



TOWN OF PORTUGAL COVE-ST. PHILIP'S
September 6, 2016

Regular Public Council Meeting 5:00 p.m.

IN ATTENDANCE:	Mayor	Moses Tucker
	Deputy Mayor	Gavin Will
	Councillors:	Dave Bartlett
		Joe Butler
		Norm Collins
		Aaron Facey
		Johnny Hanlon
	Director of Financial Operations	Tony Pollard
	Planning Technician	Ashley MacKinnon
	Town Clerk	Judy Squires

Mayor Tucker called the meeting to order and welcomed the gallery of 10 persons in attendance.

ADOPTION OF AGENDA

Motion:	Will/Bartlett
2016-293	Resolved that the Agenda dated September 6, 2016 , be adopted as circulated.
Carried	Unanimously

ADOPTION OF MINUTES

Motion:	Facey/Collins
2016-294	Resolved that the minutes of August 23, 2016 be adopted as circulated.
Carried	Unanimously

BUSINESS ARISING No Town Manager's report for tonight's meeting as the Town Manager is on annual leave.

COMMITTEE REPORTS

Planning & Development Report of August 30, 2016 – presented by Councilor Collins

For the record: Councilor Collins left the meeting prior to discussion of Item # 1 due to potential conflict of interest (applicant is relative).
Deputy Mayor Will presented item #1 as follows:

1. Civic 21-25 Anglican Church Road

Motion: Will/Hanlon
2016-295 Resolved that the application for a subsidiary apartment at Civic # 21-25 Anglican Church Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

For the record: Councilor Collins returned to the meeting after discussion of Item # 1 and presented the remainder of the report.

For the record: Mayor Tucker left the meeting for Item # 2 due to conflict of interest as he is the applicant/property owner.

Deputy Mayor Will assumed the Chair of the Council meeting.

2. Civic 313 Bennetts Road

Motion: Collins/Facey
2016-296 Resolved that the application to construct a dwelling extension at Civic # 313 Bennetts Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

For the record: Mayor Tucker returned to the meeting after discussion of Item # 2 and resumed the Chair of the Council meeting.

3. Civics 31 & 33-35 Beachy Cove Road

Motion: Collins/Butler
2016-297 Resolved that the application to reconfigure property boundaries at Civics # 31 & 33-35 Beachy Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

4. Civic 34-38 Patricia Drive

Motion: Collins/Bartlett
2016-298 Resolved that the application to construct an accessory building at Civic # 34-38 Patricia Drive be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

5. Civic 1685-1687 Portugal Cove Road

Motion: Collins/Will
2016-299 Resolved that the application to construct an accessory building at Civic # 1685-1687 Portugal Cove Road be rejected as per Appendix A: Tabled Report.
Carried Unanimously

6. Civic 58B Kings Hill Road

Motion: Collins/Will
2016-300 Resolved that the application to construct an accessory building at Civic # 58B Kings Hill Road be granted approval in principle as per Appendix A: Tabled Report.

7. Civic 11 Blue Sky Drive

Motion: Collins/Facey
2016-301 Resolved that the application to establish a professional business (sign production) as a home occupation at Civic # 11 Blue Sky Drive be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

8. Civic 1572-1576 Portugal Cove Road

Motion: Collins/Bartlett
2016-302 Resolved that the application to establish a light industry business and home office (carpentry shop and home office) as a home occupation at Civic # 1572-1576 Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

9. Civic 5 North Point Road

Motion: Collins/Bartlett
2016-303 Resolved that the application to establish a professional business (security service) as a home occupation at Civic # 5 North Point Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

10. Civic 235-237 Bauline Line Extension

Motion: Collins/Will
2016-304 Resolved that the application to construct a dwelling extension at Civic # 235-237 Bauline Line Extension be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

11. Municipal Recommendation Form /Longmarsh Road (for 167-169B Beachy Cove Road)

Motion: Collins/Will
2016-305 Resolved that the Municipal Recommendation Form for Crown Land for property access via Longmarsh Road be approved as per Appendix A: Tabled Report.
Carried. For: Butler/Collins/Facey/Tucker/Will
Against: Facey/Hanlon

