



TOWN OF PORTUGAL COVE-ST. PHILIP'S

May 29, 2018

Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE

Mayor	Carol McDonald
Deputy Mayor	Jeff Laham
Councillors	Dave Bartlett
	Johnny Hanlon
	Darryl J. Harding
	Tina Neary
	Madonna Stewart Sharpe

Director of Financial Operations /Town Clerk	Tony Pollard
Director of Economic Devel., Marketing, Comm. and Tourism	Jeff Lawlor
Recreation & Community Services Sports Coordinator	Nick Miller
Planning and Development Coordinator	Les Spurrell
Deputy Town Clerk	Claudine Murray

Mayor McDonald called the meeting to order and welcomed the gallery of 14 persons in attendance.

ADOPTION OF AGENDA

Motion	Bartlett/Neary
2018-155	Resolved that the agenda dated May 29, 2018, be adopted.
Carried	Unanimously

DELEGATIONS/PRESENTATIONS

- Mayor McDonald declared June as Pedestrian Safety Month in PCSP. Norma Reid with the SafePCSP group was in attendance. Ms. Reid explained the Slow Down Neighbour signs that are available via safepcsp@gmail.com and introduced new billboards that will be placed in our town.
- Mayor McDonald declared June as Recreation Month with Nick Miller, Sports Coordinator, signing as a witness.

ADOPTION OF MINUTES

Motion	Bartlett/Laham
2018-156	Resolved that the minutes of May 15, 2018 be adopted as corrected.
Carried	Unanimously

BUSINESS ARISINGTown Managers Report

1. Town Manager, Town Clerk and Deputy Town Clerk will be out at a conference in Corner Brook next week.
2. The first round of interviews for the Director of Public Works position. We had 8 applicants interviewed and we're just waiting to rank those applicants and go for second rounds within the next two weeks.
3. Summer hours will begin Monday, June 11 and run until Friday, September 14, 2018. The office will be closing at 4:00 during the day time.
4. There will be a partnership with Kindergarten and the Community Gardens for the kids to learn how to plant seeds and watch their garden grow over the summer.
5. Staff will be participating in Brookside and Beachy Cove Elementary sports days in the upcoming weeks.
6. Plans are underway for Canada Day festivities as well as the Regetta festival for June 30 to July 7.
7. Summer camps are 95% full at the present time and revenue is on par with where we thought it would be. We had some glitches with the computer program during registration so if anyone experienced some angst in trying to get their children register we apologize for that but it is a working process and will be adjusted as we move forward with more events.
8. On the softball field and soccer field, it is encouraging to see that our fields are utilized for the full year and the revenue today is at \$80,600. We have 7 weekends booked for the summer and all of June is booked and we expect that as we move through summer, the other months, July and August, will get booked as well.
9. Meadow Heights – started last week. The contractor is in the process of raising the manhole tops and valves. They expect to do some grading at the lift station this week or next and are schedule to pave the final layer of asphalt next week as well. There is still some sods to be done but it is a little too early.
10. Line painting has started down by the school yesterday and will continue but it's weather dependent. It will be a couple of weeks to get the on going line painting finished.
11. Road sweeping is complete. Staff are presently evaluating the condition of the roads to find out what the asphalt repair program is going to look like for the summer. Once that's done, there should be a tender going out for contracts to come in to do that work sometime in the next two weeks.
12. All seasonal hires are pretty well hired as per discussions and Council motions over the past couple of weeks.
13. One area of concern that did come up is that we have a leaky PRV valve and there is also a leak down at the RC church. While it is unknown yet whether or not that is a substantial amount of water running free, we are running 35% over what we were running this time last year in terms of water consumption. Public Works is looking into the matter to see if we can narrow that down and if we can do something about the leaky situations.

COMMITTEE REPORTS

Planning & Development Committee Report of May 22, 2018 – presented by Councillor Harding

1. Civic # 31-51 Hogan’s Pond Road – Subdivide Property

Motion Harding/Hanlon
2018-157 Resolved that the application to subdivide property at Civic # 31-51 Hogan’s Pond Road be rejected as per Appendix A: Tabled Report.
Carried Unanimously

2. Civic # 666-670 Indian Meal Line – Accessory Building

Motion Harding/Laham
2018-158 Resolved that the application for an accessory building at Civic # 666-670 Indian Meal Line be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

