



TOWN OF PORTUGAL COVE-ST. PHILIP'S

June 3, 2014

Regular Public Council Meeting 7:30 p.m.

IN ATTENDANCE:	Deputy Mayor	Gavin Will
	Councillors:	Dave Bartlett
		Joe Butler
		Aaron Facey
		Johnny Hanlon
	Director of Financial Operations	Tony Pollard
	Director of Recreation	
	& Community Services	Dawn Sharpe
	Planning Coordinator	Les Spurrell
	Employee & Public Relations	
	Administration	Heather Coughlan

Deputy Mayor Will called the meeting to order and welcomed the gallery of 36 persons in attendance.

APPOINTMENT OF ACTING TOWN CLERK

Motion: Will/Facey
2014-149 Resolved that Heather Coughlan be appointed the Acting/Town Clerk for the meeting of June 03, 2014.
Carried Unanimously

ADOPTION OF AGENDA

Motion: Bartlett/Hanlon
2014-150 Resolved that the Agenda dated **June 3, 2014**, be adopted as circulated.
Carried Unanimously

PRESENTATIONS

MHA David Brazil and Minister of Tourism, Culture and Recreation Sandy Collins thanked 2014 Newfoundland and Labrador Sports Hall of Fame inductees Colin Abbott and Ray Will on their contribution to not only their individual sport but also to Recreation and the people of Newfoundland and Labrador. Mr. Will was presented with his certificate by MHA Brazil and Minister Collins. Mr. Abbott unfortunately could not attend.

ADOPTION OF MINUTES

Motion: Facey/Bartlett
2014-151 Resolved that the minutes of **May 20, 2014**, be adopted as circulated.
Carried Unanimously

BUSINESS ARISING

The Director of Financial Operations Tony Pollard noted that in keeping with the Collective Agreement Town Hall offices hours will reflect Provincial Government office hours and move to summer hours starting Monday June 9, 2014 through to Friday September 12, 2014.

COMMITTEE REPORTS

Planning & Development Report of May 13, 2014 – presented by Councillor Butler

1. 64-68 Meadow Heights – Single Dwelling with Apartment

Motion: Butler/Facey

2014-152 Resolved that the application to construct a single dwelling with apartment at Civic # 64-68 Meadow Heights be rejected as per Appendix A: Tabled Report.

Carried Unanimously

2. 42-46 Healeys Pond Crescent – Construct Single Dwelling & Demolish Single Dwelling & Accessory Building

Motion: Butler/Bartlett

2014-153 Resolved that the application to construct a single dwelling and demolish a single dwelling and accessory building at Civic # 42-46 Healeys Pond Crescent be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

3. 21-25 Hynes Road – Subdivide Property

Motion: Butler/Facey

2014-154 Resolved that the application to subdivide property at Civic # 21-25 Hynes Road be rejected as per Appendix A: Tabled Report.

Carried Unanimously

4. 86-88 Farm Road – Accessory Building

Motion: Butler/Bartlett

2014-155 Resolved that the application to construct an accessory building at Civic # 86-88 Farm Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

5. Intersection of Portugal Cove Road and Nearys Pond Road – Subdivision Sign

Motion: Butler/Hanlon

2014-156 Resolved that the application to place a temporary sign advertising a residential subdivision development near the intersection between Nearys Pond Road and Portugal Cove Road be granted approval in principle as per Appendix A: Tabled Report.

Carried Unanimously

6. 109-131 Witch Hazel Road – Expansion to Existing Business (Agriculture & Forestry)

Motion: Butler/Hanlon
2014-157 Resolved that the application to expand an existing agriculture business to include forestry activity (Christmas tree farm) at Civic # 109-131 Witch Hazel Road be granted approval in principle as per Appendix A: Tabled Report.
Carried Unanimously

7. Old Ridge Road Residential Subdivision – Renaming of “Ridge Road”

Motion: Butler/Hanlon
2014-158 Resolved that the portion of Ridge Road that was upgraded during development of the Old Ridge Road Residential Subdivision be renamed “Patricia Drive” and that all properties fronting on this section of roadway be given new civic addresses reflecting this name change.
Carried Unanimously

8. Town of Logy Bay-Middle Cove-Outer Cove – Proposed Amendment

Motion: Butler/Bartlett
2014-159 Resolved that Planning Staff forward correspondence to the Town of Logy Bay-Middle Cove-Outer Cove stating that Council has no objections to the proposed amendments.
Carried Unanimously

