



Public Council Meeting
Tuesday, July 18, 2017 at 5:00 pm
Location: Council Chambers

1. Call of Meeting to order
2. Adoption of Agenda for July 18, 2017
3. Delegations/Presentations
4. Adoption of Minutes of June 4, 2017
5. Business Arising from Minutes
6. Committee Meeting Reports
 - a) Planning & Development Committee – Agenda:
 - Applications:
 - 1) Civic # 616-620 Old Broad Cove Road – Accessory Building
 - Permits Issued:
 - 2) Permits issued from June 23rd to July 6th, 2017
 - b) Recreation/Community Services Agenda:
 - 1) Voisey's Brook Walking Trail Phase II
 - 2) Lifestyle Centre Charter
 - c) Public Works Agenda:
 - 1) Newbury Street Resident Group – Sign Request
 - 2) Sidewalk Project – Thorburn Road / Dogberry Hill Road
 - 3) Roads Maintenance 2017 – Tender
 - 4) Quote – Portable Solar Powered Digital Sign
 - 5) Roads Updates
 - a) Transportation & Works Roads in PCSP / Letter to Minister
 - b) Traffic Calming Requests – Harbourside Consultants Report
 - d) Economic Development, Marketing & Communications Agenda:
 - 1) Agriculture Strategic Session
 - 2) Tickle Swim for Mental Health
 - 3) ACE - Invertebrates Study
 - 4) SAM Scholarship
 - 5) Communications Position
 - e) Protective Services Agenda:
 - 1) No meeting - Fire Smart Presentation

f) Administration and Finance Agenda:

- 1) Accounts for Payment
- 2) CW Cost Share Ratios Correspondence.
- 3) Information Report
- 4) Cost Recovery Proposal

g) Other Reports

7. Correspondence

- Correspondence received from July 3 to July 14, 2017

8. New/General/Unfinished Business

- Correspondence from Tidy Towns received July 17, 2017

9. Agenda items/Notice of Motions etc.

10. Adjournment



DELEGATIONS / PRESENTATIONS



MINUTES



TOWN OF PORTUGAL COVE-ST. PHILIP'S

July 4, 2017

Regular Public Council Meeting - 5:00 p.m.

IN ATTENDANCE:

Mayor

Deputy Mayor

Councillors:

Moses Tucker

Gavin Will

Dave Bartlett

Joe Butler

Norm Collins

Johnny Hanlon

Town Manager

Director of Financial Operations

Director of Public Works

Planning Coordinator

Deputy Town Clerk

Chris Milley

Tony Pollard

Gail Tucker

Les Spurrell

Claudine Murray

Mayor Tucker called the meeting to order and welcomed the gallery of 7 persons in attendance for the meeting.

ADOPTION OF AGENDA

Motion: Facey/Hanlon

2017-324 Resolved that the agenda dated July 4, 2017, be adopted as circulated with a noted change to new business and presentations.

Carried Unanimously

DELEGATIONS/PRESENTATIONS

- None for this meeting.

ADOPTION OF MINUTES

Motion: Bartlett/Hanlon

2017-325 Resolved that the minutes of June 20, 2017 be adopted as circulated.

Carried Unanimously

BUSINESS ARISING

- None for this meeting

COMMITTEE REPORTS

Planning & Development Report of June 27, 2017 – presented by Councillor Collins

1. Civic # 1461 Portugal Cove Road – Single Dwelling

Motion: Collins/Bartlett
2017-326 Resolved that the application to construct a single dwelling at Civic # 1461 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

2. Civic # 81-83 Hughs Pond Road – Accessory Building

Motion: Collins/Facey
2017-327 Resolved that that the application to construct an accessory building at Civic # 81-83 Hughs Pond Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

3. Civic # 24 Keeley Lane – Wharf & Patio/Deck

Motion: Collins/Bartlett
2017-328 Resolved that the application to construct an accessory building at Civic # 249-253 Olivers Pond Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

4. Civic # 16-18 Dawn Allen Road – Accessory Building

Motion: Collins/Will
2017-329 Resolved that Council revoke the 'Removal Order' (Motion # 2016-073) that was placed on an accessory building constructed without a permit at Civic # 16-18 Dawn Allen Road, on March 30th, 2016.
Carried Unanimously

Motion: Collins/Hanlon
2017-330 Resolved that the application to construct an accessory building at Civic # 16-18 Dawn Allen Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

5. Eastern Newfoundland Regional Appeal Board – Decisions of Appeals

The Planning Department is in receipt of decisions from the Eastern Newfoundland Regional Appeal Board regarding the following appeals:

- Civic # 10-12 Hilltop Lane – The Board agreed to postponement of the hearing as per a request by the appellant.
- Civic # 16-18 Dawn Allen Road – The Board determined that the appeal was not filed in accordance with the *Urban and Rural Planning Act, 2000* and the *Minister's Development Regulations* and is therefore invalid.

Item submitted for information.

6. Civic # 17-19 Hibbs Place – Condition of Structure

Note: Town Manager provided an update to Council on a construction site posing a safety issue for nearby residents. The Town examined ways of eliminating the safety risk outside of ordering a removal of the building.

The Town attained the tabled engineering report which identifies the safety concerns and remedies. In addition, the Town discussed the report with legal counsel, who concurred, where the location is a public safety concern, the Town can immediately secure the site without notice to the owner. The cost of securing the safety of the site will be directed to the owner of the property in accordance with section 178 of the *Municipalities Act, 1999*.

The Town Manager suggested the original Motion A was to revoke the permit, however there may be no need to revoke it; Motion B was to remove the building but legal counsel has advised ways of addressing the issue up to, but not including, the removal of the building addition; and Motion C was to remove the building materials, which can be included in a new motion.

Motion:
2017-331

Collins/Hanlon

Resolved that Council hire a restoration company to secure the safety of the site by securing access to the building and securely storing the building materials on-site at Civic #17-19 Hibbs Place, in accordance with the Site Hazard Assessment Report dated July 4, 2017 from EXP Services Inc. and section 178 of the *Municipalities Act, 1999*.

Carried

Unanimously

7. Civic # 24 Keeley Lane – Landscaping Proposal

The Committee discussed a proposal to place washed sand within 10 m of the high water mark of Butler's Pond in relation to an approval in principle to landscape this property which was granted by Council on April 19th, 2016.

The Committee advised that they have no objection to the placement of washed sand within 10 m of the high water mark of Butler's Pond subject to approval from the Department of Fisheries & Land Resources (Crown Lands).

8. Permits issued

There were twenty seven (27) permits issued from June 9th to June 22nd, 2017 as per Appendix A: Tabled Report.

Recreation & Community Report of June 29, 2017 - presented by Councillor Facey

1. Voisey's Brook Walking Trail Phase II

The committee discussed the progress with the Voisey's Brook Walking Trails Phase II. Staff is working with the owner of the Jera Street Property to access the land to start the connection from that area to Voisey's Brook Park. Talks are continuing with the owners of the ROW off Indian Meal Line as well. Update on this will be brought back to the next Recreation Committee meeting.

2. Lifestyle Centre Charter

Staff provided the committee with a copy of the Lifestyle Centre Charter and concept design for the Lifestyle Centre for review. A copy of this Charter and design was also provided to all of Council for review. All comments can be forwarded to the members of the Recreation Committee for consideration at the next committee meeting.

