



TOWN OF PORTUGAL COVE-ST. PHILIP'S

August 1, 2017

Regular Public Council Meeting - 5:00 p.m.

IN ATTENDANCE:	Mayor	Moses Tucker
	Deputy Mayor	Gavin Will
	Councillors:	Dave Bartlett
		Norm Collins
		Johnny Hanlon
	Town Manager, Acting/Director of Financial Operations	Tony Pollard
	Director of Rec & Community	Dawn Sharpe
	Planning Coordinator	Les Spurrell
	Deputy Town Clerk	Claudine Murray

Mayor Tucker called the meeting to order and welcomed the gallery of 9 persons in attendance for the meeting noting regrets from Councillor Butler and Councillor Facey.

ADOPTION OF AGENDA

Motion: Will/Collins
2017-350 Resolved that the agenda dated August 1, 2017, be adopted as circulated with an amended Administration and Finance report.
Carried Unanimously

DELEGATIONS/PRESENTATIONS

- None for this meeting.

ADOPTION OF MINUTES

Motion: Will/Bartlett
2017-351 Resolved that the minutes of July 18, 2017 be adopted as circulated.
Carried Unanimously

BUSINESS ARISING

- Dogberry Hill Road sidewalk project -is substantially complete. Line painting and reinstatement left to do.
- Nearys Pond Road project - is 25% complete and expect Early October will be complete
- Healeys Pond intersection – drawings are done and specs will be completed next week and will then be ready to go to tender.
- Newberry Street paveways – contracts have been signed and is expected to start in 2 weeks.
- Portugal Cove sidewalks – received permits from Transportation and Works this week. They are waiting on clearances from NL Power, Aliant and Rogers.
- Meadow Heights project – working on a lay down area for the pipes. Expected to start some activity next week and official startup will be 2 weeks after that. It will take 5 months to complete the project and there is some possibility that it may be late in the year for the paving to take place. We have approval from Municipal Affairs to move that project into the new year should we need to lay the final lift of asphalt.
- Water meter project – Director of Financial Operations sat with Vigilant and Municipal Affairs last week to go through an RFP proposal evaluation. He forwarded the information to Council and will be brought back to committee for discussion. Eventually we will need a motion of Council to award that contract.
- The lighting of the fields – The bases are poured now for the lighting of the softball field and the soccer field, just waiting for them to be cured. The poles are due to go up next week. The lights are already here. So it's going to be about 3 three weeks, or close to the end of August, before finishing that.
- The soccer field- they are presently removing the fence by the school and they are going to reuse whatever reusable portions there are to replace the upper portions of the part near the parking lot that was damaged during the winter by the snow. The turf will be here August 14th as will be Turf Master and they will be approximately 4 weeks to complete that project once it's here.
- Batting cages at Voisey's Brook – are being installed next week.
- The Auditor Services RFP will be in the paper this coming Saturday from the 12th to the 25th of August.
- Letter to Nick Whalen - Was forwarded last week and in reference to particular project, Drover Heights project, conversation with Municipal Affairs looks like they are on board with the recommended project. Not sure what the final dollars or contributions will be from Municipal Affairs and the Feds on that project.

- The first meeting for the Provincial Municipal Capital Asset Management Joint Technical Committee was held. The Director of Financial Operations served on that committee with DMAE, MNL and PMA.

