



TOWN OF PORTUGAL COVE-ST. PHILIP'S
 December 19, 2017
 Regular Public Council Meeting 7:00 p.m.

IN ATTENDANCE:	Mayor	Carol McDonald
	Deputy Mayor	Jeff Laham
Councillors:		Dave Bartlett
		Darryl J. Harding
		Johnny Hanlon
		Madonna Stewart Sharpe
	Director of Public Works	Gail Tucker
	Planning Technician	Les Spurrell
	Deputy Town Clerk	Claudine Murray

Mayor McDonald called the meeting to order, welcomed the gallery of 15 persons in attendance, noting regrets and best wishes for Councillor Neary.

DELEGATIONS/PRESENTATIONS

- None for this meeting

ADOPTION OF AGENDA

Motion:	Hanlon/Bartlett
2017-524	Resolved that the agenda dated December 19, 2017, be adopted as circulated.
Carried	Unanimously

ADOPTION OF MINUTES

Motion:	Bartlett/Hanlon
2017-525	Resolved that the minutes of December 5, 2017 be adopted as circulated.
Carried	Unanimously

BUSINESS ARISING

- None for this meeting

COMMITTEE REPORTS

Planning & Development Committee Report of December 12, 2017– presented by Councillor Harding

1. Civic # 12-16 Western Heights – Accessory Building

Motion: Harding/Laham

2017-526 Resolved that the application to construct an accessory building at Civic # 12-16 Western Heights be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

2. Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 773 Indian Meal Line)

The Planning Department is in receipt of a referral related to an application for Crown land for the purpose of commercial development (topsoil screening and mulch production).

Motion: Harding/Hanlon

2017-527 Resolved that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 773 Indian Meal Line as per Appendix A: Tabled Report.

Carried Unanimously

3. Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 775-783 Indian Meal Line)

The Planning Department is in receipt of a referral related to an application for Crown land for the purpose of commercial development (tractor storage and repair shop).

Motion: Harding/Laham

2017-528 Resolved that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 775-783 Indian Meal Line as per Appendix A: Tabled Report.

Carried Unanimously

4. Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 372-374 Dogberry Hill Road)

The Planning Department is in receipt of a referral related to an application for a Crown land road reservation for the purpose of residential subdivision development.

Motion: Harding/Hanlon
2017-529 Resolved that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 372-374 Dogberry Hill Road as per Appendix A: Tabled Report.

Carried For: Mayor McDonald, Deputy Mayor Laham, Clr. Hanlon, Clr Harding, Clr. Stewart Sharpe
Against: Clr. Bartlett

5. Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 1783-1795 Portugal Cove Road)

The Planning Department is in receipt of a referral related to an application for Crown land for the purpose of residential agriculture (vegetable garden).

Motion: Harding/Bartlett
2017-530 Resolved that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 1783-1795 Portugal Cove Road as per Appendix A: Tabled Report.

Carried Unanimously

6. Advisory Committee on the Environment – Concerns Regarding Development Around Waterbodies

The Planning Department is in receipt of correspondence expressing concerns regarding development activity in close proximity to waterbodies.

The Committee advised Staff to correspond stating that any development permitted within 30m of waterbodies would require approval from Council in accordance with Development Regulation 49 (Non-Conforming Use) or Fisheries and Oceans Canada and Council in accordance with Schedule E: Environmental Protection Overlay.

7. Civic # 69-75 Tolt Road – Complaint Regarding Rodent Traps on Property

The Planning Department is in receipt of correspondence from a property owner expressing safety concerns regarding rodent traps discovered on their property that they believe were placed by their neighbour.

The Committee advises Staff to correspond with the resident advising that this is a private matter between property owners that the Town would not become involved with.

8. Chesley-Van Heights Stage V – Final Acceptance

Motion: Harding/Laham
2017-531 Resolved that Council grant final acceptance of roads, as per Section 4.6 (Services and Works Vesting in the Town) of the Residential Subdivision Agreement for Stage V of the Chesley-Van Heights Residential Subdivision (dated May 8th, 2015) as per legal documentation submitted to the Town by the Developer.