3. FCM Funding

The Recreation Committee reviewed the Federation of Canadian Municipalities (MCIP) Municipalities for Climate Innovation Program. The Recreation Director will make application under this funding for trails within the community. More specifically the trail system from Rainbow Gully Park to Little Powers Pond. Council is welcome to provide any other suggestions of trail networks to which we should apply and are asked to do so by July 11th.

Public Works Committee Report of June 28, 2017 - presented by Councillor Bartlett

1. Newbury Street Resident Group - Meeting

Three representatives of the Newbury Street Resident Group attended committee meeting to discuss its petition relating to the shortcutting issue on Newbury Street. Committee advised that the group's request to create cul de sacs of Newbury Street and Blagdon Hill is in conflict with the Town's Municipal Plan and is not permissible. Committee indicated that the options identified by the Town's traffic consultants to implement turning restrictions were still available and it also recognized the level of support by residents of the area to address the shortcutting issue. The Resident Group indicated it will provide further correspondence to Public Works with respect to the turning restrictions.

Note: The committee would like to thank the group for coming in and having a constructive dialogue.

2. Rainbow Gully Water and Sewer Service – Design and Contract Management Fees

A quote was presented for the design and contract management fees to bring water and sewer services to Rainbow Gully Hut now that servicing is available in the area with the establishment of the new school. This is a 2017 budgeted item.

Motion:	Bartlett/Will
2017-332	Resolved that EXP be engaged to provide design and contract management services for the Rainbow Gully Water and Sewer Servicing project at a cost of \$17,000 plus HST.
Carried	Unanimously

3. Ice Control Materials (Salt Order) - Update

In a previous committee meeting of March 8, 2017, approval was granted to order 1,750 tonnes of salt through the provincial government salt tender. The price per tonne was not known at that time as the government was issuing a new tender. The tender has now been awarded and the price per tonne is \$108.90. The expected total cost for 2017/2018 salt order is \$219,161.25 HST included.

4. Newbury Street Pedestrian Walkway - Tender

One bid was received in response to the tender for the coloured asphalt pedestrian pathway on Newbury Street. Pyramid Construction Limited was the only qualified bidder.

Motion: Bartlett/Hanlon
2017-333 Resolved that the Newbury Street Pedestrian Walkway tender be awarded to Pyramid Construction Limited at a cost of \$21,000 plus HST.
Carried Unanimously

5. Roads Updates

a) School Zone Painting - scheduled for completion the first week of August and will include the areas of both Beachy Cove School and the new school on Thorburn Road.

b) School Road – ongoing issues with water run off on School Road. Sandbags were provided as requested by a resident and catch basins are scheduled to be cleaned out June 29. This area has been identified as requiring a permanent solution.

c) Dogberry Hill Road Line Painting – asphalt markings for the pedestrian pathway will be completed once the asphalt rehabilitation is complete. The expected completion date for this project is July 5.

d) Summer Ditching – Ditching program is ongoing. St. Philip's side is near completed, Portugal Cove side will be started in the next week or so.

e) Mitchells Road – request sent to Frank Hearn Searching Services to provide a title search of the right of way on Mitchells Road.

f) Witch Hazel Road / Old Broad Cove Road – committee recommended brush cutting at this intersection.

Note: Mayor requested committee discuss the possibility of investigating all intersections for visibility.

g) Digital Sign Data – data retrieval is scheduled for June 30 and once analyzed will be provided to the RNC for review.

6. Sidewalk Project – Thorburn Road/Dogberry Hill Road

Committee expressed concern regarding the Town's sidewalk recently placed on Thorburn Road and the connection to the new school entrance. Changes to the location of the sidewalk placed by the provincial government has resulted in it being on the opposite side of the road from the Town's placed sidewalk with a connection via a crosswalk. Staff are investigating options, costing and necessary approvals to extend the Town's sidewalk further into the school's entranceway and will report back to Committee with the information upon receipt.

7. Depot

Committee inquired on the status of the design plans for the new depot. Staff advised they would ask for an update from the Town Manager and report back to Committee.

Economic Development, Marketing & Comm. Report of June 28, 2017 – presented by Clr. Butler

1. Agriculture Strategic Session

The Director of Economic Development will facilitate a strategic visioning session with the Agriculture community on July 4th. The goal will be to help these local businesses define a vision for an industry led Agriculture Strategic Plan.

2. Level of Service Plan

MQO Research will work with Alex Twells Consulting and the Town to craft the community wide telephone survey that will support the Level of Service Plan. The survey will take place starting the middle of July. We will be heavily promoting this to residents to help ensure a strong response rate as we have a benchmark of 400 surveys to be completed.

3. Maggies Place Development Plan Project

Councillor Collins left the Council meeting prior to discussion of Item # 3.

Note: Councillor Facey requested confirmation if Councillor Collins is in conflict of interest. Town Manager evaluate prior vote.

Landowner meetings for the study area of work package #2 will take place July 19th and 20th. A proposal was reviewed by the Committee to complete the rezoning process of work package #1. In addition to the process, there will have to be significant changes and additions to our current zones outlined in our Municipal Plan. These changes will not only benefit the Maggies Place Development Plan but also the entire community by creating the foundation of zoning for the next Municipal Plan update.

Motion:	Butler/Will
2017-334	Resolved that Tract Consulting complete the proposed "MAGGIES PLACE DEVELOPMENT SCHEME AND ASSOCIATED AMENDMENTS TO THE MUNICIPAL PLAN AND DEVELOPMENT REGULATIONS AND ST. JOHN'S URBAN REGION REGIONAL PLAN" at a cost of \$19,240.
Carried	Unanimously

Councillor Collins returned to the Council meeting after discussion Item # 3.

Protective Services Committee Report of June 27, 2017 – presented by Councillor Hanlon

1. Resident Concerns

The Committee met with resident Pat Pender to discuss a number of concerns. The concerns pertaining to safety and protection will be handled through the Protective Services Committee and the items pertaining to roads and maintenance of infrastructure will be brought to the Public Works Committee.

2. Commissionaires – Municipal Enforcement

The Committee reviewed the report as provided by the Municipal Enforcement Officer. This report has been tabled as Appendix A.

3. FES Updates

- The Northeast Avalon Regional Training initiative has been scheduled for two weekends in September. There will be regional fire department participation and the invitation has been expanded beyond the region for those departments interested. Firefighter Mandy Young is once again leading the training committee.
- FireSmart Presentation by Joe Russell of Fisheries and Land Resources is scheduled for July 11th meeting.
- The chiefs have investigated a fire hydrant located on Jenny Lynn Drive and found it to be very low to the ground, especially in relation to the discharge ports. The chiefs recommend that the barrel be extended to ensure proper discharge in the event of use. This item is also being forwarded to the Public Works Committee.
- The PCSP Fire Department and the Torbay Fire Department in partnership with the Commissionaires are drafting a basic communications guideline.
- The Fire Department is also participating in an educational piece for the Day Camps.

4. Civic Numbering

The Committee discussed the ongoing issue of display of civic numbers. The Town's new Civic Numbering Regulations have a compliance deadline of July 2018. The Fire Department will assist in surveying residences for the purpose of compliance.