COMMITTEE REPORTS

Planning & Development Report of July 25, 2017 – presented by Councillor Collins

1. Civic # 1767A Portugal Cove Road – Raise Dwelling, Subsidiary Apartment & Weeping Tile

Motion: Collins/Bartlett
2017-352 Resolved that the application to raise an existing dwelling, construct a subsidiary apartment and install weeping tile at Civic # 1767A Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

2. Civic # 12 Kittiwake Place – Accessory Buildings

Motion: Collins/Will
2017-353 Resolved that the application to construct two accessory buildings at Civic # 12 Kittiwake Place be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

3. Civic # 10 Prince George Drive – Accessory Building

Motion: Collins/Bartlett
2017-354 Resolved that the application to construct an accessory building at Civic # 10 Prince George Drive be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

4. Civic # 79-97 Tuckers Hill Road – Patio/Deck

Motion: Collins/Will
2017-355 Resolved that the application to construct a patio/deck at Civic # 79-97 Tuckers Hill Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

5. Civic # 34-36 Mitchells Pond Place - Wharf

Motion: Collins/Bartlett
2017-356 Resolved that the application for a wharf at Civic # 34-36 Mitchells Pond Place be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

6. Civic # 49-51 Round Pond Road - Wharf

Motion: Collins/Hanlon
2017-357 Resolved that the application for a wharf at Civic # 49-51 Round Pond Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

7. Civic # 1056-1080 Indian Meal Line - Landscaping

Motion: Collins/Bartlett
2017-358 Resolved that the application for landscaping at Civic # 1056-1080 Indian Meal Line be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimous

Note: Mayor Tucker left the Council meeting prior to the reading of Item #8

8. Civic # 317 Bennetts Road – Proposed Street Name

Motion: Collins/Bartlett
2017-359 Resolved that “Moses Place” be used within the Moses Tucker Residential Subdivision off Bennetts Road.
Carried Unanimous

Note: Mayor Tucker returned to the meeting after discussion of Item # 8.

9. Civic # 17-19 Hibbs Place – Condition of Building

Motion: Collins/Will
2017-360 Resolved that Council revoke Motion # 2017-331 where Council was to hire a restoration company to secure the safety of the site by securing access to the building and securely storing the building materials on-site at Civic # 17-19 Hibbs Place as the property owner has completed the required work.
Carried Unanimous

10. Civic # 6 Eileen Place – Development without Permit

Motion: Collins/Will
2017-361 Resolved that Council place a Removal Order on an accessory building at Civic # 6 Eileen Place which was constructed without a permit from the Town.
Carried Unanimous

11. Outstanding Orders

The Committee completed a review of Removal Orders that are currently outstanding and identified a number that had been complied with to the satisfaction of the Town years ago but had not been revoked through Motion of Council. AS these Orders are no longer active on the properties and since the work has been completed, the Committee recommends the following motion:

Motion: Collins/Bartlett
2017-362 Resolved that Council revoke Removal Orders as per Appendix A: Tabled Report.
Carried Unanimous

12. Permits Issued

There were twenty four (24) permits issued from July 6th to July 20th, 2017 as per Appendix A: Tabled Report.

Recreation & Community Report of July 25, 2017 - presented by Councillor Bartlett

1. Lifestyle Centre

The Recreation Committee met with Grant Horwood, Vice President of Vigilant to discuss the next steps to further the Lifestyle Centre project. Mr. Horwood will provide a short list of architects for the Town to engage to provide proposals. The Committee will then recommend an architect to provide a detailed conceptual design for the purpose of submitting funding applications.

2. Sports Coordinator- Contact Extension

Nick Miller, Sports Coordinator with the Recreation Department discussed the role that he played throughout the year and the positive outcomes that were accomplished. Details of some of the measurable are attached. Due to the fact that one of the largest factors that did not allow the Sports Coordinator position to see its full potential was the fact that the Rainbow Gully Soccer Pitch was under construction for the summer. With the field in full capacity, as well as the addition of lights to the Rainbow Softball Pitch, it is anticipated that the revenue potential would be 50% higher. For this reason the Recreation Committee would like to make the following recommendation:

Motion: Bartlett/Hanlon
2017-363 Resolved that Council extend the Sports Coordinator position for one year to ensure that staff has the opportunity to work with the facilities at their full capacity.
Carried Unanimous

3. Indian Meal Line – ROW

Committee held discussions regarding the land on Indian Meal Line that accesses the Walking Trails in Voisey's Brook Park. Committee will continue to explore the options for ROW to the trail system.

