



TOWN OF PORTUGAL COVE-ST. PHILIP'S

June 20, 2017

Regular Public Council Meeting - 5:00 p.m.

IN ATTENDANCE:	Mayor Deputy Mayor Councillors:	Moses Tucker Gavin Will Dave Bartlett Joe Butler Norm Collins Johnny Hanlon
	Town Manager Director of Financial Operations Director of E.D., Mark. & Comm. Director of Recreation (Acting) Deputy Town Clerk	Chris Milley Tony Pollard Jeff Lawlor Dawn Sharpe Claudine Murray

Mayor Tucker called the meeting to order and welcomed the gallery of 6 persons in attendance for the meeting, noting regrets from Councillor Facey.

ADOPTION OF AGENDA

Motion: Will/Butler
 2017-305 Resolved that the agenda dated June 20, 2017, be adopted as circulated with a noted change to new business and presentations.
 Carried Unanimously

DELEGATIONS/PRESENTATIONS

- Plaid for Dad is a fundraising campaign for prostate cancer research. The Town was collecting funds from employees of Municipalities on the Avalon. Dawn Sharpe, Director of Recreation and Community, will forward the \$695.50 to the Prostate Cancer Canada organization.

ADOPTION OF MINUTES

Motion: Will/Hanlon
 2017-306 Resolved that the minutes of June 6, 2017 be adopted as circulated.
 Carried Unanimously

BUSINESS ARISING

1. Level of Service Review

The first phase of the level of service review project is well underway. Interviews have been conducted with Council, Management, and staff to gather municipal information and perspective. The project will now focus on collecting and sharing information with residents and business owners. While there is a formalized method devised for anyone to share their thoughts and opinions, everyone is encouraged to share in other ways that suit their needs. Regular updates on the project will be shared through the Economic Development Committee.

2. Interviews for Manager – Streets, Fleet and Waste Management Position

Town Manager sat in on the interviews two weeks ago. The department is carrying on with a second round of interviews and they have narrowed the field considerably. Town Manager will not be involved in the second round which will consist of mostly HR type questions.

3. Tour of the New Intermediate School

The Town Manager and a few staff toured the school on Thursday June 15 to give any feedback we had on it. We didn't have too much to offer at the time but certainly, it looked impressive and the community will benefit from it when it opens in September.

4. Torbay Waste Water

There is a meeting scheduled with Torbay this week on the possibility of treating their waste. This will be the first meeting following their request in a letter that came in a prior Council meeting to see if the Town is interested in entertaining the idea of treating their waste.

5. Nearys Pond Road Kick Off Meeting June 27th

A meeting was held on June 27 with the consultants and contractors who were awarded the project and they are expecting to start July 4 timeframe.

6. Met with Vigilant on Meadow Heights Catchment Areas

Town Manager met with Vigilant Management on the calculations because, as we are working forward with the fee rates for the Meadow Heights project, we have to better define the area in order to calculate the rate of fees for the levies and assessments.

COMMITTEE REPORTS

Planning & Development Report of June 13, 2017 – presented by Councillor Collins

1. Civic # 1250 & 1252-1254 Thorburn Road – Subdivide Property & Construct Single Dwelling

Motion: Collins/Bartlett
2017-307 Resolved that the application to subdivide property & construct a single dwelling at Civics # 1250 & 1252-1254 Thorburn Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

2. Civic # 19-21 Knapps Road – Single Dwelling

Motion: Collins/Hanlon
2017-308 Resolved that the application to construct a single dwelling at Civic # 19-21 Knapps Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

3. Civic # 249-253 Olivers Pond Road – Accessory Building

Councillor Butler left the Council meeting prior to discussion of Item # 3.
Councillor Butler left the Committee meeting prior to discussion of Item # 3.

Motion: Collins/Bartlett
2017-309 Resolved that the application to construct an accessory building at Civic # 249-253 Olivers Pond Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

Councillor Butler returned to the Committee meeting after discussion of Item # 3.
Councillor Butler returned to the Council meeting after discussion of Item # 3.

4. Civic # 138-142 Bennetts Road – Accessory Building Extension

During review of this application by the Town, it was determined that the proposed development is located within the Town’s Residential Low Density Zone but would require referral to the City of St. John’s for comment due to its proximity to the Protected Watershed zone in accordance with Plan Policy GL-8 (General Layout Policies) of the Town’s Municipal Plan 2014-2024. On June 5th, 2017 the City of St. John’s refused this application citing that the development is located within the Watershed zone.