Note: Councillor Facey requested the following:

-Committee review the request from Fire Chiefs to look at a package to provide illuminated road front addresses or provide residents a connection to a sign manufacturer that are approved under our Civic Numbering Policy.

-Provide Fire Department with a list of known roads having identified numbering issues i.e. private roads or civic address is referenced to the main street.

Admin. and Finance Committee Report of June 27, 2017 presented by Deputy Mayor Will

1. Accounts for Payment

Motion: Will/Facey
2017-335 Resolved that Council approve payment of capital accounts in the amount of \$71,888.68 as tabled.
Carried Unanimously

2. Tender Results – Portugal Cove Road Sidewalks

The tender results for the Portugal Cove Road Sidewalks project # SJN-00238765-A0 were received from EXP Services Inc. on June 21, 2017. There were 4 bids in response to the tender issued. It is recommended that the contract for this work be awarded to the lowest bidder, which is, Pyramid Construction Ltd.

Pyramid Construction bid \$116,127 which is approximately \$80,000 below the original estimate. Whereas the bid is under budget, committee considered to use the excess Gas Tax funds to enhance the sidewalk delineation in the form of colored asphalt and/or rumble strips. Committee will continue discussion of all remaining Gas Tax funds at the next Administration and Finance committee meeting and decide where best to recommend the money be allocated.

Motion: Will/Collins
2017-336 Resolved that Council award the tender for the Portugal Cove Road Sidewalks Project to Pyramid Construction Ltd at a cost of \$116,127, HST included.
Carried Unanimously

Note: The options for enhancing sidewalk delineation will be brought back to Committee for clarification. Councillor Butler would like to see rumble strips wherever possible throughout the community.

3. Community Enhancement Employment Program

The Community Enhancement Employment Program (CEEP) is a provincially-funded program that provides short-term employment to provide skills development opportunities for workers and ongoing benefits to the region.

The committee discussed the program criteria and will consider opportunities where the Town can avail of the program. Deadline for applications is July 28, 2017.

4. New Grant Funding for Climate Change Infrastructure Projects

Funding offered by Federation of Canadian Municipalities (FCM) through the Government of Canada's Municipalities for Climate Innovation Program (MCIP) is available to apply for. The Committee discussed the opportunity to apply for biking and walking paths, as well as, to purchase a green vehicle. AF Committee will forward the funding information to Recreation and Public Works committees for consideration.

5. Business/Property Tax exemption

a. Royal Canadian Legion Branch 10

MOTION: Committee recommends that, as per past practice, the Town exempt property tax in the amount of \$1,595.97 and business tax in the amount of \$1,966.05 for the Royal Canadian Legion Branch 10 located at 5-9 Legion Road.

Motion: Will/Hanlon

2017-337 Resolved that, as per past practice, the Town exempt property tax in the amount of \$1,595.97 and business tax in the amount of \$1,966.05 for the Royal Canadian Legion Branch 10 located at 5-9 Legion Road.

Carried Unanimously

b. Non- Profit Business

The Committee reviewed a request, from a non-profit organization, for tax exemption or reduction. The Committee will investigate further and look at other municipalities for how they treat non-profits from a tax perspective which will help to form a policy.

6. Office of the Information and Privacy Commissioner (OIPC) complaints

An update to the May 8th Council ATIPPA report was discussed with an overview of new requests received since that date. The number of requests has dropped significantly to only 3 requests so far in June, alleviating some of the staffing resource issues. However, the number of OIPC complaints has increased. An OIPC complaint ties up a significantly greater number of staff resource hours to respond than an average ATIPPA request.

The ATIPPA Coordinator will provide an updated ATIPPA report and an OIPC complaint report to the next committee meeting. In addition, the Town will also consider pro-actively posting the OIPC complaints similar to the ATIPPA requests posted on the Town's website.

7. A&F Committee Correspondence

Note: Councillor Facey left the committee meeting prior to item #7 on an emergency call as he is a volunteer firefighter.

a. Resident

The Mayor received correspondence on June 19, 2017 from a resident regarding the May-June Tickle Newsletter article, From the Mayors Desk. The letter provided feedback on the article. Committee reviewed the letter and will take it under advisement.

b. Municipal Assessment Agency

Council received correspondence on June 20, 2017 from the Municipal Assessment Agency which provided an overview of issues addressed at their June 8th meeting. A 2017 Board of Directors list was also provided. This item is included for information.

c. Department of Municipal Affairs and Environment (DMAE)

- i. The Mayor received correspondence on June 22, 2017 regarding capital investment plans from the Gas Tax Secretariat. The Portugal Cove Road Pedestrian Walkway project was granted approval, as was the Spurrell's Bridge Replacement project. The final amended Capital Investment Plan for the Western Point Culvert Replacement project was also accepted.
- ii. The Town was copied on a response from DMAE to a resident regarding concerns on the proposed development of Maggie's Place. Committee has discussed section 221 of the *Municipalities Act, 1999* and is satisfied that all is in order.
- iii. The Town received information on the 2017 Municipal Long Service Awards for Elected Officials. This item is for information however the Town will be applying for awards for Mayor Tucker and Councilor Collins.

Other Reports

- None for this meeting

COUNCIL CORRESPONDENCE

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
June 1, 2017 Opened June 19, 2017	Resident	Comments re: The Tickle Newsletter, May-June edition, From the Mayors Desk "Did You Know" article	AF Cmte
June 20, 2017	Municipal Assessment Agency (MAA)	Memorandum - Update on Board	AF Cmte
June 20, 2017	Dept. of Municipal Affairs	Approval Letter - Capital Investment Plan	AF Cmte
June 23, 2017	Dept. of Municipal Affairs	Response to resident re: Maggies Place Inquiry	AF Cmte
June 23, 2017	FCM	Announcing new grants of up to \$1M for climate change capital projects	AF Cmte
June 23, 2017	Dept. of Municipal Affairs	2017 Municipal Long Service Award Information and Application for Elected Officials	AF Cmte
June 23, 2017	Ballicatter After School Program	Request to review Property Tax Assessment	AF Cmte

NEW/GENERAL/UNFINISHED BUSINESS

1. Administration and Finance Committee

A recommendation to award the Meadow Heights Sanitary Sewer Servicing contract was received from Vigilant on June 29, 2017. There were 6 bids in response to the tender issued. The committee recommends the contract for this work be awarded to the lowest bidder, Pyramid Construction Ltd valued at \$1,356,684.90, HST included.

Motion: Will/Butler
2017-338 Resolved that Council award the contract for Meadow Heights Sanitary Sewer Servicing, project # 17-MYCW-17-00117, to Pyramid Construction Ltd for a value of \$1,356,684.90, HST included, pending approval to award from the Provincial Government.
Carried Unanimously

AGENDA ITEMS/NOTICE OF MOTIONS ETC.