4. AV Equipment

The Recreation Director obtained 3 quotes for a portable projector and a wireless microphone. Recreation Committee reviewed the quotes and would like to make the following recommendations:

Motion: Bartlett/Hanlon
2017-364 Resolved that Council purchase a portable projector from Tucker Electronics for the amount of \$1470.50 + HST.
Carried Unanimous

Motion: Bartlett/Hanlon

2017-365 Resolved that Council purchase a wireless microphone from Tucker Electronics for the amount of \$459.00 + HST.
Carried Unanimous

5. Outdoor Grill

The Recreation Department obtained quotes for an Outdoor Grill. Recreation Committee reviewed the quotes and would like to make the following recommendations:

Motion: Bartlett/Hanlon
2017-366 Resolved that Council purchase a Charbroiler, Gas, Outdoor Grill from Big Erics in the amount of \$3742.78 taxes included.
Carried Unanimous

6. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

Motion: Bartlett/Hanlon
2017-367 Resolved that Council donate \$100.00 to Brianna Butler to assist with her travels to Winnipeg, Manitoba from July 28th to August 5th with the U17 Team NL Canada Games Team.
Carried Unanimous

Motion: Bartlett/Hanlon
2017-368 Resolved that Council donate prizes and staff resources to the Jacobs Landing Street Party organized by Heather Rowe.
Carried Unanimous

Public Works Committee Report of July 26, 2017 - presented by Councillor Bartlett

1. Manager, Streets, Fleet and Waste Management

Dwayne Abbott was introduced as the Town's new Manager of Streets, Fleet and Waste Management. Mr. Abbott will be responsible for the management of the day-to-day operations of the Streets, Fleet and Waste Management Division of Public Works. Specifically, he will oversee:

- roads maintenance, snow clearing/ice control and traffic management operations;
- fleet acquisition, disposition and maintenance; and,
- garbage and recycling collection and disposal.

Mr. Abbott brings to the Town extensive experience in the fields of public works, civil construction and heavy equipment training and operation. He has been employed in municipal operations management for the past 20 years, having worked the majority of that time with the City of St. John's. Mr. Abbott has been involved in the development and implementation of various trade training programs specific to Heavy Equipment Operation and has significant knowledge and expertise in occupational health and safety standards as it relates to the public works field. We are pleased to welcome Mr. Abbott to our team.

2. Mini Excavator & Trailer – Tender PCSP-2017-002

Two bids were received in response to the tender for a mini excavator and trailer. This piece of equipment was budgeted for the Water and Wastewater Division to support maintenance and repair activities. NL Kubota was the lowest, qualified bidder.

Motion: Bartlett/Collins
2017-369 Resolved that the mini excavator and trailer tender PCSP-2017-002 be awarded to the lowest, qualified bidder, NL Kubota, at a cost of \$75,072 HST included.
Carried Unanimous

3. Town Depot – Concept Design & Delivery Model

Committee was presented with a project flow process outlining milestone steps for the development of a new Town Depot. Vigilant Management will be the Town's project managers on this project. Staff is seeking approval to move forward with the development of a project charter, budget and space planning requirements on the flow chart. This is a budgeted item for 2017. The flow chart is included as part of the Committee report.

Motion: Bartlett/Will
2017-370 Resolved that approval be given for the development of a project charter, budget and space planning requirements for a new Town Depot and the associated project management fees (Vigilant Management) of \$10,000 plus HST.
Carried Unanimous

4. DISCUSSION ITEMS

- a) Compact Diesel Tractor Tender PCSP-2017-003 – under review by staff

- b) Correspondence, Minister, Transportation & Works – Committee requested a letter be prepared on behalf of Council to the Minister thanking him for the expedient response to the Town's request for repairs to provincial roads within its municipal boundaries. This has been referred to the Town's communications staff for action.

Economic Development, Marketing & Comm.

