence will be forwarded to the property owner. Staff will contact the Department of Transportation and Works regarding parking off Thorburn Road near School Road.

Item # 19:

Municipal Plan Amendment No. 4, 2018 & Development Regulations Amendment No. 5, 2018 (Single Dwellings off Right-of-Ways)

The Committee discussed a request from the Department of Municipal Affairs and Environment for a legal opinion (from either the Town's or the Department's Solicitor) regarding the proposed amendment prior to releasing from provincial review.

The Committee requests that this item be held pending a member of Council contacting the Department to seek clarification on what the focus of a legal opinion should be.

Item # 20:

Steep Slope Regulations

The Committee discussed regulations regarding development within steep slopes areas identified within Schedule E: Environmental Protection Overlay.

The Committee requested that this item be held pending a meeting between the Committee and a geotechnical engineer.

Item # 21:

Civics # 167-169A & 167-169B Beachy Cove Road – Information Regarding Right-of-Way

The Committee discussed a right-of-way across Civic # 167-169A Beachy Cove Road used to access Civic # 167-169B Beachy Cove Road and past development activity at Civic # 167-169B Beachy Cove Road.

The Committee requested that this item be held pending further discussion.

Item # 22:

Civics # 7-9 Anglican Cemetery Road Extension – Dwelling Extensions

The Committee discussed processing of an application for dwelling extensions which were approved by Council and permits have been issued.

The Committee requested that this item be held pending further discussion.

Item # 23:

Potential Amendment to Development Regulation # 10 (Discretionary Powers of Council)

The Committee discussed potentially amending Development Regulation # 10 to allow development at Council's discretion under certain conditions.

The Committee requested that this item be held pending further discussion.

Item # 24:

Civic # 10-12 Hilltop Lane – Removal Orders (Dwelling Extension & Property Cleanup)

The Committee discussed two Removal Orders with deadlines for compliance of May 2nd, 2016, one regarding a dwelling extension that was constructed beyond the specifications of the Building Permit issued, and another for property cleanup.

The Committee advised Staff to forward correspondence to the resident advising that the deadlines for the Orders will be extended to July 31, 2018.

Item # 25:

Department of Municipal Affairs and Environment Flood Risk Mapping Study

The Committee discussed concerns regarding a Flood Risk Mapping Study completed by the Department of Municipal Affairs and Environment, particularly related to documentation submitted to the Town from a property owner in the Mercer's Road area.

The Committee requests that this item be held pending a member of Council contacting the Department.

Item # 26:

Permits for Maintenance and Repair Work

The Committee discussed the requirement of permits for maintenance and repair/replacement work.

The Committee requested that this item be held pending further discussion.

Item # 27:

Civic # 58A Knapps Road – Residential Subdivision Application

The Committee discussed an application submitted to construct a 24 lot fully-serviced residential subdivision providing street connections with Knapp's Road and Carrigan Place. The applicant is proposing to use a pre-engineered on-site sewage treatment system.

The Committee requested that this item be held pending results of the Public Works Departments review.

Item # 28:

Proposed Commercial Building Extension at Civic # 1604-1610 Portugal Cove Road

The Committee discussed a proposal to construct a commercial building extension at Civic # 1604-1610 Portugal Cove Road.

The Committee advised that this item be held pending the submission of an application for the proposed development.

Item # 29:

Request to Purchase Town Land at Civic # 12 Ocean's Edge

The Committee discussed a proposal from a Developer to purchase land from the Town at Civic # 12 Oceans Edge for residential development.

The Committee requested that this item be referred to the Administration and Finance Committee.

Item # 30:

Presentation from Newfoundland Liquor Corporation Regarding Cannabis and Municipalities

The Committee discussed a presentation on Cannabis and Municipalities held by the Newfoundland Liquor Corporation on June 14, 2018 at the Jack Byrne Arena, Torbay.

The Committee requests that Staff make arrangements for a public presentation from the Newfoundland Liquor Corporation.

Permits Issued:

Item # 31:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	18-110	06/01/2018	6	Trosa Street	Single Dwelling
2	18-111	06/01/2018	3	RC Church Drive	Water Line Repairs
3	18-112	06/04/2018	660-662	Old Broad Cove Road	Accessory Building
4	18-113	06/04/2018	2	Megan Ridge Drive	Site Preparation
5	18-114	06/05/2018	60-62	Neary's Pond Road	Site Preparation
6	18-115	06/05/2018	49-53	Jera Street	Single Dwelling
7	18-116	06/06/2018	207-209	Dogberry Hill Road	Replace Weeping Tile
8	18-117	06/07/2018	1429	Portugal Cove Road	Test Holes
9	18-118	06/07/2018	4	Ocean's Edge	Site Preparation
10	18-119	06/07/2018	35-37	Neary's Pond Road	Demolition
11	18-120	06/07/2018	18-28	Mitchell's Pond Place	Demolition
12	18-121	06/07/2018	18-28	Mitchell's Pond Place	Site Preparation
13	18-122	06/08/2018	2	Megan Ridge Drive	Single Dwelling

14	18-123	06/08/2018	22-28	Meadow Heights	Water & Sewer Connection
15	18-124	06/08/2018	144-148	Bauline Line Ext.	Accessory Building
16	18-125	06/11/2018	124-126	Old Broad Cove Road	Single Dwelling
17	18-126	06/12/2018	1226-1230	Thorburn Road	Accessory Building
18	18-127	06/12/2018	48-50	Jera Street	Accessory Building
19	18-128	06/13/2018	11-13	Markham Drive	Single Dwelling
20	18-129	06/13/2018	4	Oceans Edge	Single Dwelling
21	18-130	06/13/2018	1506	Thorburn Road	Site Preparation



Tabled items at end of
Council Package for:

PLANNING & DEVELOPMENT



RECREATION & COMMUNITY SERVICES

In Attendance: Chairperson, Councilor Madonna Stewart-Sharpe
Councilor Johnny Hanlon
Councilor Tina Neary

Staff: Dawn Sharpe, Director of Recreation and Community Services

1. Traffic Concerns and Motorized Vehicles on Mitchel's Pond

A resident spoke with the Director of Recreation and Community Services regarding their concerns with vehicles parking on the side of Bennet's Road impeding traffic. They also expressed concerns with sea-dooing on the pond. Committee was aware of this issue and it was being addressed through the Public Works Department. An email was sent out to the Department of Transportation and works to which staff was waiting for a reply. A follow up email will be sent that it will be brought back to the Public Works Committee for further discussion.

2. Green Space on Bauline Line Ext

A resident of the community is interested in donating a piece of property on Bauline line that is in near Voisey's Brook Park. Staff will obtain more information on the property and bring the information back to committee for discussion.

3. Lifestyle Centre

On Tuesday, July 12th the Recreation Committee met with the Chamber of Commerce Steering Committee (COC) to discuss the Lifestyle Centre. The COC made recommendations for Council to consider and the Recreation Committee discussed those in length. One of the concerns from the discussions was regarding the Town leasing, owning, or renting space out to business/public in the Lifestyle Centre. Please find attached information in the Municipal Act regarding this issue.