- None for this meeting

ADJOURNMENT

Motion: Facey/Will
2017-339 Resolved that this meeting be adjourned. Time is 6:06 p.m.
Carried Unanimously

Moses Tucker, Mayor

Claudine Murray, Deputy Town Clerk

Appendix A – Planning & Development Report
Appendix B – 17-19 Hibbs Place Site Hazard Assessment Report
Appendix C – Municipal Enforcement Officer Report
Appendix D – Maggies Place Development Scheme



BUSINESS ARISING



PLANNING & DEVELOPMENT

Planning and Development Committee Report Agenda

July 11th, 2017

In Attendance:

Deputy Mayor Gavin Will (Chairperson)
Councillor Joe Butler
Les Spurrell, Planning & Development Coordinator
Ashley MacKinnon, Planning Technician

Applications:

- 1) Civic # 616-620 Old Broad Cove Road – Accessory Building**

Permits Issued:

- 2) Permits issued from June 23rd to July 6th, 2017**

Planning and Development Committee Report

July 11th, 2017

In Attendance: Deputy Mayor Gavin Will (Chairperson)
Councillor Joe Butler
Les Spurrell, Planning & Development Coordinator
Ashley MacKinnon, Planning Technician

Motion: **1. Civic # 616-620 Old Broad Cove Road – Accessory Building**
The Committee recommends that the application to construct an accessory building at Civic # 616-620 Old Broad Cove Road be granted approval in principle as per Appendix A: Tabled Report.

2. Permits Issued
There were twenty three (23) permits issued from June 23rd to July 6th, 2017 as per Appendix A: Tabled Report.

Appendix A: Tabled Report July 11th, 2017

Applications:

Item # 1:

Civic # 616-620 Old Broad Cove Road

Accessory Building

Zoning: Residential Medium Density (RMD) – Unserviced

The Committee recommends that the application for Civic # 616-620 Old Broad Cove Road be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings) and Schedule C: Residential Medium Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Permits Issued:

Item # 2:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-167	06/23/2017	17-21	Hogans Pond Road	Test Holes
2	17-168	06/23/2017	65	Nearys Pond Road	Accessory Building
3	17-169	06/23/2017	556-560	Old Broad Cove Road	Advertising Sign
4	17-170	06/27/2017	40-46	Jera Street	Test Holes
5	17-171	06/27/2017	245-247	Olivers Pond Road	Site Preparation
6	17-172	06/27/2017	109-131	Witch Hazel Road	Agricultural Building
7	17-173	06/28/2017	49-55	Beachy Cove Road	Subdivide Property
8	17-174	06/28/2017	10	Prince George Drive	Single Dwelling
9	17-175	06/29/2017	1	Prince George Drive	Single Dwelling
10	17-176	06/29/2017	182-194	Beachy Cove Road	Repairs to Rock/Retaining Walls
11	17-177	06/29/2017	182-194	Beachy Cove Road	Demolition
12	17-178	06/29/2017	182-194	Beachy Cove Road	Dwelling Renovations
13	17-179	06/29/2017	14-36	Bickerstaffe Road	Second Driveway
14	17-180	06/30/2017	5	Hammond Estates	Accessory Building
15	17-181	06/30/2017	249-253	Olivers Pond Road	Accessory Building
16	17-182	06/30/2017	28	Ursula Crescent	Second Driveway
17	17-183	06/30/2017	1180	Thorburn Road	Site Preparation

18	17-184	06/30/2017	18-20	Pendergast Road	Site Preparation
19	17-185	06/30/2017	22-28	Belbins Road	Subdivide Property
20	17-186	06/30/2017	616	Old Broad Cove Road	Patio/Deck
21	17-187	07/05/2017	182-194	Beachy Cove Road	Geothermal Wells
22	17-188	07/05/2017	893-895	Thorburn Road	Accessory Building
23	17-198	07/06/2017	1550	Portugal Cove Road	Accessory Building



RECREATION & COMMUNITY SERVICES

In Attendance: Chairperson, Councilor Aaron Facey
Councilor Johnny Hanlon
Councilor David Bartlett

Staff: Dawn Sharpe, Director of Recreation and Community Services

1. Voisey's Brook Walking Trail Phase II

- A. The developer of Chesley-Van Heights Stage V Residential Sub-Division, Inspiration Enterprises, agreed to convey the future road reserve, located off Jera Street, ahead of schedule according to the subdivision agreement. With this agreement, the Town will pay for the cost of the survey and registration of the documents in order to obtain the road reserve. This will give the Town the access they need to proceed with the construction of Phase II Voisey's Brook Walking Trails.

Motion: The committee recommends that the Town pay for the cost of the survey and registration of the documents in order to obtain the road reserve ahead of schedule as agreed to by the developer of the Chesley-Van Heights Stage V Residential Sub-Division, Inspiration Enterprises.

- B. Committee discussed the ROW located between civic number 850-852 and 854-856 Indian Meal Line owned by Inspiration Enterprises. The Town is interested in purchasing this property as an emergency access and maintenance road for Voisey's Brook walking trails. Committee would like to make the following recommendation:

Motion: The committee recommends that the Town give the Recreation Department permission to enter into negotiations with Inspiration Enterprises. Staff has been given limitations on the amount to offer to purchase.

2. Lifestyle Centre Charter

At the previous Council meeting, Staff provided council members with a copy of the Lifestyle Centre Charter and concept design for the Lifestyle Centre for review and asked for feedback to be presented before the Recreation and Community Services Committee meeting on July 11th. With no additional feedback given, the Recreation Committee would like to make the following recommendation:

Motion: The committee recommends that the Town adopt the Lifestyle Centre Charter as presented by Vigilant Management.



PUBLIC WORKS



Public Works Committee

July 12, 2017

In attendance: Councillor Dave Bartlett, Chair
Councillor Johnny Hanlon
Councillor Joe Butler
Staff: Gail Tucker, Director of Public Works
Linda Newhook, Public Works Coordinator
Regrets: Councillor Norm Collins

1. Newbury Street Resident Group – Signage Request

Committee has agreed to the request by the Newbury Street Resident Group to install “no left turn” signage at both entrances of Taunton Street for the purpose of eliminating the traffic shortcutting through the area. Warning signs will also be required prior to the entrances of Blagdon Hill, indicating no exit to Portugal Cove Road, and Newbury Street, indicating no exit to Indian Meal Line. The RNC will also be notified of these turning restrictions and asked to assist with enforcement of same.

2. Sidewalk Project – Thorburn Road / Dogberry Hill Road

An update was provided to Committee on the progress of the project. At the time of the writing of this report, Public Works was advised that all work should be completed by July 20th pending no further changes to the project scope.

Further to the previous Committee report with respect to the location change of the sidewalk by the provincial Department of Transportation and Works at the entrance of the school, an update on the options was provided to Committee. Further discussion is required by Council of the Whole to determine next steps, if any. The item was referred to Council of the Whole following the Public Works Committee.

3. Roads Maintenance 2017 – Tender PCSP-2017-001

Six (6) tender bids were received in response to the tender for the 2017 road maintenance. This tender includes various patch and repair work throughout Town. S&L Paving was the lowest qualified bidder.

Motion: Committee recommends that the tender for Road Maintenance 2017 PCSP-2017-001 be awarded to S&L Paving at a cost of \$68,177 HST included.

4. Quote – Portable Solar Power Digital Sign

Quote was received for the purchase of a portable solar powered digital speed minder sign. This sign will have the capability of being moved to various areas throughout the Town and will be able to provide data collection as well as have a message board. This is 2017 a budgeted item.

Motion: Committee recommends that the purchase of a portable solar power digital sign be approved at a cost of \$16,097.70 HST included.

