



Public Council Meeting
Tuesday, March 28, 2017 at 5:00 pm
Location: Council Chambers

1. Call of Meeting to order
2. Adoption of Agenda for March 28, 2017
3. Delegations/Presentations (if any)
4. Adoption of Minutes of March 14, 2017
5. Business Arising from Minutes: Town Manager's report to follow
6. Committee Meeting Reports
 - a) Planning & Development Committee – Agenda:
 - Applications:
 - 1) Civic # 92-94 & 96 Witch Hazel Road – Reconfigure Property Boundaries & Single Dwelling
 - 2) Civic # 16-18 Pine Bud Place – Business (Personal Service)
 - Discussion:
 - 3) River Front Estates – Final Acceptance
 - 4) Thorburn Woods Stage IV – Final Acceptance
 - Permits Issued:
 - 5) Permits issued from March 3rd to March 16th, 2017
 - b) Recreation/Community Services –Agenda:
 - 1) Softball Field Lighting
 - 2) Canada Day/Regatta
 - 3) Equipment Swap
 - 4) Trinity-Conception Pageants
 - 5) Committee Grants
 - c) Public Works –Agenda:
 - 1) Street Classification Map
 - 2) Traffic Calming Policy
 - 3) Beachy Cove Lift Station Pump Repair
 - 4) Discussion Items

d) Economic Development, Marketing & Communications - Agenda:

- 1) School Naming
- 2) Shop Local Campaign
- 3) Horizons Advertisement
- 4) Maggies Place Development Plan
- 5) Heritage Committee
- 6) ACE Committee
- 7) PCSP Connects

e) Protective Services – Agenda:

- 1) FES Updates
- 2) Country Gardens Road
- 3) Western Gully Road
- 4) Letter of Intent – Municipal Enforcement Services

f) Administration and Finance — Agenda:

- 1) Accounts for Payment
- 2) Crown Land on Witch Hazel Road
- 3) Meadow Heights Pedestrian Pathway
- 4) Discussion Items

g) Other Reports/Items (if any)

7. Correspondence

8. New/General/Unfinished Business

9. Agenda items/Notice of Motions etc.

10. Adjournment



**Portugal Cove
St. Philip's**

DELEGATIONS / PRESENTATIONS



**Portugal Cove
St. Philip's**

MINUTES



TOWN OF PORTUGAL COVE-ST. PHILIP'S

March 14, 2017

Regular Public Council Meeting 5:00 p.m.

IN ATTENDANCE:

Mayor
Deputy Mayor
Councillors:

Moses Tucker
Gavin Will
Dave Bartlett
Joe Butler
Norm Collins
Aaron Facey
Johnny Hanlon
Chris Milley
Dawn Sharpe
Jeff Lawlor
Les Spurrell
Claudine Murray

Town Manager
Director of Rec & Comm Services
Director of E.D., Mark. & Comm.
Planning & Development Coordinator
Deputy Town Clerk

Mayor Tucker called the meeting to order and welcomed the gallery of 12 persons in attendance for the meeting, noting regrets from Councilor Norm Collins.

ADOPTION OF AGENDA

Motion: Facey/Hanlon
2017-068 Resolved that the agenda dated **March 14, 2017**, be adopted as circulated.
Carried Unanimously

DELEGATIONS/PRESENTATIONS

Purple Day for Epilepsy Proclamation read and signed by Mayor Tucker (tabled document)

ADOPTION OF MINUTES

Motion: Will/Butler
2017-069 Resolved that the minutes of **February 28, 2017** be adopted as circulated.
Carried Unanimously

BUSINESS ARISING

Town Manager report

1. Action Item List

The action item list is now up to date with all action items up to and including last council meeting. Only thing outstanding is that the statuses of a few items still need to be verified.

2. Regional Cooperation

The Commissionaires and the Town of Torbay have both approved the letter of intent for Municipal services to be shared with PCSP. The letter of intent is coming forward tonight for our council approval. If it gets approved, the letter will be signed tomorrow.

3. New Civic Numbering Regulations

After the notice of motion for the adoption of these regulations was announced at the last council meeting, the draft regulations went up on the Town's website for public review. No comments were received. The regulations only had some further minor reference edits before being shared with all of council on Friday past. The regulations as edited are coming forward for adoption later in tonight's meeting.

4. North East Avalon Joint Council Meeting

A joint council meeting is being held in Paradise tomorrow night. I am not sure who from our council attends these meetings but one of the items on the agenda is the idea of banning plastic shopping bags which was a resolution put forward by our council.

COMMITTEE REPORTS

Planning & Development Report of March 7, 2017 – presented by Deputy Mayor Will

1. Civic # 12-16B Mercers Road – Residential Subdivision

Motion: Will/Butler

2017-070 Resolved that the application to subdivide property and construct a residential subdivision at Civic # 12-16B Mercers Road be rejected as per Appendix B: Tabled Report.

Carried Unanimously

2. Civic # 7-9A Days Road – Subdivide Property & Construct Single Dwelling

Motion: Will/Butler

2017-071 Resolved that the application to subdivide property and construct a single dwelling at Civic # 7-9A Days Road be rejected as per Appendix B: Tabled Report.

Carried For: Tucker, Will, Bartlett, Butler, Facey

Against: Hanlon

Note: Town is willing to work with land owner on a possible solution.

3. Civic # 258-262 Olivers Pond Road – Accessory Buildings, Patio/Deck & Reconfiguration of Property Boundaries

Motion: Will/Butler
2017-072 Resolved that the application for two accessory buildings and a patio/deck at Civic # 258-262 Olivers Pond Road and the proposed reconfiguration of the common property boundary with Civic # 240-256 Olivers Pond Road be granted approval in principle as per Appendix B: Tabled Report.
Carried Unanimously

4. St. John's Urban Region Regional Plan Amendment No. 1, 2015, Municipal Plan Amendment No. 1, 2015, & Development Regulations Amendment No. 1, 2015 (Portugal Cove Road/Windsor Heights) – Notice of Registration

The Planning Department is in receipt of a notice from the Department of Municipal Affairs that Municipal Plan Amendment No. 1 2015 & Development Regulations Amendment No. 1, 2015 have been registered. These Amendments re-designated an area of land east of Windsor Heights from Agriculture to Residential and re-zoned the same area from Agriculture to Residential Low Density. (Tabled with report)

Notice of the registration was published in the NL Gazette on Friday, March 10th, 2017 and the Telegram on Saturday, March 11th, 2017.