4. Summerwood Playground

As Council is aware, residents in the Thorburn Woods Subdivision have been fund-raising to help support the upgrade of the playground on Summerwood Drive. As well the PCSP Lion's Club has confirmed their support to purchase the inclusion swing. The Town has allocated funding in the budget to complete this project and can collect the supporting funds from the groups once the project has been completed. The Committee would like to make the following recommendation:

MOTION: Committee recommends that the Town contact Grand Concourse Authority to upgrade Thorburn Road Playground to include an inclusion swing and rubber safety surface in the amount of \$106,885.52.

5. Older Adult Fitness Class

The Recreation Committee discussed the Older Adult Fitness Class that the Programs Coordinator is currently running. Although this program is very successful it is recommended that staff look into the interest level from seniors in a “low impact” fitness class. Details of the program will be developed over the summer and if enough interest is generated, a class will be introduced in September.

6. Field Rental Rates

With the expansion of the softball fields, minor softball teams from outside the committee have expressed interest in renting the facilities. For this reason the Committee would like to make the following recommendation:

MOTION: Committee recommends that the Town set the rates for Outside the Community Minor Groups as listed below;

- i) Mini Diamond – no fee
- ii) Regulation Size Field - \$15 per hour (without lights) \$30 per hour (with lights)
- iii) Batting Cages - \$15 per hour

7. Mental Health

TCouncillor Councillor Neary brought forward information regarding the presentation of a resolution relating to Mental Health that the committee agreed would be appropriate to present at the Municipalities Newfoundland and Labrador conference in October 2018. Once the committee receives the final version of the resolution from Councillor Neary, it will be brought forward for Council support. Staff will inquire about the deadline for the call for resolutions.

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MOTION: Committee recommends that the Town donate \$100 to William Gamperl to assist with his travels with the NLSA U16 Boys Provincial Soccer Team to Halifax for the Atlantic Championships.

Property acquisition

201. (1) A council may acquire and hold real and personal property which is not necessary for the operations of the council under this Act.

(2) Notwithstanding subsection (1), a council shall not acquire and hold real and personal property under that subsection without the prior written approval of the minister.

Sale or lease of property valued at \$500 or more

201.2 (1) This section only applies to real or personal property with an estimated fair market value of \$500 or more.

(2) A council may by resolution sell or lease real or personal property.

(3) A council shall give public notice of the council's intention to sell or lease real or personal property.

(4) Public notice under subsection (3) shall include an advertisement in not fewer than 2 conspicuous places in the municipality and publication in a newspaper having general circulation in the municipality, where there is one.

(5) A council shall only accept an offer to sell or lease real or personal property if that offer is the highest offer for the property.

(6) Notwithstanding subsection (5), a council shall not accept an offer to sell or lease real or personal property that is less than the estimated fair market value.

(7) Notwithstanding subsections (5) and (6), a council may, by resolution of 2/3 vote of the councillors in office and with the prior approval of the minister, accept an offer to sell or lease real property at less than the estimated fair market value, or accept an offer to sell or lease real property that is not the highest offer, where the purpose of the sale or lease is social or economic development.

(8) Notwithstanding subsection (6), a council may, by resolution of 2/3 vote of the councillors in office and with the prior approval of the minister, accept an offer to sell real property at less than the estimated fair market value where the sale is to the owner of adjacent real property and the real property is of minimal value to another person.



PUBLIC WORKS



Public Works Committee
June 21, 2018, 4:30pm

In attendance: Councillor Dave Bartlett, Chair
Deputy Mayor Jeff Laham
Councillor Darryl Harding
Staff: Chris Milley, Town Manager/Engineer
Linda Newhook, Public Works Coordinator
Also in Attendance: Mayor Carol McDonald

1. Referral from Planning & Development Committee – Pre-Engineered Sewage Treatment Systems

Staff received a referral from Planning & Development requesting feedback for consideration of the implementation and maintenance of a pre-engineered sewage treatment system, which would include determining any changes required to the Town's Subdivision Design and Construction Standards for the installation and operation of these systems. Staff will review the proposal and provide a report Planning & Development.

2. Witch Hazel Road – Request for Speed Bumps

Request to install a speed bump on Witch Hazel Road was put forward; this will be referred through the Town's Traffic Calming Policy.

3. Line Painting – Update

Staff provided updates on line painting; most areas are now complete. Weather permitting, the remainder should be finalized within the next two weeks.

4. 27 Emberlys Road

Previous Committee report indicated that quotes for installation of a fence and cost to change embankment slope adjacent to 27 Emberlys Road were obtained in the amounts of \$2,169 plus HST and \$1,935 plus HST. A correction is required as the quotes are for the installation of the fencing portion only.

MOTION: Committee recommends installation of the fence adjacent to 27 Emberlys Road by Apex Construction Specialties Inc. at a cost of \$1,935.00 plus HST.

Discussion Items

5. Update on Transportation and Works (TW) Outstanding Items

a) Pedestrian Activated Crosswalk Lighting

Correspondence will be sent to request the installation of pedestrian activated crosswalk lighting on Thorburn Road in the area of Brookside Intermediate School. Staff will bring the response back to future committee meeting.



b) Western Gully Road Culvert

Public Works will undertake the required work to replace the culvert at the bottom of Western Gully Road; as this intersects with Portugal Cove Road, a permit from Transportation and Works is required. Request for same has been sent to TW.

c) Portugal Cove Road Cross-Culvert

Site visit has been completed with the Town Manager, Public Works Foreman and Superintendent of Operations (TW) in attendance; follow up correspondence will be sent to TW and they will provide a response. Once received, update will be brought to future Committee meeting.

d) Intersection of Tuckers Hill and Thorburn Road

Councillor Harding made a motion to request that Transportation and Works reconfigure this intersection into a three-way stop. Motion was not supported by Committee.

While a long term solution may need to be identified, in the interim, correspondence will be sent to Transportation and Works requesting that they recommend a short-term solution.

e) Signage Request on Transportation and Works Roads

Request for the following signs to be sent to TW: Beachy Cove Road – Blind Turn; Beachy Cove Road and West Point – Sharp Turn Ahead; Portugal Cove Road – Hidden Driveway; and Portugal Cove Road at Anglican Cemetery Road – Left Turning Traffic Ahead.

6. Thorburn Road – Parking Issues

Concerns have been identified on Thorburn Road with respect to vehicles parking on Crown Land. The Town Manager will contact them to discuss the matter and as well will contact Transportation and Works to present a solution.

7. Business Signage

The issue of business signage was discussed. Public Works will endeavor to propose a Road Sign Policy and present at future Committee meeting.

8. Hazardous Waste Collection

Staff will contact the City of St. John's to inquire what steps would need to be taken and determine what costs would be associated with the Town holding a hazardous waste collection day.

9. Western Gully Road – Water Run-off

An assessment was conducted on Western Gully Road in an area where concerns about water run-off were suggested. It has been determined that the run off is very minimal and would not warrant undertaking any changes.

10. Netherwood Street Lighting

This matter is under review and until completion of same, will be deferred.