- No meeting held

Protective Services Committee Report of July 25, 2017 – presented by Councillor Hanlon

1. Commissionaires – Municipal Enforcement

The Committee reviewed the report as provided by the Municipal Enforcement Officer. This report has been tabled as Appendix A.

The MEO has been working closely with the Royal Newfoundland Constabulary (RNC) on a number of issues and they (the RNC) have been very hands on and appreciative of the Municipal Enforcement presence in both communities.

2. FES Updates

- 8 members have expressed interest in attending the Fire Services Convention in August. Funding for their attendance is covered in the budget.

- The Co-chiefs have visited the new school and are in the process of scheduling a walkthrough inspection within the month of August.

3. Lower Thorburn Road Traffic Issues

The Committee discussed the ongoing traffic concerns, including speeding and failure to obey the stop sign, around the lower portion of Thorburn Road. These concerns have been brought to the attention of the Municipal Enforcement Officer. Note: Mayor Tucker added it is important for residents to cut shrubs, e.g. junipers & cedars, away from houses and not store combustible material, e.g. firewood, under porches or patio decks.

4. FireSmart Presentation

On July 11th, Mr. Joe Russell of the Department of Forestry gave a presentation to members of Council and staff on the FireSmart program. FireSmart is a program of information for communities and home owners with regards to preparation in the threat of wildfires. This information will be forwarded to the Planning and Development department. Chief Hollett has offered to meet with the department to assist in this regard.

Note: Further information will be coming from the Fire Department.

5. Burning Regulations and Forest Fire Index

The Co-chiefs have been continuously monitoring the Forest Fire Index throughout the season and will continue to do so. Should the index rating become very high or extreme, the chiefs will consider exercising article 7(b) of the PCSP Open Air Fire Regulations, 2015, and initiate a Town fire ban.

Admin. and Finance Committee Report of July 20, 2017 presented by Deputy Mayor Will

1. Accounts for Payment

Motion: Will/Bartlett
2017-371 Resolved that Council approve payment of regular accounts in the amount of \$26,578.05 and capital accounts in the amount of \$30,378.21 for a total of \$56,956.26 as tabled.
Carried Unanimous

2. Water & Sewer Recovery

The attached Water & Sewer Capital Works Recovery Policy is a consistent approach for cost recovery measures for capital water and sewer infrastructure projects. The Town intends to provide a policy under which citizens are equitably charged local improvement assessments and service levies in order to recover the costs of improving services and infrastructure that benefit those citizens.

During the 2015 budget consultations, Council learned that the cost of providing water service to those that it is available, was greater than what was being received in water taxes. The remainder of the cost was being paid through general tax revenue from all tax payers including those not benefiting from the service. Council heard a dislike of this practice and has adopted the principle that members of the community benefiting solely from services provided by new capital water and sewer infrastructure works should pay a fair share of the project costs. The inverse statement, that those not receiving benefit from a project should not have to contribute toward the cost of the project such as through general taxes, was also adopted.

As most water and sewer capital works projects are cost shared with the Provincial and Federal Governments, it is understood that the costs allocated to the residents would only be a portion of the project cost and will be no more than the Municipal share of the project cost.

Further to a directive from the Committee of the Whole meeting held on July 20th, the following recommendation is being put forward:

Motion: Will/Hanlon
2017-372 Resolved the Water and Sewer Capital Works Recovery Policy, applicable to the installation of new water or sanitary sewer infrastructure, be adopted.
Carried Unanimous

3. Federal Assistance

Committee members had met with MP Nick Whalen to discuss some issues for which it was thought that Federal assistance may be available. One of the topics was discussion around reallocation of funds under the Clean water Waste water funding and the ability to combine unused amounts with Multi Year Capital works funding to go towards Drover Heights water and sewer project.

A letter to MP Whalen was to be drafted highlighting the areas where we would require federal assistance.