Carried Unanimously

9. Windsor’s Gate Stage I – Final Acceptance

Motion: Harding/Bartlett
2017-532 Resolved that Council grant final acceptance of roads and infrastructure, as per Section 4.6 (Services and Works Vesting in the Town) of Residential Subdivision Agreement for Stage I of the Windsor’s Gate Residential Subdivision (dated June 26th, 2014) as per legal documentation submitted to the Town by the Developer.

Carried Unanimously

10. Baccalieu Horizon Stage I – Final Acceptance

Councillor Hanlon left the meeting prior to discussion of Item #10 for a conflict of interest whereas he has a monetary interest directly or indirectly in the matter.

Motion: Harding/Stewart Sharpe
2017-533 Resolved that Council grant final acceptance of roads and infrastructure, as per Section 4.6 (Services and Works Vesting in the Town) of Residential Subdivision Agreement for Stage I of the Baccalieu Horizon Residential Subdivision (dated September 15th, 2011) as per legal documentation submitted to the Town by the Developer.

Carried Unanimously

Councillor Hanlon returned to the meeting after discussion of Item # 10.

Items # 13 through 21 are other items that were discussed at the Committee’s meeting. Detailed information regarding these items can be found in Appendix A: Tabled Report.

22. Permits Issued

There were twenty (20) permits issued from November 24th to December 7th, 2017 as per Appendix A: Tabled Report.

Recreation & Community Services Committee

- No meeting held

Public Works Committee Report for December 13, 2017 – presented by Councillor Bartlett

1. Sidewalk Snow Clearing & Ice Control Policy

Staff inquired with Committee as to whether there was any feedback on the draft Sidewalk Snow Clearing & Ice Control Policy previously shared with Committee. Staff were asked to distribute the draft policy via email to Committee of the Whole for discussion, with feedback to be brought back to Committee for the intended future adoption of the policy. Areas discussed for sidewalk snow clearing and ice control included school zones and select arterial and collector roads.

2. Traffic Calming Review Reports

Traffic calming reviews were completed on three roads in 2017 – Country Garden Road, Olivers Pond Road and Western Gully Road.

The report on Country Garden Road indicated (1) there is a minor shortcutting issue on Country Garden Road; (2) there is no significant speeding issue on Country Garden Road; (3) the Town's Speed Zone Policy recognizes this street as a local residential street which should have a posted speed limit of 50 km/hr; (4) Country Garden Road does not qualify for traffic calming due to its low average daily traffic volumes; (5) it is recommended that no traffic calming measures be installed on Country Garden Road. Staff inquired whether Committee was in agreement with the direction of the report. Committee indicated the recommendations of the report should be followed.

As per the July 12, 2017 Public Works Committee report, the review for Olivers Pond Road indicates that traffic volumes on this road are very low, however there are some concerns with localized speeding. The speed limit was assessed based on the Town's new speed limit policy and it has been determined that the speed limit should be set at 50 km/hr.

Western Gully Road met the threshold to proceed to the next steps of the Town's traffic calming policy, however that is at Council's discretion. Staff will request a quote to proceed with the next steps from Harbourside Consulting to inform the decision making process. The speed limit for this road was assessed and it was determined that the speed limit should remain at 40 km/hr.

Committee indicated it would like to set up public meetings for residents of each of the areas to discuss the findings. Public Works staff will engage the Town's communications staff on this.

Note: Mayor McDonald requested the Committee re-examine the new speed limit with Harbourside Transportation Consultants.

3. 27 Emberleys Road

This item was referred to the Public Works Committee from the Planning & Development Committee. Committee was advised that the Planning & Development Committee decided that an embankment sloping issue adjacent to 27 Emberleys Road needed to be addressed by the

Town. This item was referred to Public Works as it is felt to be a roads maintenance issue. The request involves the construction of a 4' high chain link fence at the top of the slope, along the property boundary of 27 Emberleys Road. An agreement will need to be executed with the property owner to indicate no future maintenance or liability requirements on the part of the Town. Staff will obtain quotes for this work, which will be brought back to Committee for approval to proceed with this work. The work is expected to be completed in the spring of 2018.