11. Sidewalk Installations – Megan Ridge

Discussion held on the progress of sidewalk installations and corresponding work.



ECONOMIC DEV., MARKETING, COMMUNICATIONS & TOURISM

No meeting this week



PROTECTIVE SERVICES



Protective Services Committee

Tuesday, June 19, 2018

4:00PM

IN ATTENDANCE: Councilor Johnny Hanlon, Committee Chair
Councilor Tina Neary
Councilor Dave Bartlett
Heather Coughlan, Employee & Public Relations Administrator
Fred Hollett, Co-Chief – Volunteer Fire Department (Items #1, 2 & 5)
Richard Murphy, Co-Chief – Volunteer Fire Department (Items #1, 2 & 5)
Peter Morey, Commissionaires NL (Item #1)

1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- MEO has completed Animal Protection training and is only waiting on the completion certificate to be able to issue tickets for related offences.
- Attended meeting at RNC headquarters with resident Pat Pender, Chief Joe Boland, and Inspector Eddie Oates. The meeting revolved around speeding traffic concerns and RNC presence in the community. Mr. Pender was requesting more enforcement of Old Broad Cove Road.
- 109 Dogberry Hill Road – investigated reports that rats were tearing up garbage and found that rats were living and nesting under the house. No other neighbours had issues.
- Evening patrols have been adjusted to new schedule and are leading to more community engagement and communication. They are having a positive effect throughout the community.
- Evening patrols reported a dirt bike driver to RNC for stunt driving and dangerous driving, MEO was able to locate driver's home address and RNC met with parents of the driver. Evening patrols also reported a suspected impaired driver to RNC for investigation.
- MEO investigated Farm Road complaint and made contact with owner and invited resident to speak with Planning & Development Department on what needs to be done to resolve the issue.

Ongoing:

- Civic numbering audit is moving along and door knockers are being issued for any property's found in non-compliance. Door knockers provide home owners with basic information on how to become compliant.
- Still waiting on response from Minister regarding Traffic regulations. Staff will contact the Minister's office for an update on progress.

2. FES Updates

Responses: 6

- 2 Medical calls
- 1 Brush Fire
- 1 Commercial Alarm
- 1 Pole Fire
- 1 Vehicle Fire

Training:

- June 11th – Vehicle Extrication
- June 18th – Training Ground – Fire Attacks & Searches, Vehicle Fires

Recruit training continues every Tuesday evening.

Other Activity:

Beaver group attended live fire extinguisher training on June 5, 2018.

Replacement Rescue vehicle tender is proceeding to final draft. Specifications have been completed and are awaiting final sign off to proceed with Tender call.

Fire and Life Safety Inspection of new Bed and Breakfast on Olivers Pond Place.

Capacity Order Cards inspection for Angry Urchin restaurant on Portugal Cove Road.

Escort Grade 3 students from Beachy Cove Elementary on walk to the mail boxes, Witch Hazel Road June 12th and 13th, 2018.

Bonfire Beach Signage wording was discussed and a draft will be produced and circulated to all Committee members prior to production. Once produced, Public Works will install the signs on all three identified beach locations in the community.

The Chiefs are reviewing the contacts section of the Emergency Management Plan for updates and accuracy. A copy of the latest edition of the Business Directory will be provided

from the Communications Department for their utilization. All Committee members agreed that the plan itself is in need of review. A fall emergency exercise is also under discussion.

3. Correspondence from Residents

The Committee reviewed a collection of letters from residents of Old Broad Cove Road with regards to traffic concerns, in particular speeding. All letters have been logged as correspondence, responded to and have been provided to the RNC.

4. Traffic Concerns on Witch Hazel Road

Committee members discussed the correspondence from a resident regarding traffic concerns on With Hazel Road. The RNC have been engaged and responded to the resident the day the correspondence was received. RNC will continue to monitor and follow up with resident.

5. Beach Fire Concerns

The Committee reviewed a residents concern regarding bonfires on the beaches, resulting damage, the kinds of things being burned, and the refuse left behind. As previously discussed under FES updates, the Town is working on guideline signage to be placed on the beaches throughout the community to help alleviate the issue and staff will respond to the resident with further information.



ADMINISTRATION & FINANCE



Administration & Finance Committee

June 21, 2018

In attendance for items 1-10:	Chairperson, Deputy Mayor Laham Councillor Harding
In attendance for items 1-9:	Counillor Stewart Sharpe Mayor McDonald
Staff:	Chris Milley, Town Manager/Engineer Claudine Murray, Deputy Town Clerk

1. Accounts for Payment

MOTION: Committee recommends Council approve payment of regular accounts in the amount of \$50,363.34, and capital accounts in the amount of \$5,520.00, for a total of \$55,883.34.

2. Procurement

The A&F committee discussed the new Public Procurement Act and would like to ensure competitive procurement by recommending the Town obtain price and delivery information for purchasing commodities over \$2,000, net of taxes. In the case of purchases over \$2,000 where staff cannot obtain three quotes, for example sole source purchases, Council will approve the contract.

MOTION: Committee recommends that staff seek three vendor quotations for procurement exceeding \$2,000, net of taxes, and provided that the commodity does not breach its upper threshold for open call for bids. Approval of Council to award a contract is required in cases where obtaining three quotations is not practical.

3. Town Services

Committee discussed the services offered by the town and the financial support given to community groups. The financial support given to community groups will be brought back to committee for a discussion and comparison on equality.

4. Correspondence: National Airlines Council of Canada

Correspondence is for information only.

5. Request for Tax Relief

The Royal Canadian Legion Branch 10 located at 5-9 Legion Road submitted a request for Business and Property tax relief. As per past practice, the Town considered the request and will make the following motion:

MOTION: Committee recommends that the Town exempt property tax in the amount of \$1,503.45 and business tax in the amount of \$1,873.53 for the Royal Canadian Legion Branch 10.

6. Zone Metering and Voluntary Residential Metering project

Subsequent to the change order approved in motion #2018-180 the document was submitted to the province for approval. The Town received a reply asking for changes to eligible costs be made. Vigilant is working with the information to propose a solution.

7. Meadow Heights

A letter to notify the residents of the new fee structure and their ability to connect to the water and sewer infrastructure will be sent next week

8. Tolt Road project

A letter seeking citizen engagement on the proposed Tolt Road reconstruction project will be sent out in the near future.

9. Request for Donation

The committee received correspondence from the Rovers Search and Rescue team asking for support towards purchasing a UAV (Unmanned Aerial Vehicle) equipped with infrared camera fundraiser. Committee supports this initiative and puts forward the following recommendation:

MOTION: Committee recommends that Council donate \$1,000 to the Rovers Search and Rescue towards their purchase of a UAV (Unmanned Aerial Vehicle) equipped with an infrared camera.

10. Crown Land title

Following a letter sent to the Lands Division of the Department of Municipal Affairs and Environment in April 2018 stating the Town has always considered the land in question to belong to the resident, the Town received a request to support a land quick claim on the basis that the Town has collected taxes and interacted with the individual as owner of the land for many years.