9. 820B St. Thomas Line – Removal of Accessory Building

Motion: Butler/Hanlon
2014-160 Resolved that documentation be forwarded to the Town’s solicitor so that legal action to remove an accessory building at Civic # 820B St. Thomas Line can be initiated as the structure is in contravention of the Removal Order, Section 404., 412., 419., and 420. of the Municipalities Act, 1999, and Sections 102., 104., and 106. of the Urban and Rural Planning Act, 2000.
Carried Unanimously

10. 1-5 Conatti Place – Removal Order

Motion: Butler/Bartlett
2014-161 Resolved that Council issue a Removal Order for a trailer located on the property at Civic # 1-5 Conatti Place as per Section 102. of the Urban and Rural Planning Act, 2000.
Carried Unanimously

11. 1507-1511 Thorburn Road & 1513-1517 Thorburn Road – Removal Order

Motion: Butler/Facey
2014-162 Resolved that Council issue a Removal Order for accumulated household and construction debris, refuse, litter and garbage, as well as vehicles, trailer or objects which are in a wrecked, discarded or abandoned condition located on the property at Civic # 1507-1511 Thorburn Road and Civic # 1513-1517 Thorburn Road as per Section 404. of the Municipalities Act, 1999, and Regulation (x) of the Town of Portugal Cove-St. Philip’s Litter Garbage and Refuse Regulations.
Carried Unanimously

12. 1507-1511 Thorburn Road & 1513-1517 Thorburn Road – Removal Order

Motion: Butler/Bartlett

2014-163 Resolved that Council issue a Removal Order for accumulated household and construction debris, refuse, litter and garbage, as well as vehicles, trailer or objects which are in a wrecked, discarded or abandoned condition located on the property at Civic # 1507-1511 Thorburn Road and Civic # 1513-1517 Thorburn Road as per Section 42 of the Occupancy and Maintenance Regulations.

Carried Unanimously

13. Other Items

The Committee also discussed the following as detailed in Appendix A: Tabled Report:

- a) Civic # 161-163 Nearys Pond Road – Timberiea Estates Residential Subdivision (Department of Environment & Conservation);
- b) Civic # 161-163 Nearys Pond Road – Timberiea Estates Residential Subdivision (Service NL);
- c) Civic # 161-163 Nearys Pond Road – Blasting Activity for Timberiea Estates Residential Subdivision;
- d) Minister of Municipal Affairs – St. John’s Urban Region Regional Plan Amendment, Municipal Plan Amendment No. 25, 2013 and Development Regulations Amendment No. 55, 2013 (New School);
- e) Civic # 1516 Thorburn Road – Abandoned Building;
- f) Civic # 855-859 St. Thomas Line – Site Grading and Connection to Sewer Infrastructure;
- g) Alleged Development off Witch Hazel Road;
- h) Duffy Law Office – Development at Civic # 627-629 Indian Meal Line;
- i) Civic # 14 Larkspur Lane – Removal Order Issued to Civic # 820B St. Thomas Line;
- j) TRAK Developers – Rezoning;
- k) Civic # 1440-1442 Portugal Cove Road - Public Open Space for the Waters Edge Preserve Residential Subdivision, and;
- l) Untidy Properties.

14. There were twenty-six (26) permits issued from May 9th to May 22nd, 2014.

Recreation /Lifestyle Committee Report – June 2, 2014 presented by Councillor Facey

1. Meeting with Ms. Wendy Pardy

The Committee met with Ms. Wendy Pardy to discuss types of yoga programs that she would like to offer to the residents. Staff is going to survey other fitness programs that we are running to get an expression of interest for offering yoga classes in the morning and/or afternoons. Staff will follow up with Ms. Pardy once we have completed the initial steps.

2. Canada Day and Regatta Festival Schedule of Events

Recreation staff has prepared the schedule of events for the Canada Day Celebrations and the Regatta Festival. The information has been sent to a graphic designer to prepare the advertising and we will be posting it on your website, Facebook page, Town Newsletter, and Northeast Avalon Times. Please see schedule attached. If Council has anything they would like to add, please let staff know Friday, June 6th.

3. Sports Day at Beachy Cove Elementary

Recreation Staff met with the Principle of Beachy Cove Elementary to discuss the usage of the school for community events. They also discussed partnering together on many other Town initiated events to allow the students excellent opportunities to be involved. We hope that by building on this partnership we will also build on the Town's capacity.