DISCUSSION ITEMS

5. Roads Updates

- a) Transportation and Works Roads in PCSP / Letter to Minister – Correspondence was sent to Minister of Transportation and Works on behalf of Council requesting the provincial department's cooperation in undertaking necessary repairs to provincially owned roads within the Town's boundaries.
- b) Traffic Calming Review Update – An update was provided to Committee on the three areas recently referred for traffic calming assessment - Country Garden Road, Olivers Pond Road and Western Gully Road.

Country Garden Road – Further data is being collected on Country Garden Road to determine if there is a shortcutting issue in the area as this was part of the original complaint to the Town. Based on the initial data collected, there are no issues with traffic volumes or speeds in the area. As part of the traffic calming review process, the current speed limit was assessed based on the Town's new speed limit policy and it has been determined that the speed limit should be set at 50 km/hour.

Olivers Pond Road – The data indicates that traffic volumes on this road are very low, however there are some concerns with speeding. Given that this road is a cul-de-sac, the majority of the traffic would be residents of the area. To move forward in the traffic calming process, the threshold for speed and traffic volume both have to be met, which is not the case with Olivers Pond Road. Public Works will work with the Town's Communications Division to make the residents of the area aware of the findings and ask for their cooperation in reducing speeds. The Town will also position a speed feedback sign in the area to heighten driver awareness. As part of the traffic calming review process, the current speed limit was assessed based on the Town's new speed limit policy and it has been determined that the speed limit should be set at 50 km/hour.

Western Gully Road – Traffic volumes and speed data in this area both meet the threshold to proceed to the next steps of the Town's Traffic Calming Policy. This work is underway. As part of the traffic calming review process, the current speed limit was assessed based on the Town's new speed limit policy and it has been determined that the speed limit should remain at 40 km/hour.



ECONOMIC DEV., MARKETING & COMMUNICATIONS



Economic Development, Marketing and
Communications
Minutes
July 12, 2017
3:30 pm

In attendance: Councillor Joe Butler, Chair
Councillor Dave Bartlett
Councillor Aaron Facey
Jeff Lawlor, Director of Economic Development, Marketing and Communications

1. Agriculture Strategic Session

The committee discussed the agriculture strategic planning session that was held on July 4th. The final report will be prepared by a small group of members of the agriculture community for Councils review in the coming weeks.

2. Tickle Swim for Mental Health

The swim will take place on Saturday, August 19th. This is the 5th anniversary of the event. Depending on weather and tidal conditions it will start or finish in Portugal Cove. We will again be involved in hosting the post swim reception.

3. ACE - Invertebrates Study

As a complement to the Green Teams work on baseline water testing, going on this summer, ACE has worked with a grad student to develop a complementary piece of work that will also look at the biodiversity of those same sample sites. Water testing is a budgeted item and the project will take place in the next couple weeks.

4. SAM Scholarship

We have received the funds for the scholarship by the Stewardship Association of Municipalities and will be awarding the successful recipient at the next Council meeting.

5. Communications Position

The committee discussed the Communications Coordinator position and the decision around the future of the role.

Motion: The committee recommends that the position of Communications Coordinator become permanent full-time with the previously approved salary scale



PROTECTIVE SERVICES



ADMINISTRATION & FINANCE



Administration & Finance Committee Report

July 11, 2017 - 9:00 a.m.

In attendance:	Chairperson, Deputy Mayor Will Councillor Butler Councillor Facey Mayor Tucker
Staff:	Chris Milley, Town Manager/Engineer Tony Pollard, Director of Financial Operations Claudine Murray, Deputy Town Clerk

1. Accounts for Payment

MOTION: Committee recommends that Council approve payment of regular accounts in the amount of \$35,690.34 and capital accounts in the amount of \$246,507.84 for a total of \$282,198.18 as tabled.

2. CW Cost Share Ratios Correspondence

Committee reviewed a response from Department of Municipal Affairs and Environment to the Town's May 23, 2017 letter regarding the new cost-share ratios introduced in the Multi-Year Municipal Infrastructure Plan. This item is attached for information.

3. Information Report

Committee reviewed reports on *Access to Information and Protection of Privacy Act* requests for the period of January 1, 2017 to June 30, 2017 and a report on the Office of the Information Privacy Commissioner complaints for the period of January 1, 2017 to June 30, 2017 as tabled. Committee discussed the time spent on these tasks and the amount of information we proactively post on our website. Committee will continue to monitor information requests and complaints.

4. Cost Recovery Proposal

Committee reviewed a draft of the Cost Recovery proposal and discussed the levy amount per projects. Further discussions with Committee of the Whole will take place July 20, 2017.

Accounts for Payment - July 11, 2017

REGULAR ACCOUNTS:

75293	6/1/2017 Benson Buffett	\$	5,303.34
	Commissionaires - Enforcement Contract		
99063	7/1/2017 Municipal Assessment Agency	\$	30,387.00
	Third quarter assessment fees		
	TOTAL REGULAR ACCOUNTS:	\$	<u>35,690.34</u>

CAPITAL ACCOUNTS:

75309	6/1/2017 Benson Buffett	\$	7,289.74
	Land Acquisition - Est of Blanche Neary - Nearys Pond Proj		
1602 p#1	6/16/2017 Modern Paving Ltd.	\$	239,218.10
	Dogberry hill/Thorburn Rd sidewalks		
	TOTAL CAPITAL ACCOUNTS:	\$	<u>246,507.84</u>
	GRAND TOTAL:	\$	282,198.18