3. Civic # 700-704 Old Broad Cove Road – Accessory Building

Motion Harding/Bartlett
2018-159 Resolved that the application for an accessory building at Civic # 700-704 Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

4. Civic # 24-32 Western Gully Road – Business (Personal Service)

Motion Harding/Hanlon
2018-160 Resolved that the application for a personal service business (beauty salon) at Civic # 24-32 Western Gully Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

5. Civic # 1952 Portugal Cove Road – Business (Fisheries – Other Marine)

Motion Harding/Hanlon
2018-161 Resolved that the application for a fisheries business (adventure tours) at Civic # 1952 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

6. Civic # 3 Ocean’s Edge – Variance Request

Motion Harding/Bartlett
2018-162 Resolved that the request for a 7.2% variance on the minimum lot area for Civic # 3 Ocean’s Edge be granted approval as per Appendix A: Tabled Report.
Carried Unanimously

7. Civic # 1910-1914 Portugal Cove Road – Request for Municipal Approval

Motion Harding/Neary
2018-163 Resolved that Council forward correspondence stating that the Town has no objection to the proposed alteration/renovation of an existing licensed premise at Civic # 1910-1914 Portugal Cove Road to increase the licensed floor area in the restaurant as per Appendix A: Tabled Report.
 Carried Unanimously

8. Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 49-51 Round Pond Road)

Motion Harding/Laham
2018-164 Resolved that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the license to occupy Crown Land at Civic # 49-51 Round Pond Road for residential use as per Appendix A: Tabled Report.
 Carried Unanimously

9. Civic # 77-81 Tolt Road – Rodent Complaint

On March 27, 2018 the Committee met with residents and discussed a rodent problem they are experiencing on their property that they believe is being caused by bird feeders on an adjacent property.

The Committee advised Staff to correspond with the property owners of Civic # 69-75 Tolt Road and Civic # 77-81 Tolt Road advising that, with respect to the Town’s involvement, this matter is considered resolved.

Note: the Protective Services committee is considering a Wild Life Feeding policy.

10. Proposed Amendment to Traditional Community Zoning Boundary

The Committee puts forward notice that a motion will be presented at the June 12, 2018 public Council meeting to complete an amendment to the Town’s Municipal Plan and Development Regulations 2014-2024. This proposed amendment will re-designate and rezone infill development along Beachy Cove Road (from the current zoning boundary to Civic # 211-213 Beachy Cove Road inclusive) from Residential to Traditional Community on the Generalized Future Land Use map and Residential Medium Density to Traditional Community on the Development Regulations map.

11. Proposed Amendment to Increase Maximum Cul-De-Sac Lengths

The Committee puts forward notice that a motion will be presented at the June 12, 2018 public Council meeting to complete an amendment to Development Regulation 90 (c) (Subdivision Design Standards) within the Town’s Development Regulations 2014-2024 to increase the maximum street length of fully-serviced, semi-serviced, and unserviced streets from 300 m to 409 m at its furthest point.

Items # 12 through 27 are other items that were discussed at the Committee’s meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

28. Permits Issued

There were twenty (20) permits issued from May 4 to May 17, 2018 as per Appendix A: Tabled Report.

Recreation & Community Services Committee for May 23, 2018 – presented by Councillor Stewart Sharpe

1. Park Hours

The Sport Coordinator has received inquiries for rentals later then the hours of operation for the Park. For this reason the Recreation Committee would like to put forward the following recommendation:

Motion 2018-165	Stewart Sharpe/Neary Resolved that the Town change the closing time for Rainbow Gully Park and Voisey’s Brook Park from 11:00p.m. to 11:30p.m. Sunday to Thursday.
Carried	Unanimously

2. Lifestyle Centre Business Case Study

The RFP for the PCSP Lifestyle Centre Business Case Study closed on Friday, May 15th. Proposals were requested from 6 companies: Ryan Research, Deloitte, Gibbons + Snow Architects, KPMG, Plank Marketing and Gardiner Pinfold. One proposal was received from Gardiner Pinfold in association with TRACT Consulting. Please see document attached. The price quoted was \$22,000, which is well within the \$40,000 budget noted in the Project Charter. The Recreation Committee reviewed the proposal for the Business Case Study for the Lifestyle Centre submitted by Gardner Pinfold and would like to put forward the following recommendation:

Motion 2018-166	Stewart Sharpe/Neary Resolved that the Town accept the proposal from Gardner Pinfold Inc, in association with TRACT Consulting to develop a Business Case Study for the Lifestyle Centre for \$22,000 plus HST.
Carried	Unanimously

Note: the referenced case study is available in the supporting documents package.