12. Civic 64-66 Farm Road

Motion: Collins/Will
2016-306 Resolved that Council approve the Municipal Recommendation Form for Crown land at Civic # 64-66 Farm Road for the purpose of residential development (infill).
Carried Unanimously

13. Civic 68-70 Farm Road

Motion: Collins/Facey
2016-307 Resolved that Council approve the Municipal Recommendation Form for Crown land at Civic # 68-70 Farm Road for the purpose of residential development (infill).
Carried Unanimously

14. Civic 72-74 Farm Road

Motion: Collins/Bartlett
2016-308 Resolved that Council approve the Municipal Recommendation Form for Crown land at Civic # 72-74 Farm Road for the purpose of residential development (infill).
Carried Unanimously

15. Plan Amendments (Portugal Cove Road, east of Windsor Heights)

Motion: Collins/Bartlett
2016-309 Resolved that Council adopt Municipal Plan Amendment No. 1, 2015 and Development Regulations Amendment No. 1, 2015 (Portugal Cove Road), as per Section 16 of the Urban and Rural Planning Act, 2000; furthermore, resolved that Council appoint Tom Strickland as the Commissioner for these amendments. Council will give public notice of the adoption of the Amendments and the date, time, and location of a statutory public hearing, in accordance with Section 17 & 18 of the Urban and Rural Planning Act, 2000.
Carried Unanimously

16. Purchase Notice served on the Town

The Planning Department is in receipt of correspondence advising that the Department of Municipal Affairs is in receipt of the Purchase Notice served on the Town regarding **Civics # 15-19, 21-25, 27-33 & 15A-33A Longmarsh Road**. The correspondence advises that the Minister of Municipal Affairs is required to make a final determination on the purchase notice no later than January 27th, 2017 and requests that the Town provide all documents relevant to this matter to the Department and the property owner by September 5th, 2016.

Item Submitted for Information. Staff advised the Committee that the information requested will be forwarded to the Department of Municipal Affairs and the property owner on August 31st, 2016.

For the record: following presentation of #16, Mayor Tucker made reference to the previous item #11 noting that these two items are linked, Councillor Hanlon concurred and it was agreed by all that the issue of Crown Land right-of-ways go back to Planning and Development Committee for further discussion.

17. Civic 1426-1428 Thorburn Road

Motion: Collins/Will
2016-310 Resolved that Council avail of the services of the Town's Solicitor to perform work required in relation to a Removal Order (property cleanup) at Civic # 1426-1428 Thorburn Road.
Carried Unanimously

18. Environmental Protection Map refinement to steep slope areas

Motion: Collins/Will
2016-311 Resolved that the refinement to steep slope areas identified on the Environmental Protection Map within Schedule E: Environmental Protection Overlay at various locations throughout the municipality be approved. Approval shall be in full compliance with the Town's Municipal Plan and Development Regulations and all other regulatory bodies of government, specifically Schedule E: Environmental Protection Overlay.
Carried Unanimously

Note: Councillor Butler raised the issue of 'easements' in relation to the steep slopes and it was agreed that this would be referred to a Planning and Development Policy meeting for discussion.

19. Civic 116-120 Bennetts Road

(a) Removal order for accessory building

Motion: Collins/Will
2016-312 Resolved that Council issue a Removal Order for an accessory building (greenhouse) constructed without a permit from the Town at Civic # 116-120 Bennetts Road.
Carried Unanimously

(b) Removal order for driveway access

Motion: Collins/Will
2016-313 Resolved that Council issue a Removal Order for a driveway access constructed without a permit from the Town at Civic # 116-120 Bennetts Road.
Carried For: Butler/Collins/Facey/Tucker/Will
Against: Bartlett/Hanlon

20. Processing of applications for accessory buildings when an accessory building already exists on a residential lot

Motion: Collins/Will
2016-314 Resolved that in order to expedite the processing of applications for accessory buildings when an accessory building already exists on a residential lot, Council delegate their authorization to grant approval in principle to these applications to the Town Manager only when the following conditions have been met:
a) The residential lot will have one residential accessory building measuring less than 30 m² and one residential accessory building measuring greater than or equal to 30 m²;

- b) All accessory buildings shall not occupy greater than 50% of the available rear and/or side yard area of the residential lot, and;
- c) The proposal complies with the Town's Municipal Plan and Development Regulations and all other regulatory bodies of government.