Town of Portugal Cove-St.Philips

BNK1 - BNS CURRENT ACCT

Cheques from 000001 to 045443 dated between 06/28/2017 and 07/07/2017

CHEQUE REGISTER

Printed: 2:39:33PM 07/07/2017

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Number	Issued		Amount	SC	Status	Status Date
045359	06/29/2017	Shawn Beresford	500.00	A/P	OUT-STD	06/29/2017
	CanadaDay17	Entertainment - Canada Day 2017	500.00			
045360	06/29/2017	The Candy Castle	172.50	A/P	OUT-STD	06/29/2017
	2017003	cotton candy machine rental	172.50			
045362	07/04/2017	NL Promotions	1,725.00	G/L	*VOID*	07/04/2017
	7312-6400	Open Highway Canada Day perfor NL Pro	1,612.50			
	7998-8990	15% HST NL Promotions	75.00			
	7999-8990	15% HST NL Promotions	37.50			
045363	07/04/2017	Trent Martin	1,725.00	G/L	OUT-STD	07/04/2017
	7312-6400	Open Highway Canada Day Trent Martin	1,612.50			
	7998-8990	15% HST Trent Martin	75.00			
	7999-8990	15% HST Trent Martin	37.50			
045364	07/05/2017	Island Office Furniture	10,568.04	A/P	OUT-STD	07/05/2017
	IN0000171904	hutches, pedestals, columns, tackboards-PV	5,114.97			
	IN0000171905	three workstations-pw	5,453.07			
045365	07/05/2017	Jenkins Power Sheet Metal Inc.	39,420.04	A/P	OUT-STD	07/05/2017
	1298	town hall heat pump upgrade	39,420.04			
045366	07/05/2017	Tract Consulting Ltd.	21,900.60	A/P	OUT-STD	07/05/2017
	PCSP-1635-WP2-01	Maggies place work package two	21,900.60			
045367	07/06/2017	Kearney, Dean and Jennifer	25.00	A/R	OUT-STD	07/06/2017
045368	07/06/2017	Ash, Darryl & Amie	100.00	A/R	OUT-STD	07/06/2017
045369	07/06/2017	Adrian Stevens	160.41	A/P	OUT-STD	07/06/2017
	65561	Reimb-workboots	160.41			
045370	07/06/2017	ADT Security Services Canada Inc.	709.85	A/P	OUT-STD	07/06/2017
	70051016-	security - town hall	158.53			
	70055778	alarm - voisys brook	137.83			
	70055779	alarm - rainbow gully park bldg	137.83			
	70055780	security-rec center	137.83			
	70055781	security-depot	137.83			
045371	07/06/2017	Afonso Group	563.50	A/P	OUT-STD	07/06/2017
	20700	Cleaning catch basins on School Road	563.50			
045372	07/06/2017	AGD Foodservice	492.18	A/P	OUT-STD	07/06/2017
	2137169	Canada Day and Regatta Festival	492.18			
045373	07/06/2017	Benson Buffett	17,613.01	A/P	OUT-STD	07/06/2017
	75292	Proceeds of tax sales	644.21			
	75294	Skymark Homes & Acreage Investment Bar	3,214.37			
	75295	misc legal matters	2,743.48			
	75304	removal order-A.Squires	3,105.41			
	75305	Murrays Pond Dev-Infrastructure Conveyan	961.78			
	75306	Murrays Pond Dev- Stages 3,4 Murrays Por	819.30			
	75307	removal order-nl organics	534.32			
	75308	Land Claim-1-3 West Point Road	1,246.74			
	75310	acreage investments subdivision agreemeni	3,175.13			
	75311	conflict opinion	1,168.27			
045374	07/06/2017	Boyd Sharpe	75.00	A/P	OUT-STD	07/06/2017
	9	Regatta entertainment	75.00			

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of Portugal Cove-St.Philips
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CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
045375	07/06/2017	Bro-Dart	1,159.64	A/P	OUT-STD	07/06/2017
	989103	Library Supplies	48.98			
	989436	Library Supplies	434.01			
	989643	Library Supplies	676.65			
045376	07/06/2017	Campbell Rent - Alls Ltd.	556.60	A/P	OUT-STD	07/06/2017
	1196066	linen and glass rentals-volunteer event	334.65			
	1196447	bbq rental- canada day events	221.95			
045377	07/06/2017	Cansel - St. John's	412.62	A/P	OUT-STD	07/06/2017
	90373272	paint striping-soccer field	412.62			
045378	07/06/2017	CBS Rentals Limited	313.58	A/P	OUT-STD	07/06/2017
	10169994	Wiper Snipper for WS Maintenance	298.95			
	10169998	Wiper Snipper for WS Maintenance	14.63			
045379	07/06/2017	Chelsea Parsons	100.00	A/P	OUT-STD	07/06/2017
	111	Regatta entertainment 2017	100.00			
045380	07/06/2017	City of St. John's	348.03	A/P	OUT-STD	07/06/2017
	RF 2017-11	Fd incident backup - 177 Old Broad Cove R	348.03			
045381	07/06/2017	Colonial Auto Parts	1,390.34	A/P	OUT-STD	07/06/2017
	01FN3541	radiator and freight unit38	1,390.34			
045382	07/06/2017	Construction Signs	977.50	A/P	OUT-STD	07/06/2017
	33996	Road Painting Stencils - school zone & stop	977.50			
045383	07/06/2017	Corporate Express	560.60	A/P	OUT-STD	07/06/2017
	44732938	bankers boxes-library	32.49			
	44795209	chair mat	243.78			
	44819029	paper, mat	100.34			
	44826607-	laminator refill	183.99			
045384	07/06/2017	Craig Fitzgerald	26.00	A/P	OUT-STD	07/06/2017
	travel claim	training - travel claim	26.00			
045385	07/06/2017	Credit Information Services (NFLD) 2012 Ltd.	134.55	A/P	OUT-STD	07/06/2017
	0617June17PB	public records bulletin subscription	134.55			
045386	07/06/2017	D & S Vacuum Truck Services Ltd.	402.50	A/P	OUT-STD	07/06/2017
	10392	port a potties for Canada Day events	402.50			
045387	07/06/2017	Daren Janes	575.00	A/P	OUT-STD	07/06/2017
	19548	reimb-Emer. Services Instructor Level 1 cou	575.00			
045388	07/06/2017	East-Chem Inc.	40.24	A/P	OUT-STD	07/06/2017
	015128101	Weed Killer	40.24			
045389	07/06/2017	Elyse Sparkes	73.37	A/P	OUT-STD	07/06/2017
	6255	reimb-library opening supplies	73.37			
045390	07/06/2017	Executive Coffee	166.70	A/P	OUT-STD	07/06/2017
	0000182665	coffee	166.70			
045391	07/06/2017	Flower Studio	557.75	A/P	OUT-STD	07/06/2017
	113506	wreaths for memorial day parade/ceremony	557.75			
045392	07/06/2017	Frederick Hollett	1,466.25	A/P	OUT-STD	07/06/2017
	Jun25-Jul1	fd consultations Jun25-Jul1	1,466.25			
045393	07/06/2017	Frontline Paintball Inc.	2,543.26	A/P	OUT-STD	07/06/2017
	1907937 (B)	Community Champion Event	491.63			
	1907938 (B)	Teen Night	1,511.96			
	1907939 (B)	Canada Day	539.67			
045394	07/06/2017	Harbourside Transportation Consultants	646.88	A/P	OUT-STD	07/06/2017
	742	school zone pavement markings and signac	646.88			