4. Newbury Street Turning Restrictions

Committee requested that staff extend the timeframe for the turning restrictions from Portugal Cove Road onto Newbury Street to include between 3pm and 6pm. The report recommendations indicated 4 pm to 6 pm.

Economic Development, Marketing, Communications & Tourism report of December 14, 2017 – presented by Councillor Stewart Sharpe

1. Advisory Committee Updates

a. ACE:

The Committee reviewed a proposal obtained by ACE from Gemtec Consulting for testing Millers Pond. The Committee will consider this proposal as a part of the 2018 budget, and will obtain additional quotes or bids through an RFP process. There will be public engagement with residents in the area.

The Committee reviewed the request from Glenn Sharp to join ACE:

Motion: Stewart Sharpe/Bartlett
2017-534 Resolved that Glenn Sharp be appointed to the Advisory Committee on the Environment.
 Carried Unanimously

b. Heritage Committee:

The Fanny Goff Memorial official opening will take place in the spring when the weather will accommodate a special event. The Heritage Committee is currently exploring partnerships with the new school on how to promote heritage to the students of Brookside Elementary.

The Committee reviewed the request from Ed Bonnell to join the Heritage Committee:

Motion: Stewart Sharpe/Harding
2017-535 Resolved that Ed Bonnell be appointed the Heritage Committee.
 Carried Unanimously

2. General Communications

The Committee discussed a number of general communications issues. It is expected that as a part of the service level review there will be new standards developed, specifically in terms of response times from public inquiries. In addition, recommendations were made on internal communications including a new standardized format for Committee reports. This will be brought forward to management for action.

3. Information from Resident

There have been some complaints regarding emails being inappropriately screened out during our email security screening. Triware will be engaged to try and mitigate these concerns while maintaining appropriate levels of security.

4. Agriculture

The Committee further discussed the budget submission from the Agriculture Group and potential for agri-tourism in PCSP. In addition, staff is currently looking into potential areas of support including the strategic plan and joint projects. More specifically, the Agriculture community will be consulted on a potential project in partnership with MMSB to help reduce waste and promote composting.

5. Chamber of Commerce

The Committee discussed correspondence from the Chamber regarding the creation of a Task Force. This will be discussed with the whole of Council for further action.

6. Ran Lab – Statistical Analysis

The next phase of analysis of the perceptions and demographics survey completed by the majority of municipalities in the Northeast Avalon in 2015, has begun. This next phase is an extension of the original survey. The project is being funded primarily through ACOA and being completed regionally through MNL. The Harris Centres Regional Analytics Laboratory will be doing the analysis which will include population projections and the implications changing demographics has on municipal program and service delivery, industry, business, residents and economy. This was part of the 2017 budget at a cost of \$2500.

7. Town Signs Proposal

The Town has received a proposal from Tract Consulting for sign development and wayfinding in PCSP. The proposal will be shared with the Chamber of Commerce to get business feedback and their input on the project.

Protective Services Committee Report of December 12, 2017 – presented by Councillor Hanlon

1. Commissionaires – Municipal Enforcement

The Committee reviewed the report as provided by the Municipal Enforcement Officer. This report has been tabled as Appendix A.

The Committee discussed the option of towing vehicles in violation of regulations. Once you tow a vehicle you own it with regards to liability. The Public Works Coordinator will be making contact with Avalon Towing to discuss towing options and storage on their facility.

The Committee is following up with the Minister on progress with ticketing ability. Update will be brought back to Committee.

The Committee discussed the Commissionaires purpose and contract with the Town. More detailed information will be provided through the Committee reports to assist with a better understanding of their direction and activities.

2. FES Updates

Responses: 1

- 5 Medical calls: Nov. 28, Dec. 3, 5, 10, 12
- 1 extra service call Dec. 1, smoke alarms sounding
- 1 residential alarm bells Dec. 1

Training:

- Dec. 4 Leadership
- Dec. 11 Personal Care home familiarization and pre-planning with DC Sharpe

FD General Meeting (&SWOT): Dec. 7 – Mayor McDonald, Councilor Neary and Councilor Hanlon visited with members of the Department during the General Meeting.