The Committee reviewed this application in accordance with the land use designations and zones identified on the Generalized Future Land Use and Development Regulations Maps within the Town’s Municipal Plan and Development Regulations 2014-2024 which were registered by the (then) Department of Municipal and Intergovernmental Affairs on October 8th, 2014 and came into legal effect on October 17th, 2014.

The Town will notify the applicant of the correspondence received from the City of St. John’s in its letter outlining the decision of Council regarding this application.

Motion: Collins/Hanlon
2017-310 Resolved that the application to construct an accessory building extension at Civic # 138-142 Bennetts Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

5. Civic # 1561 Portugal Cove Road – Portable Vendor

The Planning Department is in receipt of correspondence from a resident regarding a permitted portable vendor operation at Civic # 1558-1564 Portugal Cove Road.

The Committee advised Staff to correspond with the resident advising that the vendor will only be operating from that location two days a week and that their permit to operate at this location is temporary and can be reviewed again by Council at such time that it needs to be renewed.

6. Eastern Newfoundland Regional Appeal Board – Notice of Appeal Hearings

The Planning Department is in receipt of correspondence advising the hearings have been scheduled for the following appeals on Tuesday, June 13th, 2017 starting at 10:00 am at Council Chambers, Mount Pearl City Hall:

- Civic # 16-18 Dawn Allen Road – Removal Order (Accessory Building), and;
- Civic # 10-12 Hilltop Lane – Removal Order (Dwelling Extension).

Item submitted for information.

7. Subdivision Design Standards (Maximum Length of Cul de Sac)

Motion: Collins/Bartlett
2017-311 Resolved that the Council complete an amendment to the Town’s Development Regulations to increase the maximum length of cul de sacs as per Appendix A: Tabled Report.
Carried Unanimously

Note: Deputy Mayor Will summarized the current regulations which are 200 meters for fully serviced and 300 meters for un-serviced cul-de-sacs.

The Town Manager acknowledged Council dealt with this issue appropriately through a process of regulations change. Staff provided the wording of the change and requirements for the extension to 450m and therefore he can support the regulation change under the identified conditions. Staff were not able to provide a recommendation for the additional change from 200m to 300m, in serviced areas, because it was not aligned with planning policies as explained in previous committee discussions.

8. Permits issued from May 26th to June 8th, 2017

There were eighteen (18) permits issued from May 26th to June 8th, 2017 as per Appendix A: Tabled Report.

Recreation & Community Report of June 13, 2017 - presented by Councillor Hanlon

1. Voisey’s Brook Walking Trail Phase II - ROW

The committee discussed with the Town Manager the need to have the right of way from Chesley Van Heights subdivision turned over as soon as possible to commence the construction of the connection trail to Voisey’s Brook Park. In addition the committee also discussed the property located between civic # 850-852 and # 854-856 Indian Meal Line and the steps to acquire the property.

2. Update Rainbow Gully Park Construction

Staff provided the committee with an update on the soccer field expansion, the community garden renovation, and the softball field lighting. Currently all projects are on schedule and hope to have all three completed by August.

3. PCSP Intermediate School Public Library

The Town of Portugal Cove – St. Philip’s and the [English] School District are discussing the opportunity to make the library in the Intermediate School a Public Library. These discussions are in the preliminary stages and committee will be updated on the progress when information is available.

4. Voisey’s Brook Batting Cages

The Recreation Director met with a couple of Minor Softball executive this week. They were pleased to inform the town that they are seeing an increase in registration numbers this season. Currently there are 140 youth registered in 4 divisions, with the expectation of more before the start of the season. To improve the training program, Minor Softball would like to partner with the Town to install batting cages in Voisey’s Brook Park. Committee would like to put forward the following recommendation:

Motion: Hanlon/Bartlett
2017-312 Resolved that the Town purchase and install batting cages in Voisey’s Brook Park for \$19000.00 + HST. Furthermore PCSP Minor Softball will contribute \$5500.00 + HST and secure \$8000.00 in sponsorship funds over the next 5 years.
Carried For: Mayor Tucker, Clr. Bartlett, Clr. Butler, Clr. Collins, Clr. Hanlon
Against: Deputy Mayor Will

5. Community Grants

After reviewing the Community Grant Applications, the Committee would like to put forward the following recommendations:

Motion: Hanlon/Bartlett
2017-313 Resolved that the Town donate \$100.00 to Kaitlyn Hall to assist with travel to Halifax for the Atlantic Soccer Championships on the U15 Provincial Soccer Team.