5. Murray's Pond Development Limited – Proposal to Change Public Open Space

Motion: Will/Hanlon
2017-073 Resolved that the request to change the location of the public open space for Murray's Pond Stage IIA be refused as the proposal is contrary to the Town's Municipal Plan & Development Regulations, specifically Development Regulation 88 (Land for Public Open Space).
Carried Unanimously

6. Permits issued from February 17th to March 2nd, 2017

There were three (3) permits issued from February 17th to March 2nd, 2017 as per Appendix B: Tabled Report.

Recreation /Community Services Report of March 7, 2017 – presented by Councillor Facey

The Recreation Department was pleasantly surprised when it received letters from students of Beachy Cove Elementary thanking the Town for taking them skating for the Winter Carnival. Furthermore they wanted to let Council know how much fun they had and hope they will get to go again next year. (Tabled with report)

1. Jack Byrne Regional Sport and Entertainment Centre

The Manager of the Jack Byrne Regional Sport and Entertainment Centre (JBREC), Mr. Lorne Tucker, requested a letter of support from the Town of Portugal Cove – St. Philip's for the expansion of the facility to include a second ice surface. This support does not require any financial commitment. The committee would like to put forward the following recommendation:

Motion: Facey/Bartlett
2017-074 Resolved that the Town provide a letter of support to the Jack Byrne Regional Sport and Entertainment Centre Board of Directors, for the expansion of their facility to include a second ice surface.
Carried Unanimously

2. Community Grants Program

The Recreation Director will review the Community Grants Program and make recommendations to the committee on changes to the document to include non-profit organizations and Canadian Tire JumpStart applicants. Policies and procedures will be brought forward at the next committee meeting.

3. Community Grants

After reviewing the Community Grant Application, the committee would like to put forward the following recommendation:

Motion: Facey/Hanlon
2017-075 Resolved that the Town waive the Recreation Centre rental fee for Norma Reid and Wendy Reid Fairhurst to host a public meeting about "Aging Successfully in Portugal Cove – St. Philip's".
Carried Unanimously

Motion: Facey/Bartlett
2017-076 Resolved that the Town waive the Recreation Centre rental fee for "Rachel and Julianne's Special Project" fund-raiser for the Janeway Hospital.
Carried Unanimously

Motion: Facey/Bartlett
2017-077 Resolved that the Town waive the Recreation Centre rental fee for Deborah Kean for the Team Canada Healing Hands fund-raiser.
Carried Unanimously

Motion: Facey/Hanlon
2017-078 Resolved that the Town donate \$200.00 toward the Beachy Cove Grade 5 Boys Puma Team for hosting Provincial at Beachy Cove Elementary.
Carried Unanimously

Motion: Facey/Bartlett
2017-079 Resolved that the Town donate \$200.00 toward the Beachy Cove Grade 6 Boys Puma Team to assist with registration to attend Provincial.
Carried Unanimously

Note: Congratulations to the senior boys basketball team for winning the Provincial 4A Boys Basketball Championship. Three team members are residents of PCSP.

4. Rainbow Gully Softball Field Lighting

Recreation Committee discussed the changes to the cost of the expansion of the Rainbow Gully Softball Field Lighting System.

Public Works Committee Report of March 8, 2017 - presented by Councillor Bartlett

1. Connectivity Plan Phase 1 – Thorburn Road & Dogberry Hill Road: Update

The project tender is to be advertised March 11, 2017. The revised project schedule indicates construction to commence beginning of May 2017 and completion scheduled for early September 2017. A revised budget estimate was received from EXP, which includes the integration of water stubs in the area of construction on Thorburn Road, at a cost of \$389,154 +HST.

2. Upper Level Town Hall Mini-Split Heat Pumps

Three qualified bids were received in response to the Town's tender for the installation of mini-split heat pumps in the Council Chambers, Mayor and Deputy Town Clerk offices and Council Boardroom, as well as in the St. Philip's Fire Hall. Jenkins Power was the lowest qualified bidder. The inclusion of the St. Philip's Fire Hall exceeds the capital budget for this project. Operational budget dollars will be redirected to cover the difference.

Motion: Bartlett/Hanlon
2017-080 Resolved that Council award the contract for the Town Hall Mini-Split Heat Pump tender to Jenkins Power at a cost of \$43,800.05 HST included.
Carried Unanimously

3. Ice Control Materials 2017-2018 (Salt Order)

Staff advised the order for ice control materials (i.e. salt only) for 2017-2018 is due and requested that approval be granted to order 1,750 tonnes of salt through the provincial government salt tender. The government is issuing a new tender this year and the price per tonne will be known once the tender is awarded.

Motion: Bartlett/Facey
2017-081 Resolved that Council approve an order of 1,750 tonnes of salt for 2017-2018 season to be placed through the provincial government ice control materials tender process.
Carried Unanimously

4. Generator Replacement – Depot

The generator previously used at the Depot during power loss events is inadequate in terms of load and power stability. A suitable generator, which will provide stable power and enhanced capacity, has been specified and sourced in consultation with RAN Engineering.

Motion: Bartlett/Hanlon
2017-082 Resolved that Council approve that the purchase of a Honda EB10000 Generator at a cost of \$6,975 (HST included).
Carried Unanimously

Note: The generator being replaced will be used elsewhere.

Economic Development, Marketing & Communications – No meeting held

Protective Services Committee – March 7, 2017 presented by Councillor Hanlon

1. FES Updates

Another regional training initiative is in the works after the success of the fall regional training session. Applications have already been received from members of Holyrood, Torbay, and Pouch Cove Departments, and other departments may also be interested. The training will take place at PCSP Station 1 from April 17th to 21st.

Engine 2 has been scheduled for recall work at the end of April which will require the vehicle to be out of service for a week. Other arrangements for coverage during this week will be covered by the Mutual Aid Agreement.

The PCSP Connects mass notification system may be of interest to potential needs in the Fire Department. FF Daren Janes will contact the Communications Coordinator for more information.

The Chiefs are continuing to look into recreational fireworks in the province in terms of their proposed resolution.

The Chiefs have costed out a recognized traffic management course for all members of the Department. This training is part of an effort to increase safety on scene where traffic control is necessary.

2. Wildfire Community Preparedness Day

The Committee discussed the potential to hold a public event in conjunction with Wildfire Community Preparedness Day on May 6th. The Chiefs will bring the event to the Fire Department's Public Education Committee for ideas.

3. Civic Numbering Regulation

Some minor revisions made to the civic numbering regulations that were previously circulated to all of Council and the revised version has again been circulated to all members prior to this evening's Council meeting. The motion to adopt the new Civic Numbering Regulation will be brought forward later in the meeting.