Other Activity: Christmas tree lighting and fireworks display on Nov. 28; Chiefs read to students at Beachy Cove Elementary on Nov. 29; supporting the Recreation Dept. with FD pickup PCSP Christmas Parade on Dec. 3; Dec. 11 visited personal care home for familiarization and Christmas visit, presented patients with Christmas stockings; FD Christmas party on Dec 8.

The Committee discussed submission of a capital funding request to FES-NL in 2018. A reminder will be added to the Protective Services agenda.

The Committee also discussed the budget submission made to Council for 2018 Fire Department budget considerations and provided further detail on capital requests. The information sheet provided by the Chiefs has been tabled as Appendix B: 2018 Capital Asks/Action Plan.

Admin. and Finance Committee Report of December 12, 2017 - presented by Deputy Mayor Laham

1. Accounts for Payment

Councillor Harding left the meeting prior to discussion of Item #1 for a conflict of interest whereas he has a monetary interest directly or indirectly in the matter.

Motion: Laham/Bartlett
2017-536 Resolved that Council approve payment of regular accounts in the amount of \$44,439.68 and capital accounts in the amount of \$303,400.67 for a total of \$ 347,840.35 as tabled.
Carried Unanimously

Councillor Harding returned to the meeting after discussion of Item # 1.

2. Meadow Heights Change order

A motion to increase the amount of the Meadow Heights contract was deferred from the December 5th Administration and Finance report. With further information received, the committee puts forward the following motion:

Motion: Laham/Hanlon
2017-537 Resolved that Council approve change order number 009 for project number 1612-2, Meadow Heights Sanitary Sewer Servicing project, increasing the amount of the contract by \$119,624.76 plus HST.
Carried For: Mayor McDonald, Deputy Mayor Laham, Clr. Bartlett, Clr Hanlon, Clr. Stewart Sharpe
Against: Clr. Harding

3. Resident request

Committee discussed correspondence received December 9th from a resident on Meadow Heights with water quality issues. The resident claims the issue is caused by the installation of waste water lines on his street. The request is asking the Town to provide a home inspection of water quality and, if need be, because of a poor result from the inspection, for the Town to pay excavation fees to connect the resident to the municipal water supply.

The Town Manager will follow up with the resident for details and clarification.

4. Budget

Budget presentations were given the Council and further discussions are ongoing.

5. 2018 Council Meeting Dates

Committee meeting week begins January 3rd and Council meetings begin January 9th as noted in the tabled Calendar.

Motion: Laham/Bartlett
2017-538 Resolved that Council approve and adopt the 2018 Council Meeting Calendar with Council meetings for 2018 held every second Tuesday commencing on January 9th and that public notice will be posted at the Town Hall and on the Town's website.
Carried Unanimously

CORRESPONDENCE

Council Correspondence for December 4 - 15, 2017

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
December 5 2017	Municipalities of NL	2018 Budget Consideration	Council
December 7 2017	Minister Eddie Joyce	St. John's Regional Urban Region Regional Plan	P&D
December 7 2017	Resident	Application to build on Indian Meal Line	P&D
December 8 2017	Resident	Water Supply issue	A&F
December 12 2017	Municipal Assessment Agency	2017 Board Update	Council
December 14 2017	Resident	Requesting to Join Ace Team	EDMCT
December 15 2017	Stewardship Association of Municipalities	2018 Budget considerations	EDMCT
December 15 2017	Chamber of Commerce	Economic Blueprint for NL	Will be sent to EDMCT

NEW/GENERAL/UNFINISHED BUSINESS

1. Year-end staff appreciation

Motion: Laham/Harding

2017-539 Resolved that, as per past practice, that Council approve payment of the year-end staff appreciation for 2017.

Carried Unanimously

AGENDA ITEMS/NOTICE OF MOTION

1. Single Dwellings off Right-of-Way's

The Planning & Development Committee puts forward notice that a motion will be presented at the first public Council meeting in 2018 to complete an amendment to the Town's Municipal Plan and Development Regulations to allow development of single dwellings off right-of-way's within the Traditional Community Zone that are identified in legal documentation to have existed prior to amalgamation of Portugal Cove-St. Philip's.