Carried Unanimously

Motion: Hanlon/Bartlett
2017-314 Resolved that the Town donate prizes and staff resources to the Ursula Crescent Street Party organized by Carolyn Jones.

Carried Unanimously

Motion: Hanlon/Bartlett
2017-315 Resolved that the Town donate prizes and staff resources to the Thorburn Woods Street Party organized by Candace Hall.

Carried Unanimously

Public Works Committee Report of June 14, 2017 - presented by Councillor Bartlett

1. Department of Municipal Affairs and Environment Correspondence - Approval to issue RFP regarding Household Water Meter Installation

Staff advised that correspondence was forwarded from the Deputy Town Clerk for information purpose only from the Department of Municipal Affairs and Environment (DMAE) indicating that the Town received approval from DMAE to issue a Request for Proposal (RFP) to select a vendor to supply and install Household Water Meters.

2. Department of Municipal Affairs and Environment Correspondence - Approval to Call for Tenders Meadow Heights WS Servicing

Staff advised that correspondence was forwarded from the Deputy Town Clerk for information purpose only from the Department of Municipal Affairs and Environment (DMAE) indicating that the Town received approval from DMAE to proceed with a public tender call for the Meadow Heights Water / Sewer Servicing Project.

3. Voisey's Brook Park Maintenance Hut – Electrical Repairs

Emergency underground electrical repairs were required during recent construction at Voisey Brook Park as preparation began to install water lines to service the facilities maintenance hut. Repairs included obtaining permit from Government Services at a cost of \$325.00, cost of materials at \$4,556.84 and labour cost of \$1,385 plus HST.

Motion: Hanlon/Bartlett
2017-316 Resolved that the cost of emergency repairs by BSB Electrical Services at a cost of \$6,266.84 plus HST be approved.
Carried Unanimously

4. Newbury Street Update

The tender for the Newbury Street Pedestrian Walkway was advertised and has a closing date of June 22, 2017. The tender includes the provision of a traffic markings and painted colored asphalt coating to denote the pedestrian walkway along the entire length of Newbury Street.

Note: Review of the Newbury Street Residential Petition is still ongoing.

DISCUSSION ITEMS:

5. LED Street Lighting, Newfoundland Power

Further to Committee report of May 30 regarding correspondence received from Newfoundland Power advising the utility is undertaking a technical assessment on the use of LED street lighting, they have advised there are no changes to rates at the present time as they currently do not have approval from their Regulator (Public Utilities Board) for anything other than High Pressure Sodium (HPS) lighting. The 22 identified lights are scheduled to be installed during this construction year in the new Porches subdivision.

6. Line Painting – Dogberry Hill Road

Committee questioned at what point during construction will the line-painting on Dogberry Hill Road to differentiate the vehicular roadway from the extension of asphalt pedestrian pathway be completed. Staff will report back once confirmation of information is received.

7. Mitchells Road – Right of Way

Investigation has been ongoing in the area of Mitchells Road to determine whether there is a right of way, a public access, or privately owned laneway in the area. A fence has been erected in a feckless manner and is interfering with snow removal operations. Committee requested that staff proceed with a title search of the area in question and report findings back at a future meeting.

Economic Development, Marketing & Comm. Report of June 14, 2017 – presented by Clr. Butler

1. Agriculture Meeting

A meeting with the Agriculture community was held on Tuesday, June 7th. The Director of Economic Development was joined by Deputy Mayor Gavin Will and Councillor Butler. There were numerous farmers in attendance. The meeting primarily revolved around a request for assistance to help develop an Agriculture Strategic Plan in PCSP. The Scope of this potential plan is still to be determined. The Director of Economic Development will continue to work with these local businesses to determine the level of support and assistance that the Town can provide.

2. Level of Service Plan

The Town received two proposals to execute a community wide survey to support the level of service plan. Vigilant Management has recommended that the Town utilize MQO Research to complete this work. Their plan is to do 400 random interviews via phone. The proposal and review is attached. The cost of the work is \$9,205. With its addition the Level of Service Plan remains under budget.

Motion: Butler/Bartlett
2017-317 Resolved that MQO Research be hired to complete a community survey for the Level of Service Plan at a cost of \$9,205.
Carried Unanimously

3. Maggies Place Development Plan Project

Town staff are finalizing the scope of work with Tract Consulting for the Municipal Plan amendments for rezoning the area recommended in work package one of the plan. This scope of work will be presented to Council at the next meeting.