4. Boccia at Leary's Brook Junior High

Recreation Staff and the Leary's Brook Jr High Special Education Teacher coordinated Boccia intramurals at the school during lunch breaks from November until June. They had great success with a number of students getting involved each week and a large portion of those participants were from our community. As a thank you to everyone for participating the Town donated lunch to the students on the final day. This program was very successful and I am sure we will engage the school again at the start of their school year.

5. Summer Program

- A) Staffing; The Town has hired 14 placements for the Summer Programs and 1 student for Public Works. They will be starting work on Monday, June 23rd. During the first week they will be engaged in staff training. The following week the camps will being as well as Canada Day Festivities. Please see attached a list of the Summer Program Staff.
- B) Registration; The Summer Camp registration took place on Saturday, May 24th. As of Monday, June 1st the camp has been filled except of weeks one and six. It is noted that those weeks do have a holiday in them and so that is why they are probably not full. Inquiries are still coming in of the camp.

6. Promotional Items

Recreation Staff ordered a number of promotional items as giveaways for the summer special events. The following are the items ordered; Jump rope, Sunglasses, Beach Balls, and plastic Mason Jar Glasses.

7. Community Garden

The Recreation Department put out an expression of interest to the public to those who would be interested in helping to organize a community garden. There was a great response from the public. The program volunteer, Ms. Jane Aucoin has been a great help for the program. Ms. Aucoin has a meeting planned for Wednesday, June 11th with a presenter in attendance on "How to Plan a Community Garden". Will follow up after the meeting with the next steps to the project.

8. Environment Committee Report

The committee reviewed the recommendations that were brought forward by the Environment Committee regarding the Voisey's Brook Conservation Trails. In response to the recommendations the Recreation Director met with the developers of the trails, Grand Concourse, to discuss the issues. We were supplied with photos of other trails that they have completed to give the committee a better understanding of what the finished project will look like. The Recreation Committee will be in contact with the Environment Committee with a follow up to the recommendations.

9. Minor Softball

The Recreation Department reviewed a request from the Minor Softball Association requesting financial assistance to hire 2 summer students to assist with their programming.

Motion: Facey/Bartlett
2014-164 Resolved that the Town donate \$1000.00 towards the funding of 2 summer students for the Minor Softball Association.
Carried Unanimously

Public Works Committee Report – May 28, 2014 – presented by Councillor Bartlett

1. Speed Bumps & All-Way Stops

Committee discussed the Town's recent installation of all-way stops in the area of Dogberry Hill Road and the associated resident feedback. Correspondence was received from civic address 62 Dogberry Hill Road Extension requesting re-consideration of the placement of these stops. Committee has requested that no further all-way stops be implemented at this time. Speed bump installation will occur on Tolt Road, Dogberry Hill Road and Kings Hill Road.

2. Public Works Coordinator

The introduction of this position is in support of the new organizational structure recently adopted for the Public Works Division.

Motion: Bartlett/Butler
2014-165 Resolved that the pay scale associated with the Public Works Coordinator be approved.
Carried Unanimously

Economic Development, Marketing & Communications Report - May 28, 2014 - presented by Councillor Butler

1. Facebook and Communications

A review of the launch of the Facebook page was completed. The page is getting a lot of positive attention in the community with over 230 likes and community groups and residents posting information on the site as intended. Additional forms of communications were discussed specifically on localized areas within the community, the director of economic development will report back about some potential solutions.

2. Heritage Committee

The Heritage Committee has recommended that council consider a house and land on Broad Cove Road be made a municipal heritage site. The committee has determined that there is still some work and research to be completed and that staff will work with the Heritage Committee to complete it.

Interviews for the Heritage Programs and Services Coordinator will take place next week. On June 24th the Heritage Foundation, the Town of Portugal Cove- St. Philip's, the Heritage Committee and MUN will be partnering up for a clean-up project at Holy Rosary Parish cemetery. Students from MUN will be visiting the site during mid-term break to help clean-up the site. This is the first time MUN has done a heritage project like this and the hope is that this can be an annual event with different sites in our community. Town staff is helping to organize and promote the event.

The Heritage Committee has submitted a draft of their Heritage Guidelines to the planning and development department for technical input.

Town staff continues to work towards the development of Beachy Cove Hill Trail. Different options for route and ownership are being considered.

A summer student that was applied for was not approved by Heritage Canada.

3. Advisory Committee on the Environment

Two recommendations to council have been made following their meeting on May 27th.