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Town of Portugal Cove-St.Philips
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Number	Issued	Amount	SC	Status	Status Date
045395	07/06/2017 Harvey & Company Limited	310.40	A/P	OUT-STD	07/06/2017
	1039827 Transmission lines - Unit #35	310.40			
045396	07/06/2017 Heather Coughlan	94.49	A/P	OUT-STD	07/06/2017
	Jun17 cell jun17	39.96			
	Mileageclaim17 mileage claim - Dec07/16-Jun19/17	54.53			
045397	07/06/2017 Home Depot	39.68	A/P	OUT-STD	07/06/2017
	9460157 Materials for Regatta Signs	39.68			
045398	07/06/2017 Image 4 Printing & Design Inc.	2,660.38	A/P	OUT-STD	07/06/2017
	17782 newsletter printing	2,660.38			
045399	07/06/2017 Irving Oil Limited	643.31	A/P	OUT-STD	07/06/2017
	739097 gas	618.47			
	Julystatement interest	24.84			
045400	07/06/2017 James G. Crawford Ltd.	40.12	A/P	OUT-STD	07/06/2017
	428861 Hose and fittings for community garden wat	40.12			
045401	07/06/2017 Jenkins Power Sheet Metal Inc.	4,380.01	A/P	OUT-STD	07/06/2017
	1299 town hall heat pump upgrades-holdback	4,380.01			
045402	07/06/2017 Kent Building Supplies	46.70	A/P	OUT-STD	07/06/2017
	15147963 library desk, jigsaw blades	46.70			
045403	07/06/2017 Krista Holden	300.00	A/P	OUT-STD	07/06/2017
	Jun1-19 adult fitness classes jun1-19	300.00			
045404	07/06/2017 Leah Power	112.72	A/P	OUT-STD	07/06/2017
	falltraining fall arrest training - expense claim	41.38			
	mileageclaim17 mileage claim-Nov16-Apr17	71.34			
045405	07/06/2017 Madonna Sharpe	75.00	A/P	OUT-STD	07/06/2017
	10 Regatta entertainment 2017	75.00			
045406	07/06/2017 Madsen Construction Equipment	145.20	A/P	OUT-STD	07/06/2017
	5006891 Fuel Cap for backhoe	145.20			
045407	07/06/2017 Maxxam Analytics Inc.	218.50	A/P	OUT-STD	07/06/2017
	SJ3246803 water testing-wwtp	218.50			
045408	07/06/2017 Mikaila Rodgers	633.31	A/P	OUT-STD	07/06/2017
	reimb-camp17 reimb - day camp supplies	633.31			
045409	07/06/2017 Modern Business Equipment	95.98	A/P	OUT-STD	07/06/2017
	AR378936 Copier maint- FD	95.98			
045410	07/06/2017 Nicole Smith	153.62	A/P	OUT-STD	07/06/2017
	55182 reimb-workboots	153.62			
045411	07/06/2017 NLCSA	1,656.00	A/P	OUT-STD	07/06/2017
	50803 WHMIS training	753.25			
	50964 traffic control and flagging training	408.25			
	51272 fall protection training	494.50			
045412	07/06/2017 NL Dunktank	549.70	A/P	OUT-STD	07/06/2017
	20170705-001- dunk tank rental-pcsp days	549.70			
045413	07/06/2017 Northeast Avalon Times	833.75	A/P	OUT-STD	07/06/2017
	5749 June ads	833.75			
045414	07/06/2017 Orkin Canada Corporation	354.21	A/P	OUT-STD	07/06/2017
	IN-7782166 Pest Control - Depot	77.05			
	IN-7782231 Pest Control - Rainbow gully	41.98			
	IN-7782233 Pest Control - Rec center	79.93			
	IN-7782332 pest control-generator shed	96.60			
	IN-7782360 Pest Control - Voiseys	58.65			

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Number	Issued	Amount	SC	Status	Status Date
045415	07/06/2017 Parts for Trucks	540.90	A/P	OUT-STD	07/06/2017
	40389987-00 2 airlines for unit #38, brake chamber unit #	152.98			
	40390595-00 24 BAGS SPEED DRY	317.40			
	40391099-00 hose clamps - unit 38	12.05			
	40391173-00 Anti-Freeze pre mix Inventory	216.20			
	May Statement (a) unapplied cash/refunds - may statement	-15.87			
	May Statement(c) unapplied cash/refunds - may statement	-141.86			
045416	07/06/2017 Pauline Pineau	560.00	A/P	OUT-STD	07/06/2017
	Spring 2017 Yoga classes - Apr17-Jun19	560.00			
045417	07/06/2017 Princess Auto Ltd.	57.49	A/P	OUT-STD	07/06/2017
	568622 Hitch to carry the generator for July 1 event:	57.49			
045418	07/06/2017 Quality Truck & Trailer Repairs	706.01	A/P	OUT-STD	07/06/2017
	009718 MVI unit#26	706.01			
045419	07/06/2017 Richard Murphy	2,788.75	A/P	OUT-STD	07/06/2017
	Jun19-25 fd consultations - jun19-25	1,437.50			
	Jun26-Jul2 FD consultations - Jun26-Jul2	1,351.25			
045420	07/06/2017 SaltWire Network	1,869.04	A/P	OUT-STD	07/06/2017
	TM00001979 ad re:vehicles to auction	132.48			
	tm00002021 Tender ad-Road Maint	460.40			
	TM00002022 Vigilant-Water loss program ad	413.66			
	TM00002250 Canada Day ad in Canada 150 section	862.50			
045421	07/06/2017 Sharpe's Convenience Store	657.66	A/P	OUT-STD	07/06/2017
	Feb-Jul4 gas & event supplies - Feb-June2017	657.66			
045422	07/06/2017 Steele Communications	1,304.10	A/P	OUT-STD	07/06/2017
	214645-1 dory dash radio ad	724.50			
	214646-1 dory dash radio ad	579.60			
045423	07/06/2017 Stewart McKelvey	3,172.18	A/P	OUT-STD	07/06/2017
	90585823 Jackman watershed development	625.60			
	90591900 Jackman watershed development	2,546.58			
045424	07/06/2017 Telelink Call Centre	572.75	A/P	OUT-STD	07/06/2017
	C9139-1707 phone answering service	572.75			
045425	07/06/2017 The Hub	862.50	A/P	OUT-STD	07/06/2017
	25156 letterhead	862.50			
045426	07/06/2017 Tina Scott	500.00	A/P	OUT-STD	07/06/2017
	R2MR training allowance - R2M2	500.00			
045427	07/06/2017 Tulk Tire & Service Ltd.	1,035.00	A/P	OUT-STD	07/06/2017
	TW0924 Tow Unit #35 back to depot	517.50			
	TW0926 tow compactor from depot to Royal Freightli	517.50			
045428	07/06/2017 Valero Energy Inc.	1,409.11	A/P	OUT-STD	07/06/2017
	4111382788 diesel	1,409.11			
045429	07/06/2017 Wajax Industrial Components	842.35	A/P	OUT-STD	07/06/2017
	AF2793 Transmission oil for recycling compactor	842.35			
045430	07/06/2017 Wesley Tucker	75.00	A/P	OUT-STD	07/06/2017
	109 Regatta entertainment	75.00			
045431	07/06/2017 Windco Enterprises	122.88	A/P	OUT-STD	07/06/2017
	20171030 Flags	122.88			
045432	07/06/2017 Xylem Canada Compnay	583.63	A/P	OUT-STD	07/06/2017
	3558277965 Call out June 6, 2017 for lift station 1 st. phli	583.63			
045433	07/06/2017 You Store Limited	195.50	A/P	OUT-STD	07/06/2017

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Town of Portugal Cove-St.Philips
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Number	Issued		Amount	SC	Status	Status Date
	Jul17	storage unit	195.50			
045434	07/06/2017	Fireworks FX Inc.	1,304.62	A/P	OUT-STD	07/06/2017
	30137(2)	Balance - credit used twice	1,304.62			
045435	07/06/2017	Frontline Paintball Inc.	496.39	A/P	OUT-STD	07/06/2017
	1910250	36 smoke bombs/grenades	496.39			
045436	07/06/2017	Ed Lundrigan	114.97	A/P	OUT-STD	07/06/2017
	090993	Reimb- workboots summer student (M.Lund	114.97			
045437	07/06/2017	Prostate Cancer Canada Atlantic	720.60	G/L	OUT-STD	07/06/2017
	5040-1200	Plaid for Dad donation Prostate Cancer Ca	720.60			
045438	07/07/2017	Department of Finance	5,530.56	A/P	OUT-STD	07/07/2017
	Jun17	HAPSET-Jan-Jun	5,530.56			
045439	07/07/2017	CIBC Mellon	12,821.70	A/P	OUT-STD	07/07/2017
	June17	Pension contr Employer portion Jun17	12,821.70			
045440	07/07/2017	CIBC Mellon	10,257.36	G/L	OUT-STD	07/07/2017
	3312-0000	CIBCM002 Pension contr- Employee CIBC	10,257.36			
045441	07/07/2017	N.A.P.E.	1,818.28	G/L	OUT-STD	07/07/2017
	3313-0000	N.A.P001 Union Dues - Jun17 N.A.P.E.	1,818.28			
045442	07/07/2017	Dinham, Kate	43.93	A/R	OUT-STD	07/07/2017

Cheque Totals Issued: 170,782.88

Void: 1,725.00

Total Cheques Generated: 172,507.88

Total # of Cheques Listed: 83

* - Partial payment was made on Invoice

** - Name on Check was modified



Government of Newfoundland and Labrador
Department of Municipal Affairs and Environment
Office of the Minister

JUL 05 2017

COR/2017/01842-01

Moses G. Tucker
Mayor of Portugal Cove-St. Philip's
1119 Thorburn Road
Portugal Cove-St. Philip's, NL AIM 1T6

Dear Mayor Tucker:

I am writing in response to your letter of May 23, 2017, in which you expressed concerns regarding the new cost-share ratios introduced in the Multi-Year Municipal Infrastructure Plan.