4. ACE

The Green Team have been hired for the summer program and include Catherine Hooper, Anika Bursey, Caleb Jones (from PCSP) and Benjamin Stratton. ACE is currently working on a proposal with a grad student to do a complementary piece or work studying invertebrates in the study area.

5. Heritage

The Town will be receiving the anchor that was discovered during work done to the Portugal Cove Marina. The age of the anchor has been estimated at 150-160 years old. Our Heritage Coordinator will continue to work with the Provincial Archeology Office to preserve and conserve the artifact that will eventually be displayed somewhere in the community. The Heritage Foundation and the Folklore students have created a booklet of the stories that were gathered from the Memory Mug

Up earlier this year. The booklet will be presented to the Town at a community event this summer.

Admin. and Finance Committee Report of June 13, 2017 presented by Deputy Mayor Will

Note: Protective Services Report was read after Admin and Finance Report

1. Accounts for Payment

Motion: Will/Bartlett
2017-318 Resolved that Council approve payment of regular accounts in the amount of \$66,324.80 and capital accounts in the amount of \$197,155.57 for a total of \$263,480.37 as tabled.
Carried Unanimously

2. Stewardship Association of Municipalities - SAM Conservation Fund Grant 2017

The committee received a request from the Stewardship Association of Municipalities (SAM) for the Town to act as a grant agency for their SAM Conservation Fund. The fund provides a scholarship award to a student of the province for wildlife and habitat conservation related initiatives. This year, the scholarship will grant \$1,000 to the winning applicant. SAM will arrange a public ceremony for representatives of SAM, the Town and the winner.

Motion: Will/Butler
2017-319 Resolved that Council approve the Town to act as the grant agency for the Stewardship Association of Municipalities Inc Conservation Fund in the amount of \$1,000.
Carried Unanimously

3. Locates for 22 Belbins Road

Committee received a request from the land owner of 22 Belbins Road. The request is for the Town to reimburse the cost of water and sewer line locates on the property. In order for the land owner to obtain a permit, the Town requires an easement on the land and whereas the Town cannot provide an accurate location of the lines, the committee recommends that we approve the request for location service upon proof of payment. A motion will be brought forward when the proof of payment is received.

4. Sewage for Torbay

The committee reviewed the June 2, 2017 request from the Town of Torbay on to use our wastewater treatment plant. The committee will carry forward this item and bring updates to a future Council meeting.

Protective Services Committee Report of June 13, 2017 – presented by Councillor Hanlon

1. Commissionaires – Municipal Enforcement

The Committee reviewed the report as provided by the Municipal Enforcement Officer. This report has been tabled as Appendix B.

The Commissionaires have also spoken with the Legion regarding their concerns around the war memorial.

Note: The Mayor noted that the flags are in disrepair and the Town will replace those. The Legion recommends the flags are flown from April to November and taken down for the winter.

Residents wishing to report concerns can do so by contacting the Town Hall, either through phone 895-8000, after hour message service, or via email pcsp@pcsp.ca.

2. FES Updates

- a) FireSmart Presentation by Joe Russell of Fisheries and Land Resources is scheduled for July 11th meeting.
- b) 98 Old Broad Cove Road: We have made some observations of this structure which revealed that it's an older home with a dilapidated appearance, however the integrity of the structure appears secure. The property has all windows and doors in place which provides security from a public access perspective. The electrical service is disconnected thus eliminating any electrical fire hazard. If a fire were to take place, the department would initiate suppression tactics in a normal fashion. We see this structure as a no fire hazard even though the appearance is not pleasing to the eye. We have also consulted with the Planning and Development department on this matter.
- c) Engine 1 and Engine 2 – 1998 Ford Pumper/ 2015 Spartan - has received annual Motor Vehicle Inspection, routine maintenance with no major issues.
- d) Engine 2 has had a major recall (splay rails and transmission cooler) completed which is under warranty of the manufacturer.
- e) 9 members attended 2017 Fire School with all good reports having been very beneficial to those in attendance.
- f) 7 Officers attended a Fire Service Leadership Seminar in Bay Roberts hosted by the Maritimes Fire Chiefs Association. Very worthwhile as those in attendance thought it was very educational.
- g) Department is preparing for upcoming community events such as Canada Day and Regatta.