Carried Unanimously

21. Conveyance of infrastructure prior to acceptance of Phase 1 Works

Motion: Collins/Will

2016-315 Resolved that Council require that streets and roads, water, sanitary sewer, and storm sewer infrastructure, future right-of-ways, and public open space within residential subdivision developments be legally conveyed to the Town prior to acceptance of Phase I Works.

Carried Unanimously

22. Permit stats:

There were twenty five (25) permits issued from August 12th to August 25th, 2016.

Recreation & Community Services Committee – no meeting/no report

Public Works Committee Report for August 31, 2016 presented by Councillor Bartlett

1. Spurrells Road Bridge

An update was provided from the Town Manager to provide clarification around the definition of the type of bridge being installed on Spurrells Road. In previous Council minutes it was noted that the replacement bridge would be a "Bailey" bridge, which is a prefabricated standard design. However, the replacement bridge requires an engineered design which will include the existing sewer force mains that must remain within the structure, and includes re-using existing abutments, therefore a prefabricated standard design is not practical. For clarification, the engineers and consultants working on the design project were aware of the requirements and therefore there are no impacts as a result of using the word Bailey bridge in previous minutes and correspondence.

2. Wastewater Treatment Plants Pump and Temperature Gauge Purchase

Quote was received from Xylem for the purchase of replacement pumps at the St. Philip's Wastewater Treatment Plant and the Portugal Cove Wharf Lift-Station as well as for the purchase of a temperature gauge for the Portugal Cove Wastewater Treatment Plant.

Motion: Bartlett/Facey

2016-316 Resolved that the purchase of the replacement pumps and gage be approved at a cost of \$17,185.66 + HST.

Carried Unanimously

Economic Development, Marketing & Communications - Aug. 31st presented by Clr. Butler

1. Budget 2017 Consultations

The proposed public engagement strategy was reviewed. There will be two pre-budget meetings in mid-October and a draft budget meeting in November. We will again send out a draft budget brochure prior to the final public meeting. This year we will have an enhanced social media campaign designed to encourage dialogue and input on Twitter and Facebook.

For the record: Councillor Facey added there would be two meetings with same agenda, one held in Portugal Cove and the other in St. Philip's. Residents are encouraged to send in questions via facebook, twitter feed, etc. and the format will be a review of the 'budget outlook' in the beginning and followed by an opportunity for residents to have dialogue.

2. Water Metering

The final draft of the information package was reviewed. Following edits the package will be mailed to residents on Thursday, September 1st in advance of the public meeting on September 7th.

3. Bugs and Greene Show

A Rogers Cable show is looking to highlight our community in an upcoming episode. The Director of Economic Development will work with them and will keep Council updated on the logistics and development of the show.

4. Green Team Report

The Green Team report has been finalized and I would like to table it. It is a comprehensive report that can greatly benefit and support Planning and Development on environmental issues regarding the health of our rivers, streams and ponds.

Note: Councillor Butler tabled the Green Team 2016 report with the Town Clerk.

5. Agriculture Community

The Committee reviewed the minutes of a meeting held earlier this year between farmers in the community, staff members and Council representatives. A follow up meeting will be planned in the coming month to ensure their input prior to the budget process. This collaborative effort is part of a commitment of Council from last year's budget to better understand issues and opportunities.

6. Demographics/Perception Survey Press Release

The regional project is currently undergoing graphic design to highlight key aspects of the survey regarding the CMA and the respective municipalities that took part in the project. A joint press release/conference will be held upon completion.

7. Tickle Swim

The Mayor received correspondence from Canadian Mental Health Newfoundland and Labrador thanking our Council and staff for their support on the Tickle Swim again this year.

Protective Services Committee – August 30, 2016 no meeting held, an update was presented by Councillor Hanlon as follows:

1. Loop Drive Traffic Concerns

The draft request for feedback has been reviewed and has been sent to all residents of Loop Drive and the surrounding area, including Anglican Church Road, Boulder Lane, Days Road, Hardings Hill, North Point Road, Roses Lane, and Somertons Lane. Residents have been asked to submit their feedback to Council by September 23, 2016 and a final decision will be made at the October 4, 2016 Public Council Meeting. As well, Public Works staff have completed brush clearing of the sight lines along Loop Drive.