4. Letter of Intent – Municipal Enforcement Services

A copy of the Letter of Intent between the Town of Portugal Cove-St. Philip's, the Town of Torbay and the Commissionaires has been circulated to all members of Council prior to this evening's Council meeting.

Motion: Hanlon/Will
2017-083 Resolved that Council sign the Letter of Intent between the Town of Portugal Cove-St. Philip's, the Town of Torbay and the Commissionaires of Newfoundland and Labrador.
Carried Unanimously

Admin. and Finance Committee Report of March 7, 2017 presented by Deputy Mayor Will

1. Accounts for Payment (Tabled with report)

Motion: Will/Facey
2017-084 Resolved that Council approve payment of regular accounts in the amount of \$54,689.69 and Capital accounts in the amount of \$38,798.70 for a total of \$93,488.39
Carried Unanimously

2. Municipalities Newfoundland and Labrador Avalon/Eastern Regional Meeting

Municipalities Newfoundland and Labrador (MLN) will be holding their Avalon/Eastern Regional meeting during the weekend of March 24 - 25th in St. John's. This event will bring together mayors, deputy mayors, councilors, and staff from our region to discuss membership strategy, communication, a benchmarking update and fiscal framework. To help assure the success of the MNL Regional Meetings, the Town is asked to be part of the exclusive sponsors represented.

Motion: Will/Facey
2017-085 Resolved that the Town donate \$500 in sponsorship of the Municipalities Newfoundland and Labrador Avalon/Eastern Regional Meeting.
Carried Unanimously

3. Discussion Items

- a) MYCW project updates were provided and notably the approval to enter into a Project Management Consultant Agreement for the Water Metering Project has been received from the Department of Municipal Affairs.
- b) The Town Manager will contact our EAP providers, Shepell-fgi, to confirm whether our Volunteer Firefighters are covered within the Towns' program.
- c) The Mayor reminded Councillors and Staff of the March 9th meeting with Abydoz Environmental Inc. Committee debated whether the meeting would be defined as a council meeting or merely an opportunity for suppliers to inform staff and council of what is available for remote sewage treatment systems and how they operate.

CORRESPONDENCE

- a) Recycle My Cell Earth month challenge is on April 1-30 (tabled document)
- b) Correspondence from Canadian Association of Municipal Administrators (CAMA) regarding Long Service Recognition award for former Town Clerk, Judy Squires (tabled document)

NEW/GENERAL/UNFINISHED BUSINESS

1. Property Assessment review hearings

Property Assessment review hearings will be held in the morning of April 18, 2017 for five residents who submitted appeals. The Town is required to hire a Commissioner for the hearings.

Motion: Will/Bartlett
2017-086 Resolved that Mr. Tom Strickland of Business Logistics be appointed as the Property Assessment Review Commissioner for the Town of Portugal Cove-St. Philip's for the year 2017.
Carried Unanimously

2. Purchase of Tandem truck with plow

Motion: Will/Facey
2017-087 Resolved that the Town seek approval to borrow \$284,826.30 from the Bank of Montreal to finance the purchase of a 2017 Freightliner on a 7 year amortization at the rate of 3.37%
Carried Unanimously

3. Seniors Appreciation Dinner

Motion: Will/Bartlett
2017-088 Resolved that the Town issue a cheque to the Royal Canadian Legion in the amount of \$1,000 as a contribution to the Seniors Appreciation Dinner held in January 2017.
Carried Unanimously

4. Weekend Storm Update

The wind storm caused damage to Bickerstaffe Nurseries & Gardens who lost all of their strawberry greenhouses two days prior to harvest; Murray's Garden Center and Horticulture Center sustained considerable damage; Lester's Farm lost their greenhouses; and the Town hall had damage to the siding and a shift to the rooftop heating unit.

AGENDA ITEMS/NOTICE OF MOTIONS ETC.

Civic Number Signage Regulations – Adoption (Tabled with report)

As per the Notice of Motion given at the February 28th Public Council Meeting, the Protective Services Committee submits the following:

Motion: Hanlon/Facey
2017-089 Resolved that the Town of Portugal Cove-St. Philip's adopt the Civic *Number *Signage Regulations.
Carried Unanimously

Note: friendly *amendment as suggested by Town Manager and agreed by all to use the exact wording on the regulations document.

ADJOURNMENT

Motion: Will/Hanlon
2017-090 Resolved that this meeting be adjourned. Time is 5:58 p.m.
Carried Unanimously

Moses Tucker, Mayor

Claudine Murray, Deputy Town Clerk

Attachments:
Appendix A Tabled Proclamation
Appendix B Tabled Report
Appendix C Tabled Correspondence

Appendix B: Tabled Report

March 7th, 2017

Applications:

Item # 1:

Civic # 12-16B Mercers Road

Residential Subdivision

Zoning: Residential Medium Density (RMD) - Serviced

Preamble:

This application to subdivide property and construct a fully-serviced residential subdivision at Civic # 12-16B Mercers Road was granted approval in principle by Council on December 16th, 2014 (Motion 14-426) in accordance with the Town's 2014-2024 Municipal Plan and Development Regulations (the legally gazetted Municipal Plan and Development Regulations in place at the time). This decision was subsequently appealed to the Eastern Newfoundland Regional Appeal Board. On October 1st, 2015 the Board vacated the decision and Council was directed to reconsider the application under the 2004 Town Plan.

At the Appeal Board hearing, the Town expressed its opinion that Council made the correct decision by evaluating the application in accordance with the 2014-2024 Municipal Plan and Development Regulations as this was the only Municipal Plan and Development Regulations in legal existence at the time Council made its decision, as per the Urban and Rural Planning Act, 2000.

Subsequent to the Appeal Board's October 1st, 2015 decision on the Mercers Road subdivision application, a similar subdivision application (at Beachy Cove Road) was filed with the Board with the same grounds of appeal. Although the Board directed Council to reconsider the Mercers Road application under the 2004 Town Plan, the planning advice from the Department of Municipal Affairs for the Beachy Cove Road Appeal (which is consistent with the Town's opinion) found that correct administration of the Town's Municipal Plan and Development Regulations (2014-2024) was used when Council made a decision on that application as it was the governing document in legal effect at the time of a development decision being made, as there are no statements within the Plan or Regulations to indicate otherwise. The Board concluded that the Town acted in good faith when it considered the Beachy Cove Road application pursuant to the 2014-2024 Municipal Plan and Development Regulations - a conclusion which was contradictory to the decision made by the Board on October 1st, 2015 regarding this current application (Mercers Road Subdivision).