Our government remains committed to providing financial support for communities across the province to develop and strengthen their municipal infrastructure. That is why we are investing \$100 million into the provincial Municipal Capital Works and Multi-Year Capital Works programs over the next three years. In addition, we will continue to leverage new and existing federal infrastructure funding to maximize investments in this province.

Through the consultations and review that informed the Premier's vision document, *The Way Forward*, it became clear that the previous cost-share ratios were unsustainable in the long term. Yet despite these changes, our Capital Works programs remain among the most lucrative of their kind in Canada. These investments in infrastructure demonstrate our government's commitment to enhancing services for residents, regardless of the province's current fiscal challenges.

While I appreciate that your town's current needs largely fall within a less-favourable category, these changes are responsive to priorities and concerns expressed across the province. At the Premier's Forum on Local Government, municipal representatives noted that government should maintain lower ratios for drinking water and wastewater issues, and to incentivize regional projects. The new ratios balance these concerns with the need to address our fiscal reality.

I applaud Portugal Cove-St. Philip's for meeting federal wastewater standards and developing strategic and asset management plans. These forward-looking efforts will serve your residents well over the long term.

Sincerely,



EDDIE JOYCE, MHA
District of Humber-Bay of Islands
Minister of Municipal Affairs and Environment

/jl

cc: Mr. David Brazil, MHA

ATIPPA Requests January 1 to June 30, 2017				
Requestor	# of requests received	# of <i>questions</i> from requests	Time spent on completed requests (in hours)	# of requests outstanding
#1	63	171	289	3 (as of July 7)
2	5	13	23.5	1
3	2	7	17	0
4	2	4	18	0
5	1	3	15	0
6	2	2	7	0
7	1	1	6	0
8	1	1	2	0
9	1	1	2	0
10	1	1	2.5	0
11	1	1	3	0
12	1	1	4	0

Total	81	206	389	4
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OIPC Complaints 2013-June 30, 2017		
Requestor	# of requests received	# of requests outstanding
#1	19	4
Others	2	0

PCSP ATIPPA Summary of monthly requests for 2017									
	Requests (from #1)	No. of Requests Completed (from #1)	Time spent on completed requests (from #1)	No. of Requests Outstanding (from #1)		Requests from others (from all except #1)	No. of Requests Completed (from all except #1)	Time spent on completed requests (from all except #1)	No. of Requests Outstanding (from all except #1)
Jan	6	6	36.5	0		1	1	5	0
Feb	11	11	65	0		2	2	17	0
Mar	10	10	29	0		10	10	64	0
Apr	19	19	119	0		0	-	-	-
May	12	12	37	0		3	3	11	0
June	5	2	2.5	3		1	0	0	1
Total	63	60	289	3		17	16	97	1



CORRESPONDENCE

Council Correspondence for July 3 – 14, 2017

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
July 6, 2017	Dept. of Municipal Affairs	Response to Mayor's letter expressing concerns regarding the new cost-share ratios introduced in the Multi-Year Municipal Infrastructure Plan	AF Cmte
July 12, 2017	Resident	Conflict of Interest in Council	COW
July 13, 2017	Canadian Mental Health Association	Invitation to support the Tickle Swim for Mental Health	EDMC Cmte
July 13, 2017	Resident	Complaint regarding Bayview Hgts Road	PW Cmte



NEW/GENERAL/ UNFINISHED BUSINESS

New/General Business

1. Correspondence from Municipal Assessment Agency as presented by Mayor Tucker – received July 17, 2017

Tidy Towns is an initiative of Municipalities Newfoundland and Labrador (MNL) and is funded by the Department of Municipal Affairs and Environment. The Tidy Towns competition is launching an exciting new version at MNL's 2017 Convention in Corner Brook. So in the interim, MNL decided to launch a photo challenge for the months of July and August 2017.

The Photo Challenge is for residents to take them behind-the-scenes pictures of our community to show off the "personality" of PCSP. The pictures should tell the story behind why PCSP is so special.

Council is challenging our residents to share pics through Instagram, Twitter, and Facebook using the hashtag #mytidytown mentioning our PCSP community.

Winning entries will be announced at the convention and will receive \$1000. Good luck to everyone!

Municipalities Newfoundland and Labrador
Tidy Towns Photo Challenge 2017

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Photo Challenge

Tidy Towns is currently undergoing a "reboot".

These last few years MNL has felt that the competition hasn't reached its full potential, and therefore we've decided to pause and refresh the program. Tidy Towns "2.0" will evaluate participating communities while taking into consideration the cultural, geographical, and environmental elements of Newfoundland and Labrador that are unique to our region. Look for the launch of the exciting new Tidy Towns at our 2017 Convention in Corner Brook

While we're working on the Tidy Towns reboot, (and for this year only) we've decided to launch a photo challenge through the months of July and August 2017. And this isn't just any old photo challenge. We want you to take us behind-the-scenes of your community and show off the "personality" of your town. Don't worry; we'll still accept pictures of floral arrangements and mowed lawns, but tell us the story behind the flower, that monument or your new playground; why is it special to your town?

Please share your pics through Instagram, Twitter and Facebook using the hashtag #mytidytown and you must mention the name of the community you're displaying!

(When you post your images on Instagram, be sure to add any other hashtags that are relevant to your photos.)

We'll announce the winning entries at the MNL Convention in the City of Corner

each of the winning photos will receive \$1000.

Let's have fun with it! Have a safe and happy summer, everyone.



Mayor Karen Oldford, President of Municipalities Newfoundland and Labrador and Honourable Eddie Joyce, Minister of Department of Municipal Affairs and Environment sincerely appreciates the hundreds of dedicated and enthusiastic volunteers who have worked hard to make Tidy Towns a success over the past 20 years! Thank you for doing your part in keeping our municipalities clean, beautiful and litter-free.

Tidy Towns is an initiative of Municipalities Newfoundland and Labrador and is funded by the Department of Municipal Affairs and Environment.

Mayor Karen Oldford, President of Municipalities Newfoundland and Labrador and Honourable Eddie Joyce, Minister of Department of Municipal Affairs and Environment sincerely appreciates the hundreds of dedicated and enthusiastic volunteers who have

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Past Issues

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Tidy Towns Newfoundland and Labrador Photo Contest

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