Committee of the Whole (COW) Report of July 20, 2017 presented by Councillor Hanlon

Note: Deputy Mayor Will left the Council meeting prior to discussion of item #1.
Deputy Mayor Will left the COW meeting prior to discussion of item #1.

1. Conflict of Interest

On July 12, 2017, Council received correspondence from a resident contending Deputy Mayor Will was in a conflict of interest for reading a Nearys Pond Road project report during a Regular Council Meeting. The Committee of the Whole reviewed the letter, the minutes, and then discussed the topic.

The March 8, 2016 Regular Council Meeting resolved, through a motion 2016-061, that Deputy Mayor Will was in potential conflict for the matter of road reconstruction for Nearys Pond Road. A New/General Business report was written by staff for the December 13, 2016 Regular Council meeting which included a Nearys Pond Road construction matter. Deputy Mayor Will began to read down through the New/General Business report as far as item #2, titled Change Order, up to

the words Nearys Pond Road construction model. After realizing the subject, the Deputy Mayor instantly reminded Council of the ruling in motion 2016-061 and left the room. Councillor Butler continued the report by reading item #2 and Deputy Mayor Will returned to the meeting after item #2 was resolved.

For the record, the audio version of the meeting is no longer available in accordance with the Town's Records Retention policy.

Note: Councillor Collins reminded Council of Municipalities of NL (MNL) offers a Telephone Legal Referral Service program. This free program offers legal assistance to any MNL member by calling Stewart McKelvey Lawyers Advocates for advice.

Motion: Hanlon/Bartlett
2017-373 Resolved the issues outlined in a July 12, 2017 letter from a resident concerning Deputy Mayor Will's possible conflict of interest was reviewed and it is Council's opinion that no obvious breach occurred. No further action is required.
Carried Unanimous

Deputy Mayor Will returned to the COW meeting after discussion of item #1.

Note: Deputy Mayor Will returned to the Council meeting after discussion of item #1.

2. Communications Coordinator

The Committee discussed moving the Communications Coordinator position into a permanent position within the Town. The realities that social media is the most widely used form of business communication and that there will be a need for a communications coordinator were discussed. Reasons for not developing a permanent position at this moment were also discussed, including the in-progress Service Level Review project, which has the possibility of recommending changes to priorities, positions or to the Town's communication systems as a whole.

Therefore, Committee of the Whole agreed to extend the Communications Coordinator contract to February 1, 2018 and so the EDMC Committee will bring forward a recommendation to the next Regular Council meeting.

3. Proposed Cost Recovery Policy for Water and Sewer Projects

A proposal to implement a Cost Recovery policy for water and sewer projects was brought to the Committee of the Whole for discussion. The proposal offers a better way for Council to calculate and distribute costs based on the benefit a home owner will receive from the service area development. The policy allows for an assessment fee for existing lots as well as a levy fee for future development.

Administration and Finance will bring forward a recommendation to adopt the policy to the next Regular Council meeting.

COUNCIL CORRESPONDENCE

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
July 6, 2017	Dept. of Municipal Affairs	Response to Mayor's letter expressing concerns regarding the new cost-share ratios introduced in the Multi-Year Municipal Infrastructure Plan	AF Cmte
July 12, 2017	Resident	Conflict of Interest in Council	COW
July 13, 2017	Canadian Mental Health Association	Invitation to support the Tickle Swim for Mental Health	EDMC Cmte
July 13, 2017	Resident	Complaint regarding Bayview Hgts Road	PW Cmte

NEW/GENERAL/UNFINISHED BUSINESS**1. Communications Coordinator from Committee of the Whole presented by Councillor Bartlett**

Further to a directive from the Committee of the Whole meeting held on July 20th, to extend the Communications Coordinator position for 6 months, the following recommendation is being put forward:

Motion: Bartlett/Will
 2017-374 Resolved that Council extend the Communications Coordinator contract to February 1, 2018.
 Carried Unanimous

2. Maggies Place Development update

The development of Maggies Place is an initiative of this Council and of great interest to the residents of PCSP where Maggies Place was selected for a new Depot and new affordable housing. The Town recently received an application from a developer for senior's cottages and single family dwellings. The Town is satisfied the public sector has recognized the exhaustive resident consultations that were undergone, and are still undergoing, met their needs.