It is important to note that on August 14th, 2015, and preceding the Appeal Boards October 1st, 2015 decision, the Provincial Department of Environment and Conservation introduced a new Flood Risk Mapping Study for the community which replaced a

previous study from 1996. The new study included 1:20 and 1:100 year flood risk areas within the boundaries of the proposed residential subdivision for Mercers Road.

The Water Resources Management Division of the Department of Environment and Conservation's Policy for Flood Plain Management list (among others) prevention of loss of human life and avoidance of personal hardship; minimizing flood damage to properties, infrastructure and the environment; minimizing disruption of transportation, social and business activity; and minimizing costs to taxpayers of Newfoundland and Labrador as the objectives of the Policy.

The Town shares the same views and concerns as those presented within the Division's Policy for development within designated Flood Risk Areas.

Therefore;

The Committee recommends that the application to subdivide property and construct a fully-serviced residential subdivision at Civic # 12-16B Mercers Road be rejected as the residential subdivision will be partially located within 1:20 and 1:100 year flood risk areas identified on the Provincial Department of Environment and Climate Change's Flood Risk Mapping in which the proposed development does not comply with the Department of Environment and Climate Change's Policy for Flood Risk Management and the Town's Municipal Plan and Development Regulations, specifically Plan Policy 3.3 (v) (Environmental Preservation and Enhancement), Plan Policy 3.3 (viii) (Soils and Drainage), and Development Regulation 73 (Issue of Permit Subject to Considerations). In addition, due to potential public safety concerns identified within the Objectives of the Water Resources Management Division's Policy for Flood Plain Management, this proposed subdivision development is also rejected under Development Regulation 10 (1) (Discretionary Powers of Council).

The Administrator recommended that this application be rejected.

Item # 2:

Civic # 7-9A Days Road

Subdivide Property & Construct Single Dwelling

Zoning: Traditional Community (TC) - Serviced

The Committee recommends that the application to subdivide property and construct a single dwelling at Civic # 7-9A Days Road be rejected as the proposal does not comply with the Town's Municipal Plan & Development Regulations 2014-2024, specifically as the proposed lot for the construction of the single dwelling does not have frontage on a publicly maintained street which does not comply with Development Regulation 9 (Permit Not to be Issued in Certain Cases), Development Regulation 47 (Lot Frontage), and Schedule C: Traditional Community, and the proposed front yard exceeds the maximum permitted under Schedule C: Traditional Community.

The Administrator recommended that this application be rejected.

Item # 3:

Civic # 258-262 Olivers Pond Road

Accessory Buildings, Patio/Deck & Reconfiguration of Property Boundaries

Zoning: Residential Low Density & Protected Watershed (RLD & PW) – Unserved

The Committee recommends that the application for Civic # 258-262 Olivers Pond Road be granted approval in principle, permitting two accessory buildings, a patio/deck, and the proposed reconfiguration of the common property boundary with Civic # 240-256 Olivers Pond Road. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy GL-8 (General Layout Policies), Development Regulation 39 (Accessory Buildings), and Schedule C: Residential Low Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Permits Issued:

Item # 6:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-027	02/17/2017	105	Dogberry Hill Road Ext.	Occupancy
2	17-028	02/17/2017	22-28	Belbins Road	Demolition
3	17-029	02/20/2017	1618	Portugal Cove Road	Business



**Portugal Cove
St. Philip's**

BUSINESS ARISING



**Portugal Cove
St. Philip's**

PLANNING & DEVELOPMENT

Planning and Development Committee Report Agenda

March 21st, 2017

In Attendance: Councillor Joe Butler (Chairperson)
Deputy Mayor Gavin Will
Les Spurrell, Planning & Development Coordinator
Holly Duffett, Planning Technologist

Also in Attendance: Mayor Moses Tucker
Chris Milley, Town Manager/Engineer

Applications:

- 1) Civic # 92-94 & 96 Witch Hazel Road - Reconfigure Property Boundaries & Single Dwelling
- 2) Civic # 16-18 Pine Bud Place - Business (Personal Service)

Discussion:

- 3) River Front Estates - Final Acceptance
- 4) Thorburn Woods Stage IV - Final Acceptance

Permits Issued:

- 5) Permits issued from March 3rd to March 16th, 2017

Planning and Development Committee Report

March 21st, 2017

In Attendance: Councillor Joe Butler (Chairperson)
Deputy Mayor Gavin Will
Les Spurrell, Planning & Development Coordinator
Holly Duffett, Planning Technologist

Also in Attendance: Mayor Moses Tucker
Chris Milley, Town Manager/Engineer

Item # 1

Motion: The Committee recommends that the application to reconfigure property boundaries at Civics # 92-94 & 96 Witch Hazel Road and construct a single dwelling at Civic # 96 Witch Hazel Road be rejected as per Appendix A: Tabled Report.

Item # 2

Motion: The Committee recommends that the application to establish a personal service business (nail salon) as a home occupation at Civic # 16-18 Pine Bud Place be granted approval in principle as per Appendix A: Tabled Report.

Item # 3

Motion: The Committee recommends that Council grant final acceptance of roads and infrastructure, as per Section 4.6 (Services and Works Vesting in the Town) of Residential Subdivision Agreement for Stage I of the River Front Estates Residential Subdivision (dated May 7th, 2013) as per legal documentation submitted to the Town by the Developer.

Item # 4

Motion: The Committee recommends that Council grant final acceptance of roads and infrastructure, as per Section 4.6 (Services and Works Vesting in the Town) of Residential Subdivision Agreement for Stage IV of the Thorburn Woods Residential Subdivision (dated August 28th, 2012) as per legal documentation submitted to the Town by the Developer.

Item # 5

There were eleven (11) permits issued from March 3rd to March 16th, 2017 as per Appendix A: Tabled Report.

**Appendix A: Tabled Report
March 21st, 2017**

Applications:

Item # 1:

**Civics # 92-94 & 96 Witch Hazel Road
Reconfigure Property Boundaries & Single Dwelling
Zoning: Agriculture (AG) – Unserviced**

The Committee recommends that the application to reconfigure the common property boundaries at Civic # 92-94 & 96 Witch Hazel Road and construct a single dwelling at Civic # 96 Witch Hazel Road be rejected as the proposed boundary reconfiguration will eliminate potential future access to remaining back land through the creation of a building lot which does not comply with the Town's Municipal Plan & Development Regulations 2014-2024, specifically Plan Policy GL-6 (General Layout Policies) and Plan Policy AG-4 (Land Uses), and the proposal to construct a single dwelling on the new building lot will further eliminate potential future access to remaining back land which does not comply with Development Regulation 102 (Discretionary Uses).