Motion: Committee recommends that the Town provide a letter of support to the resident stating the Town is willing to sign a quick claim deed for the land in question.



Tabled items at end of
Council Package for:

Administration & Finance



CORRESPONDENCE

Council Correspondence for June 11 to June 22, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
6/13/2018	Dept of Municipal Affairs	Proposed Undertaking for Bauline Line Quarry Expansion	P&D Cmte
6/14/2018	Department of Fisheries and Land Resources	CCFM Vision Engagement Letter 2018	Town Mger
6/14/2018	National Airlines Council of Canada	Cross country consultations on air passenger rights	A&F cmte
6/18/2018	Hospitality NL	Silver Anniversary Scholarship	Council and Staff
6/19/2018	Town of Bauline	Climate Change staff grant initiatives	EDMCT Cmte



Tabled items at end of
Council Package for:

CORRESPONDENCE



NEW/GENERAL/ UNFINISHED BUSINESS



AGENDA ITEMS/ NOTICE OF MOTIONS



Tabled items

PLANNING & DEVELOPMENT



Government of Newfoundland and Labrador
Department of Municipal Affairs and Environment

TOWN OF PORTUGAL COVE-ST-PHILIP'S

JUN 13 2018

RECEIVED



File Ref No. 2.2123.0191

Reg No. 1966

June 07, 2018

Town of Portugal Cove - St. Philip's
1119 Thorburn Road
Portugal Cove - St. Philip's NL A1M 1T6
Attn: Mayor Carol McDonald

RE: Proposed Undertaking for Bauline Line Quarry Expansion

The above undertaking has been registered with this Department in accordance with the Environmental Protection Act, SNL 2002, cE-14.2 and Environmental Assessment Regulations 2003.

You are invited to review the enclosed document which describes the undertaking. If you have comments and/or concerns, please feel free to submit them in writing to my Minister on or before 7/12/2018, so that the Minister can meet the decision deadline of 7/21/2018.

Please indicate in any written submission if you DO NOT wish to have your comments made available to the proponent for informational purposes. 'A Guide to the Process' is enclosed for your information.

If you have any questions concerning the process or your involvement, please contact Paul Carter at (709) 729-0188, toll free at 1-800-563-6181 or email at pcarter@gov.nl.ca.

Sincerely,

A handwritten signature, likely of Susan Squires, written in ink.

Susan Squires
Director (A)
Environmental Assessment Division

Supporting Documentation is available upon request
from the Deputy Town Clerk



Tabled items

PROTECTIVE SERVICES





To Whom it may concern:

I send this letter to express my concerns about the constant speeding near my home on Old Broad Cove Road. My home is located near a road sign that displays the speed of vehicles as they pass and I regularly observe vehicles travelling more than 20 km/h over the speed limit – this often occurs while I wait for the school bus with my children. Unfortunately, with such recklessness, we must avoid travelling our road by foot and cannot let our children play in the front yard without constant supervision.

There have been a few instances this year where we have seen the presence of RNC officers in the area (September and April) and it greatly reduced the speed of travelers in the area while the units were present. However, it has been months since we have seen any officers to address speeding in our area.

With the return of nicer weather, I am certain that the speeds in our neighborhood will only increase, as we have noticed in previous years. I hope that with these meetings, the RNC can endeavor to have more presence in our neighborhood in the hopes of reducing speeding and increasing safety for our community.

Sincerely,





May 26, 2018

To Whom It May Concern

I am writing to express my concern with dangerous driving on Old Broad Cove Road.

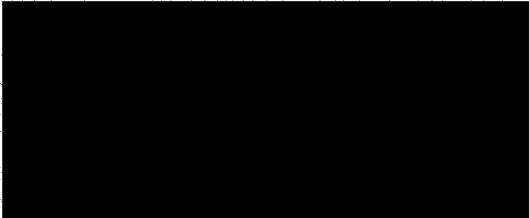
In recent years traffic volume has significantly increased in my neighbourhood. Unfortunately the level of aggressive driving has increased right along with it. I have had many close calls pulling out of my driveway and a couple years ago my neighbour was hit while pulling out of his driveway. Hit by a lunatic travelling at speed exceeding 100 km/hr. The collision caused \$15000.00 damage to my neighbour's truck. It's amazing that nobody was killed or seriously injured. We measured a skid mark that was more than 90 feet long.

Last summer I decided to start riding my bicycle again to try and get fit. I rode to the store and back and that was enough for me. The speeding lunatics screaming' past me like scalded cats gave me such a fright that I will not ride on my street again.

During the winter months when snow banks are alongside the road, I have to hike through the woods to walk to the mail box, because it is simply too dangerous to walk along the side of the road.

All day long vehicles pass my home at 60 to 80 km/hr in a 40 zone. If I am driving at or even slightly above the posted speed limit. A line of traffic will form behind me and often they will pass me on a blind turn with a solid line. While giving me the royal salute as they pass. If law enforcement would dedicate more resources to patrolling this area, the Justice Department would make enough revenues in fines to pay for more patrol cars and constables to patrol in them.

It is my sincere hope that something is done to resolve this extremely dangerous situation before somebody's child is killed by these ignorant monkeys that continue to terrorize my neighbourhood.



May 29, 2018

To: Joe Boland (Chief of Police)

Johnny Hanlon (Councillor PCSP)

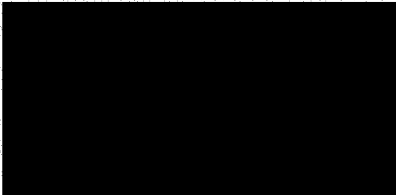
Subject: Traffic Concerns on Old Broad Cove Road

I have been a resident of Old Broad Cove Road for 43 years. I have witnessed changes in our neighborhood i.e. subdivisions have been developed. And this increase in housing has brought young families and children to our area. With the rise in population, we have seen an increase in traffic. And speeding has become a grave concern for all the residents in our neighborhood. There are dirt bikes and quads illegally driving on our roads in a reckless manner. Vehicles exceeding the speed limit. Speeds of 40 to 50 kmh are acceptable; however, we are seeing speeds up to 70 and 80 kmh which shows a total disregard for the rules of the road.

Young families walking with their children or pushing a stroller are in peril of being knocked down by these speeding vehicles. Couples out for a walk or people walking their dog are also taking a huge risk.

As a growing area, this community must learn that these high speeds are totally unacceptable. A plan has to be put in place to achieve this goal. The electronic speed sign has certainly helped me to be more attentive. Maybe there are other measures that can be used: speed bumps, surveillance, ticketing and a traffic calming neighborhood.

I sincerely hope that some of my concerns will be addressed.






May 25, 2018


Chief Joe Boland
Attention: Councilor Johnny Hanlon

Dear Chief Joe Boland,

I am writing this letter as a concerned resident of the town of Portugal Cove-St. Philips. I have lived at  Old Broad Cove Road for 9 years, and during that time I have seen a significant increase in the volume of traffic. With such an increase of traffic one would think that speeds along this road would reduce. Needless to say, the exact opposite has happened! On countless occasions over the years, I have witness vehicles pass along my home at speeds in excess of 100 kilometers an hour, in a 40-kilometer zone! I have also witnessed impatient drivers passing law abiding citizens along this stretch of road. I have seen too many examples of these situations and we need a change!