1. Council develop a policy containing principals and guidelines for developers to follow regarding the control of water runoff in subdivisions. This recommendation and the attached documentation will be sent to the Planning and Development for consideration.
2. Council postpone further work on the Trails until ACE has an opportunity to meet with the Grand Concourse Authority to review the trails development plan, and subsequently provide more specific recommendations to council. This recommendation and the attached documentation will be sent to Recreation and Community Services for consideration.

Council will be invited to the next Committee meeting for a discussion and presentation on the development of an Environmental Strategic Plan.

4. St. Philip's Harbour Authority

The Harbour Authority held their AGM in May. At the meeting it was determined that elections will be held every 5 years, with the next one to be held in 2018. They have also instituted a \$25 waitlist fee which has significantly reduced their waitlist numbers. The director of Economic Development will be attending their next meeting to determine some potential partnerships for this summer.

5. Community Profile

The pictures for the profile will be taken during the week of the Regatta.

6. Placebuilder

Placebuilder is now scheduling stakeholder meetings throughout PCSP in conjunction with the town staff. The project is on schedule with an expected completion in early fall.

Protective Services Committee Report – no meeting to report

Admin. and Finance Committee Report – May 27, 2014 presented by Councillor Butler

1. Accounts for Payment

Motion: Butler/Facey
2014-166 Resolved that accounts for payment be approved for payment as follows:
Regular Accounts - \$10,653.95
Capital Accounts - \$334,462.47
For a total of - \$345,116.42
Carried Unanimously

2. Donations requests:

A request by the Portugal Cove Boy Scouts for use of facilities was considered within policy and as such no motion was necessary to approve. The recreation department will be advised to make contact and proceed as per policy

3. Authorization and Waiving of Recreation Fees

This issue concerning who can authorize the waiving of Recreation Fees was referred to Admin. and Finance by Councillor Facey so that decisions concerning recreation facility use could be governed by the recreation department as overseen by the recreation committee.

Committee agreed that such items need not be referred to Admin and Finance for decisions, however the committee suggested that a list of local organizations who could potentially be eligible for the fee break, be compiled.

4. Hanlons Road

A reduced cost of upgrading for Hanlons Lane Service Extension be recommended for approval:

Motion: Butler/Bartlett
2014-167 Resolved to approve the Hanlons Lane Service Extension in the amount of \$22,000 plus HST and engineering.
Carried Unanimously

5. Financing Approvals

To ensure we have adequate funds on hand and to cover our requirements under capital works and town initiated projects the committee puts forward the following motion:

Motion: Butler/Facey
2014-168 Resolved to approve project financing in the amount of \$1,771,600. Financing is to be with the Royal Bank at a rate of 3.58% for a ten year term and 15 year amortization.
Carried Unanimously

6. Recycling Sideloader

Motion: Butler/Bartlett
2014-169 Resolved to approve financing in the amount of \$274,100 for the purchase of a 2014 Labrie comingle compactor truck. Financing is to be with the Royal Bank at a rate of 2.7% for a 7 year term and amortization.
Carried Unanimously

7. Budget Consultations

Deputy Mayor Will noted that it would soon be time to consider the budget consultation process. All agreed and it is expected that such consultations should begin in the September early October time frame.

CORRESPONDENCE

- (a) Letter from resident concerning poor condition of adjacent condemned property.
- (b) Invitation to the convocation of Joyce Churchill, Honourary Doctor of Laws Degree, MUN.
- (c) Copy of letter to NLESB Chair Milton Peach.

NEW/GENERAL/UNFINISHED BUSINESS - None.

NOTICE OF MOTION

1. Notice of Motion from Councillor Butler – as follows:

Notice of Motion - "quality of life experience"

Whereas the current residents of Portugal Cove St Philips should have the ability to enjoy a peaceful existence and not be subjected to excess noise for extended periods of time.

Whereas birds and other animals in the town of Portugal Cove St Philips should not be subjected to unnecessary threats to their survival because of noise exceeding safe decibel levels.

Draft Motion

“ Resolved that Council shall undertake to limit excess noise by limiting rock hammering / jack hammering to the hours of 8am to 5pm Monday to Friday and to exclude statutory holidays from same. And that council exclude permission for any dynamite blasting for development purposes, from May 1st to July 31st (the bird nesting season)”

While I hope the wording captures the spirit of the intentions I would like to recommend that this be referred to Planning and Development committee so as the exact wording can be presented in a motion for council to vote on in two weeks' time.