The Administrator recommended that this application be rejected.

Item # 2:

**Civic # 16-18 Pine Bud Place
Business (Personal Service)
Zoning: Residential Medium Density (RMD) – Serviced**

The Committee recommends that the application for Civic # 16-18 Pine Bud Place be granted approval in principle, permitting the establishment of a personal service business (nail salon) as a home occupation at Civic # 16-18 Pine Bud Place. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-4 (Land Uses), Development Regulation 33 (Notice of Application), Development Regulation 102 (Discretionary Uses), and Schedule C: Residential Medium Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Permits Issued:

Item # 5:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	17-030	03/03/2017	1808	Portugal Cove Road	Business

Planning and Development Committee Report Appendix A: Tabled Report – March 21st, 2017

2	17-031	03/06/2017	207-211	Olivers Pond Road	Widen Driveway
3	17-032	03/08/2017	1	Oceans Edge	Site Preparation
4	17-033	03/08/2017	16	Oceans Edge	Site Preparation
5	17-034	03/08/2017	166-170	Nearys Pond Road	Site Preparation
6	17-035	03/09/2017	22	West Point Road	Patio/Deck
7	17-036	03/09/2017	710-712	Old Broad Cove Road	Accessory Building
8	17-037	03/13/2017	56	Dans Road	Water & Sewer Connection
9	17-038	03/13/2017	56	Dans Road	Occupancy
10	17-039	03/14/2017	1622	Portugal Cove Road	Business
11	17-040	03/16/2017	80-84	Nearys Pond Road	Subdivide Property



**Portugal Cove
St. Philip's**

RECREATION



RECREATION & COMMUNITY SERVICES

Tuesday, March 21, 2017

In Attendance:

Chairperson, Councilor Aaron Facey

Councilor David Bartlett

Councilor Johnny Hanlon

Mayor Moses Tucker

Staff:

Dawn Sharpe, Director of Recreation and Community Services

Tony Pollard, Director of Finance

1. **Softball Field Lighting**

Recreation Committee held discussions on the softball field lighting project. Director of Finance was in attendance to answer any questions on the budget for the lights. Committee requested staff review the sources of additional funds for the project and bring the information back at the next committee meeting.

2. **Canada Day/Regatta**

Although Canada Day celebrations are three months away, Recreation staff wanted to ensure that Council, staff, and residents were aware of the change in venue and schedule of events for the 2017 celebrations. Due to the expansion of the field in Rainbow Gully Park, this year's event will take place in Voisey's Brook Park. In addition, due to the Canada 150 Celebrations, the Town will be hosting an afternoon of family activities with an evening of musical entertainment. Further details of the event will be advertised closer to the July 1st. If anyone would like to volunteer for the festivities, please call the Recreation and Community Services Department at 895-5677.

3. **Equipment Swap**

The Recreation Department will be hosting its first annual Equipment Swap on Sunday, May 7th from 8:00am to 3:30pm. Residents are welcome to drop by and trade or donate any sports equipment that has been outgrown or no longer in use. If you don't have equipment to trade, you can still drop by and pick up equipment for free. This is a great way for you to donate your used gear and find new gear to fit. All types of sports equipment are acceptable in all sizes and brands. All remaining equipment will be donated to the appropriate sports organizations.

4. Trinity-Conception Pageants

The Town received a letter from TC Pageants looking for a donation toward this year's events. Recreation staff will make contact with the organizers to see if there are any participants from the Town of Portugal Cove – St. Philip's involved in the event. Updates to follow at the next meeting.

5. Committee Grants

The Committee reviewed a Community Grant Application and therefore would like to put forward the following recommendation:

Motion: Committee recommends that the Town waive the Recreation Centre fee for Terri Ryan to host a fundraiser for the Juvenile Diabetes Research Foundation.



**Portugal Cove
St. Philip's**

PUBLIC WORKS



Public Works Committee

March 22, 2017

In attendance: Councillor Dave Bartlett, Chair
Councillor Johnny Hanlon
Councillor Gavin Will
Mayor Moses Tucker
Staff: Gail Tucker, Director, Public Works
Linda Newhook, Public Works Coordinator
Regrets: Councillor, Norm Collins

1. Street Classification Map

Committee was provided with the report and map outlining the Town's new Street Classification system. This work was completed by Harbourside Transportation Consultants (HTC) on behalf of the Town. The street classification system provides a consistent policy and planning tool which outlines the purpose of the Town's streets. The classifications are applied as per standards outlined by the Transportation Association of Canada (TAC). This fundamental tool will assist with the development, operation and maintenance of the roads within the Town. Committee was asked to review the document in advance of the next Public Works Committee meeting, at which time it will be discussed.

2. Traffic Calming Policy

A draft report of the Town's Traffic Calming Policy was provided to Committee. The report, completed by Harbourside Transportation Consultants, outlines the methodology and processes for managing and prioritizing traffic calming requests in a consistent, systematic manner and provides considerations for new subdivision designs. Committee was asked to review the document in advance of the next Public Works Committee meeting, at which time it will be discussed.

3. Beachy Cove Lift Station Pump Repair

Repairs are required for one of the two lift station pumps at the Beachy Cove Lift Station. The expenditure level requires Council approval.

MOTION: Committee recommends that pump repairs for the Beachy Cove Lift Station in the amount of 7,039.58 + HST be approved.

Discussion Items:

- 4. Town Water / Sewer Planning:** Resident feedback regarding the Town's water and sewer planning was shared with Committee.
- 5. Provincial and Municipal Road Conditions:** Road conditions and multi-year capital planning was discussed.
- 6. School Zone – SafePCSP:** An inquiry from SafePCSP regarding school zone line painting and signage was discussed. SafePCSP met with representatives of the Protective Services Committee earlier in the year and the inquiry was a follow-up to this meeting. The line painting and signage is scheduled for the upcoming roads maintenance season.



**Portugal Cove
St. Philip's**

**ECONOMIC DEV.,
MARKETING &
COMMUNICATIONS**



Economic Development, Marketing and Communications

Minutes

March 22, 2017

3:30 pm

In attendance:

Councillor Joe Butler, Chair
Councillor Aaron Facey
Councillor Dave Bartlett
Mayor Moses Tucker
Jeff Lawlor, Director of Economic Development

Also in attendance:

Deputy Mayor Gavin Will
Councillor Johnny Hanlon (4-7)

1. School Naming

There was an update on the process for naming the new school. The new administration is scheduled to be hired in the next 6-8 weeks. The Town will engage with them when they are in place and support their efforts in naming the new school.