As a father of two, I am quite aware of the risks that this road presents. As my kids have grown I have had to implement my own methods of safe play. After a school bus was rear-ended in front of my home while my kids were getting on, we are very concerned of the speeds and safety of the children in this neighborhood. I always place signage at the bottom of my driveway, I have tied a rope with florescent ribbon across the driveway, and as a third precaution, I put my own vehicles perpendicular to my driveway. You may think overkill, I think of it as prevention of being killed. Cars, trucks, motorcycles, dump trucks, ATVs, and dirt bikes all abuse the posted speed limit. With numerous turns and hidden driveways, it is only a matter of time that tragedy will strike!

I would also like to add that Old Broad Cove Road is often used by cyclists, runners, and walkers. I pay a very material amount of money in town taxes. For the money paid in 9 years I have seen no safety measures implemented along this road. So, it goes without saying that



this road has been grossly ignored. We desperately need sidewalks and more police enforcement!!

I hope this summarizes my concerns and issues with pedestrian safety. I hope you have an opportunity to listen to my concerns and begin the process of creating a safe and caring community.

Sincerely,



May 28, 2018

To Whom It May Concern,

Back in the fall and once again in April I wrote a letter to the Town of Portugal Cove-St. Philip's, expressing concern about the excessive speeds and safety of residents on Old Broad Cove Road in the area of Sparta Place just down from Maggie's Place. I am following up with this letter because the speeds are still high and vehicles are still passing one another along that straight stretch of road.

I am currently a stay-at-home Mom so I spend a lot of time outside with my children and visually see the speeds on the sign as the sign is right across the road from our home. I am out with my oldest child in the mornings waiting for her bus to Beachy Cove and outside throughout the day with my youngest, going for walks or using his bikes, etc in our yard. Then we are outside waiting for the safe return of my oldest child on her bus.

While waiting for the bus in the mornings I've noticed that most speeds are over 60km/hr. I've seen them beginning at 78 km/hr and because I walk out a little into the road and point at the sign they slow down a little, but never to 40km/hr which is the posted speed for this area. This is not counting the vehicles traveling on the opposite side of the road; where there is no speed sign to show how fast they are going.

Summer is coming and something has to be done! Safety should be #1 for the residents in our community! I fear for my children and other's in our area. There should be no reason why people in this area cannot walk to the mailboxes without fearing they may be hit by a passing car that is driving at such excessive speeds.

I have to commend the RNC for their efforts with speeding in our area. I have seen them doing radar just up from our house and have done a great job catching some of the excessive speeders. Patrol cars by the RNC have been seen from time to time in the area, but the speeds are still excessive. I do understand that the RNC can only be in this area from time to time, so why can't there be something else to deter the people from speeding along this area? Why can't some speed humps be installed over the spring/summer season? I can understand in the winter when snow clearing is an issue, but maybe for the safety of residents you could consider this as a trial.

Some examples that I've seen lately in the area;

- There is a piece of land across the road from our house for sale and it's where the speed sign is located. A car was pulled off on the side of the road (near our driveway) and the man was out of his car taking down the information and contact number regarding the piece of land. A car drove by very fast and basically flew pass the man as he was stood there trying to write down the information. The vehicle did not pull over into the other lane, but was very close to that man.

- A red truck with white writing over its tinted windows speeding pass our house around 6:30 a couple of nights now. We were out with the children and my husband actually took note of it and yelled at the truck "slow down". Obviously the truck driver did not care and went on his merrily way, but it's frustrating for residents, especially knowing our children are out there playing.
- Waiting for the bus at 2:30-3:05 on a Monday and there were speeds of 74 and 76km/hr flying down over the hill and they don't slow down until they have to go around the turn further down the road. There were also numerous vehicle's travelling above 60 km/hr as well. I could count on one hand how many were driving at a decent speed (below 55 km/hr).
- April 17 I noticed the grey ghost RNC patrol car on our street in the morning, and then when I was walking my daughter across the road from our home to the bus, there was another RNC white patrol car a couple of vehicles behind the bus. I do commend the RNC for their efforts and driving in our area.

I know I am not the only person in this area concerned about the excessive speeds. I feel that I should take the time to once again express my concern for the safety of the residents in this area of Portugal Cove-St. Philip's and hope that something can be done to assist with this. We've done the signage on our lawns, we put out our own "SLOW" sign when the kid's are at play, but there has to be some other approach because none of this is working with the excessive speeding. You have to understand that I would never want to have to have my child or someone else's hit by a car.

Thank you for your time.

Sincerely,






Councillor Hanlon/Chief Boland,

I moved to Portugal Cove in 2011, to settle into a home and town that provide me space and a relaxing environment.

In the past couple of years, my wife and I have noticed the increase in traffic volume travelling on Old Broadcove Road. We have also noticed that most of the traffic passing our place seemed to be travelling in excess of the posted speed limit (40 km/hr). This is concerning for us as there are many children in the homes that surround our place. These children are walking on the main road when going to each other homes to play.



I am now walking my puppies 2 hours every morning and 1 hour every evening. Monday to Friday, for my walks in the morning, I leave my home around 4 am. There are several routes that I take covering Old Broadcove Road, Witch Hazel Road, Bennett's Road, Oliver's Pond Road and Portugal Cove Road. When I am walking my dogs, I am wearing my vest and head lamp to ensure that I am seen by road traffic.

Normally, during my walks, I start encountering traffic around 5 am. Most of the vehicles that I encounter, from my assessment, are travelling above the speed limit. When they see me, some do slow down and move over (if possible) when they pass. However, there are the vehicles that don't slow down. They do move over, but continue to speed. I can always tell when the ferry has landed in the cove as most of the vehicles leaving the ferry and travel towards town are speeding.

I realize that, with respect to speeding, we are not going to get 100% compliance. At the last meeting, the RNC officer handed around speed data collected which they had done averages of the speed for vehicle traffic. The data presented, someone not living on Old Broadcove Road would be lead to believe that there is no speeding issue. We know that there is an issue with speeding and as the weather warms up, the problem is going to get worse.

As I mentioned earlier, I walk between 10-12 km everyday exercising my dogs. Anyone who has travelled Old Broad Cove Road, Portugal Cove Road, Bennett's Road, etc. can attest to the poor condition of these roads. Not only are the paved surfaces of these roads in very poor condition, but the dirt shoulders of the roads are also in poor condition. There are deep ruts, narrow sections and pot holes on the shoulders that make walking on the shoulder only difficult. This is especially evident on Old Broadcove Road, going along Windsor Lake section.

When I leave my home to go for my walk, it is dark and my headlamp only shows a small area. Thus, when I am travelling the roads, I am also walking on the pavement, not the dirt shoulder. When I see traffic coming my way, I do move of to the shoulder and I stand shining my light onto my dogs. This way the driver sees everything. There are sections where I can't get totally of the road, but I am as close to the shoulder as possible. I take as many precautions as I can, and over the past 7 months, I have had several incidents which were too close for my comfort.