2. FES Application for Cost Sharing

The application to Fire and Emergency Services – NL for cost sharing on firefighting equipment has been submitted.

Notes:

(a) The Mayor tabled a letter from the Commissioner of Fire Services stating they have received the application (see Correspondence 7 (b) end of meeting).

(b) The Mayor also noted that there was an issue at a recent fire where a vehicle was blocking a fire hydrant which was needed. Laws prohibit parking within 4 feet of a hydrant and we need enforcement for these regulations. Councillor Hanlon suggested that these vehicles should be moved and it was agreed that this issue be brought forward to the next committee meeting for discussion.

Admin. and Finance Committee Report of August 30, 2016 presented by Deputy Mayor Will

1. Accounts for Payment

Motion: Will/Facey
2016-317 Resolved that the Town pay regular accounts in the amount of \$13,565.51 and capital accounts in the amount of \$57,393.67 for a total of \$70,959.18
Carried Unanimously

2. Spurrells Road Bridge –funding amendment

Motion: Will/Facey
2016-318 Resolved that Council remove “Spurrell’s Road Bridge” from submission for Gas Tax Funding as funding now received under Multi-year Capital Works.
Carried Unanimously

3. Western Point Culvert – funding amendment

Motion: Will/Hanlon
2016-319 Resolved that the Capital Investment Plan for Gas Tax Funding for Western Point Culvert be revised to cover full cost of the project at \$182,520.46 exclusive of GST.
Carried Unanimously

4. Bell Aliant – lease renewal

Committee reviewed email correspondence dated August 15th to the Town Manager from Bell Aliant regarding the renewal of the cell (tower) lease site located on Skinners Road. The lease is due in October and the renewal is for a ten year term. It was noted that this item will come back to a committee meeting after we hear back from the Town Manager on his review of the lease. Note: Mayor Tucker noted concern regarding who owns the agreement? This will also be discussed at the next committee meeting.

5. Water and Sewer Regulations

Deputy Mayor Will inquired regarding the update of the regulations and noted that he was advised (in recent communication with the Town Manager) that a revision of the regulations is a requirement of the water metering project. We can expect a full update at the latest by the time the project is finished.

6. Watershed issues with the City of St. John’s

Motion 2016-269 from the previous Council Minutes of August 9th gave direction to the Mayor to not sign the City’s proposed letter to the province requesting retroactive amendment of legislation to forestall claims for compensation for deemed expropriations in protected watersheds.

Further to that motion, committee discussed options for the Town to address our issues with the City regarding watershed boundaries, and the following is put forward for Council’s consideration:

Motion:	Will/Facey
2016-320	Resolved that the Mayor, on behalf of the Town, write the Minister Honorable Eddie Joyce, Minister of Municipal Affairs, the Honorable Andrew Parsons, Minister of Justice and Public Safety and Honorable Perry Trimper Minister of Environment and Climate Change stating that the Town of Portugal Cove-St. Philip’s stands behind the Appeal Court decision in the Lynch vs. City of St. John’s case; and furthermore, we request that the provincial government resolve watershed issues by establishing boundaries of all watersheds in the northeast Avalon region.
Carried	Unanimously

7. FCM – Affordable Rental Housing Initiative

FCM’s weekly circular included an article on the Federal Government’s ‘Affordable Rental Housing Financing Initiative’. Mayor Tucker asked that the Director of Financial Operations acquire details of this initiative and how the municipalities can avail of same. He also requested that this item be placed on the Economic Development and Planning/Development committee agendas for initial discussion.

CORRESPONDENCE

- (A) Royal Newfoundland Constabulary – re municipal enforcement
- (B) Fire Commissioner – re acknowledgement of application

NEW BUSINESS

1. 163 Witch Hazel Road

Motion #2016-270 from the August 9th Council meeting included 163 Witch Hazel Road in the list of properties approved to proceed to tax sale.

There has been some discussion about the Town wishing to acquire the land at 163 Witch Hazel Road and use it as a Community Garden.

While we are still waiting for a response from our lawyer it appears to make sense that we may wish to expropriate or acquire outside of the tax sale process.