2. Shop Local Campaign

Town staff is designing a shop local campaign that will launch this summer to support business in PCSP. Farming/agriculture businesses have been invited to meet and discuss the campaign. Other businesses will also be a part of the process.

3. Horizons Advertisement

Once again this year the Town will have a section in Horizons, the largest circulated magazine in the Province. It will highlight local business and promote our Town as a great place to live.

4. Maggie's Place Development Plan

A public meeting took place on Monday March 9th and the landowners individual meetings were scheduled throughout Thursday, March 16th. The public engagement process has yielded a great deal of information to support and influence the plan. At

this point we have had input from over 70% of the landowners, either directly or through representatives. The presentation of the draft plan was scheduled for Thursday, March 23rd but due to the large amount of information and feedback received it has been pushed to Monday, April 3rd to ensure that it is properly considered.

5. Heritage Committee

Information was shared with the committee regarding Goat Cove and potential to put a story board in that area. A package was also presented as requested by the Heritage Committee about a house for sale in St. Philip's and its heritage value and potential uses. The Heritage Coordinator held two "Memory Mug Up" events in partnership with MUN and the Heritage Foundation here at the Town Hall. There were 10 residents who took part and were interviewed by Masters/Ph.D students. That information will be uploaded to MUN's digital archive initiative and will be accessible by anyone.

6. ACE Committee

The Environment Fair is scheduled to take place on Saturday, April 22nd at St. Lawrence Parish Hall. This will be the second annual event and the hope is to build off of last year's great success. The community cleanup is being organized by ACE this year and is scheduled for Saturday, May 27th.

7. PCSP Connects

The new communication tool, PCSP Connects will be live on Monday, April 3rd. The service enables residents to receive information directly via their choice of method including text, email and phone. An aggressive marketing campaign will follow in late April and run into the summer to promote the service.



**Portugal Cove
St. Philip's**

PROTECTIVE SERVICES



Protective Services Committee

Tuesday, March 21, 2017

5:30pm

IN ATTENDANCE: Councilor Johnny Hanlon
Deputy Mayor Gavin Will
Heather Coughlan, Employee & Public Relations Administrator
Chris Milley, Town Manager / Engineer

1. FES Updates

The Department has received a pair of boot/gear dryer units, one for each station. The units were donated to the Department from resident Mark Winter. Letters of gratitude will be prepared and posted from both the Chiefs and the Town.

2. Country Gardens Road

The Committee discussed traffic concerns around the area of Country Gardens Road. This item is being forwarded to the Public Works Committee for action.

3. Western Gully Road

The Committee discussed traffic concerns around the area of Western Gully Road. This item is being forwarded to the Public Works Committee for action.

4. Letter of Intent – Municipal Enforcement Services

The Letter of Intent between the Town of Portugal Cove-St. Philip's, the Town of Torbay and the Commissionaires has been adopted by both municipalities. All three are scheduled to meet this month and discuss next steps.



**Portugal Gove
St. Philip's**

ADMINISTRATION & FINANCE



Administration & Finance Committee Report
March 21, 2017 - 9:00 a.m.

In attendance: Chairperson, Deputy Mayor Will
Councillor Butler
Mayor Tucker
Staff: Chris Milley, Town Manager
Tony Pollard, Director of Financial Operations
Claudine Murray, Deputy Town Clerk
Regrets: Councillor Facey

1. Accounts for Payment

MOTION: Committee recommends that Council approve payment of regular accounts in the amount of \$45,953.50 and Capital accounts in the amount of \$67,885.01 for a total of \$113,838.51

2. Application for Crown Land on Witch Hazel Road

At the October 4th, 2016 Council meeting a Motion was moved that the Town apply for a parcel of Crown Land located at Civic # 163 Witch Hazel Road. The purpose of the Town acquiring this land would be to potentially establish a community garden or other agricultural use at this location. The application submitted to Crown Lands by the Town also included an existing reserved road adjacent to Civic # 163 Witch Hazel Road which provides access from Witch Hazel Road to Beachy Cove Ponds.

Subsequent to the Town submitting its application to Crown Lands, Council met with local farmers to discuss the proposed use of the land and has decided to no longer pursue the possibility of the Town establishing a community garden or other agricultural use at this location. Council continues to recognize the benefits that a community garden would have for the Town and remains committed to determining the appropriate location within the Town for this activity.

As Civic # 163 Witch Hazel Road is no longer under consideration for a community garden, it is proposed that the Town amend its application to reduce the area of land being requested.

MOTION: Committee recommends that further to Motion # 2016-376, wherein Council resolved to submit an application to Crown Lands for “the parcel of land at 163 Witch Hazel Road”; that it be resolved that Council amend the above Motion to read “a 20 m wide reserved road located adjacent to Civic # 163 Witch Hazel Road which extends from Witch Hazel Road to the shoreline reservation of Beachy Cove Ponds to ensure that public access to Beachy Cove Ponds is maintained in accordance with the Town’s Municipal Plan & Development Regulations 2014-2024”.

3. Meadow Heights Pedestrian Pathway

Motion 2016-458 required that a solution, estimated cost and possible funding options be brought back to Council for approval for pedestrian pathway change of scope in the Meadow Heights Water and Sewer project No. 17-MYCW-17-00117. The pathway solution will extend the asphalt 1.5 meters wide at an estimated cost of \$52,000, tax included, which will now be included in overall project costs.

MOTION: Committee recommends that Council approve the pedestrian pathway solution for Meadow Heights Water and Sewer project No. 17-MYCW-17-00117 which will extend the asphalt walkway by 1.5 meters wide at an estimated cost of \$52,000, HST included, with cost sharing of 70% from the Province and 30% from the Town, to be covered under general revenue.

Discussion Items

4. Mayor will request an update from Department of Municipal Affairs and Environment on the status of outstanding MYCW project approval requests
5. The new MYCW allocation plan will impact the Town’s EXP Asset Management plan and the use of reserves.