Notes: This study indicates if the project is feasible. Tract has been involved with the project from the beginning and remains involved with Garder Pinfold taking the lead.

3. Youth Committee

A resident of the community expressed interest in forming a youth committee in the community. The Recreation Director informed committee that she reached out to the youth in the past and had no luck. But with the opening of Brookside Intermediate the Town has been

more engaged with that school aged youth. The Recreation Director will meet with the resident to discuss next steps to try and move this initiative forward.

4. June is Recreation Month

The Recreation Department has planned activities at Beachy Cove Elementary and Brookside Intermediate for the “June is Recreation Month” Campaign. There will also be a community challenge that will be on the website to give residents a chance to win prizes.

5. Summer Activities for the Community

The Recreation Committee discussed activities that are taking place in other municipalities in the region and the Recreation Director notified the committee that all suggestions were greatly appreciated. Planning for 2019 schedule of events take place in September and new programs/events will be consideration at that time.

6. Plaid for Dad

The Town of Portugal Cove – St. Philip’s will be turnings its workplace into plaid this June. On Friday, June 15th staff will make a donation to Plaid for Dad, Prostate Cancer campaign. Staff will also be encouraged to participate in other fun activities and will host a BBQ for the public during lunch hour. This will be advertised through social media and on the Town signs. All proceeds made will go to the Plaid for Dad Campaign.

7. Safety Cap for Soccer Field Fence

The perimeter netting for the Rainbow Gully Soccer Pitch is currently being installed by Provincial Fencing and Windco. Upon inspection of the installation it has been brought to our attention that a safety cap for the soccer field fence is necessary to prevent the tearing of the netting. This is not a budgeted item. However without the cap the netting will have to be replaced every season. The Committee would like to make the following recommendation:

Motion	Stewart Sharpe/Neary
2018-167	Resolved that the Town purchase safety top cap for the Rainbow Gully Field Soccer Field for \$4059.86 plus tax.
Carried	Unanimously

8. Boat House Extension

The Recreation Department in conjunction with the Facilities Department need to address the issue of lack of storage for all of the supplies and materials. Since both department allocated money in the budget for storage, it would be best to construct a storage unit that other can utilize. The Committee would like to make the following recommendation:

Motion Stewart Sharpe/Hanlon
2018-168 Resolved that the Town expand the storage unit located behind the Recreation Centre by 16 X 22 feet using its own resources in the amount of \$ \$8800.00 plus tax.
 Carried Unanimously

9. Change Rooms

The Recreation Staff obtained 4 quotes for change rooms modules for Rainbow Gully Park. The Committee would like to make the following recommendation:

Motion Stewart Sharpe/Hanlon
2018-169 Resolved that the Town rent 2 mobile change rooms from Kent Building Supplies for the amount of \$7744.00 + Tax for 4 months.
 Carried Unanimously

Note: Suggestion to put rental proceeds towards a permanent structure. It was noted that there is not a need for change rooms at Voisey’s Brook because change rooms are needed for adult leagues, which do not play at Voisey’s Brook.

10. Summer Program Busing

The Summer Program Coordinator obtained 3 quotes for the busing of the Summer Camps field trips with summer. The Committee would like to make the following recommendation:

Motion Stewart Sharpe/Neary
2018-170 Resolved that the Town award Parsons Bus Company in the amount of \$5146.25 for the Summer Program Field Trips as allocated in the budget.
 Carried Unanimously

11. Community Grants

After reviewing the Community Grant Application, the Committee would like to put forward the following recommendation:

Motion Stewart Sharpe/Hanlon
2018-171 Resolved that the Town donate staff time, games, and other in-kind services that we can provide to the Brookside Intermediate Grade 9 Leaving Ceremony.
 Carried Unanimously

Motion Stewart Sharpe/Bartlett
2018-172 Resolved that the Town donate \$250.00 to the Beachy Cove Girl Guides for their trip travelling to Halifax to the STEM Camp.
 Carried Unanimously

Motion Stewart Sharpe/Bartlett

2018-173 Resolved that the Town donate \$250.00 to Sandra Squires for her travels to Quebec in June for Nation Dart Championship.

Carried Unanimously

Motion Stewart Sharpe/Laham

2018-174 Resolved that the Town donate an additional \$750 to the Breastless and Beautiful Campaign.