3. MOU with Paradise & E-Access Road through St. John’s

Further to motion #2016-180, the Committee discussed options to move along the process of completing the proposed restricted access roadway which will serve as a secondary evacuation route in the event of an emergency such as a wildfire. This proposed E-Access route will run through the Town of Paradise and the City of St. John’s. In an effort to move along this process, the Committee puts forward the following motion:

Motion: Butler/Bartlett
 2017-320 Resolved that Council submit a development application to the City of St. John’s for a permit to complete an emergency evacuation road from Dogberry Hill Road to Camrose Drive in the Town of Paradise.
 Carried Unanimously

4. Noise Complaint

Information on a Noise complaint was shared with the Committee and passed along to the Municipal Enforcement Officer for investigation.

5. Dirt bikes / ATVs Nearys Pond Road

The recreational traffic concerns in the area of Nearys Pond Road have been reported to the Municipal Enforcement Officers and they are increasing their patrols in response.

Note: If you see recreational traffic concerns, a good practice is to register a complaint with the RNC noting the location, time and particular markings so that the information is on record. The police department telephone number is 729-8000.

Other Reports

- None for this meeting

COUNCIL CORRESPONDENCE

RECEIVED	CONTRIBUTOR	REGARDING	DISTRIBUTION
June 12, 2017	Stewardship Association of Municipalities (SAM)	Request – donation, to act as a grant agency for the SAM Conservation Fund	AF Cmte
June 1, 2017 Opened June 19, 2017	Resident	Comments re: The Tickle Newsletter, May-June edition, From the Mayors Desk article	Going to June 27 th , AF Cmte

NEW/GENERAL/UNFINISHED BUSINESS

a) Level of Service Review

When finalizing the contract for the Level of Service Review project an error was identified. Twells Contracting was awarded the contract and named prime consultant for the Level of Service Review project at a cost of \$64,897 as per motion 2017-251. Upon further examination of the total cost, as per their proposal, it was determined that a small accounting error occurred and the actual cost of the project is \$65,182. This is a difference of \$285.

Motion: Bartlett/Butler
2017-321 Resolved that further to motion 2017-251, the total cost of the Level of Service Review project be amended to \$65,182.
Carried Unanimously

b) New Business Recreation and Community Services

The Summer Programs Coordinator obtained 3 quotes for the field trips for the Summer Programs. Quotes received were as follows:

VIP Busses	\$4,250.00 + HST= \$4,887.50
Gladney’s Bus	\$4,475.00 + HST=\$5,146.25
Parsons Ltd.	\$5,500.00 + HST= \$6,325.00

Motion: Hanlon/Collins
2017-322 Resolved that the Town utilize the services of VIP Busses in the amount of \$4887.50 for the Summer Programs Field Trips.
Carried Unanimously

c) Dr. Andrew Furey Thanks

We would like to say congratulation to Dr. Andrew Furey, a resident here is Portugal Cove-St. Philip’s, who has recently been named the Red Cross humanitarian of the year. He is the founder of Team Broken Earth, which is a volunteer organization through which doctors are sent to help people affected by the 2010 Haiti earthquake.

Dr. Furey started Team Broken Earth in the aftermath of the earthquake and has travelled to Haiti more than 20 times since to help provide health care as well as training and education for local medical professionals.

This amazing organization has grown to three chapters across the province and counts more than 200 volunteer doctors, nurses and physiotherapists across Canada.

We would like to thank Dr. Furey for all that he does, and we’re proud that he calls Portugal Cove-St. Philip’s home.

Note: Council will send an official letter of thanks to Dr. Furey.

d) Wind Damage to Hibbs Place

Wind damage to a structure on Hibbs Place has occurred and as a result a neighboring home and garage has incurred damage by the structures' debris. The structure remains unsecure and continues to cause a significant public safety concern.

This matter has gone before Planning and Development committee and a letter has been sent to the property owner. The Town will take other courses of action to immediately rectify the situation.

e) Urban Municipalities Committee

Mayor Tucker attended the Urban Municipalities Committee meeting held this past weekend where the Town of Paradise asked for support in their bid to win the "One Horse Town Concert" contest. Paradise is one of six municipalities from across Canada in the running to have CMT Canada and Coors bring a live country music event to Town. The winner is selected through online voting. Please visit <http://coorsbanquet.ca/en/oht> to vote before July 9th.

f) Funding available

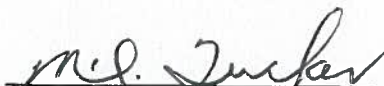
- a) Capacity Building Regional Facility Planning has \$50,000 available for municipalities to apply for and use in regional facility projects.
- b) There is \$160 M available through Federal funds expiring March 31, 2018, available for infrastructure projects.