Accounts for Payment - March 21, 2017

REGULAR ACCOUNTS:

11219	3/1/2017	City of St. John's February Landfill Use (141.16 Tonne)	\$	9,153.50
699142	3/8/2017	Nortrax Rental John Deere 544K - Feb 17	\$	8,050.00
699126	3/8/2017	Nortrax Rental John Deere 624K - Feb 17	\$	10,350.00
699140	3/8/2017	Nortrax Rental John Deere 544K - Jan 17	\$	8,050.00
699124	3/8/2017	Nortrax Rental John Deere 624K - Jan 17	\$	10,350.00
TOTAL REGULAR ACCOUNTS			\$	45,953.50

CAPITAL ACCOUNTS:

16-067-0117	1/31/2017	Rowsell Appleby Newton Engineering Inc. Town Hall Ventilation-main level	\$	5,750.00
PCSP-1635-WP1-03	2/28/2017	Tract Consulting Inc. Maggies Place	\$	12,932.90
2017002	1/31/2017	Newfoundland Design Associates Ltd. Meadow Heights Sewer Service	\$	49,202.11
TOTAL CAPITAL ACCOUNTS			\$	67,885.01

GRAND TOTAL	\$	113,838.51
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Town of Portugal Cove-St.Philips
BNK1 - BNS CURRENT ACCT
 Cheques from 044594 to 044660 dated between 03/01/2017 and 03/20/2017

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Number	Issued	Amount	SC	Status	Status Date
044594	03/08/2017 Emco Supply 12606766-00 holesaw-pw	143.75 143.75	A/P	OUT-STD	03/08/2017
044595	03/08/2017 Emergency Services Marketing Corp.Inc. IAMRES2017 I am reposnding 2017	810.00 810.00	A/P	OUT-STD	03/08/2017
044596	03/08/2017 Executive Coffee 0000177684 Coffee	237.50 237.50	A/P	OUT-STD	03/08/2017
044597	03/08/2017 Gladney's Bus Limited 1266 Bus charter-jack byrne arena	2,300.00 2,300.00	A/P	OUT-STD	03/08/2017
044598	03/08/2017 Mandy Young Reimb-food Reimb-food for extrication training-FD	171.58 171.58	A/P	OUT-STD	03/08/2017
044599	03/08/2017 Mr. Electric 205130134 Install electrical outlet for Rec Center	598.00 598.00	A/P	OUT-STD	03/08/2017
044600	03/08/2017 Mr. Rooter Plumbing 205120831 Repair sink in rec center 205146311 Rec center - catch basin for kitchen drain lin	2,977.57 492.89 2,484.68	A/P	OUT-STD	03/08/2017
044601	03/08/2017 Pik-Fast Express Inc. DC-894 Courier service	41.40 41.40	A/P	OUT-STD	03/08/2017
044602	03/08/2017 PMA 17Conv Reg 2017 Convention registration-C.Murray	345.00 345.00	A/P	OUT-STD	03/08/2017
044603	03/08/2017 Recreation NL 2048 2017 registered organization fee	200.00 200.00	A/P	OUT-STD	03/08/2017
044604	03/08/2017 Richard Murphy Feb27-Mar5 fd consultations Feb27-Mar5	1,150.00 1,150.00	A/P	OUT-STD	03/08/2017
044605	03/08/2017 Rowsell Appleby Newton Engineering Inc. 16-026-0117 Exhaust & Ventilation Engineering-Ad 16-026-0217 Exhaust & Ventilation Engineering	1,726.15 576.15 1,150.00	A/P	OUT-STD	03/08/2017
044606	03/08/2017 Sharpe's Convenience Store 286617 Gift cards-Recreation 288779 Gas--PW 292983 office supplies_FD 58289 Gas-PW 58290 Gas-PW 58453 Gas-PW	630.68 100.00 108.42 4.05 141.41 143.35 133.45	A/P	OUT-STD	03/08/2017
044607	03/08/2017 Tax Administration Division late0217 Late filing fee	20.79 20.79	A/P	OUT-STD	03/08/2017
044608	03/08/2017 Vigilant Management Inc. 810 Fleet tracking system 811 Connectivity plan 812 Sidewalks -Dogberry Hill road 813 MTCW Meadow Heights 814 Sludge dewatering 815 Water metering project 816 MYCW Nearys Pond Rd 817 Water loss program 818 Strategic Plan support	14,247.08 373.75 787.75 1,549.63 2,765.75 488.75 4,017.81 3,519.01 86.25 658.38	A/P	OUT-STD	03/08/2017
044609	03/08/2017 Xerox Canada Ltd. F50502605 copier maint	231.96 231.96	A/P	OUT-STD	03/08/2017
044610	03/08/2017 A. Harvey & Company Ltd.	26,540.18	A/P	OUT-STD	03/08/2017

* - Partial payment was made on Invoice

** - Name on Check was modified

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Number	Issued		Amount	SC	Status	Status Date
	S0035398	Winter Salt	26,540.18			
044611	03/08/2017	Mark's Work Wearhouse	9,588.44	A/P	OUT-STD	03/08/2017
	730100607	public works clothing buy	9,588.44			
044612	03/08/2017	Tract Consulting Ltd.	38,798.70	A/P	OUT-STD	03/08/2017
	PCSP-1635-WP1-01	Project initiation-Maggies Place	12,932.90			
	PCSP-1635-WP1-02	PB WP1 - Maggies Place	25,865.80			
044613	03/08/2017	Weir's Construction Ltd.	12,696.07	A/P	OUT-STD	03/08/2017
	247949	Winter sand	12,696.07			
044614	03/08/2017	Xylem Canada Compnay	5,865.00	A/P	OUT-STD	03/08/2017
	3558269634	Lift station Wharf	5,865.00			
044620	03/09/2017	City of St. John's	9,153.50	A/P	OUT-STD	03/09/2017
	11219	February Landfill Use (141.16 Tonne)	9,153.50			
044621	03/09/2017	Hospitality Nfld & Lab	386.40	A/P	*VOID*	03/09/2017
	07311	2017 Membership	386.40			
044622	03/09/2017	Rowsell Appleby Newton Engineering Inc.	5,750.00	A/P	OUT-STD	03/09/2017
	16-067-0117	Town hall ventilation project	5,750.00			
044623	03/09/2017	Tract Consulting Ltd.	12,932.90	A/P	*VOID*	03/09/2017
	PCSP-1635-WP1-03	Maggies place project	12,932.90			
044624	03/09/2017	Hospitality Nfld & Lab	386.40	A/P	OUT-STD	03/09/2017
	07311	2017 Membership	386.40			
044625	03/09/2017	Tract Consulting Ltd.	12,932.90	A/P	OUT-STD	03/09/2017
	PCSP-1635-WP1-03	Maggies place project	12,932.90			
044627	03/14/2017	Inspiration Enterprises	44,639.63	G/L	OUT-STD	03/14/2017
	3305-0000	Ches Van Heights Ph2 Stg 2,3,4 Inspiraio	44,639.63			
044629	03/15/2017	Nicole Clarke (Petty Cash)	1,000.00	G/L	OUT-STD	03/15/2017
	7310-6400	Easter Party Petty Cash Nicole Clarke (Pe	1,000.00			
044630	03/16/2017	Municipalities Newfoundland and Labrador	500.00	G/L	OUT-STD	03/16/2017
	6360-1540	Eastern Regional Meeting Municipalities N	500.00			
044631	03/16/2017	Royal Canadian Legion	1,000.00	G/L	OUT-STD	03/16/2017
	6360-1540	Senior's Appreciation Dinner Royal Canadi	1,000.00			
044632	03/16/2017	Air Liquid Canada Inc.	36.89	A/P	OUT-STD	03/16/2017
	66418068	acetylene, oxygen	36.89			
044633	03/16/2017	Babb Lock & Safe Company Ltd.	113.85	A/P	OUT-STD	03/16/2017
	102141	Door Repair	113.85			
044634	03/16/2017	ADT Security Services Canada Inc.	709.85	A/P	OUT-STD	03/16/2017
	69241141	SECURITY TOWN HALL	158.53			
	69246001	SECURITY VB	137.83			
	69246002	SECURITY RG	137.83			
	69246003	SECURITY REC	137.83			
	69246004	SECURITY DEPOT	137.83			
044635	03/16/2017	Cal LeGrow Insurance	1,346.65	A/P	OUT-STD	03/16/2017
	265337	Insurance Add Freightliner	1,346.65			
044636	03/16/2017	Canadian Living	25.95	A/P	OUT-STD	03/16/2017
	2017 subscription	2017 subscription	25.95			
044637	03/16/2017	Chartered Professional Accountants of Canada	1,190.25	A/P	OUT-STD	03/16/2017
	257123	2017 Membership Dues	1,190.25			
044638	03/16/2017	EXP. Services Inc.	6,849.74	A/P	OUT-STD	03/16/2017
	358717	Thorburn Road Sidewalks	4,864.44			
	358723	Spurrels Road bridge	1,985.30			