Carried Unanimously

Public Works Committee Report for May 23, 2018 – presented by Councillor Bartlett

1. Portugal Cove Road Walkway Maintenance

The Town Manager made contact with the Department of Transportation Works with regards to the maintenance of the walkway along Portugal Cove Road. TW confirmed the edging is on their docket for maintenance however, it would be likely they would not be able to get to this for a month or two. The sweeping and painting maintenance is under the Town's prevue. The Committee discussed the deterioration of the green paint and the Town Manager will investigate the warranty with the contractor.

The Committee discussed the idea of placing a curb along the white line of the walkway for better delineation.

The Town Manager will be meeting with the Department of Transportation Works to discuss this as well as the Portugal Cove Road Cross Culvert and Tuckers Hill.

2. Sidewalk Project Megan Ridge Correspondence

The Committee is in receipt of correspondence from a resident of Megan Ridge with concerns regarding the work being performed and the lack of notification from the Town. The Town Manager has responded to the resident with an apology and more information on the project. The resident was grateful for the contact and for the project.

The Committee discussed the height difference in the cuts for driveways, these will be blended to meet grade and any necessary repairs will be made to pre-existing lawns and driveways.

3. SafePCSP Sign Installation

The community group SafePCSP has ordered three (3) large signs to be installed at the main entrances to the community. Final installation sites are being discussed with MHA David Brazil. Public Works has been engaged to install the signs to correspond with the proclamation of June as Pedestrian Safety Month.

4. Sharp Turn Caution Signs

The Protective Services Committee brought information on a recent motor vehicle accident on the sharp turn along Beachy Cove Road at West Point Road. In the interest of community safety

they recommend the acquisition and installation of caution signs to be placed on either direction of the corner to warn motorists. The Public Works Department will order and install the signs.

5. Waste Management

- a. Eastern Regional Service Board Comparison – Deferred.
- b. Solid Waste Presentation – June 20th. This presentation is still scheduled and on track for this date.

6. Road and Stormwater Issues

- a. Portugal Cove Road Cross Culvert – Town Manager to meet with TW to discuss.
- b. Tuckers Hill Road - Town Manager to meet with TW to discuss
- c. Dogberry Hill Road Ext. – Deferred.
- d. Drover Heights – Deferred.

7. Director of Public Works - Update

The Interview Committee will be concluding first round interviews this week. Second round interviews will be scheduled for the second week of June.

8. Waste Water Treatment Plant – Service Interruption

The Mayor noted brown water in the outflow of the Treatment Plant and spoke directly to the Plant Operator. The Operator was investigating the brown water at the time and confirmed it was a stuck valve which may need to be replaced depending on outcome of investigation. The Committee discussed the possibility of placing a monitor camera on the outflows of both plants.

Economic Development, Marketing, Communications & Tourism Committee for May 23, 2018 – presented by Councillor Neary

1. Heritage Updates

The Wooden Boat Project has concluded with four participants throughout the week. The boats are now completed and the Recreation Department will be preparing for the Regatta in June. The Regatta and Town received a great deal of media and public support for the project over the last few weeks. The Regatta Festival Week will also feature a Rug Hooking class to promote the heritage and history of that practice in the community and province.

We have been invited to contribute to the Cultural Action Renewal Plan that the province is developing. Our Heritage Coordinator, Julie Pomeroy, is sitting on their working group.

Artifact displays are being installed at Brookside Intermediate and the Town Hall for this fall. Items in the displays will change regularly.

We were unsuccessful in receiving ECHO funding through Conservation Corps NL, which would have provided support to the Picco's Ridge Memorial Project. A working group is now being established that will include staff of PCSP and Torbay, along with members of the families of the tragedy. Parks Canada officials will also be invited to contribute. An RFP will be developed to start the process of the memorial.

2. Environment Updates

Interviews for the summer Green Team will start the week of May 28th. The Community Clean Up is starting this weekend and will run over the course of one week, changing it from the regular one day event. We have partnered with Murray's Garden Centre and The Grounds Cafe on the event in order to provide an incentive for residents to participate. Participants will receive free beverages from The Grounds Cafe for their participation and through a social media contest they will also have a chance win gift cards. Gloves and bags for the Community Clean Up can be picked up at the Town Hall.

The Climate Change projects have started. The first meeting will take place at the Manuels River

Interpretation Centre on June 11th. Council, Staff, ACE members and a number of stakeholders will be invited to attend.