The combination I described above will lead to someone getting hurt and at the speeds vehicles & motor cycles are travelling, it is more likely that the injury will be very serious. I know the police can not be in area all the time, but we do need a greater police presence. The technology is out there to identify when there is highest traffic flow and more likely more speeding. I know if you parked by the Tilt House Bakery between 5 & 6 am, you will get speeders coming of the ferry.

Do I want people to get tickets? If that is what it takes to ensure my safety when I am walking and the safety of my neighbours, then so be it. However, having more frequent patrols by the police in the area will make drivers more conscious of their speed. Also, repairs to the road shoulders will allow pedestrians space to travel safely on our busy streets.

Thank you for taking the time to review my concerns. Please feel free to contact me to discuss my concerns.

Regards





Tabled items

Administration & Finance

Accounts for Payment - June 19, 2018

REGULAR ACCOUNTS:

16019514	6/12/2018	4Imprint Promotional materials	\$	5,857.69
RW 201803-4	5/28/2018	City of St. John's Landfill Use May 18	\$	11,436.02
31077	6/7/2018	Fireworks FX Inc. Fireworks for Canada Day	\$	7,017.61
NL-00851569	6/1/2018	Micmac Fire & Safety Source Ltd. 3 bunker suits - FD	\$	8,073.00
998159	6/8/2018	Nortrax Canada Inc. Axle cooling system - 2012 JD 624K	\$	17,979.02
TOTAL REGULAR ACCOUNTS:			\$	<u>50,363.34</u>

CAPITAL ACCOUNTS:

20180763	5/3/2018	Windco Enterprises Ltd. Sports field netting & installation of 2 batting cages	\$	5,520.00
TOTAL CAPITAL ACCOUNTS:			\$	<u>5,520.00</u>

GRAND TOTAL: **\$** **55,883.34**

Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
 Cheques from 000001 to 047685 dated between 06/05/2018 and 06/15/2018

CHEQUE REGISTER

Printed: 1:06:08PM 06/15/2018

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Number	Issued	Amount	SC	Status	Status Date
047642	06/08/2018 Acklands - Grainger Inc. 9800420052 Repairs to SCBA unit	274.85 274.85	A/P	OUT-STD	06/08/2018
047643	06/08/2018 Amy Julien-Fowler May14-30 Tutoring May14-30	120.00 120.00	A/P	OUT-STD	06/08/2018
047644	06/08/2018 Avalon Jr Captials 06062018 field rental for tournament	225.00 225.00	A/P	OUT-STD	06/08/2018
047645	06/08/2018 Commissionaires 28073 Town security May20-Jun2	4,968.00 4,968.00	A/P	OUT-STD	06/08/2018
047646	06/08/2018 Curtis Meeker May15/18 tutoring May15	15.00 15.00	A/P	OUT-STD	06/08/2018
047647	06/08/2018 Daren Janes 27745 Reimb-succesful completion of Prof Fire Off	666.09 666.09	A/P	OUT-STD	06/08/2018
047648	06/08/2018 ESL Marine 3023680 3 sets of oars and marine paint for dories 3023718 paint/primer - dories 3023724 primer/paint for dories	1,063.75 614.10 201.25 248.40	A/P	OUT-STD	06/08/2018
047649	06/08/2018 EXP. Services Inc. 421529 Karamar Dev - application review 426823 Karamar Dev - application review	1,068.35 849.85 218.50	A/P	OUT-STD	06/08/2018
047650	06/08/2018 First Aid Vitals 130 Youth Program - Stay Safe	603.75 603.75	A/P	OUT-STD	06/08/2018
047651	06/08/2018 GFL Environmental Inc. E60000047066 dump/replace garbage container EA00000533068 Paper shredding	2,977.85 2,921.91 55.94	A/P	OUT-STD	06/08/2018
047652	06/08/2018 Image 4 Printing & Design Inc. 18791 business cards-S.Tucker 18804 business cards for K.Cahill-Meeker	170.20 73.60 96.60	A/P	OUT-STD	06/08/2018
047653	06/08/2018 Jackie Tucker March-May18 Office cleaning Mar, Apr, May	1,670.00 1,670.00*	A/P	OUT-STD	06/08/2018
047654	06/08/2018 Kirk Combden PartyCity17CC002 Reimb- supplies for day camp	90.84 90.84	A/P	OUT-STD	06/08/2018
047655	06/08/2018 KPennell May21-30 Tutoring May21-30	240.00 240.00	A/P	OUT-STD	06/08/2018
047656	06/08/2018 Krista Holden May2018 Adult fitness classes - May	450.00 450.00	A/P	OUT-STD	06/08/2018
047657	06/08/2018 Leaman Signs 1977 Safe PCSP Signage as per Protective Servi	1,725.00 1,725.00	A/P	OUT-STD	06/08/2018
047658	06/08/2018 M5 075284-0000 web hosting & domain renewal 2018	46.00 46.00	A/P	OUT-STD	06/08/2018
047659	06/08/2018 Madonna Sharpe TravelClaim-PEI Travel expenses - Atlan Facilities Conf - PE	700.69 700.69	A/P	OUT-STD	06/08/2018
047660	06/08/2018 Mount Peyton Hotel 546770 hotel for firefighters- fire school 547292 hotel for firefighters- fire school 547297 hotel for firefighters- fire school	753.25 150.65 301.30 301.30	A/P	OUT-STD	06/08/2018
047661	06/08/2018 Nicole Clark TravelClaim-PEI travel claim-atlantic fac conf PEI	57.50 57.50	A/P	OUT-STD	06/08/2018

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
 Cheques from 000001 to 047685 dated between 06/05/2018 and 06/15/2018