2. Amendment to Development Regulation # 10 (Discretionary Powers of Council)

The Planning & Development Committee puts forward notice that a motion will be presented at the first public Council meeting in 2018 to complete an amendment to Development Regulation 10 (Discretionary Powers of Council) within the Town's Development Regulations to allow Council, at their discretion, to grant approval in principle to proposals that do not comply with the Town's Municipal Plan & Development Regulations with consideration of applicable reports and/or recommendations as identified within the Regulation.

The Committee Chairperson will refer the proposed amendment to the Committee of the Whole meeting for discussion.

ADJOURNMENT

Motion: Bartlett/Hanlon
2017-540 Resolved that this meeting be adjourned. Time is 7:37 pm.
Carried Unanimously


Carol McDonald, Mayor


Claudine Murray, Deputy Town Clerk

Appendix A – Planning and Development Committee Report

**Appendix A: Tabled Report
December 12th, 2017**

Application:

Item # 1:

**Civic # 12-16 Western Heights
Accessory Building
Zoning: Residential Medium Density (RMD) – Unserviced**

The Committee recommends that the application for Civic # 12-16 Western Heights be granted approval in principle, permitting an accessory building. Approval in principle is subject to a 10.0% variance on the minimum separation distance between an accessory building and another building.

The Administrator recommended that this application be rejected as it does not comply with the minimum separation distance between an accessory building and another building as required in Schedule C: Residential Medium Density of the Town's Development Regulations.

During review of this application, the Committee considered that the accessory building is located 0.3 meters (0.98 feet) closer to the single dwelling than a variance would permit. The Committee makes its recommendation in light of the opinion that it would be unreasonable to require the applicant to incur the expense to relocate the accessory building to achieve compliance.

Correspondence:

Item # 2:

Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 773 Indian Meal Line)

The Committee recommends that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 773 Indian Meal Line.

The Administrator recommended that Council use their discretion to grant approval to this Crown Land Application Referral.

Item # 3:

Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 775-783 Indian Meal Line)

The Committee recommends that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 775-783 Indian Meal Line.

The Administrator recommended that Council use their discretion to grant approval to this Crown Land Application Referral.

Item # 4:

Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 372-374 Dogberry Hill Road)

The Committee recommends that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 372-374 Dogberry Hill Road subject to the issuance of a permit to construct a residential subdivision that would incorporate the requested land in accordance with a concept plan received by the Town.

The Administrator recommended that Council use their discretion to grant approval to this Crown Land Application Referral.

Item # 5:

Department of Fisheries and Land Resources – Crown Land Application Referral (Civic # 1783-1795 Portugal Cove Road)

The Committee recommends that Council correspond with the Department of Fisheries and Land Resources advising that the Town recommends approval of the application for Crown Land at Civic # 1783-1795 Portugal Cove Road.

The Administrator recommended that Council use their discretion to grant approval to this Crown Land Application Referral.

Other Items Discussed:

Item # 13:

Civic # 593-595 Old Broad Cove Road – Application for Accessory Building

The Committee reviewed an application for an accessory building constructed at Civic # 593-595 Old Broad Cove Road which does not comply with the minimum side yard standard.

The applicant has advised Staff that they will submit a revised plot plan that complies with the Town's Municipal Plan and Development Regulations. The Committee advised that this application be held pending receipt of the revised plot plan.

Item # 14:

Civic # 1082-1088 Thorburn Road – Application for Business (Convenience Store)

The Committee reviewed an application to convert a portion of an existing commercial building at Civic # 1082-1088 Thorburn Road to establish a convenience store business. The building is located within the Protected Watershed and Residential Low Density zones which convenience store is listed as a Discretionary Use in Residential Low Density.

The Committee has held this application pending its review by the Committee of the Whole.

Item # 15:

Civic # 220 Dogberry Hill Road – Request to meet with the Committee

The Committee met with Developers and discussed three potential concept plans for an unserviced residential subdivision at Civic # 220 Dogberry Hill Road or Civics # 220 and 244 Dogberry Hill Road.