Members of ACE met with the P&D committee to discuss regulations surrounding steep slopes.

The information obtained will help Council consider potential changes.

The Community Garden is full this year with all the beds being used. The school is very involved, as is the Town, with a bed each to help showcase and promote gardening in PCSP.

The Director of Economic Development is attending the Stewardship Association of Municipalities AGM on May 25-26 in Stephenville.

3. Chamber of Commerce

The Chamber of Commerce is finalizing the SWOT plan at a meeting on Wednesday, May 23. At that meeting they will also discuss the potential of a Community Tourism Plan and have scheduled a meeting with the Town's advisory committees on June 6th to discuss further.

4. Media Training

The committee was presented a number of options for Media Training by Waterwerks Communications. Upon their review the committee is asking for more information to be provided on several options before making a decision on what to recommend to Council.

5. Tourism Signage and Wayfinding

The Director of Economic Development updated the committee on the status of the funding for the project. The Town will now be seeking funding for the regional component and a separate application for PCSP specific signage. A meeting with funding reps is scheduled for later this week.

6. Portugal Cove Lookout

A lookout for Portugal Cove was identified for the Town's Budget of 2018. Different land options are being considered prior to the release of an RFP for the project.

7. Service Level Review

Edits to the Service Level Review are being finalized and will be submitted to Council prior to the public meeting for review and consideration.

8. Tourism Opportunity

A meeting is being scheduled with a potential tourism operator in the community at a future committee meeting.

Protective Services Committee report for May 22, 2018 – presented by Councillor Hanlon

1. Commissionaires – Municipal Enforcement

The Municipal Enforcement Officer offered the following update on activity since the last Committee meeting:

- Attended the Police Week Memorial Service on May 16th.
- Met with a resident regarding activity in the wooded area on Nearys Pond. Concerns about whether or not emergency vehicles could access the woods if needed. MEO has increased patrols in the area to mitigate activity. The Fire Department confirmed that only their pickup trucks are able to access the area.
- Increased patrols on Brookside Place and Maggies Place.
- Some complaints from the Thorburn Woods area, youths damaging vehicles and suspicious person seen lingering in a car. Emails were received from the Neighbourhood Watch regarding these complaints and the MEO staff responded immediately.
- Complaint of heavy equipment activity at 116 Bennetts Road. Investigation was completed and operation was shut down as per Town regulations. MEO spoke directly to operator and made them aware of regulations. Complainant was very appreciative of the prompt response.

Ongoing:

- Civic numbering assessment is ongoing. Information cards are on order.

- Traffic Regulations.

Reports of damage to Murray's Garden Center property with ATVs and dirt bikes were shared by Council members. MEO will investigate immediately.

The Committee is in receipt of correspondence from a resident regarding a returning noise complaint. The same issue was investigated by the MEO previously and Town staff will follow up with the complainant for further details. The extent of the previous investigation was clarified with the Committee.

2. FES Updates - activity since last Committee meeting:

Responses: 3

- 1 Medical call
- 1 residential alarm bells
- 1 motor vehicle accident

Training:

- May 14th – Module 2 of the Road to Mental Readiness (R2MR) program.
- May 7th – no training scheduled due to holiday weekend.

Other Activity:

FES-NL Fire School is coming on May 26th, there are a total of eight (8) firefighters attending various programs.

Recruit training ongoing with the first smoke house exercise occurring on May 12th. Recruit training is on target to wrap up approximately late July.

The motor vehicle accident attended was at the sharp corner of Beachy Cove Road at West Point Road. In the interest of community safety, the Committee recommends the installation of caution signage to be placed on either direction of the corner to warn motorists. This will be brought to the next Public Works Committee meeting for action.

The Chiefs have a draft template in the works for the bonfire advisory signage. More information will be brought to the next Committee meeting.

3. Feeding Wildlife Regulations

The Town Manager is continuing to investigate best practices in the development of a Feeding Wildlife regulation. A draft regulation has been started and will be circulated to the rest of Committee in the near future.

4. Emergency Management Plan

The Chiefs are continuing to review the Town’s current Emergency Management Plan and more details will be brought back to the Committee when available. The potential of an emergency exercise in the fall was also discussed, possibly to coincide with Fire Prevention Week.