3. Canada Games Team

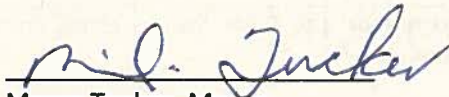
Councillor Bartlett noted there are at least three Portugal Cove-St. Philip's participants attending. Council wishes best of luck to all of the participants.

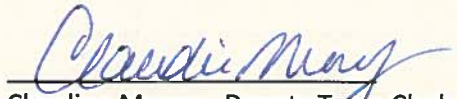
AGENDA ITEMS/NOTICE OF MOTIONS ETC.

- None for this meeting

ADJOURNMENT

Motion: Will/Collins
2017-375 Resolved that this meeting be adjourned. Time is 5:52 p.m.
Carried Unanimously


Moses Tucker, Mayor


Claudine Murray, Deputy Town Clerk

Appendix A - Planning & Development Report

**Appendix A: Tabled Report
July 25th, 2017**

Applications:

Item # 1:

**Civic # 1767A Portugal Cove Road
Raise Dwelling, Subsidiary Apartment & Weeping Tile
Zoning: Mixed Use (MIX) – Serviced**

The Committee recommends that the application for Civic # 1767A Portugal Cove Road be granted approval in principle, permitting the raising of an existing single dwelling, the construction of a subsidiary apartment, and the installation of weeping tile. Approval in principle is subject to approval from the Department of Municipal Affairs and Environment. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 33 (Notice of Application), Development Regulation 49 (Non-Conforming Use), Development Regulation 60 (Subsidiary Apartments), Development Regulation 102 (Discretionary Uses), Schedule C: Mixed Use, Schedule D: Off-Street Parking Requirements), and Schedule E: Environmental Protection Overlay.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 2:

**Civic # 12 Kittiwake Place
Accessory Buildings
Zoning: Residential Low Density (RLD) – Semi-Serviced**

The Committee recommends that the application for Civic # 12 Kittiwake Place be granted approval in principle, permitting the construction of two accessory buildings. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings) and Schedule C: Residential Low Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 3:

**Civic # 10 Prince George Drive
Accessory Building
Zoning: Residential Low Density (RLD) – Semi-Serviced**

The Committee recommends that the application for Civic # 10 Prince George Drive be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development

Regulations and all other regulatory bodies of government, specifically Development Regulation 11 (Variances), Development Regulation 12 (Notice of Variance), Development Regulation 39 (Accessory Buildings), and Schedule C: Residential Low Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 4:

**Civic # 79-97 Tuckers Hill Road
Patio/Deck
Zoning: Traditional Community (TC) – Unserviced**

The Committee recommends that the application for Civic # 79-97 Tuckers Hill Road be granted approval in principle, permitting the construction of a patio/deck.

The Administrator recommended that this application be rejected as the proposed patio/deck will be located within an identified steep slope area for which development is not permitted in accordance with Schedule E: Environmental Protection Overlay.

Item # 5:

**Civic # 34-36 Mitchells Pond Place
Wharf
Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 34-36 Mitchells Pond Place be granted approval in principle, permitting the construction of a wharf. Approval in principle is subject to approval from Fisheries and Oceans Canada, the Department of Fisheries and Land Resources, and the Department of Municipal Affairs and Environment. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 19 (Watercourse and Wetland Protection) and Schedule E: Environmental Protection Overlay.

The Administrator recommended that this application be granted approval in principle.