Regardless of the final decision, this property is being removed from the lands listed for tax sale so as to give the public sufficient time to realize that that piece is no longer available at this time. Should we decide against town use we can always put forward for sale once again at some future date. Therefore,

Motion: Will/Hanlon
2016-321 Resolved that the property located at 163 Witch Hazel Road be removed from the tax sale process.
Carried Unanimously

Furthermore, the following motion to establishes Council's agreement to pursue acquiring the property as follows:

Motion: Will/Bartlett
2016-322 Resolved that the Town investigate the options available to acquire property at 163 Witch Hazel Road for a Community Garden and other agricultural uses.
Carried Unanimously

ADJOURNMENT

Motion: Will/Collins
2016-323 Resolved that this meeting be adjourned at 6:00 pm.
Carried Unanimously

Moses Tucker, Mayor

Judy Squires, Town Clerk

**Appendix A: Tabled Report
August 30th, 2016**

Applications:

Item # 1:

**Civic # 21-25 Anglican Church Road
Subsidiary Apartment
Zoning: Traditional Community (TC) – Serviced**

The Committee recommends that the application for Civic # 21-25 Anglican Church Road be granted approval in principle, permitting a subsidiary apartment. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 33 (Notice of Application), Development Regulation 60 (Subsidiary Apartments), Development Regulation 102 (Discretionary Uses), Schedule C: Traditional Community, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 2:

**Civic # 313 Bennetts Road
Dwelling Extension
Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 313 Bennetts Road be granted approval in principle, permitting the construction of a dwelling extension. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 49 (Non-Conforming Use).

The Administrator recommended that this application be granted approval in principle.

Item # 3:

**Civics # 31 & 33-35 Beachy Cove Road
Reconfigure Property Boundaries
Zoning: Traditional Community (TC) – Serviced**

The Committee recommends that the application for Civics # 31 & 33-35 Beachy Cove Road be granted approval in principle, permitting the reconfiguration of property boundaries.

The Administrator recommended that this application be rejected as it does not comply with the Town's Municipal Plan & Development Regulations as reconfiguration of the property will result in the development no longer being compliant with Development Regulation 49 (Non-Conforming Use) as the property will no longer be as it was when the Town's Municipal Plan & Development Regulations came into legal effect.

Item # 4:

Civic # 34-38 Patricia Drive

Accessory Building

Zoning: Residential Medium Density (RMD) – Unserviced

The Committee recommends that the application for Civic # 34-38 Patricia Drive be granted approval in principle, permitting the construction of an accessory building. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Development Regulation 39 (Accessory Buildings) and Schedule C: Residential Medium Density.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 5:

Civic # 1685-1687 Portugal Cove Road

Accessory Building

Zoning: Mixed Use (MIX) – Serviced

The Committee recommends that the application to construct an accessory building at Civic # 1685-1687 Portugal Cove Road be rejected as it does not comply with the Town's Municipal Plan & Development Regulations, specifically Development Regulation 7 (Permit Required) as a Building Permit was not issued by the Town prior to construction of the building commencing, and Schedule C: Mixed Use as the structure does not comply with the minimum distance from another building and minimum side yard standards.

The Administrator recommended that this application be rejected.

The Committee advised Staff to correspond with the property owner advising that the structure must be removed from the property.

Item # 6:

**Civic # 58B Kings Hill Road
Accessory Building
Zoning: Protected Watershed (PW) – Unserviced**

The Committee recommends that the application for Civic # 58B Kings Hill Road be granted approval in principle, permitting the construction of an accessory building. Approval in principle is subject to the condition that only one accessory building exist on the property.

The Administrator recommended that this application be rejected as it does not comply with the Town's Municipal Plan & Development Regulations as permitting urban development within the Protected Watershed Zone does not comply with Plan Policy PW-6 (Protected Watershed).