The Committee has referred the concept plans submitted to the Committee of the Whole for review prior to providing comments to the Developers.

Item # 16:

Civic # 258-260 Witch Hazel Road – Request to meet with the Committee

The Committee met with Developers and discussed three potential concept plans for an unserviced or semi-serviced residential subdivision at Civics # 256 and 270-282 Witch Hazel Road.

The Committee has referred the concept plans submitted to the Committee of the Whole for review prior to providing comments to the Developers.

Item # 17:

Department of Fisheries and Land Resources – Crown Land Application (Neary's Pond Road)

The Planning Department is in receipt of correspondence from the Lands Branch, Eastern Regional Lands Office advising that the Town's application for Crown land at Nearys Pond Road has been registered and under review by the department and other government agencies.

Item submitted for information.

Item # 18:

Minister of Municipal Affairs and Environment – St. John's Urban Region Regional Plan and Municipal Plan Amendment No. 2, 2017 (Maggies Place)

The Planning Department is in receipt of correspondence advising the Town to proceed with public consultation related to the proposed amendments. Notice of public consultation must be published in The Telegram and individual notices to the other 14 municipalities will be forwarded for their comment.

The Committee has deferred action on this correspondence pending review of a draft Development Scheme related to these amendments.

Item # 19:

Civic # 907A Indian Meal Line – Prior Applications for Development

The Planning Department is in receipt of correspondence regarding past applications to develop this property which were rejected by the Town.

A member of the Committee will contact the property owner advising them to submit an application for Council's consideration. Staff is not required to provide a response to the correspondence received.

The Committee also discussed a request to meet with the Committee from this property owner to discuss servicing dwellings through a privately owned piped water system. The Committee advises Staff to contact the property owner to schedule the meeting.

Item # 20:

Steep Slope Regulations

The Committee discussed regulations regarding development within steep slope areas identified within Schedule E: Environmental Protection Overlay.

The Committee requests that this item be held until the next meeting for further discussion.

Item # 21:

Civic # 118 Old Broad Cove Road – Condition of Dwelling

The Committee discussed concerns regarding the condition of an existing dwelling.

Planning Staff completed an on-site inspection on November 24th, 2017 and confirmed that the required work had been completed.

The Committee advised Staff that they are satisfied with the work completed and that no further action is required.

Permits Issued:

Item # 22:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-363	11/24/2017	1126-1128	Thorburn Road	Connection to Water
2	17-364	11/24/2017	30-32	Ursula Crescent	Dwelling Extension
3	17-365	11/27/2017	13	Moses Place	Test Holes
4	17-366	11/28/2017	1335-1343	Thorburn Road	Occupancy
5	17-367	11/29/2017	148-152	Western Gully Road	Site Preparation
6	17-368	11/29/2017	148-152	Western Gully Road	Test Holes
7	17-369	11/29/2017	348-352	Old Broad Cove Road	General Repairs
8	17-370	11/30/2017	7	Blagdon Hill	Accessory Building

9	17-371	11/30/2017	7	Blagdon Hill	Business
10	17-372	11/30/2017	21	Sunset Way	Site Preparation
11	17-373	11/30/2017	5-7	Hilltop Lane	Dwelling Renovations
12	17-374	12/01/2017	88-98	Skidders Road	Single Dwelling
13	17-375	12/01/2017	3-7	Neary's Pond Road	Subdivide Property
14	17-376	12/01/2017	3	Neary's Pond Road	Site Preparation
15	17-377	12/04/2017	21	Sunset Way	Single Dwelling
16	17-378	12/05/2017	119-121	Dogberry Hill Road	Relocate Accessory Building
17	17-379	12/05/2017	124-126	Old Broad Cove Road	Site Preparation
18	17-380	12/06/2017		Blast Hole Pond Road	Culvert Replacement & Road Upgrades
19	17-381	12/06/2017	52	Dan's Road	Single Dwelling with Apartment
20	17-382	12/07/2017	141-143	Neary's Pond Road	Accessory Building