Deputy Mayor Will recommended that the proposed motion be split into two separate motions. Deputy Mayor Will also recommended another motion, as suggested by Councilor Facey regarding notification to residents, also be brought to the next Planning and Development Committee meeting.

ADJOURNMENT

Motion: Facey/Bartlett
2014-170 Resolved that this meeting be adjourned. Time 8:15 p.m.
Carried Unanimously

Gavin Will, Acting Mayor

Heather Coughlan, Acting Town Clerk

Attachments: Appendix A: Tabled Report, (Planning & Development)

Appendix A: Tabled Report

May 27th, 2014

Applications:

Item # 1 **Civic # 64-68 Meadow Heights**

**Single Dwelling with Apartment
Zoning: Residential Infill - Semi-Serviced**

The Committee recommends that the application to construct a single dwelling with apartment at Civic # 64-68 Meadow Heights be rejected as the application is contrary to the Town's Municipal Plan & Development Regulations, specifically Schedule C: Residential Infill.

The administrator recommended that this application be rejected.

Item # 2 **Civic # 42-46 Healeys Pond Crescent**

**Construct Single Dwelling & Demolish Single Dwelling & Accessory Building
Zoning: Watershed (WAT) - Unserviced**

The Committee recommends that the application for Civic # 42-46 Healeys Pond Crescent be granted approval in principle, permitting the construction of a single dwelling and the demolition of a single dwelling and accessory building. Approval in principle is subject to approval from the City of St. John's. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations, and all other regulatory bodies of government, specifically Development Standard 49 (Non-Conforming Use).

The administrator recommended that this application be granted approval in principle.

Item # 3 **Civic # 21-25 Hynes Road**

**Subdivide Property
Zoning: Residential Medium Density (RMD) - Serviced**

The Committee recommends that the application to subdivide property at Civic # 21-25 Hynes Road be rejected as the application is contrary to the Town's Municipal Plan & Development Regulations, specifically Plan Policy 3.3 (iv) (Infill Development), Plan Policy 3.3 (ix) (Building Setbacks) and Schedule C: Residential Medium Density.

The administrator recommended that this application be rejected.

Item # 4 **Civic # 86-88 Farm Road**

Accessory Building
Zoning: Residential Rural (RR) - Unserviced

The Committee recommends that the application for Civic # 86-88 Farm Road be granted approval in principle, permitting the construction of an accessory building. Approval in principle is subject to a 10% variance on building height which will increase the maximum height from 5 m to 5.57 m in accordance with General Regulation 11 (Variances) and General Regulation 12 (Notice of Variance). Approval in principle is also subject to a notice to area residents regarding the accessory building size and height.

The administrator recommended that this application be rejected.

Item # 5 **Intersection of Portugal Cove Road and Nearys Pond Road**

Subdivision Sign
Zoning: Residential Infill (RI) - Serviced

The Committee recommends that the application to place a temporary sign advertising a residential subdivision development near the intersection between Nearys Pond Road and Portugal Cove Road be granted approval in principle. Approval in principle is subject to written consent from the property owner and approval from the Department of Transportation & Works and the Town's Public Works Department. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations, and all other regulatory bodies of government, specifically Advertisement Regulation 65 (Permit Valid for Limited Period).

The administrator recommended that this application be granted approval in principle.

Item # 6 **Civic # 109-131 Witch Hazel Road**

Expansion of Existing Business (Agriculture & Forestry)
Zoning: Agriculture & Rural (AG & RUR) - Unserviced

The Committee recommends that the application for Civic # 109-131 Witch Hazel Road be granted approval in principle, permitting the expansion of an existing agriculture business to include forestry activity (Christmas tree farm). Approval in principle is subject to approval from the Department of Natural Resources (Forestry and Agrifoods Divisions) and subject to advertisement in a local newspaper. Approval in principle shall be in full compliance with the Town's Municipal Plan & Development Regulations, and all other regulatory bodies of government, specifically Plan Policy 3.3 (viii) (Soils & Drainage) and Use Zones Regulation 90 (Discretionary Uses).

The administrator recommended that this application be granted approval in principle.

Correspondence (Item # 13):

**Civic # 161-163 Nearys Pond Road – Timberiea Estates Residential Subdivision
(Department of Environment & Conservation)**

The Planning Department is in receipt of correspondence from a resident expressing concern to the Department of Environment and Conservation – Water Resources Division regarding the effect that the development of Lots 5 & 6 within the Timberiea Estates Residential Subdivision will have on their existing well. The resident is requesting that the Town reject any applications received for the development of these two lots.