AGENDA ITEMS/NOTICE OF MOTIONS ETC.

- None for this meeting

ADJOURNMENT

Motion: Hanlon/Will
2017-323 Resolved that this meeting be adjourned. Time is 6:06 p.m.
Carried Unanimously


Moses Tucker, Mayor


Claudine Murray, Deputy Town Clerk

**Appendix A: Tabled Report
June 13th, 2017**

Applications:

Item # 1:

**Civic # 1250 & 1252-1254 Thorburn Road
Subdivide Property & Construct Single Dwelling
Zoning: Residential Medium Density (RMD) – Serviced**

The Committee recommends that the application for Civics # 1250 & 1252-1254 Thorburn Road be granted approval in principle, permitting the subdivision of property and construction of a single dwelling. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Schedule C: Residential Medium Density.

The Administrator recommended that this application be granted approval in principle.

Item # 2:

**Civic # 19-21 Knapps Road
Single Dwelling
Zoning: Residential Medium Density (RMD) – Unserviced**

The Committee recommends that the application for Civic # 19-21 Knapps Road be granted approval in principle, permitting the construction of a single dwelling. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government³¹, specifically Development Regulation 47 (Lot Frontage), and Schedule C: Residential Medium Density.

The Administrator recommended that this application be granted approval in principle.

Item # 3:

**Civic # 249-253 Olivers Pond Road
Accessory Building
Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 249-253 Olivers Pond Road be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings), and Schedule C: Residential Low Density.

The Administrator recommended that this application be granted approval in principle.

Item # 4:

**Civic # 138-142 Bennetts Road
 Accessory Building Extension
 Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 138-142 Bennetts Road be granted approval in principle, permitting the construction of an accessory building extension. Approval in principle shall be in full compliance with the Town’s Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings), and Schedule C: Residential Low Density.

The Administrator recommended that this application be granted approval in principle.

Discussion:

Item # 7:

Subdivision Design Standards (Maximum Length of Cul-de-Sac)

The Committee recommends that Council complete an amendment to the Town’s Development Regulations to increase the maximum length of a serviced cul de sac from 200 m to 300 m, and also to allow for serviced, unserviced, or semi-serviced cul de sacs at a maximum length of 450 m with the following conditions:

- **the cul de sac will be temporary;**
- **the cul de sac is part of a plan for future development pre-approved by Council that would provide a connection to an existing publicly maintained street;**
- **the connection to an existing publicly maintained street must occur in the stage of development immediately following the stage which contained the temporary cul de sac;**
- **the property proposed for the development of the temporary cul de sac and the future connection to an existing publicly maintained street must be under the ownership of the applicant/developer, and;**
- **no new street shall be permitted to connect to the temporary cul de sac without also connection to an existing publicly maintained street.**

Permits Issued:

Item # 8:

There were eighteen (18) permits issued from May 26th to June 8th, 2017.

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-127	05/29/2017	9	Conatti Place	Replace Patio/Deck
2	17-128	05/29/2017	17-25	Hogan’s Pond Road	Subdivide Property
3	17-129	05/30/2017	1335-1343	Thorburn Road	Site Preparation
4	17-130	05/30/2017	48-54	Skinner’s Road	Commercial Building
5	17-131	05/31/2017	45-47	Round Pond Road	Occupancy

6	17-132	05/31/2017	846-850	Thorburn Road	Septic Tank
7	17-133	06/01/2017	10	Eileen Place	Accessory Building
8	17-134	06/01/2017	38-40	Chesley Van Heights	Accessory Building
9	17-135	06/01/2017	18	North Point Road	Structural Repairs (Foundation)
10	17-136	06/01/2017	11-15	Olivers Pond Road	Dwelling Extension
11	17-137	06/02/2017	45-47	Round Pond Road	Wharf Construction
12	17-138	06/02/2017	45-47	Round Pond Road	Accessory Building
13	17-133	06/05/2017	11-13	Fennellys Road	Replace Patio/Deck
14	17-134	06/06/2017	1	Prince George Drive	Site Preparation
15	17-135	06/06/2017	49-51	Round Pond Road	Occupancy
16	17-136	06/07/2017	1543-1549	Thorburn Road	Replace Patio/Deck
17	17-137	06/07/2017	19	Sunset Way	Site Preparation
18	17-139	06/08/2017	21	Newbury Street	Patio/Deck