Admin. and Finance Committee Report of May 22, 2018 - presented by Deputy Mayor Laham

1. Accounts for Payment

Motion Laham/Bartlett
2018-175 Resolved that Council approve payment of regular accounts in the amount of \$41,325.04, and capital accounts in the amount of \$87,627.01, for a total of \$128,952.05.
 Carried Unanimously

2. Correspondence: Capital Investment Plan Approval

On May 16, 2018 the committee received a letter from Department of Municipal Affairs and Environment approving the Town’s revised Capital Investment Plan to finalize amounts for the Thorburn Road/Dogberry Hill Road sidewalks and the Portugal Cove walkability project.

3. Correspondence: FCM grants for climate change work

On May 17, 2018 the committee received a circular from Department of Municipal Affairs and Environment pertaining to staff grants for Municipalities to advance climate change work from the Department of Municipal Affairs and Environment. The item is for information only. The Economic Development, Marketing and Communications department are applying for the grant.

4. Hiring of non-unionized positions

Further to the notice of motion to include the chairperson of Admin and Finance committee in all steps in the process of hiring non-union positions, committee puts forth the following motion:

Motion Laham/Harding
Committee recommends that Council adopt the revised Hiring Non-Unionized Personnel Policy to include the chairperson of Administration and Finance Committee as part of the interview committee.
 Motion is defeated
 For: Deputy Mayor Laham, Councillors Stewart Sharpe and Harding
 Against: Mayor McDonald, Councillors Bartlett, Hanlon and Neary

Councillor Neary asked why another Councillor is needed on the hiring committee. Councillor Harding explained that the committee should oversee the administration of the Town, ie hiring of administrators.

Mayor McDonald thought 4 representatives on the committee is enough and more makes scheduling more difficult.

Councillor Hanlon, with Councillor Bartlett agreement, would like to see Council govern the process rather than manage the process. Councillor Hanlon feels the whole policy needs to be reviewed and condensed for hiring a Director position. He continued to say that the Municipalities Act states Council should be taking direction from the Town Manager. The Town Manager’s role is not currently in the policy.

Deputy Mayor Laham suggested the whole policy be reviewed.

5. Tolt Road project

The committee reviewed options for the Tolt Road Upgrade project with regards to including walkability, water, sewer and/or paving. A communication will be prepared for residents requesting feedback of their wants for the project.

6. Water Metering Project

The Town Manager is expecting a revised change order, project charter and schedule before the next committee meeting and will bring that information to committee for recommendation.

Note: Councillor Harding requested we call the project Zone Metering project going forward.

CORRESPONDENCE

Council Correspondence for May 14-25, 2018

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
5/14/2018	Resident	Light Pole at Netherwood Street	PW Cmte
5/14/2018	Resident	School Zone and Sidewalk maintenance	PW Cmte
5/14/2018	Resident	Request for Youth Group	RC Cmte
5/15/2018	Resident	Request for relief of paying W&S taxes	PW Cmte
5/16/2018	AIM Network	Upcoming asset management training	Council
5/16/2018	Dept. Municipal Affairs	Capital Investment Plan Approval	AF Cmte
5/17/2018	Dept. Municipal Affairs	FCM grants for advancement of climate change work	AF Cmte
5/22/2018	Dept. Municipal Affairs	Stakeholder Consultations on the Municipal Legislative Review	Council
5/23/2018	FCM	Special Advocacy Fund	A&F Cmte and Council

NEW/GENERAL/UNFINISHED BUSINESS

Based on item #4 of the May 22, 2018 Admin & Finance committee report, Councillor Harding put forth a notice of motion to re-address and review the Hiring of Non-Unionized Positions Policy. Council agreed that a review is needed. Council, including Councillor Harding agreed that beginning the review at the next A&F committee meeting was sufficient and a notice of motion was not required.

Councillor Harding opened a discussion on perceived conflict of interest regarding his employment at Murray's Pond Country Club and voting on matters before Council involving members of the Club. Councillor Hanlon inquired if the member could be a member of the Board and affect his salary. Councillor Harding responded that no one Board member can adjust his salary. Also asked, would the motion relate to rentals of the club and no, it would not. This item is deferred until next meeting for Council to have time to consider.

AGENDA ITEMS/NOTICE OF MOTION


ADJOURNMENT

Adjournment was moved by Councillor Neary and seconded by Councillor Laham.

Resolved that there is no further business and this meeting is adjourned. Time is 8:22 pm.



Carol McDonald, Mayor



Claudine Murray, Deputy Town Clerk