CHEQUE REGISTER

Printed: 1:06:08PM 06/15/2018

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Number	Issued	Amount	SC	Status	Status Date
047662	06/08/2018 Norma Reid Reimb-CanPost Reimb-mallout for Safe PCSP rake cards	513.26 513.26	A/P	OUT-STD	06/08/2018
047663	06/08/2018 Paul Daly 18041 headshots, editing	345.00 345.00	A/P	OUT-STD	06/08/2018
047664	06/08/2018 Quality Hotel & Suites 41417092 hotel-n.miller RNL Conf	465.75 465.75	A/P	OUT-STD	06/08/2018
047665	06/08/2018 Rachel Moss May22-29 Tutoring May22-29	45.00 45.00	A/P	OUT-STD	06/08/2018
047666	06/08/2018 Respiratory Theapy Specialists Inc. 3179245 3 oxygen cycliners-FD	75.00 75.00	A/P	OUT-STD	06/08/2018
047667	06/08/2018 Richard Murphy May28-Jun3 FD Consultations May28-Jun3	1,265.00 1,265.00	A/P	OUT-STD	06/08/2018
047668	06/08/2018 Telelink Call Centre C9139-1806 phone answering service	327.61 327.61	A/P	OUT-STD	06/08/2018
047669	06/08/2018 Triware Technologies Inc. 185201 Monthly hosting/licensing for offsite backup- 185202 Monthly hosting/licensing for offsite backup- 185228 Monthly hosting/licensing for offsite backup-	1,224.75 408.25 408.25 408.25	A/P	OUT-STD	06/08/2018
047670	06/08/2018 Vigilant Management Inc. 1179 Water Loss program 1180 water metering project 1181 Strategic Plan 1183 Healeys Pond Cres	971.77 116.44 776.26 41.69 37.38	A/P	OUT-STD	06/08/2018
047671	06/08/2018 Wesley Tucker 194194 reimb-safety glasses	465.00 465.00	A/P	OUT-STD	06/08/2018
047672	06/08/2018 Xerox Canada Ltd. F52628462 copier maint	424.70 424.70	A/P	OUT-STD	06/08/2018
047673	06/08/2018 Vigilant Management Inc. 1182 Lifestyle center	1,104.01 1,104.01	A/P	OUT-STD	06/08/2018
047674	06/08/2018 Boyd & Madonna Sharpe Regatta18 Regatta entertainment 18	150.00 150.00	A/P	OUT-STD	06/08/2018
047675	06/08/2018 Dean Sharpe Regatta18 Regatta entertainment 18	500.00 500.00	A/P	OUT-STD	06/08/2018
047676	06/08/2018 Rainbow 50+ Club Regatta18 Regatta event 2018	200.00 200.00	A/P	OUT-STD	06/08/2018
047677	06/08/2018 Wesley Tucker Regatta18 Regatta entertainment 18	75.00 75.00	A/P	OUT-STD	06/08/2018
047678	06/08/2018 Women's Institute C/O D. Cheeseman Regatta18 Regatta event 2018	200.00 200.00	A/P	OUT-STD	06/08/2018
047679	06/08/2018 CIBC Mellon Pension May18 pension contributions May18	14,672.68 14,672.68	A/P	OUT-STD	06/08/2018
047680	06/08/2018 CIBC Mellon	11,738.14	G/L	OUT-STD	06/08/2018
047681	06/08/2018 N.A.P.E.	2,204.62	G/L	OUT-STD	06/08/2018
047682	06/08/2018 [REDACTED] Overpayment of taxes	184.90	A/R	OUT-STD	06/08/2018
047683	06/11/2018 BMO Bank of Montreal	772.78	G/L	OUT-STD	06/11/2018

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
Cheques from 000001 to 047685 dated between 06/05/2018 and 06/15/2018

CHEQUE REGISTER

Printed: 1:06:08PM 06/15/2018

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Number	Issued	Amount	SC	Status	Status Date
Cheque Totals Issued:		55,811.09			
Void:		0.00			
Total Cheques Generated:		55,811.09			
Total # of Cheques Listed:		42			

* - Partial payment was made on Invoice

** - Name on Check was modified

Claudine Murray

From: Massimo Bergamini <admin=airlinecouncil.ca@mail20.atl91.mcsv.net> on behalf of Massimo Bergamini <admin@airlinecouncil.ca>
Sent: Thursday, June 14, 2018 4:30 PM
To: pcsp
Subject: Cross-country consultations on air passenger rights



NACC
National Airlines
Council of Canada



CNLA
Conseil national des lignes
aériennes du Canada

To all Mayors and councils:

Re: Cross-country consultations on air passenger rights and the aviation ecosystem

As a mayor and municipal leader, you understand better than most the importance of safe, efficient and economical transportation to your community and to Canada. With the Canadian Transportation Agency (CTA) holding public consultations on a new passenger rights regime, I want to enlist your support to ensure that these hearings contribute to an improved, more competitive air passenger transportation system.

Every day in Canada, some 350,000 air travellers have safe and uneventful flights. Thousands of people in many organizations including airlines, airports, air traffic control, and government agencies responsible for border control, security, customs and immigration contribute to the success of every flight.

But for those air travellers, most of these interactions occur behind the scenes. Which is why it is not surprising that when something goes awry, responsibility is often assigned to the most visible player—the air carrier. There is little

discussion of the role played by others involved in their flight or the impact of external forces, such as weather or distant ground stops.

Commercial aviation is highly complex anywhere. Canada's operating environment, including climate, geography and population distribution requires an exceedingly high level of coordination and operational sophistication. Adding to the cost and complexity of commercial aviation in this country are federal policies that make it increasingly difficult for our air transport system to remain globally competitive.

Together, these thousands of people, dozens of organizations along with our policy and regulatory environment make up Canada's aviation ecosystem. Attempts to improve passenger air travel through government regulation must look at the ecosystem as whole.

For example, system-wide capacity issues are caused by labour and other shortages in our partner organizations and government agencies. The Canadian Air Transport Security Authority (CATSA) and the Canada Border Services Agency (CBSA) have stagnant budgets with which to manage growing responsibilities.

Airport infrastructure dictates many aspects of airline operations, as do government regulations. For example, de-icing regulations, essential as they are, can lead to tarmac delays because of capacity issues. Canada's climate and challenging weather conditions, which are in no one's control, can disrupt airline scheduling.

Focusing solely on airlines and developing a punitive system to enforce new regulations, while easy, may well fail to deliver the travel experience Canadian air passengers want and deserve. Consider the experience of the United States, where harsh regulations fining airlines for tarmac delays seem to have backfired.

According to a study by Dartmouth College and the Massachusetts Institute of Technology, the regulations have “significantly increased” the number of passenger delays, with each minute of time saved waiting on the tarmac translating into roughly three minutes of total passenger delay.

This is due primarily to increases in flight cancellations, resulting in passengers needing to rebook and often leading to extensive delays in reaching their final destination. Such an unanticipated outcome in Canada would be particularly challenging for northern, remote and Atlantic communities, which are more vulnerable to weather-related events.

This example points to the need for a balanced and holistic approach that recognizes operational and safety realities and encourages system-wide improvements in capacity and operations, including security, border screening, air traffic control and airport infrastructure.

We have created a video (see below) to explain the complexity of the commercial aviation ecosystem and why every policy that affects aviation must recognize that ecosystem and ensure better coordination, greater synergies and more collective accountability among its members.

We encourage you to share the video with your council colleagues, staff and constituents. We also encourage you to advocate to the CTA and the Minister of Transport for an approach to passenger rights that recognizes the complexity of the aviation system and Canada’s unique operating environment.

Our member airlines want to work with you and your communities to make passenger air travel in Canada better for everyone. No one will benefit from a simplistic approach that creates unintended consequences that hurt the people they intended to help.

If you have any questions or concerns, please do not hesitate to contact me directly at mbergamini@aviationcouncil.ca.