Item # 7:

**Civic # 11 Blue Sky Drive
Business (Professional)
Zoning: Residential Medium Density (RMD) – Semi-Serviced**

The Committee recommends that the application for Civic # 11 Blue Sky Drive be granted approval in principle, permitting the establishment of a professional business (sign production) as a home occupation. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-4 (Land Uses), Development Regulation 33 (Notice of Application), Development Regulation 102 (Discretionary Uses), Schedule C: Residential Medium Density, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 8:

**Civic # 1572-1576 Portugal Cove Road
Business (Light Industry & Home Office)
Zoning: Mixed Use & Residential Medium Density (MIX & RMD) – Serviced**

The Committee recommends that the application for Civic # 1572-1576 Portugal Cove Road be granted approval in principle, permitting the establishment of a light industry business (carpentry shop & home office) as a home occupation. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-4 (Land Uses), Development Regulation 33 (Notice of Application), Development Regulation 102 (Discretionary Uses), Schedule C: Mixed Use, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 9:

**Civic # 5 North Point Road
Business (Professional)
Zoning: Traditional Community (TC) – Serviced**

The Committee recommends that the application for Civic # 5 North Point Road be granted approval in principle, permitting the establishment of a professional business (security service) as a home occupation. Approval in principle shall be in full compliance with the Town’s Municipal Plan & Development Regulations and all other regulatory bodies of government, specifically Plan Policy RES-4 (Land Uses), Development Regulation 33 (Notice of Application), Development Regulation 102 (Discretionary Uses), Schedule C: Traditional Community, and Schedule D: Off-Street Parking Requirements.

The Administrator recommended that Council use their discretion to grant approval in principle to this application.

Item # 10:

**Civic # 235-237 Bauline Line Extension
Dwelling Extension
Zoning: Residential Low Density (RLD) – Unserviced**

The Committee recommends that the application for Civic # 235-237 Bauline Line Extension be granted approval in principle, permitting the construction of a dwelling extension.

The Administrator recommended that this application be rejected as it does not comply with the Town’s Municipal Plan & Development Regulations as the proposed dwelling extension does not meet with required minimum side yard standard.

Correspondence:

Item # 11:

Municipal Recommendation Form for Crown Land – Longmarsh Road

The Committee recommends that Council approve the Municipal Recommendation Form for Crown land at Longmarsh Road for the purpose of property access with the condition that only permission to occupy the right-of-way be granted and not ownership.

The Administrator recommended that this Municipal Recommendation Form for Crown Land not be approved as the proposal does not comply with the Town’s Municipal Plan & Development Regulations as it would increase the non-conformity of the existing property by allowing a second driveway to a property that exceeds the maximum front yard.

Permits Issued:

Item # 22:

#	Permit	Issued Date	Civic #	Street Name	Permit Type
1	16-328	08/12/2016	1-5	Lees Place	Site Preparation
2	16-329	08/12/2016	5	Eileen Place	Site Preparation
3	16-330	08/12/2016	2	Megan Ridge Drive	Site Preparation
4	16-331	08/12/2016	9	Eileen Place	Site Preparation
5	16-332	08/12/2016	55-59	Meadow Heights	Water Connection
6	16-333	08/12/2016	55-63	Jera Street	Accessory Building
7	16-334	08/12/2016	30-34	Churchills Road	Dwelling Renovations
8	16-335	08/15/2016	76-80	Farm Road	Patio/Deck & Swimming Pool
9	16-336	08/17/2016	29	Beachy Cove Road	Accessory Building
10	16-337	08/18/2016	12	Willow Bend Close	Single Dwelling
11	16-338	08/18/2016	11	Millers Road	Water & Sewer Connection
12	16-339	08/18/2016	86	Round Pond Road	Extension to Accessory Building
13	16-340	08/19/2016	10-12	Drover Heights	Business
14	16-341	08/19/2016	1027	Thorburn Road	Dwelling Extension
15	16-342	08/19/2016	103-107	Round Pond Road	Test Holes
16	16-343	08/19/2016	103-107	Round Pond Road	Site Preparation
17	16-344	08/19/2016	10	Willow Bend Close	Occupancy
18	16-345	08/19/2016	58-60	Ayres Lane	Demolition
19	16-346	08/22/2016	14	Megan Ridge Drive	Site Preparation
20	16-347	08/22/2016	92-94	Witch Hazel Road	Test Holes
21	16-348	08/23/2016	9	Kittiwake Place	Site Preparation
22	16-349	08/23/2016	22	Blagdon Hill	Accessory Building
23	16-350	08/23/2016	22	Blagdon Hill	Finish Basement
24	16-351	08/23/2016	3	Brook View Place	Occupancy
25	16-352	08/23/2016	200-216	Olivers Pond Road	Landscape Feature