Item # 6:

**Civic # 49-51 Round Pond Road
Wharf
Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 49-51 Round Pond Road be granted approval in principle, permitting the construction of a wharf. Approval in principle is subject to approval from Fisheries and Oceans Canada, the Department of Fisheries and Land Resources, and the Department of Municipal Affairs and Environment. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all

other regulatory bodies of government, specifically Development Regulation 19 (Watercourse and Wetland Protection) and Schedule E: Environmental Protection Overlay.

The Administrator recommended that this application be granted approval in principle.

Item # 7:

**Civic # 1056-1080 Indian Meal Line
Landscaping
Zoning: Mixed Use (MIX) – Unserviced**

The Committee recommends that the application for Civic # 1056-1080 Indian Meal Line be granted approval in principle, permitting landscaping. Approval in principle is subject to approval from Fisheries and Oceans Canada and the Department of Fisheries and Land Resources. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-19 (Watercourse and Wetland Protection) and Schedule E: Environmental Protection Overlay.

The Administrator recommended that this application be rejected as the intent of Schedule E: Environmental Protection Overlay is to preserve the environmental integrity of the Town by defining the necessary terms and conditions to protect environmentally sensitive areas from the negative impacts and influences of development. However, in accordance with Schedule E: Environmental Protection Overlay Condition # 3 (Waterbodies), development activity is allowed at Council's discretion.

Discussion:

Item # 11:

Outstanding Orders

The Committee recommends that Council revoke the following 'Removal Orders':

- **Civic # 20-30 Coadys Road (Motion # 2011-114);**
- **Civic # 10-12 Hilltop Lane (Motion # 2011-122);**
- **Civic # 1059-1061 Indian Meal Line (Motion # 2013-080);**
- **Civic # 44-46 Beachy Cove Road (Motion # 2012-299);**
- **Civic # 1-5 Conatti Place (Motion # 2014-161);**
- **Civic # 75-85B Round Pond Road (2014-287), and;**
- **Civic # 131-137 Bennetts Road (Motion # 2015-268).**

Permits Issued:

Item # 13:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-190	07/07/2017		Summerwood Place	Road Work & Sewer Stub
2	17-191	07/07/2017	43-47A	Anglican Cemetery Road	Carport
3	17-192	07/07/2017	46-48	Woodland Drive	Backfilling/Landscaping
4	17-193	07/11/2017	81-83	Hughs Pond Road	Accessory Building
5	17-194	07/12/2017	17-21	Hogan's Pond Road	Site Preparation
6	17-195	07/12/2017	180-182	Neary's Pond Road	Replace Septic Tank
7	17-196	07/13/2017	18-20	Pendergast Road	Single Dwelling
8	17-197	07/13/2017	9	Oceans Edge	Site Preparation
9	17-198	07/13/2017	19	Sunset Way	Single Dwelling
10	17-199	07/14/2017	1180	Thorburn Road	Single Dwelling & Accessory Building
11	17-200	07/14/2017	1904	Portugal Cove Road	Structural Repairs
12	17-201	07/14/2017	277-281	Old Broad Cove Road	Occupancy
13	17-202	07/14/2017	97-101	Round Pond Road	Test Holes
14	17-203	07/14/2017	40-46	Jera Street	Site Preparation
15	17-204	07/17/2017	25	West Point Road	Occupancy
16	17-205	07/17/2017	182-194	Beachy Cove Road	Reconstruct Mechanical Room
17	17-206	07/17/2017	182-194	Beachy Cove Road	Replace Septic Tank
18	17-207	07/17/2017	19	Blagdon Hill	Single Dwelling
19	17-208	07/17/2017	15	Brentwood Avenue	Accessory Building & Patio/Deck
20	17-209	07/18/2017	8-10	Summerwood Place	Test Holes
21	17-210	07/19/2017	616-620	Old Broad Cove Road	Accessory Building
22	17-211	07/19/2017	16-18	Dawn Allen Road	Accessory Building
23	17-212	07/19/2017	21-25	Anglican Church Road	Accessory Building