The Committee requests that Staff respond to the correspondence.

**Civic # 161-163 Nearys Pond Road – Timberiea Estates Residential Subdivision
(Service NL)**

The Planning Department is in receipt of correspondence from a resident expressing concern to Service NL regarding the effect that the development of Lots 5 & 6 within the Timberiea Estates Residential Subdivision will have on surface runoff onto their property and their existing well.

The Committee requests that Staff forward a letter to the resident acknowledging receipt respond of the correspondence.

**Civic # 161-163 Nearys Pond Road – Blasting Activity for Timberiea Estates
Residential Subdivision**

The Planning Department is in receipt of correspondence from a resident regarding blasting activity to take place related to the development of the Timberiea Estates Residential Subdivision.

The Committee advises Planning Staff to respond to the correspondence.

**Minister of Municipal Affairs – St. John’s Urban Region Regional Plan Amendment,
Municipal Plan Amendment No. 25, 2013 and Development Regulations Amendment
No. 55, 2013 (New School)**

The Planning Department is in receipt of correspondence from the Minister of Municipal Affairs allowing the Town to proceed with the required public consultation (as per Section 14 of the Urban and Rural Planning Act) for St. John’s Urban Region Regional

Plan Amendment, Municipal Plan Amendment No. 25, 2013 & Development Regulations Amendment No. 55, 2013.

Item Submitted for Information.

Civic # 1516 Thorburn Road - Abandoned Building

The Planning Department is in receipt of correspondence from a resident expressing safety concerns regarding an abandoned building adjacent to their property and in close proximity to their home.

Council will respond to the resident's concerns. The Committee advises Planning Staff to correspondence with the property owner of the structure of concern.

Civic # 855-859 St. Thomas Line - Site Grading and Connection to Sewer Infrastructure

The Planning Department is in receipt of correspondence from a resident requesting that a retaining wall be installed on their property to prevent erosion of backfill onto an adjacent property and requesting that they be connected to sewer infrastructure located within the Oceans Edge Residential Subdivision.

The Committee requests that Staff respond to the correspondence.

Alleged Development off Witch Hazel Road

The Planning Department is in receipt of correspondence from a resident regarding development (clearing) being performed near Beachy Cove Pond by a property owner off Witch Hazel Road.

The Committee requests that Staff respond to the correspondence.

Duffy Law Office - Development at Civic # 627-629 Indian Meal Line

The Planning Department is in receipt of correspondence from a law office representing residents of the Town of Torbay expressing concerns regarding flooding due to surface runoff from an area of land within both the Town of Portugal Cove-St. Philip's and the Town of Torbay that was partially developed without permits. They have requested that the Developer undertake an engineering analysis of the impact that this activity will have on the potential of their property flooding.

Item Submitted for Information.

Civic # 14 Larkspur Lane - Removal Order Issued to Civic # 820B St. Thomas Line

The Planning Department is in receipt of correspondence from a resident regarding the status of a Removal Order issued for an accessory building constructed without a permit from the Town at Civic # 820B St. Thomas Line.

The Committee requests that Staff respond to the correspondence.

TRAK Developers - Rezoning

The Planning Department is in receipt of correspondence from a Developer requesting that their backland property be included in the rezoning of AG land along existing publically maintained streets. This item was held at the May 13th, 2014 Committee meeting pending further discussion.

The Committee requests that Staff respond to the correspondence.

Civic # 1440-1442 Portugal Cove Road - Public Open Space for the Waters Edge Preserve Residential Subdivision

Planning Staff discussed public open space being provided for the Waters Edge Preserve Residential Subdivision at Civic # 1464-1474 Portugal Cove Road. The Public Open Space is provided through the conveyance of a parcel of land with pond frontage and the installation of a gazebo at Civic # 1436-1438 Portugal Cove Road.

The Committee advises Staff to respond to the correspondence.

Discussion (Item # 13):

Untidy Properties

Planning Staff discussed various untidy properties throughout the Town.

The Committee requests that correspondence be forwarded to the following property owners regarding the condition of their respective properties:

- a) Civic # 131-137 Bennetts Road
- b) Civic # 392-394 Old Broad Cove Road
- c) Civic # 801-805 St. Thomas Line
- d) Civic # 10-12 Hilltop Lane