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044639	03/16/2017 Federation of Can. Mun. INV-02225-G4Q0M0 Newfoundland HST Tax Invoice Adjsument	142.10 142.10	A/P	OUT-STD	03/16/2017
044640	03/16/2017 Frederick Hollett 11661 Toilet Paper Fd consultations Mar 5-11 Fd consultations Mar 5-11 Feb24-Mar4 Fd consultations Feb24-Mar4	3,168.23 34.48 1,725.00 1,408.75	A/P	OUT-STD	03/16/2017
044641	03/16/2017 Gardaworld 07620002201 Security for parks - Feb19-Mar4	1,690.50 1,690.50	A/P	OUT-STD	03/16/2017
044642	03/16/2017 Irving Oil Limited 134830 Gas	1,601.82 1,601.82	A/P	OUT-STD	03/16/2017
044643	03/16/2017 Kent Building Supplies 14979009 Floor supplies for file room town hall 14980184 Floor supplies for file room town hall 14981358 Floor supplies for file room town hall 14983054 Transition Strip for filing room	140.00 57.14 34.51 29.79 18.56	A/P	OUT-STD	03/16/2017
044644	03/16/2017 Leah Power 071620 Water for emergency backup	172.75 172.75	A/P	OUT-STD	03/16/2017
044645	03/16/2017 Mandy Young 06065 Firehall Supplies 424898 Hardware - Clothing Dryer Assembly	170.76 146.09 24.67	A/P	OUT-STD	03/16/2017
044646	03/16/2017 Mark's Work Wearhouse 730-100721 Clothing Public Works - Coats, Boots, Liner:	1,058.00 1,058.00	A/P	OUT-STD	03/16/2017
044647	03/16/2017 Maxxam Analytics Inc. SJ3216935 Water testing	327.75 327.75	A/P	OUT-STD	03/16/2017
044648	03/16/2017 Modern Business Equipment AR372693 Pressure Tape	42.55 42.55	A/P	OUT-STD	03/16/2017
044649	03/16/2017 Museum Association of Nf. & Lab. MANL Membership 2017 MANL Membership 2017	40.00 40.00	A/P	OUT-STD	03/16/2017
044650	03/16/2017 Newfound Disposal Systems Ltd. 510152 MONTHLY SHREDDING SERVICE - March	53.71 53.71	A/P	OUT-STD	03/16/2017
044651	03/16/2017 Newfoundland Design Associates Ltd. 2017002 Meadow Heights Sewer Service	49,202.11 49,202.11	A/P	OUT-STD	03/16/2017
044652	03/16/2017 Nortrax 699124 Rental John Deere 624K - Jan 17 699126 Rental John Deere 624K - Feb 17 699140 Rental John Deere 544K - Jan 17 699142 Rental John Deere 544K	36,800.00 10,350.00 10,350.00 8,050.00 8,050.00	A/P	OUT-STD	03/16/2017
044653	03/16/2017 Pinnacle Office Solutions 118905 COPIER USAGE February 2017	85.58 85.58	A/P	OUT-STD	03/16/2017
044654	03/16/2017 PMA 3679 2017 Convention Registration Fee: Claudine	345.00 345.00	A/P	OUT-STD	03/16/2017
044655	03/16/2017 Richard Murphy fd consultations Mar6-12 fd consultations Mar6-12	1,437.50 1,437.50	A/P	OUT-STD	03/16/2017
044656	03/16/2017 Royal Garage Limited 147071F oil fuel, air filter, oil unit 49	163.07 163.07	A/P	OUT-STD	03/16/2017
044657	03/16/2017 Vigilant Management Inc. 794 Connectivity Plan	600.88 600.88	A/P	OUT-STD	03/16/2017
044658	03/16/2017 Women's Day Subscription 2017 Subscription 2017	12.95 12.95	A/P	OUT-STD	03/16/2017

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044659	03/16/2017 You Store Limited	195.50	A/P	OUT-STD	03/16/2017
	Storage Unit Mar 17 Storage Unit Mar 17	195.50			
Cheque Totals Issued:		302,406.22			
Void:		13,319.30			
Total Cheques Generated:		315,725.52			
Total # of Cheques Listed:		59			

* - Partial payment was made on Invoice

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Other Reports:



**Portugal Gove
St. Philip's**

CORRESPONDENCE



**Portugal Cove
St. Philip's**

**NEW/GENERAL/
UNFINISHED BUSINESS**



**Portugal Cove
St. Philip's**

AGENDA ITEMS/ NOTICE OF MOTIONS