Sincerely,

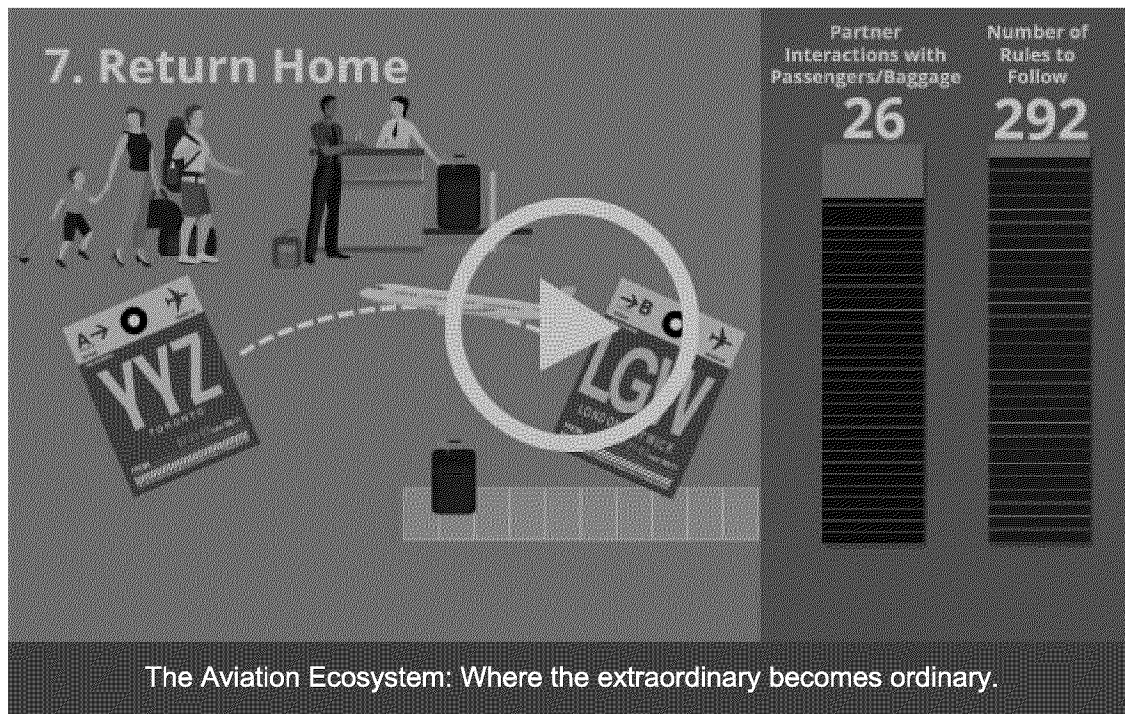


Massimo Bergamini

President & CEO

NATIONAL AIRLINES COUNCIL OF CANADA

The National Airlines Council of Canada is the trade association that represents Canada's largest commercial airlines: Air Canada, WestJet, Jazz Aviation, and Air Transat. Together, our members transport 92 percent of domestic passengers in Canada and employ almost 50,000 Canadians from coast to coast to coast.





BACKGROUND: The Aviation Ecosystem

Every day, more than 15,000 passenger aircraft take off and land at Canadian airports. Those 15,000 flights carry some 350,000 passengers, double the number in 1995, the vast majority of whom experience pleasant, on-time flights.

Every flight, domestic or international, is governed by hundreds of regulations and involves thousands of people in multiple organizations. This is the aviation ecosystem, and it includes air traffic control, airlines, airports, border agencies, ground handling, the federal regulator, security - even passengers have a role in ensuring its smooth function.

Canadian aviation is recognized globally for excellence. But the pressure of growing demand and the vastness of our territory, along with the greater likelihood of extreme weather in Canada require all aviation partners - airlines, airports, government, air traffic control, and others - to work together to manage system capacity and meet demand.

Many aspects of the system, not obvious to passengers, can affect airline performance. For example, delays anywhere and for a number of reasons—including weather, security, border processes, or others—will affect the rest of the system.

The aviation eco-system is finely balanced. From air space to airport slots to ground handling to security and border screening, its successful operation involves careful capacity management.

Maintaining balance and improving the air travel experience requires a holistic and integrated approach that recognizes operational and safety realities and encourages system-wide improvements in capacity and operations, including security, border screening, air traffic control and airport infrastructure.

The international experience tells us that attempts to improve passenger air travel must look at the ecosystem as whole. For example, US tarmac delay rules with their highly punitive monetary administrative penalties have resulted in a reduction in tarmac delays, but an increase in flight cancellations and in overall in transit time for passengers¹.

Prescriptions for change developed without considering the entire system risk unintended consequences, including new costs for travellers.

¹ Tarmac Delay Policies: A Passenger-Centric Analysis, MIT International Center for Air Transportation (ICAT), January 2016
airlinecouncil.ca Page 1 | 2

Background: The Aviation Ecosystem.



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Our mailing address is:

National Airlines Council of Canada

600-116 Lisgar St.

Ottawa, On K2P 0C2

Canada

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Claudine Murray

Subject: FW: Legion Request for exemption - ROYAL001

On behalf of the Royal Canadian Legion, Branch 10, Portugal Cove/St. Philips

For Consideration of Business/Property Tax Exemption regarding Account No. ROYAL 001 for 2018

Property Location - 5 Legion Road

Commercial Property Tax --- \$1503.45

Business Tax -Not for Profit – \$1873.53

Cheque has been issued for Water/Sewer Tax for 2018

Regards,

Mary Burt, Treasurer

RCL. Branch 10

(709) 437-1356

(709) 765-9015

[Please click here for The Town of Portugal Cove-St. Philip's email Disclaimer](#)



Tabled items

CORRESPONDENCE

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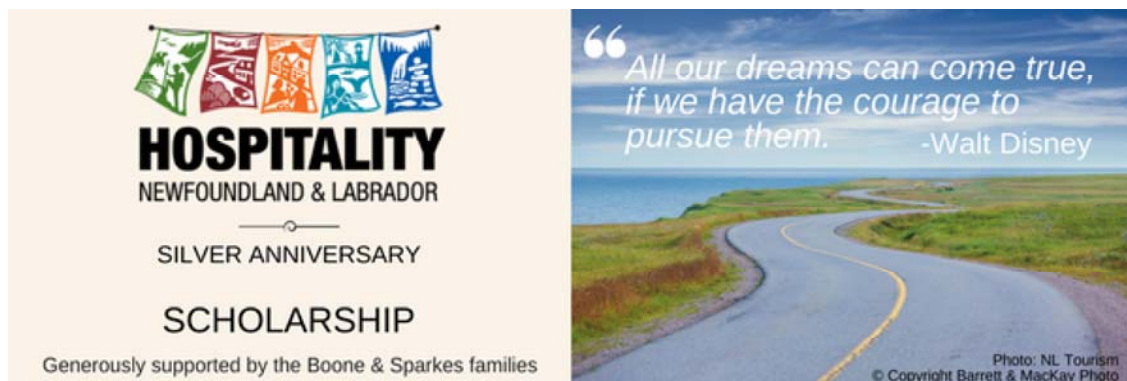
Presented annually to two deserving students, the **Silver Anniversary Scholarship** is offered to assist recipients with their pursuit of post-secondary education. Proudly supported by the Boone Family and the Sparkes Family, two scholarships in the amount of \$1,500.00 each are available for the academic year beginning September 2018.

Applications for the 2018 Silver Anniversary Scholarship must be submitted no later than 3:00 pm on Friday, August 10, 2018.

Details & Application

For more information, please contact:

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